


		<u>Agenda Item 14</u>
ECONOMY AND ENVIRONMENT POLICY AND SERVICE COMMITTEE AGENDA PLAN	Published 1st December 2016 Updated 6 th December 2016	 Cambridgeshire County Council

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
16/12/16 (moved from 01/12/17)	Transport Strategy for East Cambridgeshire	Jack Eagle	2016/057	9.30 a.m. Tuesday 1 st November 2016	05/12/16	07/12/16
	Abbey Chesterton Bridge – Approval to Construct	Mike Davis	2016/067			
	Cambourne West Planning Application and Draft S106 Heads of Terms	Colum Fitzsimons	2016/064			
	Integrated Transport Block – Funding Allocation Proposals	Elsa Evans	2016/059			

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
	Economy, Transport and Environment Risk Register Update	Tamar Oviatt-Ham	Not applicable			
	Finance and Performance Report - October 2016	Sarah Heywood / David Parcell	Not applicable			
	Business Planning to include Fees and Charges	Graham Hughes / Paul Tadd	Not applicable			
	Terms of Reference for the Member Led Review of Cycling Infrastructure	Tamar Oviatt-Ham	Not applicable			
	Economy and Environment Committee Training Plan	Rob Sanderson	Not applicable			
12/01/17 January Committee meeting to be cancelled	Committee approval to cancel will be sought. This has already been endorsed by Spokes					3/1/17
09/02/17	Park and Ride Funding	Paul Nelson	2017/007	2.00p.m. Tuesday 10 th January March Library	26/01/17	31/01/17
	Bikeability Cycle Training	Mike Davies	Not applicable			
	Business Planning	Graham Hughes	Not applicable			
	East Cambridgeshire Local Plan	Colum Fitzsimons	Not applicable			
	Progress review of the Energy Investment Unit Business Case	Sheryl French	Not applicable			
	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable			

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
09/03/17	Kings Dyke Update/Appointment of Framework Contractor	Brian Stinton	2017/004	9.30 a.m. Tuesday 7 th February Room 308	23/02/17	28/02/17
	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable			
	Economy and Environment Committee Training Plan	Rob Sanderson	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
[06/04/17] Provisional Meeting <i>This date is during the Purdah period</i>	Allocation of Integrated Transport Block and Residual Capital - being moved to November 2017	Jeremy Smith / Elsa Evans	2017/005	9.30 a.m. Tuesday 7 th March Room 308	23/03/17	28/03/17
01/06/17	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable	2.00p.m. Thursday 20 th April Room 308	18/05/17	23/05/17
	Economy and Environment Committee Training Plan	Emma Middleton	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
To be programmed						
Currently reserved for Final Council approval: Local Transport Plan						

Please move the following report from 6th April E&E Committee and 11th April H&CI Committee to 14th November H&CI Committee and 16th November E&E Committee:

Allocations of Integrated Transport Block and Residual Capital
Jeremy Smith/Elsa Evans This is already recorded as a key decision and needs to remain as this

Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private
.../...	[Insert Committee date here]		[Insert Committee name here]	Report of ... Director	The decision is an exempt item within the meaning of paragraph ... of Schedule 12A of the Local Government Act 1972 as it refers to information

Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Quentin Baker on 01223 727961 or Quentin.Baker@cambridgeshire.gov.uk