

GENERAL PURPOSES COMMITTEE AGENDA PLAN

Published on 1st December 2015
As at 9th December 2015



Cambridgeshire
County Council

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

| Committee date | Agenda item | Lead officer | Reference if key decision | Spokes meeting date | Deadline for draft reports | Agenda despatch date |
|-----------------|----------------------------------------------------------------------------------------|-------------------------|---------------------------|---------------------|----------------------------|----------------------|
| 22/12/15 | 1. Minutes – 24/11/15 | M Rowe | Not applicable | 26/11/15 | 09/12/15 | 11/12/15 |
| | 2. Business Planning – Full Draft 2016-21 Business Plan | C Malyon | Not applicable | | | |
| | 3. Strategy for Retention and Recruitment of Social Care Staff – Action Plan | C Black/ J Maulder | Not applicable | | | |
| | 4. Minimum Revenue Provision Policy* | M Batty | Not applicable | | | |
| | 5. Integrated Resources and Performance Report For the Period Ending 31st October 2015 | P Emmett | 2015/052 | | | |
| | 6. Finance and Performance Report – October 2015 | D Parcell/ S Heywood | Not applicable | | | |
| 14/01/16 | 1. Minutes – 22/12/15 | M Rowe | Not applicable | 10/12/15 | 04/01/16 | 05/01/16 |

| Committee date | Agenda item | Lead officer | Reference if key decision | Spokes meeting date | Deadline for draft reports | Agenda despatch date |
|-------------------------------------------|-------------------------------------------------------------------------------------------------------|----------------------|----------------------------------|----------------------------|-----------------------------------|-----------------------------|
| | 2. Business Planning – Consider impact of Local Government Finance Settlement | C Malyon | Not applicable | | | |
| | 3. LGSS: potential option for shared services with Milton Keynes Council* | Peter Borley-Cox | 2016/016 | | | |
| | 4. Exploration of options in relation to supply of agency workers | P White | 2016/018 | | | |
| | 5. Approval for a Joint and Several Guarantee | M Batty | 2016/019 | | | |
| | 6. Draft Treasury Management Strategy | S Howarth | Not applicable | | | |
| 02/02/16 | 1. Minutes – 14/01/16 | M Rowe | Not applicable | 07/01/16 | 20/02/16 | 22/02/16 |
| | 2. Risk Management Update | Sue Grace | Not applicable | | | |
| | 3. Integrated Resources and Performance Report (November) | P Emmett | 2016/004 | | | |
| | 4. Resources and Performance Report (November) – Customer Service and Transformation and LGSS Managed | I Smith | Not applicable | | | |
| | 5. Business Planning – Review Full Business Plan* | C Malyon | Not applicable | | | |
| | 6. Integrated Resources and Performance Report For the Period Ending 31st November 2015 | P Emmett | Not applicable | | | |
| | 7. Finance and Performance Report – November 2015 | D Parcell/ S Heywood | Not applicable | | | |
| <i>[23/02/16] Provisional Meeting</i> | | | | 28/01/16 | 10/02/16 | 12/02/16 |
| 15/03/16 | 1. Minutes – 02/02/16 | M Rowe | Not applicable | 25/02/16 | 02/03/16 | 04/03/16 |

| Committee date | Agenda item | Lead officer | Reference if key decision | Spokes meeting date | Deadline for draft reports | Agenda despatch date |
|-------------------------------------------|-------------------------------------------------------------------------------------------------------|---------------------|----------------------------------|----------------------------|-----------------------------------|-----------------------------|
| | 2. Treasury Management Q3 Report | M Batty | | | | |
| | 3. Integrated Resources and Performance Report (January) | P Emmett | 2016/002 | | | |
| | 4. Resources and Performance Report (January) – Customer Service and Transformation and LGSS Managed | I Smith | Not applicable | | | |
| | 5. Final Report from the Member Working Group on Consultation | M Soper | Not applicable | | | |
| | 6. Policy for increasing Fees and Charges in line with the maximum charge permitted under legislation | S Grace | Not applicable | | | |
| <i>[26/04/16] Provisional Meeting</i> | | | | 17/03/16 | 13/04/16 | 15/04/16 |
| 31/05/16 | 1. Minutes – 15/03/16 | M Rowe | Not applicable | 28/04/16 | 18/05/16 | 20/05/16 |
| | 2. Treasury Management Outturn Report | M Batty | | | | |
| | 3. Integrated Resources and Performance Report (March) | P Emmett | 2016/003 | | | |
| | 4. Resources and Performance Report (March) – Customer Service and Transformation and LGSS Managed | I Smith | Not applicable | | | |
| | 5. Quarterly Risk Management Report | S Norman | Not applicable | | | |
| <i>[28/06/16] Provisional Meeting</i> | | | | | 15/06/16 | 17/06/16 |
| 26/07/16 | 1. Minutes – 31/05/16 | M Rowe | Not applicable | | 13/07/16 | 15/07/16 |

| Committee date | Agenda item | Lead officer | Reference if key decision | Spokes meeting date | Deadline for draft reports | Agenda despatch date |
|-------------------------------------------|-------------------------------------|---------------------|----------------------------------|----------------------------|-----------------------------------|-----------------------------|
| | 2. Quarterly Risk Management Report | S Norman | Not applicable | | | |
| <i>[23/08/16] Provisional Meeting</i> | | | | | 23/08/16 | 12/08/16 |
| 20/09/16 | 1. Minutes – 26/07/16 | M Rowe | Not applicable | | 07/09/16 | 09/09/16 |
| | 2. Quarterly Risk Management Report | S Norman | Not applicable | | | |
| <i>[25/10/16] Provisional Meeting</i> | | | | | 12/10/16 | 14/10/16 |
| 29/11/16 | 1. Minutes – 20/09/16 | M Rowe | Not applicable | | 16/11/16 | 18/11/16 |
| <i>[20/12/16] Provisional Meeting</i> | | | | | 07/12/16 | 09/12/16 |
| 10/01/17 | 1. Minutes – 29/11/16 | M Rowe | Not applicable | | 28/12/16 | 30/12/16 |
| 24/01/17 | 1. Minutes – 10/01/17 | M Rowe | Not applicable | | 11/01/17 | 13/01/17 |
| | 2. Quarterly Risk Management Report | S Norman | Not applicable | | | |
| <i>[28/02/17] Provisional Meeting</i> | | | | | 15/02/17 | 17/02/17 |
| 21/03/17 | 1. Minutes – 24/01/17 | M Rowe | Not applicable | | 08/03/17 | 10/03/17 |
| | 2. Quarterly Risk Management Report | S Norman | Not applicable | | | |
| <i>[25/04/17] Provisional Meeting</i> | | | | | 25/04/17 | 13/04/17 |
| 06/06/17 | 1. Minutes – 21/03/17 | M Rowe | Not applicable | | 23/05/17 | 25/05/17 |

Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

| Forward plan reference | Intended date of decision | Matter in respect of which the decision is to be made | Decision maker | List of documents to be submitted to the decision maker | Reason for the meeting to be held in private |
|------------------------|---------------------------|-------------------------------------------------------|----------------|---------------------------------------------------------|----------------------------------------------|
| | | | | | |

Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

| Date of Chairman's agreement | Matter in respect of which the decision is to be made | Reasons why meeting urgent and cannot reasonably be deferred |
|------------------------------|-------------------------------------------------------|--------------------------------------------------------------|
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For further information, please contact Quentin Baker on 01223 727961 or Quentin.Baker@cambridgeshire.gov.uk