Type 3 Projects

Project	Issues	Successes	Project	Performance
Project name change Oct			Board	
2016	 Meeting with Remsdaq 		Team	
Combined Fire Control	25/04/17 disappointing			
(CFC) Mobilising Solution	with no evidence of		Budget	
upgrade.	progress.			
Sponsor: Callum Faint	 Following a revised 		Risk	Continued
PM: John Barlow	solution design submitted			provision of dual
Lead Member: Cllr Sir P	by Remsdaq, it appears			bearer
Brown	that they require C		Controls	
	Cambridgeshire Fire and			
Planned Completion: Oct	Rescue Service (CFRS) to			
2016	design a network solution			
Feb 2015 Request for	on which to operate their		Timescales	Timescales to be
Change approved	4i product.			fully reviewed
April 2015 Request for	 Further internal meeting 			/rescoped
Change approved Aug	to discuss merits or			
2015	otherwise of continuing			
Q1 2016	with 4i			
Q2 2017	 Training has been 			
Overall Status: Amber	postponed.			
	 "Go-Live" now unlikely to 			
	be secured by Q3 2017			

June 2017

Project	Issues	Successes	Project Perfo	rmance
Virtual Desktop Infrastructure Project	Laptop Solution not finalised – SN progressing with this.	Finance, Payroll and performance team now	Team	
(VDI) Project Sponsor: M Warren PM: Stuart Grey	Citrix Licensing issue is almost resolved.	 scheduled for migration. AppV The packaging of applications for CFRS is currently up to date. 	Board	Joint board with Bedfordshire Fire and Rescue Service (BFRS)
Lead Member: Cllr S Bywater		, ,	Budget	On Target
Completion Date: Rollout			Risk	
commence Q3 2014			Controls	
Stage 1 FF Feb 15 FF Jul 15			Timescales	
Stage 2 All staff June 2015. Remaining support staff Nov 2015. Stage 3 closed Jan 16.				
Sept 2016. Rescoping to determine further stages. Completion July 2017.				
Overall status: Green Application Virtualisation (AppV) NOW INCORPORATED INTO THIS PROJECT				

June 2017

Project	Issues	Successes	Project Perfo	rmance
Huntingdon Property		No update – being managed	Team	
Consolidation Project Sponsor: M Warren		as a collaborative project with the Police.	Board	
PM: Stuart Grey.		the Police.	Budget	
Lead Member: Cllr Wisson			Risk	
Completion Date: Options			Controls	
Appraisal/Business Case –			Timescales	
Oct 2014 May 2015 July 2015 Oct 2015				
Approval of Concept				
Design 15/03/2016 -				
Complete				
Planning Permission Sept				
2016, Jan 2017				
Completion (Build) Aug 2017, Jan 2018				
Overall status: ON HOLD				
Huntingdon Crewing		On hold as forms part of the	Board	
Project		crewing negotiations.	Team	
PM: Jon Anderson			Budget	
Project Sponsor: Chris Strickland			Risk	
Completion Date: Oct 15			Controls	
May 2016 FA Paper			Timescales	
Oct 2016 FA Paper				
Status: ON HOLD				

Project	Issues	Successes	Project Performance
Asset Management Software Project Sponsor: Matthew Warren Project Manager: Stuart Grey Lead Member: Cllr Divine Completion date: Options Appraisal/Business Case: October 2014 Finance model complete: Jan 2016 Stage 2 Fleet & Equipment Implementation: June 2017 Procurement Jan2017 Stage 3 Property June 2018 Stage 4 ICT Dec 2018 Overall status: Green	 Slight delay with mobile data terminal (MDT) rollout. The outcome of the MDT penetration test could delay the MDT rollout further. Interdependency with this project. Deviation report being submitted to the Board for delay in rollout (timescales) and also for additional £13000 Software 	 Current build on tablets has been confirmed with ICT. Issues reported to be resolved before deployment. A14 testing day was very successful exercise. Gave front line operational personnel the chance to use the system as it would be used in real life situations. Series of workshops held with operational crews to provide opportunity for them to see the kit and software as well as express any concerns or questions. 	Board Team Budget Additional £13k req'd Deviation Report Risk Timescales Testing identified need not to roll out too quickly and include period where a station uses devices /processes to iron out any major bugs. Deviation Report Controls
Redevelopment of Yaxley Fire Station Project Sponsor: Chris Strickland Project Manager: Kevin Napier		End Project report completed and approved by Project Board. Will be presented to Programme Board on 19/06/17.	Board Team Budget Final budget being worked out. Risk Controls

June 2017

Lead Member: Cllr D Over Completion date: May 2017 Overall status: Green			Timescales	Completed.
Project	Issues	Successes	Project Perfo	mance
Mobile Data Terminal (MDT) Review Project Sponsor: Maurice Moore Project Manager: John	 Delay in deployment due to Code of Connection panel schedule. 	 Penetration test did not identify any critical or high issues which would impact on deployment. Field testing progressing well 	Board Team Budget	
Barlow		with only minor snags	Controls	
Lead Member: Cllr S Bywater Completion date: 01/04/16 Sept 2016 31/05/17 Deviation report to extend to 01/09/17 Overall status: Green		,	Timescales	Deviation Report submitted
Review of Rescue Capability PM: W Swales Project Sponsor: R Hylton Lead Member: Cllr Loynes Completion date: Stage 2 Vans —On the run March 2016 complete.	Incident Response Unit (IRU) currently in use requires ongoing maintenance which is provided by external contractors.	Replacement vehicle purchase agreed by Board and procurement started.	Board Team Budget Risk Controls	

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June 2017

Stage 2 completion (date TBD) Overall Status: ON HOLD pending crewing decision with exception of IRU/Hazardous Material work stream.			Timescales	Rescue Capability on hold. IRU replacement dependent upon procurement route.
Project	Issues	Successes	Project Perfor	mance
Review of Reporting PM: Nicola Smith Project Sponsor: T Mirfin Lead Member: Cllr Butcher Completion date: Gap Analysis Nov 2015 – complete Project rescoped March 17 ESR #467313 Stage 2 April 2018 Overall status: Green	Delays in starting the review of how Excel is used across the Service due to resourcing commitments. Hopeful that this work will start in mid-June.	 HR Home Office report completed and currently in User Acceptance testing (UAT) Business Intelligence and Process Analysts moving across to new Job Description Questionnaire New web-based form for making report requests has been well received. 	Board Team Budget Risk Controls Timescales	Deviation Report for additional budget Challenging access to data sources
Strategic Review of Training Resources	Aspects of the work package on hold.	Peterborough – On hold. £35k funds for improvements to	Board Team	

June 2017

PM: John Sherrington Project Sponsor: Callum

Faint

Lead Member: Cllr J

Schumann

Completion Date: Road Traffic Collison Compounds: Sept 2016

TBC

Milton Date: Sept 2016

TBC

Sutton Date: Dec 2016

TBC

St Neots Date: July 2017

ON HOLD

Peterborough Date: Dee

2017 ON HOLD FBT – ON HOLD

Whole project to be re -scoped as no longer working to the original brief.

An End of Stage Report is currently in draft which reports on the progress of the project to date. A Stage 2 Brief is to be generated from this in relation to all remaining work streams which JS and KH are currently drafting.

Dogsthorpe Training Facilities. All improvements must be approved by the Project Board.

Road Traffic Collison
Compounds – St Neots,
Papworth Everard and Yaxley
have been removed from
contract. Dogsthorpe and Milton
have been added to contract
(there has been no extra funding
required) and contract date is to
be extended to September 17.
St Neots – On hold whilst looking
at collaboration with Police and
Ambulance service - possibility of
a tri service hub being built.
Sutton – 2 tenders were

Budget	Awaiting decision on Sutton Contract to enable full budget review.
Risk	
Control	Project being rescoped. See Issues.

June 2017

Status:	Amber	

April 2017 - Project rescoped.

End stage Report & Stage 2 Brief drafted

received. As there were differences in costing both companies invited to attend a post end clarification meeting before a decision was made on the awarding of the contract. Work is anticipated to take around 12-14 weeks.

19/04 -Contract awarded.

19/04 -Contract awarded.

Fire Behaviour Training – on hold whilst collaboration work is being considered. Feasibility report was completed for Molesworth which could be reused. Looking at Monks Wood for all training. Hoping for a decision in around 6/8 weeks. Project Manager meeting with MW to discuss.

Milton – Work has been

Milton – Work has been completed on the improvements to the training building and we are awaiting Anglian Water Authority certificate before we can carry out any other improvements to the site.

Timescales

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Project	Issues	Successes	Project Perform	ance
Emergency Services	The DNSP (Vodaphone) Pricing	The National Transition Plan	Board	
Mobile Communications	structure has caused some	reviewed by all 3ES services and	Team	
Project (ESMCP)	consternation as the costs for	is due to go to Programme Board	Budget	
PM: Emma Graham	Cambridgeshire services are	this week, after which time it will	Risk	
Project Sponsor: Matthew	significantly higher than other	be released. This will allow the	Kiok	
Warren CFRS migration to	regions. CFRS and Cambridgeshire Constabulary	East of England (EoE) Regional		
Emergency Services	have sent a letter to the Home	plans to be updated with the new timescales.		
Network (ESN)	Office raising this issue. To	diffescules.		
commencing Q1 2018.	date, no response has been	ESMCP Funding for the IT health		
Status: Amber	received.	checks, Remediation works,		
		Integrated Command and Control		
	A feedback questionnaire was	System upgrades and DNSP		
	released by the Home Office.	connections has been received.	Control	
	This provided the opportunity	Processes and procedures have		
	to feedback on issues with how	been put in place to ensure this		
	the programme is being	can be correctly reported on and		
	governed including the ongoing	is suitably ring-fenced.	Timescales	Deviation Report
	problem of insufficient and inaccurate communications	A mosting with all fire and resour		will be drafted
	from the centre.	A meeting with all fire and rescue service Frequentis users and		once formal
	nom the centre.	Frequentis is due to take place to		notification of
		discuss the scope and		timescales is
		implications of the revised costs		received from
		that have been released.		Home Office.

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Project	Issues	Successes	Project Performance
On Call Review - Stage 2	Some parts of the On Call	Alternative Appliances –Project	Board
PM: Gary Mitchley	review are now being linked to	team visited Suffolk Fire and	Team
Project Sponsor: Rick	the Rescue Vehicle (RV)	Rescue on 22/03/17 to attend	Budget
Hylton	crewing proposal which is	regional event looking at the pros	Risk
Lead Member: Cllr P	currently in negotiation with	and cons of alternative appliances	Control

June 2017

Brown

Completion Date: Stage 1 Feb 16

Stage 2: May 31st 2016 Stage 3: Alternative Appliances Jan 2018 Jan 2019

Alternative Crewing On Call standby's March 2017 Alternative Crewing wholetime secondary contracts

Status: Green

On Hold - TBD

the representative bodies.

Strategic stations:- Will be reviewed as part of the Integrated Risk Management Plan and when the outcome is announced we will be in a better position to identify which stations are be deemed strategic.

Alternative crewing models - on hold.

Secondary contracts for wholetime staff to crew On Call appliances now forms part of the rescue vehicle crewing negotiations and therefore will not be progressed until we know the outcome of the negotiations.

and Ultra High Pressure Lance systems. This event was very informative. The 'driver' for the changes within Suffolk Fire and Rescue Service was political. All services attending are looking at alternative appliances and associated equipment. There is a framework already in existence which is flexible/adaptable and could provide a quicker route to market.

Potential risk will be elongated build time to meet demand across the sector.

Alternative Crewing – formalised On Call standby process up and running. Work finalised with exception of additional Service Transformation and Efficiency Programme (STEP) process. Ongoing discussions with STEP team to work through and create process for standby activities. – Duties being monitored in the interim.

Timescale

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Project	Issues	Successes	Project Perfo	rmance
Structured Query Language (SQL) Server Database Migration Project Project Sponsor: J Fagg Project Manager: D Reeson Lead member: Not required on this project.	Further decommissioning of live schemas cannot take place until 4i and new asset management database are fully implemented. Current project end date is end of May 2017 and will slip due to above. Deviation Report to	 Oracle live schemas decommissioning started 77% completed. Oracle test schemas decommissioning 95% completed. 	Board Team Budget Risk Control	Oracle must close down by Dec 2017
Completion Date (new server environment): April 2015 July 2015-Sept 2015 Stage 2 Migration work Oct 2016 May 17 Overall status: Green *Interdependency with Review of Reporting/VDI/Asset Management and 4i.	be submitted after May 17. Oracle must be removed by December 2017 – 4i/NX data will need to be moved – currently discussing with Remsdaq.		Timescales	This project is being driven by 4i and asset management projects. Timescales may need to be reviewed. Deviation Report to be submitted.

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Project	Issues	Successes	Project Performance
Co-Responding	The lack of clarity around	Trials have been extended to	Board
Project Sponsor: Rick	extending the trials has	May when progress against the	Team
Hylton	meant that the Co-	key areas of concern for the	Budget Additional budget
Project Manager: Simon	Responding Board have	Fire Brigades Union (FBU) will	agreed for
Newton	decided not to add further	be reviewed. (These are pay,	extension of trial
Lead Member: TBC	stations to the trials at this	H&S and Training). If sufficient	
6 Month Trial to	point.	progress is made the trails	
commence April 2016 RfC	 Additional budget required 	could be extended to	
to defer to May 2016	to extend the trials has	November.	
Co-Responding Trial End	been agreed and sourced at	 As a result of above CFRS have 	
Sep 2016	Board level.	extended our trials in line with	Risk
Nov 2016	 Deviation Report drafted for 	the National Trials.	
Feb 2017	extension to timescales and	 Ongoing contribution to 	
Mar 2017	budget. No requirement for	national work to support the	
May 2017	report to go to Programme	emergency medical response	Controls .
Overall status: Green	Board as national directive.	trials in terms of data.	
	Agreement with	Ongoing attendance at cardiac	

Business Development Programme Status Re	elopment Programme Status Report		
Programme Manager that 'open ended' Deviation Report will be maintained for deviations and approved at Board level.	 arrest incidents with positive interventions being made. Standard Operating Procedures updated following collaboration with key stakeholders to clarify the issue of driving East of England Ambulance Service Trust (EEAST) vehicles at incidents. Trauma Risk Incident Management process being undertaken in service. Working with EEAST locally and Regional working group to provide bereavement training to co-responding staff. 	Timescales	National trial extended to May 2017.

June 2017

Project	Issues	Successes	Project Perfori	mance
Comprehensive Spending		End Stage Report to be presented	Board	
Review Project Sponsor: Chris		to Programme Board. Year 1 and 2 savings achieved and	Team	
Strickland / Matthew		in place (£2.6M of the £3.9M	Budget	
Warren		achieved and in place). Project will		
Project Manager: Callum		stand still for a short time to allow	Risk	
Faint		councils and local authorities to	Control	
Lead Member: TBC Completion Date: Overall status: Green		fully understand business and property growth and forecasts as this will have a bearing on what we need to do in the future.	Timescales	
Use of Recording Devices and Governance Project Sponsor: Callum	Premier Hazard software upgraded which has caused a 'glitch'. Being addressed by ICT	An article was included within SEN and the On Call Bulletin to communicate the policy with all	Board	
Faint	with supplier.	employees.	Team	
PM : Trudi Hellwing Lead Member: TBC Completion date: Phased		 Timespace have re-written their software and initial testing has been successful. 	Budget	No budget allocated; sponsor dealing.
Approach		A meeting has been arranged	Risk	
Phase 1 Policy / Guidelines 01/03/17 Complete Phase 2 Red Fleet 30/04/17 Phase 3 Nov 17 Body cams/Drones. Any Body Cam work will be as part of national trial.		for an alternative supplier of the Timespace equipment following the closure of the previous supplier company. Entire fleet to be fitted with CCTV cameras. – 6 1st aways to be fitted initially once alternative supplier located. • A Memorandum of	Control	

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Business Developmen	ment Programme Status Report			June 2017	
Overall status: Green		Understanding for drones has been agreed with Cambridgeshire Police and is being drawn up. Evaluation of dash cams requirements has begun. Will be fitted to all silver fleet. Progress is continuing on other elements of ICT's work package Change to scope – deviation report to be completed once details understood.	Timescales		
Cambridgeshire Public Services Network (CPSN)	Discussions on the best way forward have continued within	If the VEAT notice is issued and not challenged, the risk and	Board		
Project Sponsor: M Warren	the partnership. Realisation	timescale performance measures	Team		
PM: John Fagg Lead Member: N/A	that the Jun 2018 deadline for migration will not be met has	will reduce to amber.	Budget		
Completion date: June 2019 (via Voluntary Ex Ante Transparency or	led to agreement in principle that a VEAT notice will be issued by each partner to		Risk	Risks re collaboration / financial risk	
VEAT Notice May 2017) Overall status: Red	extend the existing CPSN contract by 12 months. Agreement from all partners to		Controls	Currently reliant on CCC/LGSS for progress	
	this approach is still awaited. This should allow time to run the procurement and to migrate to the new solution.		Timescales		

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June 2017

Project	Issues	Successes	Project Perfor	mance
Training Recording and Competency System (TRaCS) (IPDS) Project Sponsor: M Moore PM: Bren Morgan Lead Member: TBC Completion date: Options Appraisal/Business Case 01/04/2017 Overall Status: Green	Awaiting confirmation of available budget for this project.	Options Appraisal completed on the 1/4/2017 - Scoring completed. Due to the close scoring of 2 of the options a strategic decision required as to whether we develop a solution or go to tender. Meeting held to discuss which option to choose. Preferred option Collaboration – will trial for 6 months and re-evaluate.	Board Team Budget Risk Controls Timescales	
Unified Comms (Shared Service Project) Project Sponsor: M Warren /Z Evans PM: Sarah Newton Lead Member: N/A Completion Date: Sept 2018 First Stage Initiation: TBC Overall status: Green		Engaged with supplier and commenced discussions on project plan and timescales. Background work on infrastructure requirements commenced.	Board Team Budget Risk Controls Timescales	Team will be established for each phase.

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Project	Issues	Successes	Project Perfor	mance
Community Fire Risk	The progress of this project will	The Brief has been agreed by the	Board	
Management Information	be determined by the	Project Board.	Team	
System Project Sponsor: Jon Anderson PM: Stuart Grey Lead Member: TBC	availability of key staff.	Due to resource constraints for key staff the progress will not be as quick as originally proposed and project will be prioritised into	Risk Controls	Budget yet to be identified and agreed
Completion date: TBC Overall Status: Green		phases. Kick-off and scoping meeting Workshop scheduled for 10 th May Updating current software -short audit functionality has been developed by Civica and is to be procured for CFRS.	Timescales	
Internal interactions Project Sponsor: Hayley Douglas PM: JJ Penney Lead Member: TBC Completion date: Options and Business Case Sept 2017 Overall Status: In Planning			Board Team Budget Risk Controls Timescales	

June 2017

Type 2 & Type 1 Projects

Project	Comment	Project Perform	mance
Gartan Flexible Duty System & Control PM: Steve Beaton Proj Sponsor:	Project to be closed down End Project Report required –Programme Officer to talk to SB.	Board Team Budget Risk Controls Timescales	
CFOA Protective Marking Project Sponsor: C Faint Project Manager: D Taylor-TBC Date for Recommendations: March 2016 Overall status: On Hold	Project on hold	Board Team Budget Risk Controls Timescales	
ICT Assistive Technology Project Sponsor: John Fagg PM: Jodie Papworth Start Date June 2015 Completion Date: TBD Overall Status: On Hold	Project on Hold	Board Team Budget Risk Controls Timescales	£15k

June 2017

Project	Comment	Project Performance
Fire ground Radios Project Sponsor: Maurice Moore PM: Brett Mills Completion date: Feb 2016 Jan 17 April 2017 Deviation Report Overall status: Green	 All radio's rolled out to operational crews and Flexi Duty Officers. Hand held mic's purchased and received for Multi-star appliances (2 per aerial appliance). This has been handed over to the Multi-star user group. Fire-ground radio interoperability confirmed with Duxford Imperial war Museum. Interoperability work on-going with Cambridge Airport (radio channel programming) Lessons Learned completed and End Project Report to be finalised and submitted to Programme Board. 	Team Budget £50k Risk Controls Timescales
Smartboard Replacement Project Sponsor: J Fagg Project Manager: Rudy Boddington Completion date: Dec 2017 Overall Status: In Planning	Project re-initiated and revised Brief presented to May Programme Board.	Board Team Budget Risk Controls Timescales