

**ECONOMY AND ENVIRONMENT COMMITTEE: MINUTES**

**Date:** Thursday 1<sup>st</sup> June 2017

**Time:** 11.00a.m. to 12.40p.m.

**Present:** Councillors: D Adey, I Bates (Chairman), R Fuller, D Giles, L Joseph (Substitute for Cllr Connor) P Raynes (Substitute for Cllr Ambrose-Smith), S Tierney, J Williams and T Wotherspoon (Vice Chairman).

**Apologies:** Councillors: D Ambrose-Smith, D Connor, and N Kavanagh.

**1. CONFIRMATION OF CHAIRMAN/WOMAN AND VICE-CHAIRMAN/WOMAN**

The Committee noted that the Council had appointed Councillor Bates as the Chairman and Councillor Wotherspoon as the Vice-Chairman for the Municipal Year 2017-18.

**2. DECLARATIONS OF INTEREST**

None received.

**3. MINUTES**

The minutes of the meeting held on 9<sup>th</sup> March 2017 were agreed as a correct record.

**4. MINUTE ACTION LOG**

The Minute Action Log update was noted, including the following oral updates:

Minute 298. Petitions and Public Questions – in response to the further question from Mr Antony Carpen as a follow up to the question he had asked at the previous meeting on what legal powers does the County Council have and what legal duties does the County Council have regarding poor air quality in Cambridge and towns in the County a response was sent on 22<sup>nd</sup> March which confirmed that air quality and determining if action was required rested with the City or District Council. The County Council's responsibility was to respond and work with the district councils if it was decided an action plan was needed.

The full response is included as Appendix 1 to these Minutes.

Minute 300. Connecting Cambridgeshire Plan to 2020 – request for a map of the Wi-Fi hotspots to be e-mailed to Members. This was actioned later the same day by Noelle Godfrey.

**5. PETITIONS AND PUBLIC QUESTIONS**

A petition has been received with around 40 signatures with full address details reading: "We the undersigned request the Big Green Bus Company to continue to use the

number 19 bus timetable which Voluntary Network operated. To change the times will cause much inconvenience to virtually all the passengers”.

The petition did not receive the minimum number of validated signatures with full address details (50) for the lead petitioner / spokesperson to speak at the Committee. In line with the Council's Petitions Scheme a response to the lead petitioner would be provided within 10 working days of it being received by the Committee.

## **6. ECONOMY AND ENVIRONMENT COMMITTEE AGENDA PLAN AND TRAINING PLAN REPORT**

In line with previous practice agreed by Group Leaders, the Committee forward agenda plan was placed at the beginning of the agenda for the first meeting of the Municipal year so that Members could see the reports due to come forward to future meetings. For future meetings the Forward agenda plan would be placed at the end of the agenda.

As an update to the published agenda plan a change was required regarding to the Kings Dyke Update / Appointment of Framework Contractor report to move it from July to the August meeting as the potential contractors required more time to complete the documentation. There was a request to ensure the local members were made aware of this change and the reasons for the delay. **Action RVS to amend forward plan and ask Brian Stinton to contact the local Members.**

One Member enquired whether there should be a report to review the success of the Cambridge North Station in the lead up to the Addenbrooke's Hospital rail station. In response it was indicated that there were no figures yet for the North Station and would be premature at the current time, having only opened very recently. Passenger figures could be provided after a period of time when there would be a better indication of average usage. The proposals for Addenbrooke's South Station would be the subject of a future report, not yet timetabled.

In addition to the Forward Agenda Plan, following agreement by Council in 2015, it was agreed that each Policy and Service Committee should be responsible for developing its own training plan linked to the needs of the Committee members' knowledge requirements in respect of their responsibilities in relation to the Committee's remit.

The proposed initial list was included as an appendix and had already been shared and discussed at the induction seminar immediately preceding this first meeting. In addition to topic areas, the other main suggestion was for a tour / visits to the main project sites. Officers were asked to propose a future tour timetable, preferably later on the same day as a Committee meeting, and for them to be ranked in a proposed priority order for Members to then choose which ones they would wish to attend. **Action: Cathryn Rutangye / Bob Menzies**

It was resolved to:

- a) agree the Committee agenda plan attached at Appendix A to the report with the change that the report titled “Kings Dyke appointment of Framework Contractor” required to be moved from the July to the August Committee

b) agree the Training Plan that had been developed as set out as Appendix B to the report with the following additional areas of the Committee's remit as discussed at the induction seminar including:

- County's role in Growth and Development – including further information on pre-applications
- The Budget
- Adult Skills and Learning including a visit to the facilities in Wisbech
- Funding sources, particularly CIL
- Connecting Cambridgeshire
- Major railway Infrastructure projects
- Annual Councillor tours (?)
- Key visits to key projects including Ely bypass and the A14 to be arranged on the days of the Committee or where a large number of the Committee were local to the visit site.

## **7. REVIEW OF PRELIMINARY FLOOD RISK ASSESSMENT**

Cambridgeshire County Council is a Lead Local Flood Authority (LLFA) with responsibility for managing flood risk from surface runoff, ordinary watercourses and groundwater with the Environment Agency remaining as the competent authority for flood risk from main rivers, reservoirs and the sea. This report provided details of the Cambridgeshire Preliminary Flood Risk Assessment (PFRA) Review 2017, a report that the County Council is required to produce under national and European legislation. Slides showing the appendices provided details of the wider policy and legislation which sets out the governance for flood risk management in the UK.

It was explained that a Preliminary Flood Risk Assessment was a high level screening exercise that brought together information from various sources to assess local flood risk. The County Council developed the Cambridgeshire Preliminary Flood Risk Assessment in 2011 with a further review now required as:

- Cambridgeshire had experienced several significant flood events in 2012, 2014 and 2015;
- flood mapping in the UK had improved aiding better understanding of future risk;
- systems and processes used by Lead Local Flood Authorities (LLFAs) have been further developed.
- There was a better understanding of local issues and risk developed through having undertaken a number of surface water management plans.

Members noted that rather than prepare a new full Preliminary Flood Risk Assessment report, it had been agreed by the national Preliminary Flood Risk Assessment steering group (which included Cambridgeshire County Council) that it would be more efficient to develop a simple self-assessment proforma with the completed version for Cambridgeshire attached as Appendices 2 and 3 to the report.

Regarding the identification of Flood Risk Areas, these were identified as being where the greatest chance of surface water flooding would affect critical infrastructure. It was

explained that this meant that while there were other areas known to have a high flood risk from main rivers, responsibility for assessing them fell to the Environment Agency. From the work undertaken, the following three areas had been designated for Cambridgeshire:

- Cambridge City;
- March; and
- Huntingdon.

As a result, The County Council would prepare three future Flood Risk Management Plans for June 2021. It was highlighted that under separate legislation the County Council had already developed the Cambridgeshire Flood Risk Management Strategy providing the key framework for delivery of flood risk management in Cambridgeshire. This Strategy had identified several locations in the County at risk of surface water flooding including Cambridge City and March. The data from the Surface Water Management Plans was to be used as part of the evidence base for the development of the future Flood Risk Management Plans for Cambridge and March.

As it was currently the 9<sup>th</sup> priority, no plans had yet been developed for Huntingdon. With the timescale being to 2021, the expectation was that nearer this date the other priority plans would have been established and the target date for a plan for Huntingdon would be achieved. In addition, once the A14 upgrade works were complete, it could be a good time to review the flood risk in Huntingdon.

The County Council were suggesting a small change to the boundary for the Huntingdon Flood Risk Area to better reflect the shape of the town. No changes were proposed to the Cambridge or March boundaries. The indicative and amended Flood Risk Areas were shown in Appendices 4-7 to the report.

Questions / issues discussed included:

- In response to a question on whether in preparing plans the County Council was proactive in seeking the aid of communities in undertaking mitigating measures, details were provided of schemes the Council undertook to help communities with their own flood prevention measures including issuing equipment and helping set up community support groups, examples being those established in March and Elsworth.
- One Member asked why Nuns Bridge to Brampton had not been included in the Huntingdon FRA area. It was indicated that land/fields do not score highly under Treasury rules for calculating flood damages to critical infrastructure. However when the Huntingdon plan was developed, officers would look at all relevant issues affecting Huntingdon and would be happy to include information about this area as relevant.
- A question was raised regarding the risk assessment undertaken in terms of the resources required to prepare a flood risk plan and whether it included infrastructure costs, which required a capital bid. It was explained that as work is already being carried out to deliver the Cambridgeshire Strategy and surface water plans, the resources required to deliver such flood management plans has

been known for a number of years and corporate funding already exists. If the Flood and Water budget remained the same in 2020/21, the costs would likely be covered. Once national guidance was received for the 2021 flood risk management plans, if any additional revenue costs were required, the Flood Team would put in any necessary bids. The costs quoted in the Committee report did not include capital costs for delivering works. It was explained that funding for capital schemes currently came not only from the County Council, but from Government grants and bids to the Environment Agency, to Anglian Water and (where schemes could be linked to road improvements), to Highways England. The County has so far been successful in several funding applications.

During the discussion on the item Councillor Wotherspoon declared a flood related interest as he is a Member of the Old West Internal Drainage Board.

It was unanimously resolved to approve:

- a) The Cambridgeshire Preliminary Flood Risk Assessment Review 2017 as set out in Appendix 1 to the report.
- b) The new Flood Risk Areas as set out in appendix 2, with the recommendation that the County Council be allowed to amend the boundaries of these areas to make them more meaningful.
- c) Delegate authority to the Director of Economy Transport and Environment to make minor final assessments to the Preliminary Flood Risk Assessment Review 2017 ahead of submission to the Environment Agency in June 2017.

## **8. NATIONAL PRODUCTIVITY INVESTMENT FUND FOR LOCAL ROAD NETWORK**

The Committee received a report to consider and provide its views and support in respect of the proposed prioritisation of schemes for the bidding for National Productivity Investment Fund for the Local Road Network;

It was noted that as part of the Autumn Statement 2016 the Government had announced the creation of a National Productivity Investment Fund (NPIF) worth in total £23bn for investment in areas that were key to boosting productivity, transport, digital communications, R&D and housing. In January 2017 the Department for Transport (DfT) allocated £185m from the NPIF to local highway authorities (LHA) to upgrade local roads in 2017/18, of which Cambridgeshire was allocated £2.89m and Peterborough £0.77m.

In April the DfT announced the application process for further funding. £490m from this Fund was available for 2018/19 and 2019/20 through competitive bidding. The aims of the Fund are to ease congestion and provide upgrades on local routes and to unlock job creation opportunities and to enable new housing developments. Essential Assessment Criteria included:

- Clear link to congestion reduced, jobs created, housing development
- Congestion benefits in terms of traffic conditions, journey times and reliability and Value for Money

- A local contribution in the order of 30% of scheme costs
- Ability to commence work on-site during 2018/19
- Statutory powers in place or sufficiently advanced

The assessment criteria and scoring definitions were set out in a separate Appendix 1. As this had not been included with the published agenda it was presented at the meeting on the plasmas screen and has been included as a separate appendix (Appendix 2) to these minutes.

Local Highway Authorities (LHAs) have been invited to submit up to 2 bids each. In areas where there was a Combined Authority (CAs), the CA were required to coordinate bids by its constituent LHAs and rank the bids in order of the CAs' preference recognising the objective of the NPIF. The deadline for applications being 30 June 2017.

Based on the Fund's assessment criteria, schemes were drawn from the Cambridgeshire Transport Investment Plan, proposals considered for Growth Deal Round 3 and known proposals from current studies. Potential schemes have been screened for NPIF eligibility. Paragraph 3.2 set out the prioritisation methodology used.

The proposed schemes for NPIF application in order of priority were as set out in the table below. Each would have a local contribution element so the actual cost would be within the NPIF guidelines.

	<b>Scheme name / description</b>	<b>Scheme cost</b>	
1=	March junctions improvement	£5.3m	Growth Deal Round 3 proposal but does not include Northern Link Road
1=	Wisbech southern access road and New Bridge Lane / Cromwell Rd junction	£2.2m	Scheme from Wisbech Access Strategy
1=	Wisbech Broadend Road / A47 junction	£3.5m	Scheme from Wisbech Access Strategy
4	Wisbech Freedom Bridge and bus station improvement	£5.9m	Scheme from Wisbech Access Strategy
5	A142/A10 Witchford – Ely capacity improvements	TBC	Holistic solution in response to Ely North development and Ely Bypass
6=	A141 Huntingdon junction improvements	£7m	Growth Deal Round 3 proposal
6=	A1123 bus priority west of St Ives and St Ives town centre	£4m	Growth Deal Round 3 proposal

The report provided details of the schemes descriptions as well as detailed maps showing their location. As an update Democratic Services had briefed the Committee that Highways and Community Infrastructure Committee who had received the same report at their meeting on 30<sup>th</sup> May had agreed the following;

- a) *To support the prioritisation of proposed schemes for National Productivity Investment Fund (NPIF) bids;*
- b) *To support the recommendation of the top two proposals to the Cambridgeshire and Peterborough Combined Authority, as listed in paragraph 3.3 of the report, and as they were both less than £5m taking the two equally scored Wisbech schemes as one proposal, for the ranking of Cambridgeshire and Peterborough bids.*

In discussion the main issues raised included:

- The proposals as amended were supported, with a Fenland Member highlighting that their approval would help address the current imbalance between the north and south of the County, as all of the schemes would make a real difference.
- One Member asked why Little Paxton Bridge had not been considered for the shortlist. It was explained in response that it was both not deliverable in the time frame required by the Government and did not meet their criteria as detailed in the report. The member in question indicated that the Leader of the District Council believed it did meet the criteria. **Action: Jeremy Smith the report author invited Councillor Giles to speak to him outside the meeting to help clarify the issue.**

On a vote the recommendations were agreed with one member abstaining.

It was resolved to:

- a) support the prioritisation of proposed schemes for National Productivity Investment Fund (NPIF) bids;
- b) support the recommendation of the top two proposals to the Cambridgeshire and Peterborough Combined Authority, as listed in paragraph 3.3 of the report, including taking the two equally scored Wisbech schemes as one proposal, for the ranking of Cambridgeshire and Peterborough bids.

## 9. FINANCE AND PERFORMANCE REPORT 2016-17 OUTTURN

Economy and Environment Committee received a report on the 2016/17 Outturn position for Economy, Transport and Environment (ETE) to note and comment on the financial and performance outturn position for 2016/17.

The appendices attached provided the financial position for the whole of the ETE Service. To aid Member reading of the report, budget lines that related to the Economy and Environment (E&E) Committee were shaded.

The report only contains performance information in relation to indicators that this Committee has responsibility for.

It was highlighted that:

**Revenue:** At year-end ETE was underspent by £354K on its total expenditure budget of £72m (of which £10m was funded by grant income). The main variances which fell

within the responsibility of this Committee are (1) Growth and Economy other, which underspent by £394K, due to Highways Development Management over-achieving their income target for both Section 38 and Section 106 fees, (2) Park & Ride, which overspent by £152K due to under-achievement of income, including operator access fees, and (3) Concessionary Fares, which underspent by £699K due to eligible passengers taking a lower number of journeys compared to budgeted numbers.

**Capital:** Actual ETE capital expenditure was £42.1m compared to the target of £42.0m. The capital programme variation reflected that some schemes would slip in-year and overall that some schemes would progress faster than anticipated and some slower. Ely Crossing exceeded profile by £1.0m and King's Dyke was behind profile by £3.1m due to land issues and Connecting Cambridgeshire was behind profile by £2.0m due to the "claw back" provision which requires BT to re-invest the surplus profits into further broadband roll-out.

Of the fourteen performance indicators, one was showing as red (Local bus journeys originating in the authority area) seven are amber, and six are green.

Comments made included:

- Querying whether the underachievement of Concessionary fares income was linked to a drop in Park and Ride usage. In response it was explained it was a national trend due to the increase in pension age, which meant people had to wait longer to be able to qualify for a pass.
- One Member asked about the overspend at the Park and Ride sites. In response it was explained that there had been an increase in staffing costs to cover staff sickness that had been exacerbated by the decision to reduce staffing numbers by two. Other additional costs had been as a result of upgrading the ticket machines.
- One Member in noting the delays to a number of the cycle schemes, asked whether there were sufficient staffing resources for the number of projects which had been taken on. In response officers confirmed that this had been recognised as an issue, and that the City Deal were now involved in recruiting more staff to help with aspects of programme delivery. There was still an issue on whether recruitment of people with the necessary skills would be achieved.
- On the Performance Indicator for bus journey passenger numbers, which had not met the target, there was a query on whether a risk assessment was required, as this could have a significant impact on whether commercial routes would continue to be viable. In reply it was explained that reducing bus passenger numbers was a national trend, and the issues of congestion made bus travel a less attractive option.

Having reviewed and commented on the report,

It was resolved

to note the Finance and Performance report – final outturn 2016-17.



## **10. APPOINTMENTS TO PARTNERSHIP LIAISON AND ADVISORY GROUPS AND COUNCIL CHAMPION'S ROLES**

The Committee received a report inviting it to review its appointments to Partnership Liaison and Advisory Groups as detailed in Appendix 1 to the report. The previous appointments are also shown, as well as an indication of who the local Members are, where relevant.

This Committee had previously appointed a Member Champion for two of the main areas of the Committee's remit namely to help champion Cycling and Business in the County. Additionally In the last administration a Transport and Health Champion was appointed to promote joined up working on transport issues between Economy and Environment, Highways and Communities and the Health Committees.

On 9<sup>th</sup> March 2016, the Committee agreed to delegate, on a permanent basis between meetings, the appointment of representatives to any outstanding outside bodies, groups, panels and partnership liaison and advisory groups, within the remit of the Economy and Environment Committee, to the Executive Director ETE in consultation with spokes. It was proposed that in line to the changes agreed at the Council meeting on 23<sup>rd</sup> May which abolished 'spokes' and replaced them with 'lead members' with different responsibilities that approval at "spokes" be changed to "the Chairman of Economy and Environment Committee".

Councillor Wotherspoon moved and the Chairman seconded appointment proposals which following discussions and suggestions for some changes (including several votes) were approved by a majority as set out in Appendix 2 to the Minutes.

It was resolved to:

- a) to agree to make appointments to the relevant partnership liaison and advisory groups as detailed in appendix 3 to the minutes;
- b) agree to appoint member Champions as follows:
  - Business Champion Councillor Shuter
  - Cycling Champion Councillor Kavanagh
  - Transport and Health Champion Councillor Wotherspoon
- c) delegate, on a permanent basis between meetings, the appointment of representatives to any outstanding outside bodies, groups, panels and partnership liaison and advisory groups, within the remit of the Economy and Environment Committee, to the Executive Director: Economy, Transport & Environment (ETE) in consultation with the Chairman of the Committee.

## **11. DATE AND TIME OF NEXT MEETING 10 A.M. THURSDAY 13<sup>TH</sup> JULY 2017**

**Chairman 13<sup>th</sup> July 2017**

## Appendix 1

**Subject:** Public Question to 9th March Economy & Environment Committee

Dear Antony

Thank you for your question regarding Air Quality Management.

As was said in the previous answer the County works closely with the City Council and the other District Councils on this important issue.

I attach a copy of the Government Guidance issued in 2016 regarding Local Air Quality Management Areas. Chapter three of this guidance sets out the roles of the respective Councils where Air Quality is a concern. The responsibility for monitoring air quality and determining if action is required rests with the City or District Council. The obligations of the County Council are to respond and work with the City or District Council if and when they decide that they need to develop an Action Plan.

Both the City and County Council are working to this Guidance. The City have decided to develop an Action Plan in accordance with this guidance and have recently set up a steering group which is co-chaired by City Council and County Council officers and includes transport, city deal and public health officers from the County Council and South Cambridgeshire officers.

The target completion date for the action plan is the first quarter of 2018.

If it was decided that some form of restriction on traffic was to form part of the Action Plan then the various powers that the County Council has, including the Transport Act 2000, could be used. Historically the Cambridge Core Scheme used Traffic Regulation Orders to restrict access to the City Centre with rising bollards. Access by buses to the City Centre was linked to a Quality Partnership that has obliged the bus operators to gradually modernise their fleets to meet the Euro emission standards.

You will be aware that issue of demand management through some form of traffic restriction is already an important part of the City Deal work and that air quality improvement is one of the objectives of that programme.

Kind Regards

Graham Hughes  
Executive Director: Economy, Transport & Environment  
Cambridgeshire County Council



**ECONOMY AND ENVIRONMENT COMMITTEE**  
**APPOINTMENTS TO PARTNERSHIP LIAISON AND ADVISORY GROUPS – ETE**

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
<p><b>A47 Alliance Steering Group</b></p> <p>To act as a special interest group to support the strategic case for improvements on the A47 corridor between the port at Great Yarmouth and the A1.</p> <p>The A47 Alliance shall support the transport authorities along the route, the New Anglia Local Enterprise Partnership (LEP) and the Greater Cambridge Greater Peterborough LEP.</p>	2	1	<p>Previously Councillor I Bates (Con)</p> <p><b>No appointment made. There had been several expressions of interest which would be looked at by the Chairman and Vice Chairman outside of the meeting and referred to the Executive Director as part of the agreed delegation</b></p>	<p>Democratic Services Norfolk County Council</p> <p>0344 800 8020</p> <p><a href="mailto:information@norfolk.gov.uk">information@norfolk.gov.uk</a></p>
<p><b>A47 Corridor Feasibility Study: Stakeholder Reference Group Meeting</b></p> <p>The role of the Group is to ensure that stakeholders' views are captured and considered during the Department for Transport's study process, particularly at key points in its work and during the development of the study's key outputs.</p>	TBC			<p>Nigel Allsopp Highways England</p> <p><a href="mailto:Nigel.Allsopp@highwaysengland.co.uk">Nigel.Allsopp@highwaysengland.co.uk</a></p>

<b>NAME OF BODY</b>	<b>MEETINGS PER ANNUM</b>	<b>REPS APPOINTED</b>	<b>REPRESENTATIVE(S)</b>	<b>CONTACT DETAILS</b>
<b>A428/A421 Alliance</b>  To act as a lobby group of key partners from County and District Councils as well as MPs and Local Enterprise Partnerships along the length of the corridor. <ul style="list-style-type: none"> <li>To build a compelling case for improvements to the route to support economic growth, locally and nationally</li> <li>To work with Highways England to develop a comprehensive improvement package and associated investment plan</li> </ul>	2 or as business dictates	3	<i>Note: ST Neots Members are Cllrs Giles, S Taylor, Wells, Wisson</i>  <i>Appointed Cllrs I Bates, D Wells and J Wisson (all Cons)</i>  <i>Substitutes Cllrs Giles and Simone Taylor who would be kept informed of what was discussed at meetings</i>	Nikki Holland Office Manager Jonathan Djanogly MP  01480 437840  <a href="mailto:Hollandn@parliament.uk">Hollandn@parliament.uk</a>
<b>Anglian (Central) Regional Flood and Coastal Committee</b>  The Regional Flood and Coastal Committee is a body through which the Environment Agency carries out its work on flood risk management and is responsible for: <ul style="list-style-type: none"> <li>maintaining or improving any watercourses which are designated as main rivers;</li> <li>maintaining or improving any tidal defences;</li> <li>installing and operating flood warning systems;</li> <li>controlling actions by riparian owners and occupiers which might interfere with the free flow of watercourses;</li> <li>supervising Internal Drainage Boards.</li> </ul>	2	2	<b>Cllrs T Wotherspoon and M Smith (both Con)</b>	Stephanie North Regional Flood and Coastal Committee Secretariat –Anglian Central  <a href="mailto:AnglianRFCCs@environment-agency.gov.uk">AnglianRFCCs@environment-agency.gov.uk</a>

<b>NAME OF BODY</b>	<b>MEETINGS PER ANNUM</b>	<b>REPS APPOINTED</b>	<b>REPRESENTATIVE(S)</b>	<b>CONTACT DETAILS</b>
<b>Anglian (Northern) Regional Flood and Coastal Committee</b>  See above description. Cambridgeshire shares a seat on this Committee with Peterborough City Council and Rutland County Council. Cambridgeshire County Council currently attends these meetings as an observer only – as stated it's a shared seat and voting rights for the year 1 April 2017 – 31 March 2018 are held by the Peterborough City Council Member. The RFCC however encourages all members (whether they are able to vote or not) to attend all Committee meetings.	4 – 5	1	Previously Councillor R Butcher (Con)  <b>No appointment currently made</b>	Abigail.Jackson Regional Flood and Coastal Committee Secretariat – Anglian Northern  020302 55877 07789 271322  abigail.jackson@environment-agency.gov.uk
<b>Barrington Cement Works and Quarry Liaison Group</b>  The aim of this group is to develop and maintain lines of communication between the site operator, the County Council & other regulatory bodies and the local community in order that matters of concern can be resolved in a timely and non-confrontational manner.	2-3	2	Previously 1. Councillor S Kindersley (LD) 2. Councillor S Van de Ven (LD)  <b>Agreed to be unchanged</b>	Ian Southcott UK Community Affairs Manager Cemex  01788 517323  <a href="mailto:ian.southcott@cemex.com">ian.southcott@cemex.com</a>
<b>Barrington Light Railway Sub group</b>  The aim of this group is to develop and maintain lines of communication between the site operator, the County Council & other regulatory bodies and the local community in order that matters of concern can be resolved in a timely and non-confrontational manner.	As required	2	Previously 1. Councillor S Kindersley (LD) 2. Councillor S Van de Ven (LD)  <b>Agreed to be unchanged</b>	Ian Southcott UK Community Affairs Manager Cemex  01788 517323  <a href="mailto:ian.southcott@cemex.com">ian.southcott@cemex.com</a>

<b>NAME OF BODY</b>	<b>MEETINGS PER ANNUM</b>	<b>REPS APPOINTED</b>	<b>REPRESENTATIVE(S)</b>	<b>CONTACT DETAILS</b>
<b>Cambridge BID Board</b>  A five-year initiative set up by Cambridge businesses/organisations to ensure continued investment in Cambridge City Centre	6	1	Previously Councillor M Shuter (Con)  No appointment currently made	Emma Thornton Head of Tourism and City Centre Management Cambridge City Council  01223 457446  <a href="mailto:Emma.Thornton@cambridge.gov.uk">Emma.Thornton@cambridge.gov.uk</a>
<b>Cambridgeshire Consultative Group for the Fletton Brickworks Industry(Whittlesey)</b>  The aim of this group is to develop and maintain lines of communication between the site operator, the County Council & other regulatory bodies and the local community in order that matters of concern can be resolved in a timely and non-confrontational manner.	2	1	Cllr Connor appointed	Diane Munday Secretary, Forterra  01733 359148  <a href="mailto:Diane.munday@forterra.co.uk">Diane.munday@forterra.co.uk</a>
<b>Cambridgeshire Flood Risk Management Partnership</b>  The partnership is required by legislation - namely the Flood and Water Management Act 2010.	4	1	Previously Councillor I Bates (Con)  Cllr T Wothersoon (Con) or Cllr M Smith (Con) (one to be a substitute)	Sass Pledger – Head of Growth & Economy  01223 728353  <a href="mailto:Sass.pledger@cambridgeshire.gov.uk">Sass.pledger@cambridgeshire.gov.uk</a>
<b>Cambridgeshire Horizons Board</b>  Cambridgeshire Horizons still exists as a Limited company to oversee three “live” Rolling Fund investments, two loans and one equity investment, with an initial total value of £20.5m, to support a number of growth projects and developments around Cambridgeshire.	1	1	Councillor I Bates (Con)	Graham Hughes Executive Director Economy, Transport and Environment  01223 715660  <a href="mailto:graham.hughes@cambridgeshire.gov.uk">graham.hughes@cambridgeshire.gov.uk</a>

<b>NAME OF BODY</b>	<b>MEETINGS PER ANNUM</b>	<b>REPS APPOINTED</b>	<b>REPRESENTATIVE(S)</b>	<b>CONTACT DETAILS</b>
<b>Cambridgeshire and Peterborough Joint Strategic Planning and Transport Member Group</b>  To steer the development of joint strategic planning and transport work across Cambridgeshire & Peterborough, following the abolition of the requirement to produce any form of strategic spatial plan.	4	2	<b>1. Agreed this should be deleted</b>	Juliet Richardson Head of Growth and Economy  01223 699868  <a href="mailto:juliet.richardson@cambridgeshire.gov.uk">juliet.richardson@cambridgeshire.gov.uk</a>
<b>Chesterton Station Interchange (Cambridge North)</b>  The aim of this group is to develop and maintain lines of communication between the site operator, the County Council & other regulatory bodies and the local community in order that matters of concern can be resolved in a timely and non-confrontational manner.	As required	1	<i>Sits on the boundary of three divisions – Chesterton, Kings Hedges &amp; Waterbeach (Cllrs Manning, Meschini and Bradnam)</i>  <b>Councillor Manning appointed</b>	Adrian Shepherd Project Manager  01223 728110  <a href="mailto:Adrian.J.Shepherd@cambridgeshire.gov.uk">Adrian.J.Shepherd@cambridgeshire.gov.uk</a>
<b>Eastern Agri-Tech Programme Delivery Board</b>  <i>Oversees the spending of the grant funding to develop the agritech industry in the corridor from Cambridge to Norwich</i>	12	1	<b>Councillor Shuter (Cons) appointed</b> <b>Substitute – Councillor Raynes (Con)</b>	Martin Lutman Agri-Tech Programme Manager Greater Cambridge/Greater Peterborough Enterprise Partnership (LEP)  01480 277180 07715 408281  <a href="mailto:martin.lutman@gcgp.co.uk">martin.lutman@gcgp.co.uk</a>
<b>East-West Rail Consortium Central Section Member Steering Group</b>	To be agreed	1	<b>Councillor I Bates (Con)</b>  <b>Substitutes</b>  <b>Councillor T Wotherspoon (Con).</b> <b>Councillor D Adey (Lib Dem)</b>	Bob Menzies Service Director for Strategy and Development  01223 715664  <a href="mailto:Bob.Menzies@cambridgeshire.gov.uk">Bob.Menzies@cambridgeshire.gov.uk</a>



<b>NAME OF BODY</b>	<b>MEETINGS PER ANNUM</b>	<b>REPS APPOINTED</b>	<b>REPRESENTATIVE(S)</b>	<b>CONTACT DETAILS</b>
<b>Ely Southern Bypass Project Board</b>  To oversee the continued development and delivery of the scheme and provide a forum for key issues to be considered. The Board comprises stakeholders, local County and District Members and officers	4	2	<i><b>Ely Councillors A Bailey and L Every (both Con) appointed</b></i>	Brian Stinton Team Leader Highway Projects  01223 728330  <a href="mailto:Brian.stinton@cambridgeshire.gov.uk">Brian.stinton@cambridgeshire.gov.uk</a>
<b>England's Economic Heartland Strategic Alliance – Strategic Transport Forum</b>	TBC	2	<b>1. Councillor S Count (Con)</b> <b>2. Councillor I Bates (Con)</b> <b>Substitute Councillor L Joseph(Con)</b>	Graham Hughes Executive Director – Economy, Transport and Environment  01223 715660  <a href="mailto:graham.hughes@cambridgeshire.gov.uk">graham.hughes@cambridgeshire.gov.uk</a>
<b>Enterprise Zone Steering Group</b>  Established to review progress in the delivery of the Enterprise Zone at Alconbury with the developers, urban and civic.	6	1	<b>Councillor I Bates (Con)</b>  <b>Sub: Councillor Fuller</b>	Graham Hughes Executive Director – Economy, Transport and Environment  01223 715660  <a href="mailto:graham.hughes@cambridgeshire.gov.uk">graham.hughes@cambridgeshire.gov.uk</a>

<b>NAME OF BODY</b>	<b>MEETINGS PER ANNUM</b>	<b>REPS APPOINTED</b>	<b>REPRESENTATIVE(S)</b>	<b>CONTACT DETAILS</b>
<p><b>European Metal Recycling (EMR) Liaison Group (Snailwell)</b></p> <p>The aim of this group is to develop and maintain lines of communication between the site operator, the County Council &amp; other regulatory bodies and the local community in order that matters of concern can be resolved in a timely and non-confrontational manner.</p> <p><b>Note:</b> It is not likely to have to require to meet unless the Council gets a spate of complaints or EMR wants to make changes to the site. The Local Member attending normally chairs the meeting. Helen Wass, Development Manager Officer County Planning Minerals and Waste attends from the officer side.</p> <p><a href="mailto:Helen.Wass@cambridgeshire.gov.uk">Helen.Wass@cambridgeshire.gov.uk</a></p> <p>01223 715522</p>	<p>As and when required. No more than twice a year. See note.</p>	<p>2</p>	<p><i>Note Is in Burwell division (Cllr Schumann); next nearest Division is Cllr Hunt's</i></p> <p><b>Appointed Councillor Tierney (Con)</b></p> <p><b>One vacancy</b></p>	<p>Peter Vasey Operations Manager EMR Newmarket 111 Fordham Road Snailwell NEWMARKET CB8 7ND</p> <p>01638 720377</p> <p><a href="mailto:Peter.Vasey@emrgroup.com">Peter.Vasey@emrgroup.com</a></p>
<p><b>Fenland Association for Community Transport (FACT) Board</b></p> <p>The purpose of the Board of FACT is (a) to monitor current progress to date, to have an overview of current services and provide advice where required, suggest improvements, and (b) to steer FACT (and HACT, its parallel service in Huntingdonshire) towards meeting future need, including new initiatives, projects, potential sources of funding</p>	<p>4</p>	<p>1</p>	<p><b>Councillor M McGuire (Con)</b></p>	<p>Jo Philpott Fenland Association for Community Transport Ltd</p> <p>01354 661234</p> <p><a href="http://www.fact-cambs.co.uk">www.fact-cambs.co.uk</a></p>
<p><b>Great Fen Steering Committee</b></p> <p>Steering Group to oversee and guide the development of the Great Fen Project.</p>	<p>6 approx</p>	<p>1 Observer status</p>	<p><b>Note: Current main site in Ramsey &amp; Bury</b></p> <p><b>Cllr Costello</b></p>	<p>Kate Carver Great Fen Project Manager</p> <p>01954 713513</p> <p><a href="mailto:Kate.Carver@wildlifebcn.org">Kate.Carver@wildlifebcn.org</a></p>

<b>NAME OF BODY</b>	<b>MEETINGS PER ANNUM</b>	<b>REPS APPOINTED</b>	<b>REPRESENTATIVE(S)</b>	<b>CONTACT DETAILS</b>
<b>Growth Delivery Joint East Cambridgeshire District Council/Cambridgeshire County Council Member Liaison Group</b>  Members & officers from both authorities advising on growth and infrastructure issues for East Cambridgeshire including Section 106 & Community Infrastructure Levy funding.	4 but see note.	3	<b>1. Councillor I Bates (Con)</b> <b>2. Councillor Bailey (Con)</b> <b>3. Councillor Every (Con)</b> <b>4. Councillor Raynes (Con)</b>	Juliet Richardson Head of Growth and Economy  01223 699868  <a href="mailto:juliet.richardson@cambridgeshire.gov.uk">juliet.richardson@cambridgeshire.gov.uk</a>  <b>Note.</b> This group is not currently meeting, but meetings may be resumed when the North Ely Development commences.
<b>Huntingdon Association for Community Transport (HACT) Board</b>  The purpose of the Board of HACT is to (a) monitor current progress to date, to have an overview of current services and provide advice where required, suggest improvements, and (b) to steer HACT (and FACT, its parallel service in Fenland) towards meeting future need, including new initiatives, projects, potential sources of funding.	4	1	<b>Councillor M McGuire (Con)</b>	Jo Philpott Fenland Association for Community Transport Ltd  Tel: 01354 661234  <a href="http://www.hact-cambs.co.uk">www.hact-cambs.co.uk</a>
<b>Huntingdon BID Board</b>  BID is the town management vehicle for Huntingdon. It is an arrangement where businesses in a defined area agree improvements they want to make, over and above what the public agencies have to do. The fund is ring fenced and used solely to deliver the agreed set of projects and activities voted on by the businesses within the BID area.	10	1	<b>No appointment currently made</b>	Sue Bradshaw BID Huntingdon Manager  01480 450250  <a href="mailto:sue@bidhuntingdon.co.uk">sue@bidhuntingdon.co.uk</a> or <a href="mailto:info@bidhuntingdon.co.uk">info@bidhuntingdon.co.uk</a>  <a href="http://www.huntingdonfirst.co.uk/bid-huntingdon/">http://www.huntingdonfirst.co.uk/bid-huntingdon/</a>

<b>NAME OF BODY</b>	<b>MEETINGS PER ANNUUM</b>	<b>REPS APPOINTED</b>	<b>REPRESENTATIVE(S)</b>	<b>CONTACT DETAILS</b>
<b>Huntingdonshire Growth &amp; infrastructure Group</b>  Member/ officer & key infrastructure partners group (3 from CCC and 3 HDC) advising on infrastructure and growth issues for Huntingdonshire including Community Infrastructure Levy & Section 106 funding. The Group will also discuss the Huntingdonshire District Council Local Plan.	4	3	1. <b>Councillor I Bates (Con)</b> <b>Chair E&amp;E Committee</b> 2. <b>Councillor Fuller (Con)</b> 3. <b>Councillor Reynolds (Con)</b>	Clara Kerr Planning Services Manager Huntingdonshire District Council  <a href="mailto:clara.kerr@huntingdonshire.gov.uk">clara.kerr@huntingdonshire.gov.uk</a>
<b>Joint East Cambridgeshire District Council and Cambridgeshire County Council Member and Officer Steering Group for Planning and Transport</b>  The purpose of the Group is to discuss the development of the Transport Strategy for East Cambridgeshire and the Community Infrastructure Levy. The Group may in the future be needed to discuss the District Council's emerging Local Plan.	4	3	1. <b>Councillor I Bates (Con)</b> 2. <b>Councillor Ambrose-Smith (Con)</b> 3. <b>Councillor J Schumann (Con)</b>	Jack Eagle Lead Transport and Infrastructure Officer  01223 703209  <a href="mailto:Jack.Eagle@cambridgeshire.gov.uk">Jack.Eagle@cambridgeshire.gov.uk</a>
<b>Joint Strategic Transport and Spatial Planning Group</b>  Provides co-ordination of spatial planning and integrated transport strategy for Cambridge City and South Cambridgeshire and an oversight of Growth Strategy.	4	3	note previously Councillor I Bates (Con) Councillor J Hipkin (Ind) Councillor D Jenkins (Lib Dem)  <b>No appointments made as not met for some years</b>	Democratic Services Cambridge City Council PO Box 700 CAMBRIDGE CB1 0JH  01223 457169 Direct line 01223 457013  <a href="mailto:Democratic.Services@cambridge.gov.uk">Democratic.Services@cambridge.gov.uk</a>
<b>King's Dyke Project Board</b>  To oversee the continued development and delivery of the Scheme and provide a forum for key issues to be considered. The Board comprises stakeholders, local County and District Members.	4	1	<b>Whittlesey (Local Members Cllrs Boden and Connor)</b>  <b>Cllr Connor appointed subject to clarification from Monitoring Officer if an issue if appointed Chairman of Planning</b>	Brian Stinton Team Leader Highway Projects  01223 728330  <a href="mailto:Brian.stinton@cambridgeshire.gov.uk">Brian.stinton@cambridgeshire.gov.uk</a>

<b>NAME OF BODY</b>	<b>MEETINGS PER ANNUM</b>	<b>REPS APPOINTED</b>	<b>REPRESENTATIVE(S)</b>	<b>CONTACT DETAILS</b>
<b>Local Access Forum</b>  Cambridgeshire County Council has established a Local Access Forum, as required under the Countryside Rights Of Way Act (CROW) 2000. The Forum represents the interests of everyone who lives and works in the countryside and is trying to strike a balance between conserving it, working it and helping people to enjoy it.	4	2	1. <b>Councillor King (Con)</b> 2. <b>Councillor M Smith (Con)</b>	Philip Clark Community Greenspaces Manager  01223 715686  <a href="mailto:philip.clark@cambridgeshire.gov.uk">philip.clark@cambridgeshire.gov.uk</a>
<b>Natural Cambridgeshire</b>  Natural Cambridgeshire consists of a broad range of local organisations, businesses and people whose aim is to bring about improvements in their local natural environment.	4	1	<b>Councillor L Joseph (Con)</b>	Phil Clark Community Green Spaces Manager  01223 715686  <a href="mailto:philip.clark@cambridgeshire.gov.uk">philip.clark@cambridgeshire.gov.uk</a>
<b>Needingworth Quarry Liaison Group</b>  The aim of this group is to develop and maintain lines of communication between the site operator, the County Council & other regulatory bodies and the local community in order that matters of concern can be resolved in a timely and non-confrontational manner.	2	4	1. <b>Councillor Reynolds (Con)</b> 2. <b>Councillor S Criswell (Con)</b> 3. <b>Councillor M Smith (Con)</b> 4. <b>Councillor P Hudson (Con)</b>  <b>Sub Cllr Wotherspoon</b>	Hilton Law Unit Manager – Cambridgeshire Hanson Aggregates  <a href="mailto:hilton.law@hanson.com">hilton.law@hanson.com</a>  Direct dial – 01487 849026 07773 313194
<b>Soham Station Project Board</b>	3-4 times a year	3	<b>Councillor P Raynes (Con)</b> <b>Councillor B Hunt (Con)</b> <b>Councillor J Schumann (Con)</b>  <b>Note.</b> The East Cambridgeshire District Council representatives have been Councillors Ian Bovingdon, Hamish Ross and Carol Sennitt	Adrian Shepherd Project Manager Public Transport Projects  01223 728110  <a href="mailto:Adrian.J.Shepherd@cambridgeshire.gov.uk">Adrian.J.Shepherd@cambridgeshire.gov.uk</a>

<b>NAME OF BODY</b>	<b>MEETINGS PER ANNUM</b>	<b>REPS APPOINTED</b>	<b>REPRESENTATIVE(S)</b>	<b>CONTACT DETAILS</b>
<p><b>Total Transport Policy Member Steering Group (Formerly Cambridgeshire Future Transport (CFA))</b></p> <p>The purpose of the Group is to assist members in gaining a detailed understanding of some of the opportunities and challenges relating to transport, and of the possible consequences of decisions regarding service levels, fares, etc. The Total Transport project represents the next iteration of the CFT work. It is based on the simple idea that, on the ground, it doesn't make sense for different vehicles to collect neighbouring residents who are making similar journeys but for different purposes (healthcare, education, social care, etc). In rural areas in particular, integrating the provision of transport will allow scarce resource to be used more efficiently, so that the impact of reduced budgets can be softened.</p>	2	8	<p>1. <b>Councillor A Bailey (Con)</b>  2. <b>Councillor B Hunt (Con)</b>  3. <b>Councillor L Joseph (Con)</b>  4. <b>Councillor D Jenkins (LD)</b>  5. <b>Councillor Giles (Ind)</b>  6. <b>Councillor M McGuire (Con)</b>  7. <b>Councillor S van de Ven (LD)</b>  8. <b>Councillor J Whitehead (Lab)</b></p> <p><b>Substitute Cllr Wotherspoon</b></p>	<p>Paul Nelson Interim Head of Passenger Transport Services</p> <p>01223 715608 <a href="mailto:paul.nelson@cambridgeshire.gov.uk">paul.nelson@cambridgeshire.gov.uk</a></p>
<p><b>Visit Cambridge and Beyond Destination Management Company (DMO) - Board of Directors</b></p> <p>This is a new delivery mechanism led by Cambridge City for the future provision of tourism services in Cambridge and the surrounding area.</p> <p><b>Governance:</b> It is to be governed by a Board of Directors.</p> <p><b>Representation:</b> The representation includes <u>one</u> councillor appointment to the full board from Cambridge City, South Cambridgeshire District Council (SCDC) and Cambridgeshire County Council.</p>	12	1	<p><b>Cllr Shuter (Con)</b></p>	<p>Emma Thornton Head of Tourism and City Centre Management The Tourist Information Centre Peas Hill Cambridge CB2 3AD</p> <p>Tel 01223 457464 Mobile: 07712788550 <a href="mailto:emma.thornton@cambridge.gov.uk">emma.thornton@cambridge.gov.uk</a></p>

<b>NAME OF BODY</b>	<b>MEETINGS PER ANNUM</b>	<b>REPS APPOINTED</b>	<b>REPRESENTATIVE(S)</b>	<b>CONTACT DETAILS</b>
<b>Warboys Landfill Site Liaison Group</b>  The aim of this group is to develop and maintain lines of communication between the site operator, the County Council & other regulatory bodies and the local community in order that matters of concern can be resolved in a timely and non-confrontational manner.	1-2	1	<b>Cllr Rogers</b>	Mark Farren Managing Director, Woodford Waste Management Services Ltd  01487 824240  <a href="mailto:Mark.Farren@woodfordrecycling.co.uk">Mark.Farren@woodfordrecycling.co.uk</a>
<b>Waterbeach Waste Management Park Liaison Group</b>  The aim of this group is to develop and maintain lines of communication between the site operator, the County Council & other regulatory bodies and the local community in order that matters of concern can be resolved in a timely and non-confrontational manner.	2-3	1	<b>Cllr Bradnam</b>	Tim Marks Planning Manager Amey LG Ltd  Direct line: 01223 815463 Mobile: 07917 731076  <a href="mailto:tim.marks@amey.co.uk">tim.marks@amey.co.uk</a>
<b>Whitemoor Distribution Centre, March (Network Rail)</b>  The aim of this group is to develop and maintain lines of communication between the site operator, the County Council & other regulatory bodies and the local community in order that matters of concern can be resolved in a timely and non-confrontational manner.	As required	1	<b>Cllr S Count (Con)</b>	Tony Masciopinto Site Manager Whitemoor Material Handling Depot  01733 559729  <a href="mailto:Tony.masciopinto@networkrail.co.uk">Tony.masciopinto@networkrail.co.uk</a>

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS														
<b>Wisbech Access Strategy Steering Group</b>  Growth Deal Funding of £1 million has been allocated to the Wisbech Access Strategy, with a further £10.5 million conditional upon delivery of an acceptable package of measures. The Steering Group, set up Oct 2016, will make recommendations to the Economy and Environment Committee and to Fenland District Council’s Cabinet, who will in turn make recommendations to the LEP (Local Enterprise Partnership) Transport Body or Greater Cambridge Greater Peterborough LEP Board.	6	2	<b>Appointed:</b> <b>1. Councillor S Hoy (Con)</b> <b>2. Councillor S Tierney (Con)</b>  <b>Other Authority current members include:</b> <table><tr><th>Name</th><th>Organisation</th></tr><tr><td>Simon King</td><td>FDC</td></tr><tr><td>Steve Tierney</td><td>Will now resign as district Council appointee as indicated at meeting that there was a lot of interest from other district Councillors FDC</td></tr><tr><td>David Oliver</td><td>WTC</td></tr><tr><td>Garry Tibbs</td><td>WTC</td></tr><tr><td>Richard Blunt</td><td>KLWN</td></tr><tr><td>Harry Humphrey</td><td>NCC</td></tr></table>	Name	Organisation	Simon King	FDC	Steve Tierney	Will now resign as district Council appointee as indicated at meeting that there was a lot of interest from other district Councillors FDC	David Oliver	WTC	Garry Tibbs	WTC	Richard Blunt	KLWN	Harry Humphrey	NCC	Jack Eagle Lead Transport & Infrastructure Officer  01223 703269 <a href="mailto:jack.eagle@cambridgeshire.gov.uk">jack.eagle@cambridgeshire.gov.uk</a>
Name	Organisation																	
Simon King	FDC																	
Steve Tierney	Will now resign as district Council appointee as indicated at meeting that there was a lot of interest from other district Councillors FDC																	
David Oliver	WTC																	
Garry Tibbs	WTC																	
Richard Blunt	KLWN																	
Harry Humphrey	NCC																	
		24																



<i>NAME OF BODY</i>	<i>MEETINGS PER ANNUM</i>	<i>REPS APPOINTED</i>	<i>REPRESENTATIVE(S)</i>	<i>CONTACT DETAILS</i>
<b>Woodhatch Farm Waste Recycling Site Liaison Group (Ellington)</b>  The aim of this group is to develop and maintain lines of communication between the site operator, the County Council & other regulatory bodies and the local community in order that matters of concern can be resolved in a timely and non-confrontational manner.	As required	2	1. Councillor 1 Gardener (Con) 2. Councillor P Downes (LD)  <i>Sits on boundary between Alconbury &amp; Kimbolton (Cllr Gardener) and Brampton &amp; Buckden (Cllr Downes)</i>	Kelly Howe Planning Assistant Mick George Ltd  07824 991151 <a href="mailto:Kellyh@mickgeorge.co.uk">Kellyh@mickgeorge.co.uk</a>