

# ECONOMY AND ENVIRONMENT POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published 1st August 2016  
Revised 22<sup>nd</sup> August 2016

**Agenda Item 8**

## Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

✚ indicates items expected to be confidential, which would exclude the press and public.

Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
<b>01/09/16</b>	Draft Capital Programme	Sarah Heywood	Non Key decision	2.00p.m. 4 <sup>th</sup> August	17/08/16	22/08/16
	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable			
	Economy and Environment Committee Training Plan	Emma Middleton	Not applicable			
	Local Access Forum appointments					
	Agenda Plan	Democratic Services	Not applicable			
<b>13/10/16</b>	Cambourne West Planning Application and Draft S106 Heads of Terms	Stuart Clarke	2016/034	2.00 p.m. 30 <sup>th</sup> September 2016	4/10/16	30/09/16

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes meeting date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Cambridgeshire Transport Investment Plan	Elsa Evans	2016/056			
	Business Planning	Graham Hughes	Not applicable			
	Draft Consultation Report	Sarah Heywood	Not applicable			
	Draft Community Impact Assessments	Sarah Heywood	Not applicable			
	Revenue Business Plan Tables	Sarah Heywood	Not applicable			
	Fees and Charges	Sarah Heywood	Not applicable			
<b>10/11/16</b>	Huntingdon Road Cycleway phase 2- Report consultation results and seek approval to construct	Mike Davies	2016/036	2.30p.m. 27 <sup>th</sup> October 2016	1/11/16	28/10/16
	A10 Harston Walking and Cycling Improvements – Report consultation results and seek approval to construct	Mike Davies	2016/043			
	Queen Edith's Walking and Cycling Improvements – Report consultation results and seek approval to construct	Mike Davies	2016/044			
	Transport Strategy to East Cambridgeshire	Jack Eagle	Key Decision			
	Section 106 Recommended Allocations	Jeremy Smith / Elsa Evans	2016/005			
	Park and Ride Funding	Paul Nelson	2016/039			
	Trumpington Road Cycleway Phase 2 – Report consultation results and seek approval to construct	Mike Davies	Not applicable			
	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable			

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes meeting date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Bus Service from Newmarket Road to Park & Ride via Addenbrooke's	Paul Nelson	Not applicable			
	Business Planning	Graham Hughes	Not applicable			
	Economy and Environment Committee Training Plan	Emma Middleton	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
<b>01/12/16</b>	Integrated Transport Block Delivering Transport Plan Aims Allocation	Elsa Evans		9.30 a.m. 17th November 2016	22/11/16	18/11/16
	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable			
	Business Planning	Graham Hughes	Not applicable			
<b>12/01/17</b>	Kings Dyke Update/Appointment of Framework Contractor	Brian Stinton	2017/004		21/12/16	3/1/17
	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable			
	Economy and Environment Committee Training Plan	Emma Middleton	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
<i>[09/02/17 Provisional Meeting]</i>	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable		26/01/17	31/01/17
<b>09/03/17</b>	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable		23/02/17	28/02/17
	Economy and Environment Committee Training Plan	Emma Middleton	Not applicable			

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
	Agenda Plan	Democratic Services	Not applicable			
<i>[06/04/17] Provisional Meeting  This date will be required due to the need to agree the Transport Block report</i>	Allocation of Integrated Transport Block and Residual Capital	Jeremy Smith	Key decision		23/03/17	28/03/17
<b>01/06/17</b>	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable		18/05/17	23/05/17
	Economy and Environment Committee Training Plan	Emma Middleton	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
<b>To be programmed</b>						
<b>Reserved for Final Council approval: Local Transport Plan</b>						

**Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)**

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private
.../...	[Insert Committee date here]		[Insert Committee name here]	Report of ... Director	The decision is an exempt item within the meaning of paragraph ... of Schedule 12A of the Local Government Act 1972 as it refers to information ....

**Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)**

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Quentin Baker on 01223 727961 or [Quentin.Baker@cambridgeshire.gov.uk](mailto:Quentin.Baker@cambridgeshire.gov.uk)