

Appendix A



Cambridgeshire
County Council

Adults Committee

Minutes - Action Log

Introduction:

This log captures the actions arising from the Adults Committee and will form an outstanding action update from meetings of the Committee to update Members on the progress on compliance in delivering the necessary actions.

This is the updated action log as at 6 May 2016

Minute No.	Report Title	Action to be taken by	Action	Comments	Completed
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Minutes of 1st September 2015

115.	FINANCE AND PERFORMANCE REPORT – JULY 2015	T Kelly	Members requested to hear about progress in making the arrangements for funding of Continuing Health Care cases more transparent in relation to paragraph 1.4 of the report	This relates to 104b. Officers have confirmed that this work is underway. A formal Review is taking place with the Clinical Commissioning Group. We key managers and Practitioners have also been trained, and a Continuing Healthcare (CHC) lead has been employed for the Council.	Ongoing
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Minutes of 3rd November 2015

121.	Progress Report on The Prospective Purchase of Southwell Court Residential Care Home.	A Loades	Officers confirmed that a progress report on the Council providing a care facility would be brought to Committee at the earliest opportunity.	Update: Adults Committee were informed that a decision has been made by the Council to not proceed with the purchase of Southwell Court following the advice of an external Consultant. The committee were also advised of the continuing interest of South Cambridgeshire District Council	Ongoing
126.	Adults Committee Agenda Plan, Appointments to Outside Bodies and Committee Training Plan	D Snowdon	Democratic Services to circulate dates of training to Members as and when they became known.	To be circulated as training dates become available	ongoing

Minutes of 1st December 2015

131.	Ditchburn Place – Extension of Six Month Contract	R O'Driscoll/ T Kelly	Members requested that the unit cost of the provision be included in the Finance & Performance Report.	This information is currently being collected as part of wider commissioning analysis of extra-care and will be included in a later report	Ongoing
134.	Transforming Lives: A New Strategic Approach to Social Work and Social Care for Adults in Cambridgeshire.	M Hay	To share the revised Operating Instructions with Councillor Sales when completed.	Work is progressing	Ongoing
136.	Finance and Performance Report: October 2015.	T Kelly	Members requested information to be provided within the finance tables to demonstrate how figures had been arrived at as it was difficult to follow why it was expected to see an increase in the number of people using Physical Disability Services and the overall unit cost of care.	Activity data remains in development and it is not proposed to make further changes to the format this financial year. Further responses to these points are provided in section 3.0 of the Finance and Performance report presented to the January committee.	Completed

137.	Adults Committee Review of Draft Revenue Business Planning Proposals for Older People, Mental Health and Adult Care Services 2016/17 to 2020/21	C Bruin	A Member highlighted that at a recent meeting of the Physical Disability and Sensory Impairment Partnership Board it was mentioned that there were a number of occasions where care providers were being paid by the Council but cancelling care calls at short notice. Officers agreed to investigate this further with Members of the Board.	Work is progressing	Ongoing
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Minutes of 12th January 2016

143.	Drug and Alcohol Inpatient Detox Beds Contract Exemption.	S Talbot	Members requested information regarding the outcomes of patients.	We are currently undertaking a review in the next couple of months to track patients through the system who have accessed the detox beds. We should have this information available by June 2016.	In progress
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Minutes of 1st March 2016

153.	Minutes – 12th January 2016.	D Snowdon	Members requested that older, completed actions were removed from the log.	All completed actions removed.	Completed
155.	Proposed Changes to the Support Planning Section of the Policy Framework.	C Bruin	Members requested that the differences between the Support Plan and Personal Budget were made more explicit and suggested that the Council presented itself as too paternalistic in section 1.5 of appendix C.	In progress	Ongoing
155.	Proposed Changes to the Support Planning Section of the Policy Framework.	C Bruin	Members requested that the explanation of “top-up fees” in section 1.7 of appendix C be made clearer.	In progress	Ongoing

155.	Proposed Changes to the Support Planning Section of the Policy Framework.	C Bruin	Corporate Risk Register to be presented to the July Committee.	Has been scheduled for July	Completed
155.	Proposed Changes to the Support Planning Section of the Policy Framework.	C Bruin	Requested that the methods of monitoring the impact would be added to the Spokes agenda for discussion.	Date to be identified	Ongoing.
156.	Better Care Fund Planning for 2016/17		Councillor Sales to be included in the work regarding the streamlining of DFG processes.	Councillor Sales advised that this was an incorrect minute, and that he did not wish to be directly involved in this review.	Completed

158.	Transforming Lives: A New Strategic Approach to Social Work and Social Care in Cambridgeshire.	C Bruin	Members requested that a report regarding evaluation data be presented to Spokes and Committee at the earliest opportunity.	Added to the forward agenda plan to be presented in May.	Completed.
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