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## **Children, Families & Adults Service**

### **Finance and Performance Report – March 2015**

#### **1. SUMMARY**

##### **1.1 Finance**

<b>Previous Status</b>	<b>Category</b>	<b>Target</b>	<b>Current Status</b>	<b>Section Ref.</b>
<b>Amber</b>	Income and Expenditure	Balanced year end position	<b>Amber</b>	2.1
<b>Green</b>	Capital Programme	Remain within overall resources	<b>Green</b>	3.2

##### **1.2 Performance Indicators – February 2015 Data (see section 4)**

<b>Monthly Indicators</b>	<b>Red</b>	<b>Amber</b>	<b>Green</b>	<b>Total</b>
February (No. of indicators)	2	4	3	9

#### **2. INCOME AND EXPENDITURE**

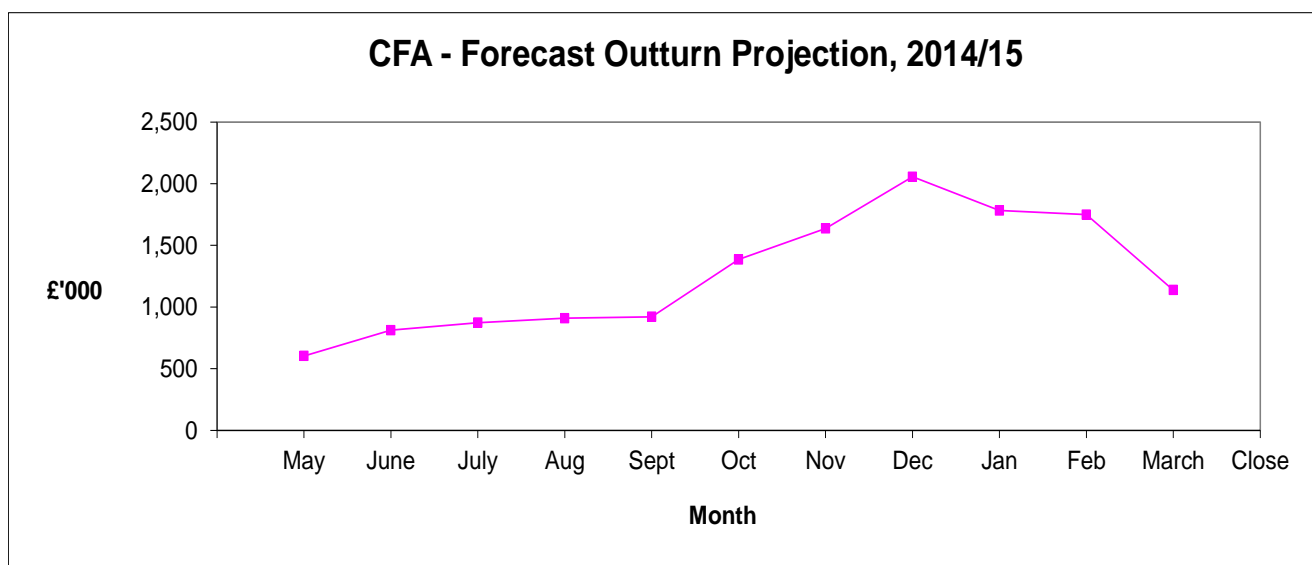
##### **2.1 Overall Position**

<b>Forecast Variance - Outturn (Feb) £000</b>	<b>Directorate</b>	<b>Current Budget for 2014/15 £000</b>	<b>Actual to End of Mar £000</b>	<b>Forecast Variance - Outturn (Mar) £000</b>	<b>Forecast Variance - Outturn (Mar) %</b>
-1,284	Adult Social Care	80,497	83,292	-1,158	-1.4%
-2,667	Older People & Adult Mental Health	86,242	82,543	-3,033	-3.5%
1,887	Children's Social Care	34,639	36,884	1,916	5.5%
3,078	Strategy & Commissioning	45,545	47,738	3,110	6.8%
-147	Children's Enhanced and Preventative	32,833	30,355	-141	-0.4%
1,380	Learning	18,383	17,940	1,045	5.7%
<b>2,247</b>	<b>Total Expenditure</b>	<b>298,139</b>	<b>298,751</b>	<b>1,739</b>	<b>0.6%</b>
-498	Grant Funding	-43,122	-42,514	-601	1.4%
<b>1,749</b>	<b>CFA Net Expenditure</b>	<b>255,017</b>	<b>256,237</b>	<b>1,138</b>	<b>0.4%</b>

0	Prior Year Adjustment re Bad Debt Provision	0	0	-1,245	0.0%
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The service level finance & performance report for March 2015 can be found in [appendix 1](#).

Further analysis of the results can be found in [appendix 2](#).



## 2.2 Significant Issues

It is important to note that this is not an outturn report as there are significant accruals and recharges still to process before the accounts can be closed and therefore this March report still reflects a forecast for the year-end position.

At the end of March 2015, CFA is forecasting an in-year overspend of £1,138k. Significant changes since last month are detailed below:

- i) In the Adult Social Care directorate, across the Learning Disability (LD) service as a whole, there is an increase in forecast spend of £274k since last month. This is primarily due to an additional £216k spend within the City & South Locality forecast. This is a result of £290k in costs for two young people moving into Adults Services. Although transition of case responsibility occurred in summer 2014, and payments have continued all year, this was only fully identified on the locality commitment record as year-end procedures commenced. This is partially offset (£74k) by corrections from the reviewing of the commitment records.
- ii) Across the Older People and Mental Health directorate there is a £366k increase in underspend forecast compared to last month. The principal changes this month are from; an increase in underspend within Adult Mental Health due to decreases in the cost of care (£115k) and a reduced estimate of the cost of crisis work (£45k). In addition there have been increases in underspend with the Older People's Locality Teams for Fenland and City & South - expected spending in these localities on respite care has decreased (£65k) and other cost of care reductions across all areas total £130k. Centrally collected income for NHS-funded nursing care has also increased. These reductions are all in line with proposals for delivering savings in 2015/16.

- iii) In Strategy & Commissioning directorate, Strategic Management are forecasting an underspend of £328k. The favourable swing of £128k since last month follows the Q4 vacancy savings exceeding targets. This is due to holding posts vacant in anticipation of the restructure due to be implemented in June 2015.
- iv) In Learning directorate, Schools Partnership Service are forecasting a £164k underspend due to a higher than forecast grant received from the Department for Education (£134k) and an over-recovery of income (£30k) by the Education ICT service.

In 2013/14 a central reserve provision of £1.245m was created from CFA resources when closing the accounts as a prudent response to the uncertainty over the achievability of collecting some of the outstanding client contribution debt which transferred back to the direct management of CCC with the CCS transfer of responsibilities back to CCC. Since then a thorough review of all client contribution debt has been undertaken and the social care teams have checked all outstanding debt. The central reserve provision was set up for the exceptional and one-off write-off of debt but the review has identified that it is not required for this purpose and can therefore be written back into CFA revenue. This will then be treated the same as any CFA overspend/underspend at year-end and transfer to CFA reserves.

### **2.3 Additional Income and Grant Budgeted this Period (De minimis reporting limit = £160,000)**

A full list of additional grant income anticipated and reflected in this report can be found in [appendix 3](#).

### **2.4 Virements and Transfers to / from Reserves (including Operational Savings Reserve) (De minimis reporting limit = £160,000)**

A list of virements made in the year to date can be found in [appendix 4](#).

## 2.5 Key Activity Data

The Actual Costs (weekly and annual) for all clients shown below are calculated based on all clients who have received a service, are receiving a service, or we think will receive a service. Some clients will have ceased receiving a service in previous months, or during this month, or we will have assumed an end date in the future. The Actual Average Weekly Cost of Care and the Annual Cost of Care relates to all clients, not just those in placement at the end of last month.

### 2.5.1 Key activity data to the end of March for **Looked After Children (LAC)** is shown below:

Service Type	BUDGET			ACTUAL (March)			VARIANCE
	Budgeted No. of Placements 2014/15	Budgeted Average Cost of Care (per week)	Annual Budget	Snapshot of No. of Placements at End of Mar 15	Current Average Cost of Care (per week)	Projected Spend	
Independent Fostering	229	£771	£9,177k	247	£781	£9,764k	£587k
Independent Residential	42	£2,601	£5,680k	43	£2,637	£6,243k	£563k
Supported Accommodation/Living	33	£412	£707k	31	£698	£957k	£250k
<b>External LAC Total</b>	<b>304</b>		<b>£15,564k</b>	<b>321</b>		<b>£16,964k</b>	<b>£1,400k</b>
In-House Fostering (including placements with relatives or friends)	127	£464	£3,061k	99	£596	£3,070k	£9k
In-House Residential	14	£2,196	£1,599k	12	£2,562	£1,599k	£0k
<b>Internal LAC Total</b>	<b>141</b>		<b>£4,660k</b>	<b>111</b>		<b>£4,669k</b>	<b>£9k</b>
<b>Total</b>	<b>445</b>		<b>£20,224k</b>	<b>432</b>		<b>£21,633k</b>	<b>£1,409k</b>

There are also 5 LAC currently living at home subject to Care Orders and 28 LAC placed for adoption.

The majority of In House Residential costs are fixed. Expectation was all beds would be filled but if any beds remain empty average costs will increase.

### 2.5.2 Key activity data to the end of March for **Adult Social Care (ASC)** Services is shown below:

Service Type		BUDGET			ACTUAL (March)			VARIANCE
		Budgeted No. of Clients 2014/15	Budgeted Average Unit Cost (per week)	Annual Budget	Snapshot of No. of Clients at End of Mar 15	Current Average Unit Cost (per week)	Projected Spend	
Physical Disability Services	Residential	41	£841	£1,793k	44	£713	£1,602k	-£191k
	Nursing	23	£751	£898k	30	£554	£848k	-£50k
	Community	604	£287	£9,015k	716	£221	£8,088k	-£927k
<b>Physical Disability Services Total</b>		<b>668</b>		<b>£11,706k</b>	<b>790</b>		<b>£10,538k</b>	<b>-£1,168k</b>
Learning Disability Services	Residential	295	£1,302	£19,974k	320	£1,224	£20,693k	£719k
	Nursing	21	£1,649	£1,801k	22	£1,535	£1,756k	-£45k
	Community	1,237	£610	£39,207k	1,296	£595	£40,078k	£871k
<b>Learning Disability Service Total</b>		<b>1,553</b>		<b>£60,982k</b>	<b>1,638</b>		<b>£62,527k</b>	<b>£1,545k</b>

Alongside improvements to commitment records in the Learning Disability Service, activity data has been refreshed this month on the basis of latest calculations. The service is moving towards automated commitment records which will make this analysis more widely available and considered.

**2.5.3** Key activity data to the end of March for **Older People (OP)** Services is shown below:

	BUDGET					ACTUAL (March)					VARIANCE
Service Type	Budgeted No. of clients 2014/15	Budgeted Average Cost (per week)	Gross Annual Budget	Client contributions	Net Annual Budget	Snapshot of No. of Clients at End of Mar 15	Current Average Cost (per week)	Gross Projected spend	Client contributions	Net Projected spend	Net Variance to Budget
Residential	620	£403	£12,545k	£4,522k	£8,022k	694	£413	£12,663k	£4,495k	£8,168k	£146k
Residential Dementia	359	£459	£8,269k	£2,597k	£5,672k	377	£488	£8,249k	£2,598k	£5,651k	£21k
Nursing	390	£551	£11,506k	£2,934k	£8,572k	387	£569	£10,429k	£2,972k	£7,457k	£1,115k
Nursing Dementia	31	£598	£844k	£81k	£763k	20	£638	£743k	£73k	£670k	£93k
Spot Respite	141	£0	£180k	£7k	£172k	131	£91	£633k	£430k	£203k	£31k
Homecare arranged	1,768		£15,806k	£4,839k	£10,967k	1,938		£15,534k	£4,229k	£11,305k	£337k
Direct payments	357	£243	£4,274k	£412k	£3,863k	311	£258	£4,434k	£360k	£4,073k	£211k
<b>Total</b>	<b>3,666</b>		<b>£53,423k</b>		<b>£38,032k</b>	<b>3,858</b>		<b>£52,684k</b>		<b>£37,528k</b>	<b>£504k</b>

The underspend reported above is less than the total for Older People's Service as a result of a decision to hold a large portion of the underspend expectation in one place, rather than creating misleadingly high budgets for the cost of care.

**2.5.4** Key activity data to the end of March for **Older People Mental Health (OPMH)** Services is shown below:

	BUDGET					ACTUAL (March)					VARIANCE
Service Type	Budgeted No. of clients 2014/15	Budgeted Average Cost (per week)	Gross Annual Budget	Client contributions	Net Annual Budget	Snapshot of No. of Clients at End of Mar 15	Current Average Cost (per week)	Gross Projected spend	Client contributions	Net Projected spend	Net Variance to Budget
Residential	13	£459	£344k	£46k	£298k	20	£453	£319k	£62k	£257k	£41k
Residential Dementia	21	£453	£639k	£131k	£508k	39	£457	£598k	£149k	£449k	£60k
Nursing	14	£740	£552k	£66k	£485k	22	£730	£605k	£70k	£535k	£50k
Nursing Dementia	148	£615	£4,398k	£1,093k	£3,305k	179	£624	£4,801k	£1,152k	£3,650k	£344k
Spot Respite	13		£14k	0	£14k	18		£75k	£37k	£37k	£23k
Homecare arranged	80	£146	£795k	£160k	£635k	108	£137	£629k	£149k	£480k	£155k
Direct payments	14	£246	£180k	£7k	£173k	15	£265	£174k	£7k	£167k	£6k
<b>Total</b>	<b>302</b>		<b>£6,922k</b>		<b>£5,418k</b>	<b>401</b>		<b>£7,201k</b>		<b>£5,574k</b>	<b>£156k</b>

In 2015/16 we will continue to develop this data to encompass an increasing proportion of the service's expenditure (spending on extra care and sheltered housing is currently not included). Although this activity data shows current expected and actual payments made through direct payments, this in no way precludes increasing numbers of clients from converting arranged provisions into a direct payment.

### **3. BALANCE SHEET**

#### **3.1 Reserves**

CFA has developed a range of investment proposals to use reserves to support the achievement of the Business Plan savings.

A schedule of the planned use of Service reserves can be found in [appendix 5](#).

#### **3.2 Capital Expenditure and Funding**

##### Funding

A £282k net increase in funding has occurred in March 2015 as a result of a £318k insurance payment following the flooding at Bar Hill Primary offset by the transfer of £36k to ETE for work undertaken to improve the footpath between Impington and Milton.

##### 2014/15 Slippage

The forecast capital spends for the year is anticipated to be £26.2m less than the Capital Programme approved as part of the Business Plan. In March 2015 the underspend increased by £2.8m this slippage is mainly due to:

- Fawcett Primary School (Cambridge) -£160k slight delays being experienced on site resulting in the scheme progressing more slowly than expected.
- Hardwick Second Campus (Cambourne) -£400k due to delays on site due to weather conditions resulting in the project progressing more slowly than anticipated.
- Orchards Primary (Wisbech) -£240k reduction, scheme progressing as expected slight adjustment to developer's original forecast based on actual works completed.
- Huntingdon Town -£220k reduction, scheme progressing as expected slight adjustment to developer's original forecast based on actual works completed.
- Brampton Primary -£150k reduction, scheme progressing as expected slight adjustment to developer's original forecast based on actual works completed.
- Littleport Secondary -£600k reduction due to on going problems finalising the land acquisition of site. Scheme not progressing.
- Southern Fringe -£170k reduction due to slight adjustment to forecast based on actual completed works at year end.
- Coleridge Secondary £626k slowed on phase 3 of the project.
- Early Years Basic Need Provision -£355k reduction due to planned schemes not completing in 2014/15 and other costs included within larger projects.
- These increases in slippage have been offset by Isle Primary (Ely) £560k, King's Hedges (Cambridge) £230k and Swavesey Secondary £225k where works have progressed ahead of schedule.

A detailed explanation of the position can be found in [appendix 6](#).

#### 4. **PERFORMANCE**

The detailed Service performance data can be found in [appendix 7](#) along with comments about current concerns.

Two indicators are currently showing as RED:

- **The proportion of pupils attending Cambridgeshire Schools judged good or outstanding by OFSTED**

The proportion of pupils attending Cambridgeshire schools judged good or outstanding by Ofsted has been adversely affected by a number of the county's largest secondary academies slipping from 'good' to 'requires improvement'. By the end of February 2015, 73% of Primary school pupils attended a school judged good or outstanding, however only 49% of Secondary pupils did. Of the 31 Cambridgeshire secondary schools, 15 had current inspection judgements of good or outstanding, 15 were judged as requiring improvement and 1 as inadequate.

- **Delayed Transfers of Care from hospital per 100,000 population.**

The Cambridgeshire health and social care system is experiencing a monthly average of 2,809 bed-day delays, which is 26% above the current BCF target ceiling of 2,232. In January there were 2,580 bed-day delays, down 553 from the previous month, but still 664 above the monthly target.

Between April '14 and Jan '15 there were 28,087 bed day delays across the whole of the Cambridgeshire system - representing a 20.5% increase against the same period in 13/14.

Across this period NHS bed-day delays have increased from 13,279 (Apr - Jan 2014) to 19,661 (Apr - Jan 2015) an increase of 48%, while bed-day delays attributed to Adult Social Care have decreased from 9,510 (Apr - Jan 201) to 6,653 (Apr - Jan 2015) an improvement of 30%.

This remains a challenging, whole system measure and is reliant on both health and social care commissioners and providers to work together to meet target.

# APPENDIX 1 – CFA Service Level Budgetary Control Report

Forecast Variance Outturn (Feb) £'000	Service	Current Budget for 2014/15	Actual to end of Mar	Forecast Variance Outturn (Mar)		
		£'000	£'000	£'000	%	
Adult Social Care Directorate						
-13		Strategic Management – ASC	2,312	2,644	6	0%
0		Procurement	509	463	-6	-1%
-57	1	ASC Strategy & Transformation	2,320	2,199	-106	-5%
16		ASC Practice & Safeguarding	1,021	390	-20	-2%
Prevention						
-127	2	Carers	901	803	-105	-12%
0		Social Fund	748	753	-64	-8%
Learning Disability Services						
-1,041	3	LD Head of Services	1,923	758	-958	-50%
-133	4	Ordinary Residence	398	251	-147	-37%
1,310	5	City & South Locality	23,585	26,621	1,526	6%
608	6	East Cambs & Fenland Locality	18,623	20,319	536	3%
-612	7	Hunts Locality	13,670	14,664	-551	-4%
Physical Disability Services						
-144	8	PD Head of Services	1,244	997	-234	-19%
-1,029	9	Physical Disabilities	12,667	11,991	-1,011	-8%
-27		Sensory Services	462	438	-16	-3%
-20		Carers	94	70	-20	-21%
-17		In House Provider Services	18	-70	11	58%
-1,284		Director of Adult Social Care Directorate Total	80,497	83,292	-1,158	-1%
Older People & Adult Mental Health Directorate						
-1,951	10	Director of Older People & Adult Mental Health Services	9,959	9,394	-1,931	-19%
-394	11	City & South Locality	18,561	18,975	-554	-3%
-123		East Cambs Locality	6,494	7,004	-73	-1%
-42	12	Fenland Locality	8,127	8,946	-137	-2%
-348	13	Hunts Locality	12,541	13,110	-339	-3%
-10		Addenbrooke Discharge Planning Team	1,028	1,008	-8	-1%
4		Hinchingbrooke Discharge Planning Team	567	588	7	1%
460	14	Reablement, Occupational Therapy & Assistive Technology	8,180	8,121	451	6%
-187	15	Integrated Community Equipment Service	2,258	1,489	-210	-9%
Mental Health						
6	16	Head of Services	4,400	4,356	9	0%
-288	16	Adult Mental Health	7,157	6,601	-452	-6%
205	17	Older People Mental Health	6,970	2,949	202	3%
-2,667		Older People & Adult Mental Health Directorate Total	86,242	82,543	-3,033	-4%



Forecast Variance Outturn (Feb) £'000	Service		Current Budget for 2014/15 £'000	Actual to end of Mar £'000	Forecast Variance Outturn (Mar)	
					£'000	%
Children's Social Care Directorate						
847	18	Strategic Management – Children's Social Care	2,835	3,663	862	30%
175	19	Head of Social Work	4,459	4,671	185	4%
200	20	Legal Proceedings	1,500	1,612	200	13%
158	21	Safeguarding & Standards	936	1,013	161	17%
570	22	Children's Social Care Access	3,187	3,679	520	16%
-208	23	Children Looked After	10,672	10,916	-139	-1%
190	24	Children in Need	5,003	5,223	204	4%
-45		Disabled Services	6,047	6,107	-77	-1%
1,887		Children's Social Care Directorate Total	34,639	36,884	1,916	6%
Strategy & Commissioning Directorate						
-200	25	Strategic Management – Strategy & Commissioning	1,088	888	-328	-30%
-105	26	Information Management & Information Technology	1,165	1,160	-110	-9%
-39		Strategy, Performance & Partnerships	1,597	1,605	-52	-3%
		<u>Commissioning Enhanced Services</u>				
1,300	27	Looked After Children Placements	17,332	18,169	1,364	8%
710	28	Special Educational Needs Placements	8,031	8,929	710	9%
330	29	Commissioning Services	3,436	4,115	414	12%
85	30	Early Years Specialist Support	1,281	1,306	150	12%
1,500	31	Home to School Transport – Special	7,572	8,093	1,500	20%
		<u>Executive Director</u>				
-3		Executive Director	741	721	-1	0%
-500	32	Central Financing	362	-200	-548	-151%
0		Teachers' Pensions & Redundancy	2,942	2,952	10	0%
3,078		Strategy & Commissioning Directorate Total	45,545	47,738	3,110	7%
Children's Enhanced & Preventative Directorate						
223	33	Strategic Management – Enhanced & Preventative	1,350	1,568	216	16%
-145	34	Children's Centre Strategy	709	623	-120	-17%
0		Support to Parents	2,783	1,521	0	0%
-58		SEND Specialist Services	5,397	5,415	-95	-2%
0		Safer Communities Partnership	8,867	8,375	0	0%
		<u>Youth Support Services</u>				
-13		Youth Offending Service	2,098	1,733	-13	-1%
-40		Central Integrated Youth Support Services	1,013	793	-40	-4%
		<u>Locality Teams</u>				
-55		East Cambs & Fenland Localities	3,597	3,497	-48	-1%
-42		South Cambs & City Localities	4,336	4,248	-41	-1%
-17		Huntingdonshire Localities	2,684	2,581	0	0%
-147		Children's Enhanced & Preventative Directorate Total	32,833	30,355	-141	0%

Forecast Variance Outturn (Feb) £'000	Service		Current Budget for 2014/15 £'000	Actual to end of Mar £'000	Forecast Variance Outturn (Mar)	
					£'000	%
Learning Directorate						
100	35	Strategic Management - Learning	153	272	118	77%
35		Early Years Service	2,375	2,296	-32	-1%
-65		Schools Intervention Service	1,542	1,423	-65	-4%
0	36	Schools Partnership Service	1,436	1,152	-164	-11%
85		Childrens' Innovation & Development Service	515	879	77	15%
-75		Integrated Workforce Development Service	1,747	1,185	-70	-4%
71	37	Catering, Cleaning & Grounds Service	-250	-113	45	18%
Infrastructure						
35		0-19 Organisation & Planning	1,431	1,246	-38	-3%
-5		Early Years Policy, Funding & Operations	377	327	-17	-4%
0		Education Capital	279	280	-9	-3%
1,200	38	Home to School/College Transport – Mainstream	8,779	8,993	1,200	14%
1,380	Learning Directorate Total		18,383	17,940	1,045	6%
2,247	Total Expenditure		298,139	298,751	1,739	1%
Grant Funding						
-498	39	Financing DSG	-20,275	-20,275	-601	-3%
0		Non Baselined Grants	-22,846	-22,239	0	0%
-498	Grant Funding Total		-43,122	-42,514	-601	1%
1,749	CFA Net Expenditure		255,017	256,237	1,138	0%
0	40	Prior Year Adjustment re. Bad Debt Provision	0	0	-1,245	0%

## APPENDIX 2 – Commentary on Forecast Outturn Position

Narrative is given below where there is an adverse/positive variance greater than 2% of annual budget or £100,000 whichever is greater.

Service	Current Budget for 2014/15	Actual to End of March	Forecast Variance Outturn	
	£'000	£'000	£'000	%
<b>1) ASC Strategy, Transformation</b>	<b>2,320</b>	<b>2,199</b>	<b>-106</b>	<b>-5%</b>
The ASC Strategy, Transformation service is forecasting a £106k underspend, predominantly as a result of efficiencies achieved in housing related support contracts.				
<b>2) Carers</b>	<b>901</b>	<b>803</b>	<b>-105</b>	<b>-12%</b>
<p>The Carers budget is forecasting a £105k underspend due to; the Carers Group Staff Contract having not been renewed; savings on the procurement strategy; and reduced spend on the Alliance contract.</p> <p>There has been an increase in reported expenditure of £22k in March 15 to cover additional reviews required for Carers in anticipation of changing arrangements from April 2015, with the implementation of the Care Act.</p>				
<b>3) LD Head of Services</b>	<b>1,923</b>	<b>758</b>	<b>-958</b>	<b>-50%</b>
<p>The LD Head of Services is forecasting a £958k underspend. This is principally a result of reduced spending on contracts with Thera and a Health Partner (£702k) and some smaller budgets not being fully utilised this financial year (£203k). Reductions are arising this month as a result of newly identified underspends on Admin and Young Adults Team budgets. However, provision for supervision costs from the providing Health Trust has also been made, meaning there is adverse change on this policy line of £83k overall.</p> <p>In total, LD services are reporting a net increase of £274k in expected outturn compared to last month.</p> <p>For each locality a rebalancing of budgets did not take place at the start of the year following 2013/14 closedown. This resulted in some teams starting the year in an overspend position and some an underspend. The LD service has focused this year on managing the overall budget rather than individual policy lines. This will be addressed in 2015/16.</p>				
<b>4) Ordinary Residence</b>	<b>398</b>	<b>251</b>	<b>-147</b>	<b>-37%</b>
The budget in this area is attributable to 8 people living within Cambridgeshire who were previously funded by other Local Authorities. These people meet the definition of being Ordinarily Resident in Cambridgeshire and in accordance with Department of Health guidance is therefore the responsibility of the Council.				

Service	Current Budget for 2014/15 £'000	Actual to End of March £'000	Forecast Variance Outturn	
			£'000	%
<b>5) LD City &amp; South Locality</b>	<b>23,585</b>	<b>26,621</b>	<b>1,526</b>	<b>6%</b>
The LD City & South Locality is forecasting a £1,526k overspend relating to expenditure on care packages for service users. Across LD, the number of services users supported is more than budgeted for, and although the actual unit cost is lower than that assumed in the budget, this does not offset the additional client numbers. The increase in overspend of £216k is a result of two young people moving into Adults Services (£290k). Although transition of case responsibility occurred in summer 2014, and payments have continued all year, this was only fully identified on the locality commitment record as year-end procedures commenced. This is offset by corrections from the reviewing of the commitment records (£74k).				
<b>6) LD E Cambs &amp; Fenland Locality</b>	<b>18,623</b>	<b>20,319</b>	<b>536</b>	<b>3%</b>
The LD E Cambs & Fenland Locality is forecasting a £536k overspend, relating to expenditure on care packages for service users. Across LD, the number of services users supported is more than budgeted for, and although the actual unit cost is lower than that assumed in the budget, this does not offset the additional client numbers. The decrease to the forecast of £72k is due to a correction from the review of commitment records.				
<b>7) LD Hunts Locality</b>	<b>13,670</b>	<b>14,664</b>	<b>-551</b>	<b>-4%</b>
The LD Hunts Locality is forecasting a £551k underspend, a reduction of £61k in forecast from last month. An additional pressure of £135k for the cost of three young people moving into adult services is offset by a reduction in Carers breakdown costs £18k, transfer of service user £34k and further corrections from the review of the commitment records £23k.				
<b>8) Physical Disabilities – Head of Services</b>	<b>1,244</b>	<b>997</b>	<b>-234</b>	<b>-19%</b>
An underspend of £234k is being forecast. This is due to: <ul style="list-style-type: none"> <li>• A credit of £90k has been received during January for an overpayment to Penderels for Personal Budget administration during 13/14.</li> <li>• £58k from renegotiation of Contract with Papworth Trust.</li> <li>• A £30k care package for a service user with HIV is no longer required.</li> <li>• Employee on cost budget savings of £5k.</li> <li>• PD's contribution to a grant to National Autism Society of £40k.</li> <li>• With a further £11k in reduction from more minor adjustments.</li> </ul>				
<b>9) Physical Disabilities</b>	<b>12,667</b>	<b>11,991</b>	<b>-1,011</b>	<b>-8%</b>
The £1,011k forecast underspend is due to the management of demand on services, and careful consideration of how much support people need to reduce social isolation informed by the activities they are involved in and their family / social situations. In addition to demand management some packages of support have not materialised, several higher cost packages have ended and a number of claw backs on direct payments have been made.				

Service	Current Budget for 2014/15	Actual to End of March	Forecast Variance Outturn	
	£'000	£'000	£'000	%
<b>10) Director of Older People and Mental Health</b>	<b>9,959</b>	<b>9,394</b>	<b>-1,931</b>	<b>-19%</b>
<p>As a whole the OP&amp;MH directorate is reporting a forecast underspend of £3.033m in total, which is ahead of the £2.5m underspend target set at the start of the year. The majority of this target is within this policy line (explaining -£1.9m) with the remainder in Older People's localities.</p> <p>The principal changes across the directorate this month are:</p> <ul style="list-style-type: none"> <li>Decreased forecast for Mental Health (-£160k) arising from ended packages and lower than expected costs for a supported accommodation contract and crisis support work.</li> <li>Decreases in net cost of care for Older People. Reductions in City &amp; South and Fenland more than offset the slightly adverse month in East Cambs and Hunts. A downward revision in expected respite care is the largest cross-county variation this month (-£80k). The remainder of the net change in Older People's Service totals -£99k</li> <li>An increased level of credits from collected used- equipment (-£23k)</li> </ul> <p>The service continues to interact with a health and care economy which is strained particularly in providing capacity at the hospital interface. The Council has held social care spending notwithstanding this challenge.</p> <p>Specifically, within this policy line favourable financial changes through increased NHS-funded nursing care income and vacancy savings across the directorate are reported this month, these are more than offset by extra care scheme costs exceeding estimate (£20k). Otherwise commitments on block contracts are stable this month.</p> <p>Within the Scheme of Financial Management, the debt policy states that debt should be written off back to the original invoice or equivalent codes irrespective of the financial year in which the invoice was raised. The Section 151 Officer is required to seek authority of the General Purposes Committee to write-off any debts over £25k. There is one client contribution debt of £29,502 which is referred to General Purposes Committee to approve for write-off. This debt relates to a client whose finances were managed by his daughter from 2006 up until July 2011 and given she is now deceased it has proved not possible to collect the full debt for this period. From July 2011 the responsibility for the finances transferred to the son and regular payments were made by the son until January 2014 when the client died. However, it has not been possible to collect the debt for the earlier period and £29,502 is required to be written off.</p>				
<b>11) City &amp; South Locality</b>	<b>18,561</b>	<b>18,975</b>	<b>-554</b>	<b>-3%</b>
<p>The Locality is projecting an underspend of £554k, which is a favourable change of £160k in forecast since last month. This is explained by:</p> <ul style="list-style-type: none"> <li>-£60k reduction in forecast respite care</li> <li>-£21k reduction in recharges for over 65s with Physical Disabilities</li> <li>-£26k reduction in social transport provisions</li> <li>-£53k reversal of an adverse movement in the forecast last month, included incuria.</li> </ul>				

Service	Current Budget for 2014/15	Actual to End of March	Forecast Variance Outturn	
	£'000	£'000		£'000
<b>12) Fenland Locality</b>	<b>8,127</b>	<b>8,946</b>	<b>-137</b>	<b>-2%</b>
<p>The Fenland Locality is projecting an underspend of £137k, a favourable change of £95k from last month. This is explained by:</p> <ul style="list-style-type: none"> <li>• -£31k from increases in client contributions</li> <li>• -£25k from increased direct payment recoveries</li> <li>• -£5k from decreases in expected spending on respite care</li> <li>• -£5k from reductions in care package spending made through the Adults Finance Module</li> <li>• -£30k from the review of commitments expected to be made outside of the automated Adults Finance Module.</li> <li>• +£1k in a net combination of more minor adjustments</li> </ul> <p>Client Contribution increase is due to income from extra-care schemes - additional information from providers has allowed for more accurate billing and recording.</p>				
<b>13) Hunts Locality</b>	<b>12,541</b>	<b>13,110</b>	<b>-339</b>	<b>-3%</b>
<p>The Hunts Locality is projecting an underspend of £339k, an adverse change of £9k from last month. This is explained by;</p> <ul style="list-style-type: none"> <li>• +£28k from reductions in client contributions</li> <li>• +£9k from increases in care package commitments</li> <li>• -£9k from reductions in expected physical disability recharges</li> <li>• -£15k finance adjustment to remove unused planned commitment for respite care</li> <li>• +£4k from minor adjustments including reductions in office support costs</li> </ul> <p>Increases in care package commitments include;</p> <ul style="list-style-type: none"> <li>• reducing respite in care homes and increasing clients' care packages so that they remain at home.</li> <li>• There were temporarily increased care packages where double-up care was needed (pending double up team assessment) due to client frailty/ill health.</li> <li>• Permanent increase in a double-up care package because equipment was not suitable for client due to deteriorating physical frailty.</li> </ul>				
<b>14) Reablement, Occupational Therapy &amp; Assistive Technology</b>	<b>8,180</b>	<b>8,121</b>	<b>451</b>	<b>6%</b>
<p>Unrealised savings from the Double-up project are shown on this line (£373k). Success rates in achieving home care package reductions are improving connected to an increase in capacity in the double-up capacity, and cross-service working.</p> <p>A small overspend (£58k) is expected on the agreement with the NHS provider of re-ablement; several issues remain subject to settlement with the transfer of services back to the Council.</p>				

Service	Current Budget for 2014/15	Actual to End of March	Forecast Variance Outturn	
	£'000	£'000	£'000	%
<b>15) Integrated Community Equipment Service (ICES)</b>	<b>2,258</b>	<b>1,489</b>	<b>-210</b>	<b>-9%</b>
<p>The service forecasts a £210k underspend.</p> <p>Efficiencies through the new contract arrangements continue to be realised. This year has also seen a proactive approach to the review and collection of equipment, which brings credits to the ICES pool. Additional credits have been recognised since last month, contributing the majority of the underspend increase (£23k). This approach will continue in 2015/16 with a plan to target care homes where there is likely to be a substantial amount of equipment needing to be collected.</p> <p>Savings are planned for this service next year, and progress so far confirms that these appear largely deliverable.</p>				
<b>16) Mental Health Head of Services &amp; Adult Mental Health</b>	<b>11,557</b>	<b>10,957</b>	<b>-442</b>	<b>-4%</b>
<p>These two policy areas are projecting an underspend of £442k, a favourable change of £160k since last month.</p> <p>The significant change in forecast this month is explained by:</p> <ul style="list-style-type: none"> <li>• £115k reduction in the cost of care: <ul style="list-style-type: none"> <li>• £51k due to lower than expected delivery of Supported Accommodation by a provider in the South of the County</li> <li>• £40k due to provision changes for three high cost clients in the North of the County (two high cost packages have ended)</li> <li>• £14k in a net combination of more minor cost of care adjustments</li> </ul> </li> <li>• £45k reduction as a result of CRISIS work commissioned through the Mental Health Trust, but not forthcoming in 2014/15.</li> </ul> <p>The variations reported partly reflect volatility that can occur after the sudden ending of expensive packages. In 2015/16 the service will also look to highlight predictable changes through the earlier identification of underutilisation of beds (voids) in supported accommodation contracts.</p> <p>The service has had continuous staffing vacancies throughout 2014/15, contributing £73k to the directorate target in quarter 4 alone. This represents a concern regarding the impact on workforce capacity. Work is progressing with LGSS HR on workforce strategy including recruitment and retention. Attention is also being afforded to ensuring full alignment between operational knowledge of workforce levels and staff spending reconciliations undertaken by the Trust and County Council.</p>				

Service	Current Budget for 2014/15	Actual to End of March	Forecast Variance Outturn	
	£'000	£'000	£'000	%
<b>17) Older People Mental Health</b>	<b>6,970</b>	<b>2,949</b>	<b>202</b>	<b>3%</b>
<p>An overspend of £202k is forecast, largely unchanged since last month.</p> <p>During 2014/15 there has been a process of transferring older people with care packages who have mental health needs from the Older Peoples Services to the Older People Mental Health Service and budget line. This means that appropriate apportionment of demography and savings allocations will be in place for 2015/16.</p> <p>Unit costs and volume of demand for dementia cases has grown steadily during 2014/15.</p> <p>Going forward, the following actions will impact on the 2015/16 financial position. Outstanding reviews are underway, with a focus on high value packages.</p> <ul style="list-style-type: none"> <li>• Ensuring appropriate health and social care joint funding, and joint health and social care staff training in February and March to support this.</li> <li>• Increased scrutiny of Section 117 process and improved robust practice, monthly monitoring of variance reports and reporting now in place between CPFT staff and CCC.</li> <li>• CPFT now working with CCC on the new brokerage arrangements.</li> </ul>				
<b>18) Strategic Management – Children's Social Care</b>	<b>2,835</b>	<b>3,663</b>	<b>862</b>	<b>30%</b>
<p>The Children's Social Care Director budget is forecasting an over spend of £862k.</p> <p>The directorate has a combined agency/vacancy savings target of £1.094m. Although the directorate actively managed the staff budgets and use of agency staff, savings have not been achieved to meet the target in full. This is because, due to service need, posts were required to be filled as quickly as possible, with essential posts covered by agency staff in a planned way until new staff have taken up post.</p> <p>The use of agency staff is very difficult to predict due to changing circumstances. Agency cover was only used where circumstances dictated and no other options available. We continue to make concerted efforts to minimise the dependency on agency and continue to look at other ways to manage work within the Units despite unprecedented levels of demand.</p> <p>Going forward into 2015/16, workforce management continues to be reviewed weekly/fortnightly at CSC Heads of Service and CSC Management Teams respectively. We have measures in place to manage the use of agency staff going forward and are focusing on the recruitment of Consultant Social Workers and Social Workers, but good quality agency staff continue to be needed in order to manage the work in the interim.</p>				
<b>19) Head of Social Work</b>	<b>4,459</b>	<b>4,671</b>	<b>185</b>	<b>4%</b>
<p>The Head of Social Work budget is forecasting an over spend of £185k.</p> <p>The increase in Adoption/Special Guardianship/Child Arrangement orders are a reflection of the good practice in making permanency plans for children outside of the looked after system. The increasingly complex needs of some of our children sometimes require additional allowances and Special Guardianships do not attract the same benefits as adopters re adoption leave so, in particular, carers need additional support in the first year of placement.</p>				



Service	Current Budget for 2014/15	Actual to End of March	Forecast Variance Outturn	
	£'000	£'000	£'000	%
<b>20) Legal Proceedings</b>	<b>1,500</b>	<b>1,612</b>	<b>200</b>	<b>13%</b>
<p>The Legal Proceedings budget is forecasting an over spend of £200k. This is set against a £668k overspend in 2013/14.</p> <p>As well as the expected decrease in court issue fees we have seen a reduction in advice costs due to our better use of in-house knowledge and direct management of requests for information. Our management of the use of expert witnesses has also seen further cost reductions achieved.</p> <p>Although a demand led budget, we have looked at innovative ways of trying to manage this budget by better use of in-house knowledge and more direct management of requests for legal advice. Use of expert witnesses, and the associated costs, has been better managed and we used internal court assessment rather than relying as current on expert witnesses.</p>				
<b>21) Safeguarding &amp; Standards</b>	<b>936</b>	<b>1,013</b>	<b>161</b>	<b>17%</b>
<p>The Safeguarding and Standards budget is forecasting an over spend of £161k. This was due to the use of agency staff to cover the long term absence of staff and posts that have been vacant during the year. There has also been a significant increase in the numbers of initial and review conferences being held with the use of agency staff necessary to meet this demand. Further pressure was experienced through an increase in Stage 2 and Stage 3 complaints and the associated costs in dealing with these cases.</p>				
<b>22) Children's Social Care Access</b>	<b>3,187</b>	<b>3,679</b>	<b>520</b>	<b>16%</b>
<p>The Access budget is forecasting an over spend of £520k due to the use of agency staffing. Please see Strategic Management Children Social Care note (18) above.</p>				
<b>23) Children Looked After</b>	<b>10,672</b>	<b>10,916</b>	<b>-139</b>	<b>-1%</b>
<p>Children Looked After (CLA) is forecasting a £139k underspend across the Unit, Unaccompanied Asylum Seeking Children (UASC) and Leaving Care budgets.</p> <p>2014/15 has seen a reduced number of over 18+ UASC's the service is supporting and subsequent reduction in associated costs. Spend has also been reduced across the CLA Units. This has been achieved through tighter monitoring of activity, through greater scrutiny of unit expenditure and better use of universal services in preparation for testing savings requirements in 2015/16.</p> <p>Additional expenditure reserved to facilitate the transition of the Adoption Service to the Coram Cambridgeshire Adoption Service (CCA) was also not fully utilised following the release of funds made available from the Adoption Reform Grant. An element of the underspend was also planned to support the pressure in the Adoption Allowances budget, as well as annual Participation activities which have now been funded through the receipt of Outlook funds.</p>				

Service	Current Budget for 2014/15 £'000	Actual to End of March £'000	Forecast Variance Outturn	
			£'000	%
<b>24) Children In Need</b>	<b>5,003</b>	<b>5,223</b>	<b>204</b>	<b>4%</b>
<p>The Children in Need budget is forecasting an overspend of £204k due to the use of agency staffing.</p> <p>Please see Strategic Management Children Social Care note (18) above.</p>				
<b>25) Strategic Management – Strategy &amp; Commissioning</b>	<b>1,088</b>	<b>888</b>	<b>-328</b>	<b>-30%</b>
<p>Strategic Management – Strategy &amp; Commissioning is forecast to underspend by £328k as a result of savings from vacant posts exceeding the target set. This is due to holding posts vacant in anticipation of the restructure due to be implemented in June 2015, and lower cost solutions to covering maternity leave.</p>				
<b>26) Information Management &amp; Information Technology</b>	<b>1,165</b>	<b>1,160</b>	<b>-110</b>	<b>-9%</b>
<p>The Information Management and Systems Service budget is expected to underspend by £110k. In summary the underspend can be attributed to:</p> <ul style="list-style-type: none"> <li>• In year exceptional saving on the IT Development budget, £40k. This budget has previously been used to fund bespoke development of the Capita One system to support children's social care. Further bespoke development has not been considered as necessary during 14/15. A separate procurement exercise for a CFA Information Management system has also now commenced.</li> <li>• In year saving on the Capita Annual Maintenance budget, £30k. A contract has been negotiated with Capita for the period 1st April 2014 to 31st March 2016, whilst the procurement exercise completes. A fixed price agreement has been reached at a lower cost. Further in year savings have been made on projects that have been deferred to 2015/16 and on the Integrated Youth Support Service project (Aspire replacement) where a recommendation has been made to remain with Aspire, until the outcome of the procurement exercise is known.</li> <li>• In year saving on LGSS chargeable works, £25k, related to project decisions referred to within item 2.</li> <li>• In year saving on computer hardware purchase, £5k, server replacement not required.</li> <li>• In year saving on staff training and development, £5k, as training has been aligned to high priority management information requirements and resource redirected to alternative courses at a lower cost.</li> <li>• In year saving of £5k for Oracle licence costs for ONE non live environments, licence renewal not required.</li> </ul>				

Service	Current Budget for 2014/15	Actual to End of March	Forecast Variance Outturn	
	£'000	£'000	£'000	%
<b>27) Looked After Children Placements</b>	<b>17,332</b>	<b>18,169</b>	<b>1,364</b>	<b>8%</b>

Overall Looked After Children (LAC) numbers at the end of March 2015, including placements with in-house foster carers and residential homes, are 535, 28 more than 1 April 2014 numbers. External LAC placement numbers at the end of February are 292, a rise of 19 from 1 April figures and a rise of 24 from August 2013.

Access has been limited for a number of in house foster placements (holidays, ages, mix of needs, on hold etc.) and also for in house residential placements which means that we have been placing more children with external providers, although some costs have been offset by volume discounted placements being realised.

The underlying lack of capacity for in house foster provision has meant we have had to approach independent agencies more frequently to support our children and young people.

The LAC Placements budget is now forecasting an overspend of £1,150k, including secured additional income from Health, following development of a tool to assess the percentage level of contributions to placement costs.

Client Group	2014/15 Budgeted Packages	1 Apr 2014 Packages	31 Jan 2015 Packages	28 Feb 2015 Packages	31 Mar 2015 Packages	Variance from Budget
Residential Disability – Children	4	4	3	3	3	-1
Child Homes-Secure Accommodation	0	0	0	0	0	-
Child Homes – Educational)	12	13	11	11	11	-1
Child Homes – General	26	27	29	28	28	+2
Parent & Child Assessment)	0	0	0	0	0	-
Supported Accommodation	1	2	0	0	0	-1
Supported living 16+	1	1	2	2	2	+1
Fostering & Adoption	229	230	245	244	248	+19
<b>TOTAL</b>	<b>273</b>	<b>277</b>	<b>290</b>	<b>288</b>	<b>292</b>	<b>+19</b>

For the longer term, service redesign is being influenced significantly by this need to reduce the number of children and young people being looked after.

Service	Current Budget for 2014/15	Actual to End of March	Forecast Variance Outturn	
	£'000	£'000	£'000	%

#### Looked After Children Placements continued;

During the year we have monitored the use of Independent Fostering Agencies (IFAs) and in-house fostering provision through the fostering specification. This work, alongside targeted foster carer recruitment, is beginning to bring an increase in-house provision, and therefore lead to a decrease use of IFAs. Recent data shows an increase of 26 beds since the implementation of the specification with the in house service.

In 2015/16 we will continue to review the top 50 most expensive placements to monitor their plans and identify any children that could be moved to placements closer to home while continuing to provide for the needs of the child. We have achieved approximately £197k worth of savings in 2014/15 through a combination of being part of the Eastern Region 'ER 4' fostering list of about £179k and negotiating fees and discounts of around £18k.

#### 16+ Placements

The 16+ Placements budget is forecasting an overspend of £250k. There has been an increase in the number of young people who are presenting as homeless who are willing to be looked after and have nowhere else to go. A number of young people have had to move to supported accommodation that can offer additional support due to their complex needs and this is impacting on the average cost although this is cheaper than residential care.

#### Supported Lodgings

The supported lodgings budget is forecasting an underspend of £36k. The full budget is planned for development of broader provision in 15/16.

<b>28) SEN Placements</b>	<b>8,031</b>	<b>8,929</b>	<b>710</b>	<b>9%</b>
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OFSTED Category	1 Apr 2014	31 Jan 2015	28 Feb 2015	31 Mar 2015	Variance from 1 Apr 2014
Autistic Spectrum Disorder (ASD)	87	95	94	98	+11
Behaviour, Emotional and Social Difficulty (BEDS)	38	35	35	38	-
Hearing Impairment (HI)	3	3	3	3	-
Moderate Learning Difficulty (MLD)	4	2	2	1	-3
Multi-Sensory Impairment (MSI)	1	0	0	0	-1
Physical Disability (PD)	0	1	1	1	+1
Profound and Multiple Learning Difficulty (PMLD)	2	2	2	2	-
Speech, Language and Communication Needs (SLCN)	4	3	3	3	-1
Severe Learning Difficulty (SLD)	4	3	3	3	-1
Specific Learning Difficulty (SPLD)	11	9	9	9	-2
Visual Impairment (VI)	2	2	2	2	-
<b>Total</b>	<b>156</b>	<b>155</b>	<b>154</b>	<b>160</b>	<b>+4</b>

The Special Educational Needs (SEN) Placements budget is forecast to come in £710k over budget, including secured additional income from Health, following development of a tool to assess the percentage level of contributions to placement costs. This budget is funded from the High Needs Block (HNB) element of the Dedicated Schools Grant. Included in the above numbers are 20 children educated under a block contract.

Service	Current Budget for 2014/15	Actual to End of March	Forecast Variance Outturn	
	£'000	£'000	£'000	%
<p><b>SEN Placements continued;</b></p> <p>The budget is under significant pressure due to numbers: whilst maintained Statement numbers are decreasing the level of need is escalating in early years with this age group requiring additional capacity in all of our Special Schools this year and in 15/16. This additional need in early years has meant that the schools are at capacity.</p> <p>The issues are:</p> <ul style="list-style-type: none"> <li>• Our special schools are at physical capacity. This places greater pressure to look outside of Cambridgeshire.</li> <li>• A recent increase in the number of children requiring very specialist consistent input for care, medical and educational reasons that need 52 week provision not available in house or in county.</li> <li>• We don't have sufficient in county provision for children in the primary phase with BESD and HI as well as Dyslexia and therefore we have to turn to the independent sector to secure appropriate education.</li> <li>• There is pressure from Tribunal decisions. We have offered appropriate in house /in county alternatives that the tribunal has overruled. We have had decisions against us in 4 Tribunal appeals recently which have resulted in 4 children being placed in out of county independent specialist educational provision. We currently have 40 tribunal cases. Our success rate in appeals, however, is over 95%, but due to the nature of the appeals and the high costs for placements that parents are requesting, losing only one can have a very significant impact on the budget. There is no flexibility within the budget to allow for this unpredictable demand.</li> <li>• We are also seeing a significant pressure in relation to primary aged children (some as young as 5 years old) with social, emotional and behavioural difficulties whose needs can no longer be met by their local mainstream school. The Harbour School is the only in county Special School able to support children of this age with social, emotional and behavioural difficulties and is full from September 2014. Cambridgeshire Area Special Schools had very few vacant places in September 2014.</li> <li>• There is a pressure on Hospital recoupment which is unpredictable and due to the nature of the costs, primarily identified after the provision has been accessed, we are unable to proactively reduce costs.</li> <li>• There is a lack of specialist maintained ASD primary provision which continues to increase the pressure caused by placing children in independent settings.</li> </ul> <p><u>Going forward into 2015/16 we will continue to:-</u></p> <ul style="list-style-type: none"> <li>• Actions in the Placements Strategy are aimed at returning children to within County borders and reducing Education Placement costs.</li> <li>• A shared care service enabling parents to continue to keep children at home has recently come on line.</li> <li>• Additional classes (and places) commissioned and funded at all of our area special schools to meet the rise in demand for early years. Funded from the HNB.</li> <li>• Previous discussions for 3 new special schools to accommodate the rising demand over the next 10 years needs to be revisited as there is a pressure on capital funding. One school is underway and alternatives to building more special schools are being investigated, such as additional facilities in the existing schools, looking at collaboration between the schools in supporting post 16, and working with FE to provide appropriate post 16 courses.</li> </ul>				

Service	Current Budget for 2014/15	Actual to End of March	Forecast Variance Outturn	
	£'000	£'000	£'000	%
<b>SEN Placements continued;</b> <ul style="list-style-type: none"> <li>Review SEBD provision and look to re commission / commission additional specialist provision from within the HNB financial envelope. Business case presented to health commissioners to improve the input of school nursing in area special schools to support increasingly complex medical/health needs. Review how we maintain mainstream education through the SEND Commissioning Strategy. Rigorous investigation into commitments, discounts and health contributions. Developing in county special schools to meet need. Project looking at Cambridgeshire's offer to prevent placements out of county.</li> </ul>				
<b>29) Commissioning Services</b>	<b>3,436</b>	<b>4,115</b>	<b>414</b>	<b>12%</b>
<p>The Out of School Tuition budget is forecast to come in £472k over budget.</p> <p>We have a number of children with a Statement of Special Educational Needs out of school in receipt of alternative education (tuition) packages. When moving a child with a Statement of Special Educational Needs from one school to another the LA has to adhere to the placement consultation process (with specified timescales) outlined in the DfE SEN Code of Practice. Due to the need for the timescales to be followed, and an increasing number of negative responses being received, the process of moving a child with a Statement from one school to another is taking much longer. Until the process is complete the LA has a duty to provide interim full-time education provision. The duration of provision is now a mandatory 25 hours per week. Additional HNB funding has been secured for 15/16 to fund the pressure relating to this change in statutory responsibility.</p> <p>It is important to note that a large number of our special schools started the academic year full. This created an additional pressure on this budget as there were an increased number of children requiring interim education provision whilst the search for a new school placement is underway.</p> <p>There is a pressure of £14k relating to the team budgets within Commissioning Enhanced Services. This is mainly due to the statements conversion process to Education Health &amp; Care Plans, which has increased the level of mobile IT infrastructure required within the team.</p> <p>The educational equipment budget is forecast to underspend by £37k, the Access &amp; Inclusion budget is forecast to underspend by £30k, and there is a small underspend of £5k on After School Clubs due to a reduced number of places at Highfields, so bringing the Commissioning Services overspend down to £414k.</p>				
<b>30) Early Years Specialist Support</b>	<b>1,281</b>	<b>1,306</b>	<b>150</b>	<b>12%</b>
<p>The Early Years Specialist Support Service is currently forecasting an overspend of £150k, including a forecast overspend of £65k on Tribunals, a forecast overspend of £75k on Early Years Access Funding (EYAF) and a forecast overspend of £10k on the occupational therapy budget.</p> <p>The pressure on the tribunal's budget is due to an increase in the number of tribunals during the financial year in response to conversion of statements to Education, Health &amp; Care Plans.</p>				

Service	Current Budget for 2014/15	Actual to End of March	Forecast Variance Outturn	
	£'000	£'000	£'000	%
<p><b>Early Years Specialist Support continued;</b></p> <p>In EYAF, there has been growth in demand not only in numbers but also for the amount of equipment needed to be purchased. The complexity of need often requires full time funding for many of the children, and 35% of children accessing the funding received more than 15 hours support per week.</p> <p>The overspend on occupational therapy is due to a higher value SLA than anticipated. This will be reviewed and renegotiated for 2015/16.</p>				
<b>31) Home to School Transport – Special</b>	<b>7,572</b>	<b>8,093</b>	<b>1,500</b>	<b>20%</b>
<p>Home to School Transport Special is forecasting a pressure of +£1.5m.</p> <p>LAC Transport costs have increased due to a higher number of children being transported and an increase in the distance travelled, following Ofsted and a movement to get children into their local schools. The single occupancy review has been carried out in conjunction with schools to find sustainable solutions to shared routes. The review is now complete and parents have been notified.</p> <p>The other major contributory factors to the predicted outturn are:</p> <ul style="list-style-type: none"> <li>• Fewer companies have the specialist vehicles or the number of specialist vehicles we require, which reduces the size of the tender pool and increases prices. We require an additional 11 tail lift vehicles compared to 13/14.</li> <li>• Fewer companies have the required number of passenger assistants, even if they can supply the specialist vehicles, again reducing the tender pool and increasing prices. We require an additional 31 passenger assistants compared to 13/14.</li> <li>• Companies winning the tenders are not based in the city (one used regularly is based in Haverhill) which increases the tender price as having to fund journey into the City &amp; back as well as school route. The current average daily price is £91.99, an increase of 3.09% on the April 2014 average.</li> <li>• Reduced number of providers interested in applying for contracts for primary school children due to legislation around child seats. Taxis would need to carry child seats for the day reducing public use of boot space e.g. for luggage to the train station. This again results in a smaller tender pool and increased prices.</li> <li>• More children with more complex needs have increased use of single occupancy taxis.</li> <li>• Closure of respite centres has resulted in children, often with the most acute needs, requiring high cost transport for increased distances.</li> </ul> <p>A number of actions are being taken to reduce, where possible, future demands on the budget in 2015/16:</p> <ul style="list-style-type: none"> <li>• Continue to reinforce the Post 16 eligibility criteria to ensure that funding is being directed correctly</li> <li>• Propose amendments to the SEN Transport policy for Post 16 to establish a charge towards the cost of individual transport, as for non-disable young people over 16 years.</li> <li>• Reviewing claimable parental mileage to ensure distances claimed are correct</li> <li>• The use of single occupancy taxis is being reviewed, particularly for students at Harbour, with a view to identifying more cost effective means of travel</li> </ul>				

Service	Current Budget for 2014/15	Actual to End of March	Forecast Variance Outturn	
	£'000	£'000	£'000	%
<b>Home to School Transport – Special continued;</b> <ul style="list-style-type: none"> <li>• Production of a weekly variance sheet to provide more control</li> <li>• Prioritisation of the work necessary to enable the ONE system to replace the current excel spreadsheet commitment record and to be used for all future budget management and monitoring reports.</li> <li>• Review of agreed work streams and future savings targets by the Transport Board</li> </ul>				
<b>32) Central Financing</b>	<b>362</b>	<b>-200</b>	<b>-548</b>	<b>-151%</b>
<p>Within CFA, spend of £20.3m is funded by the ring fenced Dedicated Schools Grant. The budgets for Education Placements (£710k); Commissioning Services (£400k); Early Years Specialist Support (£140k); Teachers Pension &amp; Redundancy (£6k); Strategic Management, S&amp;C (-£66k); SEND Specialist Services (-£95k); East Cambs &amp; Fenland Localities (-£19k); South Cambs &amp; City Localities (-£2k); Early Years Service (-£8k); and 0-19 Organisation &amp; Planning (-£2k) are forecast to overspend this year by a total of £1,063k.</p> <p>Vacancy savings are taken across CFA as a result of posts vacant whilst they are being recruited to, and some of these vacant posts are also DSG funded. It is estimated that for this financial year vacancy savings of £462k will be taken in relation to DSG funded posts and DSG carry forward within Schools Financing of £601k will be applied (please see note 39), both of these will be used to offset the pressures on DSG funded budgets.</p>				
<b>33) Strategic Management – Enhanced &amp; Preventative</b>	<b>1,350</b>	<b>1,568</b>	<b>216</b>	<b>16%</b>
<p>The E&amp;P Director budget is forecasting an overspend of £217k. Of this pressure, £208k is due to the vacancy savings target of £885K not being fully achieved. . The Directorate has seen a reduction in FTE due to recent savings programmes, most recently the Children's Centre reconfiguration. The level of vacancy savings achieved by Children's Centres this year has reduced. In addition, because of service need, posts are required to be filled as quickly as possible and as such there is often little time between a vacancy arising and that vacancy being backfilled.</p> <p>Finance will continue to report to E&amp;P Management Team in 2015-16 through the monthly Finance update, flagging particular areas for concern if there is a material reduction in the level of vacancy savings being projected.</p>				



Service	Current Budget for 2014/15	Actual to End of March	Forecast Variance Outturn	
	£'000	£'000	£'000	%
<b>34) Children's Centre Strategy</b>	<b>709</b>	<b>623</b>	<b>-120</b>	<b>-17%</b>
<p>E&amp;P have been able to achieve their 15/16 savings for children's centres in 14/15 through the Children's Centre reconfiguration programme. A saving of £259k is proposed from 15/16 and has been achieved permanently through the reconfiguration in August 2014. The £259k was held centrally this year and was used to fund a number of one-off transitions costs incurred across the children's centres. This budget was used to cover the cost of transitioning from the old structure to the new structure and included one-off costs such as additional front line staff to manage the change process. The new Children's Structure has been in operation since 1st August 2014 and a number of staff were retained for a period to support Locality Managers and Children's Centre Managers adjust to the new structure and to ensure business as usual. As a result there were some delayed redundancies. The final transitions costs ended in March 2015 and the cost of the transition was £139k, leaving a £120k under spend.</p>				
<b>35) Strategic Management - Learning</b>	<b>153</b>	<b>272</b>	<b>118</b>	<b>77%</b>
<p>The forecast overspend is £118k. The Learning Directorate had a savings target of £4.1m to achieve in 14/15. In order to achieve this, a consultation on a major reconfiguration of the Directorate was undertaken. Staff redundancies and other changes were delayed due to the length of the consultation process, meaning that savings due to start from April could only take effect from August. This has resulted in some pressure. Furthermore, some other savings due to take place as part of the Directorate's reconfiguration were not realised. The cumulative impact of this was a pressure of £321k.</p> <p>Actions were identified to mitigate this pressure, e.g. some posts in the reconfigured Directorate that were not recruited to on a permanent basis. However, there is a residual pressure of £100k, which was lodged on the Director of Learning policy line. This comprises:</p> <ul style="list-style-type: none"> <li>• £70k that was due to be made through not replacing Business Support posts filled by temporary staff. However, the need for Business Support to ensure efficient service delivery was underestimated so this saving has not been achieved.</li> <li>• £30k from the restructure of senior management. During the consultation it was identified that planned reductions in senior management would have a detrimental impact on service delivery. Whilst some of the saving was achieved by reduction in other areas, a residual pressure of £30k remained.</li> </ul> <p>The 15/16 budget has been set with a plan to meet this permanent pressure.</p> <p>There are also in year pressures totalling £18k. This is made up of:</p> <ul style="list-style-type: none"> <li>• An increased pressure of £8.6k for legal fees from 13-14 resulting from a misunderstanding with a cross billing arrangement with Northamptonshire that has now been permanently resolved</li> <li>• £4k unachieved vacancy saving</li> <li>• £3k unbudgeted recruitment costs</li> </ul>				

Service	Current Budget for 2014/15	Actual to End of March	Forecast Variance Outturn	
	£'000	£'000	£'000	%
<b>36) Schools Partnership Service</b>	<b>1,436</b>	<b>1,152</b>	<b>-164</b>	<b>-11%</b>
<p>The School Partnership Service are reporting an underspend of £164k.</p> <p>The move to an underspend position is due to a higher than expected grant for looked after children was received from the Department for Education late in 2014/15. This funding has been applied to existing expenditure on discretionary support for LAC education in 2014/15 which creates a net underspend of council base budget. It is intended to take this underspend forward in 2015/16 through CFA reserves and apply it to further supporting the educational attainment of looked after children in 2015/16.</p> <p>In addition, an over-recovery of income (£30k) by the Education ICT service has been achieved this year.</p>				
<b>37) Catering, Cleaning &amp; Groomfield Services</b>	<b>-250</b>	<b>-113</b>	<b>45</b>	<b>-18%</b>
<p>The outturn forecast for Catering, Cleaning &amp; Groomfields Services is an overspend of £45k which is a £26k improvement compared to February. The movement relates primarily to provisions supplier rebates which have been underestimated in previous months.</p> <p>The school kitchens have experienced staff cost pressures resulting from agency and peripatetic staff covering large numbers of vacancies and absences to accommodate the increased volumes and workloads which resulted from the supply of Universal Infant Free School Meals from September 14.</p> <p>The CCS Hospitality services have restructured to reduce costs following the large decrease in income generally, including the closure of Castle Court and its servery outlet.</p>				
<b>38) Home to School Transport – Mainstream</b>	<b>8,779</b>	<b>8,993</b>	<b>1,200</b>	<b>14%</b>
<p>The outturn for the Mainstream Home to School/College transport budget is an overspend of £1.2m. The overspend results in the main from:</p> <ul style="list-style-type: none"> <li>• The much lower than anticipated savings achieved from the re-tendering of contracts. The re-tender process only delivered £41k in savings. The assumed level of saving had been in the order of £350k based on experience of re-tendering contracts in 2012/13 and 2013/14.</li> <li>• The decision to defer proceeding with proposals to withdraw free transport on the route between Horningsea and Fen Ditton Primary School as a result of the delayed implementation of road safety improvements and on the route between Gt and Little Shelford/Stapleford and Sawston Village College, following a concern raised by the Road Safety Team about one aspect of the route. As a result, a reassessment of one section of the route was necessary to remove the risk of this preventing the withdrawal of free transport, should one or more of the families affected lodge an appeal. As a term's notice is required for such proposed changes to be implemented, both route reviews have been deferred to 2015/16. Both are now planned for implementation at the start of the 2016 academic year.</li> <li>• An increase in the number of post-16 students living in East Cambridgeshire being deemed to be entitled to subsidised and free transport into Cambridge as a result of changes made by City of Ely and Newmarket College to their curriculum offer to focus on vocational courses in place of an A Level programme of study.</li> </ul>				

Service	Current Budget for 2014/15 £'000	Actual to End of March £'000	Forecast Variance Outturn	
			£'000	%
<b>Home to School Transport – Mainstream continued;</b>				
In addition, it:				
<ul style="list-style-type: none"><li>• Reflects the fact that the under spend achieved in 2013/14 was £345k less than the forecast outturn saving which informed the setting of the 2014/15 budget during business planning.</li><li>• Reflects a reconciliation of the commitment record against the information held in Capita ONE to ensure all contracts had been appropriately end dated and there were no duplicate records.</li><li>• Takes account of the under spend on the 2013/14 budget of £355k.</li><li>• Takes account of an inflationary uplift of 2.9% on all contracts.</li></ul>				
A number of actions are being taken to reduce, where possible, future demands on the budget in 2015/16:				
<ul style="list-style-type: none"><li>• Continuation of the programme of route reviews.</li><li>• Review of Post 16 transport policy and charges, including the implementation of a low-income subsidised rate for new students which is set at 50% of the standard subsidised rate.</li><li>• On-going scrutiny and challenge of requests for transport on discretionary grounds e.g. where families have moved house during the final two years of a student's statutory schooling.</li><li>• Production and scrutiny of a weekly variance sheet to provide more control</li><li>• Prioritisation of the work necessary to enable the ONE system to replace the current excel spreadsheet commitment record and to be used for all future budget management and monitoring reports.</li><li>• Review of agreed work streams and future savings targets by the Transport Board</li></ul>				
<b>39) Financing DSG</b>	<b>-20,275</b>	<b>-20,275</b>	<b>-601</b>	<b>-3%</b>
<p>Within CFA, spend of £20.3m is funded by the ring fenced Dedicated Schools Grant. The budgets for Education Placements (£710k); Commissioning Services (£400k); Early Years Specialist Support (£140k); Teachers Pension &amp; Redundancy (£6k); Strategic Management, S&amp;C (-£66k); SEND Specialist Services (-£95k); East Cambs &amp; Fenland Localities (-£19k); South Cambs &amp; City Localities (-£2k); Early Years Service (-£8k); and 0-19 Organisation &amp; Planning (-£2k) are forecast to overspend this year by a total of £1,063k.</p> <p>Vacancy savings are taken across CFA as a result of posts vacant whilst they are being recruited to, and some of these vacant posts are also DSG funded. It is estimated that for this financial year vacancy savings of £462k will be taken in relation to DSG funded posts (please see note 32) and DSG carry forward within Schools Financing of £601k will be applied, both of these will be used to offset the pressures on DSG funded budgets.</p>				

Service	Current Budget for 2014/15	Actual to End of March	Forecast Variance Outturn	
	£'000	£'000	£'000	%
<b>40) Bad Debt Provision Adjustment</b>	<b>0</b>	<b>0</b>	<b>-1,245</b>	<b>0%</b>

In 2013/14 a central reserve provision of £1.245m was created from CFA resources when closing the accounts at year-end due to uncertainties over the outstanding client contribution debt which transferred back to the direct management of CCC with the CCS transfer of responsibilities back to CCC. Since then a thorough review of all client contribution debt has been undertaken and the social care teams have checked all outstanding debt. The central reserve provision was set up for exceptional and one-off write-off of debt but the review has identified that it is not required for this purpose and can therefore be written back into CFA revenue. This will then be treated the same as any CFA overspend/underspend at year-end and transfer to CFA reserves. The standard approach as specified in the Scheme of Financial Management debt policy, which states the debt will be written off back to the original invoice or equivalent codes irrespective of the financial year the invoice was raised in, will be followed to address any write-off of debt.

The Section 151 Officer is required to seek authority of the General Purposes Committee to write-off debts over £25k. There is one client contribution debt of £29,502 which is referred to General Purposes Committee to approve for write-off. This debt relates to a client whose finances were managed by his daughter from 2006 up until July 2011 and given she is now deceased it has proved not possible to collect the full debt for this period. From July 2011 the responsibility for the finances transferred to the son and regular payments were made by the son until January 2014 when the client died. However, it has not been possible to collect the debt for the earlier period and £29,502 is required to be written off.

## APPENDIX 3 – Grant Income Analysis

The table below outlines the additional grant income, which is not built into base budgets.

Grant	Awarding Body	Expected Amount £'000
<b>Grants as per Business Plan</b>		
Public Health	DoH	6,852
Better Care Fund	OPMH	10,652
Adoption Reform Grant	DfE	580
Unaccompanied Asylum Seekers	HO – UKBA	205
Troubled Families	DCLG	1,206
Intensive Evidence Based Programme (Sexualised Behaviour)	DfE	160
Youth Offending Good Practice Grant	YJB	718
Littlehay / Whitemoor Prisons IDTS	IDTS	580
Littlehay / Whitemoor Prisons CARAT	MOJ	919
16-19 Bursary Fund	EFA	0
Music Education HUB	Arts Council	604
Non-material grants (+/- £160k)	Various	370
<b>Total Grants 2014/15</b>		<b>22,846</b>

These grants are spread across the CFA directorates as follows:

Directorate	Grant Total £'000
Adult Social Care	384
Older People	10,754
Children's Social Care	855
Strategy & Commissioning	111
Enhanced & Preventative Services	9,822
Learning	920
<b>TOTAL</b>	<b>22,846</b>

## APPENDIX 4 – Virements and Budget Reconciliation

	£'000	Notes
<b>Budget as per Business Plan</b>	<b>251,616</b>	
Strategy & Commissioning – Strategic Management	429	Healthwatch funding
ASC Practice & Safeguarding	400	Reserves funding relating to the Mental Capacity Act
Ordinary Residence	398	Reserves funding within Learning Disability Pool
Strategy & Commissioning – Strategic Management	-429	Healthwatch funding
Director of Older People and Mental Health	125	Allocation of Care Bill Implementation Grant
Schools Financing	811	SEN Reform Grant
Children Looked After	580	Adoption Reform Grant
Director of Older People and Mental Health	-50	CCS HR Support
Schools Financing	477	Allocation of Special Educational Needs and Disability (SEND) Implementation Grant
Catering, Cleaning & Grounds Service	104	Transfer of CCS Finance Support
Head of Social Work	54	Allocation of Corporate Staying Put Grant
Integrated Workforce Development	81	Public Health - Changing Behaviours of Staff within CCC
Multiple	231	CFA Insurance
Multiple	191	CFA Employers Liability and Public Liability Insurance
<b>Current Budget 2014/15</b>	<b>255,017</b>	

## APPENDIX 5 – Reserve Schedule

Fund Description	Balance at 31 March 2014	2014/15		Forecast Balance at 31 March 2015	Notes
		Movements in 2014/15	Balance at 31 Mar 15		
	£'000	£'000	£'000	£'000	
<b><u>General Reserve</u></b>					
CFA carry-forward	6,760	-1,621	5,139	1,065	Forecast overspend of £1,138k, prior year adjustment re. Bad Debt Provision of -£1,245k and known reserve commitments applied against reserves.
<b>subtotal</b>	<b>6,760</b>	<b>-1,621</b>	<b>5,139</b>	<b>1,065</b>	
<b><u>Equipment Reserves</u></b>					
ICT Equipment Replacement Reserve	453	153	606	586	Ed ICT plan to replace major infrastructure in 2014/15 and need to build up reserve to £500k across the preceding years
IT for Looked After Children	234	0	234	178	Replacement reserve for IT for Looked After Children. Laptops to be replaced in 2014/15 and 2015/16.
<b>subtotal</b>	<b>687</b>	<b>153</b>	<b>840</b>	<b>764</b>	
<b><u>Other Earmarked Funds</u></b>					
<b>Adult Social Care</b>					
Capacity for Reviews	0	0	0	336	Resources to support reviews to achieve savings from reviews of packages for LD and PD service users.
Capacity in Procurement and Contracts	0	0	0	250	Increase in capacity for contract rationalisation and review etc.
<b>Older People &amp; Mental Health</b>					
Mindful Communities	0	0	0	399	Programme of community mental health resilience work (spend over 3 years)
Reviews of Packages in Older People and Mental Health Services	0	0	0	300	Invest in additional capacity to undertake package reviews on a much larger scale than previously possible - on the assumption that by applying our latest thinking and the transforming lives approach to each case we will reduce the cost of packages
Continuing Health Care	0	0	0	130	The County Council could decide to employ its own staff to undertake CHC assessments – ensuring they are completed in a transparent way with a view to ensuring that those who are eligible for CHC receive it. This would allow us to address the issues whereby clients with continuing health needs are currently being funded in full by social care services
<b>Children Social Care</b>					
Alternatives to Care / Family Crisis Support Service	0	0	0	500	New service which is able to offer a rapid response to situations where young people are identified as at risk of becoming looked after either in an emergency or as a result of a specific crisis. The intention would be to offer a direct and intensive intervention which would explicitly focus on keeping families together, brokering family and kinship solutions and finding alternatives to young people becoming looked after.

Fund Description	Balance at 31 March 2014	2014/15		Forecast Balance at 31 March 2015	Notes
		Movements in 2014/15	Balance at 31 March 15		
	£'000	£'000	£'000	£'000	
<b>Children Social Care</b>					
Repeat Removals	0	0	0	100	Establishing a dedicated team or pathway to provide on-going work with mothers who have children taken into care – to ensure that the remaining personal or family needs or issues are resolved before the mother becomes pregnant again.
Brokering Family Solutions / Family Group Conferences	0	0	0	100	Part fund the FGC Service or alternative arrangements within CSC from reserves, providing it with sufficient resource to allow it to ensure we can attempt to broker family solutions for all cases where there is potentially escalating cost to CCC and a chance/plan for reunification – i.e. All risk of LAC, PLO, court work and all relevant CP cases
Fostering Marketing Manager	0	0	0	50	Provide resource to support the programme of work to drive the recruitment of in-house foster carers and hit recruitment target of a 36 net increase in available carers
Adaptions to Respite Carer homes	46	3	49	29	Committed for adaptations to respite carer homes.
<b>Strategy &amp; Commissioning</b>					
Building Schools for the Future	603	0	603	483	Funding allocated to cover full programme and associated risks. Projected £120k ICT risk.
Flexible Shared Care Resource	536	0	536	415	Provision opened May 2014.
START Team	0	0	0	200	Funding capacity pressures as a result of EHCPs.
Home to School Equalisation	-2	167	165	165	Reserve to even out the number of school days per year.
Time Credits	0	0	0	154	Funding for 3 year Time Credits programme from 2014/15 to 2016/17 for the development of connected and supportive communities.
Disabled Facilities	200	0	200	176	Funding for grants for disabled children for adaptations to family homes.
Commissioning Services – Children's Placements	0	0	0	84	Funding to increase capacity. Two additional Resource Officers are in post. To be used flexibly between 2014/15 to 2016/17.
Commissioning New School for Children with Autism	470	-470	0	0	Provision now established and full to capacity. Loan not used and repaid in 2014/15.
<b>Enhanced &amp; Preventative</b>					
Multi-Systemic Therapy Standard	0	0	0	364	2-year investment in the MST service (£182k in 2015/16 & 2016/17) to support a transition period whilst the service moves to an external model, offering services to CCC and other organisations on a traded basis.
Family Intervention Project Expansion	520	0	520	365	To increase capacity in Family Intervention Project. Additional FIP workers and Deputy Managers are in post. Funding to be used flexibly across 2014/15 to 2015/16.



Fund Description	Balance at 31 March 2014	2014/15		Forecast Balance at 31 March 2015	Notes
		Movements in 2014/15	Balance at 31 Mar 15		
	£'000	£'000	£'000	£'000	
<b>Enhanced &amp; Preventative</b>					
Information Advice and Guidance	0	0	0	320	Proposal to delay the saving from the IAG teams by 1 year by funding from reserves Another option would be to consider making this a saving part way through the year which would give us more time to work on alternative on-going funding models for the IAG function.
MST Child Abuse & Neglect	375	0	375	307	To continue funding the MST CAN project (previously DoH funded). Funding to be used flexibly across 2014/15.
YOT Remand	250	0	250	212	Equalisation reserve for remand costs for young people in custody in Youth Offending Institutions and other secure accommodation.
Redundancy Costs	0	0	0	57	To fund central redundancies that arises following the reconfiguration of The County School.
<b>Learning</b>					
Trinity School	0	0	0	105	New pressures emerging in Learning driven by requirement to resource the Post Ofsted Action Plan for Trinity Special School, which has been placed in Special Measures by Ofsted.
Capacity to establish a self-sustaining and self-improving school system - leadership	0	0	0	105	Tender for a skilled education sector leader/professional with an in-depth knowledge of school improvement (£105k) to support the move towards a self-sustaining and improving school system
Transport Leadership	0	0	0	100	Intention to recruit to a fixed term (15 months) leadership role working across CFA to review the transport budget and deliver major savings
Art Collection Restoration Fund / Cambridgeshire Culture	174	0	174	134	Fund to support cultural activities within the county and the maintenance and development of the Art Collection.
Discretionary support for LAC education	0	0	0	134	LAC Pupil Premium grant from Department for Education to provide further discretionary support for Looked After Children.
Capacity to attract private and independent sponsorship of programmes for children	0	0	0	50	A number of private sector organisations have begun to discuss how they might invest in Cambridgeshire's children and young people. Recruit to a fixed term position for 12 months to develop a sponsorship framework which identifies: a funding pipeline; multi-year funding streams and funding security for medium term plans, including identifying how these can allow us to substitute for activities we currently fund from core budget.
School advisor savings	0	0	0	35	Short term commissioning capacity (35k) in Learning to allow £90k school advisor savings to be made by not recruiting to vacant posts
Legal Costs	0	0	0	17	New legal cost pressures in Learning Directorate

Fund Description	Balance at 31 March 2014	2014/15		Forecast Balance at 31 March 2015	Notes
		Movements in 2014/15	Balance at 31 Mar 15		
	£'000	£'000	£'000	£'000	
<b>Cross Service</b>					
Other Reserves (<£50k)	37	-30	7	144	Other small scale reserves.
<b>Subtotal</b>	<b>3,209</b>	<b>-330</b>	<b>2,879</b>	<b>7,519</b>	
<b>SUB TOTAL</b>	<b>10,656</b>	<b>-1,798</b>	<b>8,858</b>	<b>8,149</b>	
<b><u>Capital Reserves</u></b>					
Building Schools for the Future	427	0	427	281	Building Schools for Future - c/fwd to be used to spent on ICT capital programme as per Business Planning 14/15. Further receipts anticipated in respect of the targeted basic need and standard basic need. C/F expected of £462k but entire funding for Swavesey VC. The Capital Maintenance allocation received in 2014/15 will be spent in full. Comprises the Universal Infant Free School Meal Grant and the Public Health Grant re Alcohol recovery hub- anticipate spending by year end. At present anticipated spend of £95k from reserves. Current year grant of £1.25m expected to be spent in full.
Basic Need	654	14,754	15,408	462	
Capital Maintenance	0	6,294	6,294	0	
Other Children Capital Reserves	0	2,524	2,524	153	
Other Adult Capital Reserves	3,099	1,193	4,292	2,585	
<b>subtotal</b>	<b>4,180</b>	<b>24,765</b>	<b>28,945</b>	<b>3,481</b>	
<b>TOTAL</b>	<b>14,836</b>	<b>22,967</b>	<b>37,803</b>	<b>11,630</b>	

(+) positive figures represent surplus funds.

(-) negative figures represent deficit funds.

## APPENDIX 6 – Capital Expenditure and Funding

### Capital Expenditure

2014/15						TOTAL SCHEME	
Original 2014/15 Budget as per BP £'000	Scheme	Revised Budget for 2014/15 £'000	Actual Spend (Mar) £'000	Forecast Spend - Outturn (Mar) £'000	Forecast Variance - Outturn (Mar) £'000	Total Scheme Revised Budget £'000	Total Scheme Forecast Variance £'000
	<b>Schools</b>						
6,200	Primary Schools - New Communities	5,352	1,198	1,258	-4,094	79,190	-150
30,170	Primary Schools - Demographic Pressures	29,992	23,121	25,266	-4,726	87,877	-1,259
1,800	Primary Schools – Adaptations	1,600	795	1,111	-489	5,260	141
14,500	Secondary Schools - New Communities	12,676	3,150	4,275	-8,401	112,971	1,500
6,750	Secondary Schools - Demographic Pressures	9,318	4,997	5,237	-4,081	66,000	350
1,773	Schools - Scheme Final Payments	2,026	413	846	-1,180	105,112	-616
323	Building Schools for the Future	323	142	146	-177	9,985	0
1,068	Devolved Formula Capital	2,740	105	2,740	0	9,475	0
0	Universal Infant Free School Meals	1,289	508	1,289	0	1,289	0
4,900	Condition, Maintenance and Suitability	4,900	6,369	6,369	1,469	31,204	0
300	Site Acquisition and Development	582	379	380	-202	2,129	282
1,000	Temporary Accommodation	1,000	1,567	1,567	567	4,964	0
413	Short Breaks (Disabled Children) & Social Care Minor Works	25	34	33	8	770	0
0	Youth Service	173	39	39	-134	-50	0
3,170	Children Support Services	3,729	1,531	1,547	-2,182	9,790	0
4,042	Adult Social Care	4,673	809	2,107	-2,567	4,692	0
<b>76,409</b>	<b>Total CFA Capital Spending</b>	<b>80,398</b>	<b>45,157</b>	<b>54,210</b>	<b>-26,189</b>	<b>530,659</b>	<b>248</b>

#### **Primary Schools – New Communities £4,094k underspend**

£3,320k relates entirely to Northstowe. The start on site date has been put back to April 2015 from November 2014; the school is now not required to open until September 2016 as the first houses on the development are not expected to be ready for occupation until the summer of 2016. The overall cost of the project will be unchanged.

A £205k overall reduction to Trumpington Meadows Primary School scheme due to savings made on compensation events, risk register and contingencies.

North West Cambridge (Darwin Green) Primary, £150k reduction in 2014/15 due to delays in the commencement of the design phase.

Bearcroft Primary, £389k slippage for 2014/15 due to problems with levels on the allocated site leading to associated delays in the design processes. There is no change to the overall cost of the project.

## **Primary School Demographic Pressures £4,726k underspend**

Is comprised of the following;

### Slippage and accelerated progress £4,021k underspend

This is due to significant slippage on Isle of Ely Primary (£2,073k), although this reduced by £550k in March 2015 due to accelerated progress being made, and Orchards Primary (£447k), Swavesey Primary (£217k), Hardwick Second Campus (£886k), Huntingdon Primary School (£458k) and Fawcett Primary (£760k). This is balanced against changes to the expenditure profiles for King's Hedges Primary (£360k), Brampton Primary (£350k) Fulbourn Primary School (£230k) and Millfield Primary (£100k) where expenditure previously anticipated as falling in 2015/16 will now be spent in 2014/15.

### Revisions in costs net £705k underspend

The overall costs of the expansion at Fawcett Primary have been reduced by £600k following receipt of a lower than anticipated Milestone (MS) 4 tender price.

A saving of £225k has been achieved on the Hemingford Grey Primary School due to employer's contingencies and risk register not being expended. A saving of £43k has also been achieved on the Fulbourn Primary scheme again due to risks and contingencies not being expended. These savings have been offset by increased costs at Cavalry Primary School of £120k for re-roofing works.

## **Primary School Adaptations £489k underspend**

This underspend is principally due to a delay in return of the tenders for the planned expansion of Hauxton Primary School (£570k). The completion date for the scheme is now June 2015. Some cost increases of c£60k are anticipated in the overall project due to piling and associated on-costs. This has been taken into account in the 2015/16 business plan. There is a small slippage on Morley Memorial Primary School scheme of £170k in 2014/15 due to delays in planning and design. Overall project costs remain unchanged. The costs of the Dry Drayton Primary scheme have increased by £81k to £250k and the work programme has been accelerated.

## **Secondary Schools - New Communities £8,401k underspend**

Construction works on site have slipped considerably in 2014/15 at the Southern Fringe Secondary. As a result, the underspend on the project has increased by a further £170k to £8.3m in March 2015, accounting for nearly all the overall underspend. The project is to complete in April 2016, instead of September 2015. The delay was due to the requirement for contamination testing of imported fill, resulting in environmental pre-commencement planning condition delays. Delays have increased the overall project cost by £1,500k which has been reflected in 2015/16 business planning. Northstowe Secondary scheme has reduced by £155k in 2014/15 after reviewing profiling of project timescales.

## **Secondary Schools – Demographic £4,081k underspend**

The Littleport Secondary scheme underspend is £4.2m in 2014/15, primarily due to a delay in acquiring the land the school will be built on. The start on site date has consequently slipped from summer to autumn 2015.

Expenditure on North Cambridgeshire Secondary in 2014/15 is anticipated to be slow, increasing the overall underspend for the year by £70k. Anticipated costs for Ely College have reduced by £20k in 2014/15.

The Swavesey Village College scheme is progressing more quickly than originally anticipated. The cost of this scheme has increased by £350k over the lifetime of the project due to higher than anticipated tender costs. This project is funded significantly by Targeted Basic Need funding. The funding has been advanced to offset the acceleration in the programme.

The £598k anticipated increase in Coleridge Secondary extension scheme has not materialised as works slowed on phase 3 of the project.

#### **Schools Final Payments £1,180k underspend**

Final Accounts for around 20 completed schemes has been settled. However, Cambourne Village College accounts will not be settled this year resulting in an £163k increase in underspends.

#### **Condition, Maintenance and Suitability £1,469k overspend**

Tenders have come in higher than anticipated. This is a reflection of the impact of the upturn in the housing market on building costs.

#### **Temporary Accommodation £567k overspend**

More mobiles have been needed due to rising rolls at primary schools around the county coupled with increased site works, rising building and transportation costs.

#### **Children's Support Services £2,182k underspend**

Increased certainty over the timings of projects related to Early Years basic need placements means that costs previously anticipated for 2014/15 will now be incurred in 2015/16; this accounts for £479k of the overall underspend.

The remaining £1.5m is due to slippage on the Trinity School where delays in the acquisition of land led to the appointment of contractors being put on hold until such time as there was greater certainty that the project would proceed. Further delays were the result of a fire on site in late 2014. Confirmation of the site purchase has recently been received.

#### **Adult Social Care (ASC) £2,567k underspend**




The ASC capital programme for 2014/15 totals £4.3m; the underspend is £2.5m. This relates to previously accumulated grant funding which will be required in 2015/16. Plans are being developed to ensure the sustainability of future ASC capital investments which are incorporated into 2015/16 business planning.

## Capital Funding

2014/15				
Original 2014/15 Funding Allocation as per BP £'000	Source of Funding	Revised Funding for 2014/15 £'000	Forecast Spend – Outturn (Mar) £'000	Forecast Funding Variance - Outturn (Mar) £'000
15,249	Basic Need	16,592	16,130	-462
6,294	Capital maintenance	6,294	6,294	0
1,068	Devolved Formula Capital	2,740	2,740	0
0	Universal Infant Free School meals	1,289	1,289	0
388	Short breaks	0	0	0
4,042	Adult specific Grants	4,292	1,790	-2,502
17,123	S106 contributions	16,019	7,285	-8,734
0	BSF -PFS only	426	146	-280
0	BSF - capital receipts	0	0	0
0	Capitalised Revenue Funding	596	596	0
0	Other Capital Receipts	318	318	0
27,645	Prudential Borrowing	28,356	16,858	-11,498
4,600	Prudential Borrowing (Repayable)	3,476	763	-2,713
<b>76,408</b>	<b>Total Funding</b>	<b>80,399</b>	<b>54,210</b>	<b>-26,189</b>



The overall net impact of the movements within the capital plan is an expected £26.2m underspend in 2014/15. £8.7m is S106 funding requirements and £2.5m is in respect of the Adult Social Care Grant. Prudential Borrowing and Prudential Borrowing (Repayable) requirements have reduced by £14.2m for 2014/15 financial year. These elements are required to be carried forward into future years.

## APPENDIX 7 – Performance at end of February 2015

Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (from previous period)	RAG Status	Comments
% year 12 in learning	Enhanced & Preventative	94.1%	96.0%	93.9%	Feb-15		A	We are currently below target due to the fact that we still have a high % of unknown situations for year 12 (currently 3%). We are required by DfE to report on the situation of all young people who are resident in Cambs although many will have been educated across our borders and we are therefore reliant on neighbouring L.As regarding information sharing. This has not always been as forthcoming as in previous years due to changing L.A priorities and staffing levels and so we are having to spend additional time in outreach activities in order to confirm situations. It is highly likely that most of the year 12 unknowns will be in learning but we cannot confirm this until we have made contact.
The proportion pupils attending Cambridgeshire schools judged good or outstanding by Ofsted	Learning	66.1%	75.0%	63.6%	Feb-15		R	The proportion of pupils attending Cambridgeshire schools judged good or outstanding by Ofsted has been adversely affected by a number of the county's largest secondary academies slipping from 'good' to 'requires improvement'.
1C PART 1 local - Proportion of eligible service users receiving self-directed support	Adult Social Care / Older People & Mental Health	91.4%	95.0%	92.2%	Feb-15		A	Performance is up slightly from the previous month, and is within 10% of target. Compared with the same time last year, performance has improved by 9%, - showing that the personalisation agenda is embedded within the social care process.

Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (from previous period)	RAG Status	Comments
RBT4 - The proportion of new OP users requiring no further service at end of re-ablement phase	Older People & Mental Health	54.9%	55.0%	54.6%	Feb-15	↓	A	Performance has seen a gradual decline since July, and has is below target for the first time since May 2013.
BCF 2A PART 2 - Admissions to residential and nursing care homes (aged 65+), per 100,000 population	Older People & Mental Health	486	592	533	Feb-15	↓	G	<p>After several months of low admission rates between May and August, these have increased slightly but still compare favourably to the same time in 2013/14. As of February 2015, there have been 585 new permanent admissions made (378 to residential care, 207 to nursing care). In the same period in the previous financial year there had been 701 new permanent admissions made (429 to residential care and 272 to nursing).</p> <p>The reduction in admissions could be caused by a lack of capacity in the sector.</p> <p>This is a demand led measure however, and while efforts will continue to reduce admission rates, this remains an appropriate service for people with high and complex needs.</p>
The number of looked after children per 10,000 children	Childrens Social Care	39.9	31.3 to 38.4	40.5	Feb-15	↓	A	The number of Looked After Children has increased to 527 during February 15.
% children whose referral to social care occurred within 12 months of a previous referral	Childrens Social Care	19.0%	25.0%	18.9%	Feb-15	↑	G	Performance improved slightly in February and is still well within target



Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (from previous period)	RAG Status	Comments
% CAFs where outcomes were achieved	Enhanced & Preventative	82.9%	80%	82.8%	Feb-15		G	Performance is still above target.
<b>BCF</b> DTOC2 - Reduced proportion of Delayed Transfers of care from hospital, per 100,000 of population (aged 18+): January - March 2015	Older People & Mental Health	551	417	546	Feb-15		R	<p>The Cambridgeshire health and social care system is experiencing a monthly average of 2,779 bed-day delays, which is 24% above the current BCF target ceiling of 2,232. In February there were 2,478 bed-day delays, down 102 from the previous month, but still 333 above the monthly target.</p> <p>Between April '14 and Feb '15 there were 30,565 bed-day delays across the whole of the Cambridgeshire system - representing a 20% increase against the same period in 13/14.</p> <p>Across this period NHS bed-day delays have increased from 14,478 (Apr - Feb 2014) to 21,529 (Apr - Feb 2015) an increase of 49%, while bed-day delays attributed to Adult Social Care have decreased from 10,409 (Apr - Feb 2014) to 7,195 (Apr - Feb 2015) an improvement of 31%.</p> <p>This remains a challenging, whole system measure and is reliant on both health and social care commissioners and providers to work together to meet target.</p>