

GENERAL PURPOSES COMMITTEE

Minutes-Action Log



Introduction:

This log captures the actions arising from the General Purposes Committee on 20 May 2014 and updates members on the progress on compliance in delivering the necessary actions.

This is the updated action log as at 16/06/2014.

Minutes of 20th May 2014

Item No.	Item	Action to be taken by	Action	Comments	Completed
4.	The Business Plan Process and the Scheme of Financial Management The Committee to receive a paper at the July meeting regarding the public consultation process for business planning.	Chris Malyon	Added to agenda for the next meeting.	Included on the agenda for 1 July 2014 meeting.	Yes

Item No.	Item	Action to be taken by	Action	Comments	Completed
7.	Finance and Performance Report – March 2014 The Committee to receive a report at a future meeting on the process for dealing with underspends.	Chris Malyon	Added to agenda for the next meeting.	Included as part of agenda item no. 9 Integrated Resources and Performance Report (May) and Final Budget Outturn Report for 1 July 2014 meeting.	Yes
8.	Treasury Management Outturn Report The Committee to receive the previous detailed answer sent to Councillor Mason regarding the impact of a 1% rise in interest rates on borrowing costs. The Committee to receive the strategy relating to risk included in the Council's Business Plan. Financial training to be provided to enable Members to understand the financial reports presented to committee.	Chris Malyon	To circulate detailed answer sent to Councillor Mason. To circulate the strategy relating to risk. Financial training to be arranged and offered to all Members.	E-mail sent to the Committee on 12 June 2014 E-mail sent to the Committee on 18 June 2014 Options for training in the summer to be presented to the Member Development Panel	Yes Yes In progress

Item No.	Item	Action to be taken by	Action	Comments	Completed
9.	Property Disposals at Less Than Best Consideration - Delegations To withdraw the report to enable discussions to take place with Group Leaders and reschedule it for the next meeting.	C Malyon	Scheduled for Group Leaders on 29 May and 20 June 2014 Added to agenda for the next meeting.	Included on the agenda for 1 July 2014 meeting.	Yes
10.	Appointments to Outside Bodies, Internal Advisory Groups and Panels, and Partnership Liaison and Advisory Groups Delegate the appointment of representatives to any outstanding outside bodies, groups, panels and partnership liaison and advisory groups, within the remit of the General Purposes Committee, to the Chief Executive in consultation with Group Leaders.	M Rowe	Scheduled for Group Leaders in June.	Considered by Group Leaders on 20 June 2014.	Yes
11.	General Purposes Committee Agenda Plan Add a report on the Making Assets Count project to the July meeting.	M Rowe	Added to agenda for July.	Included on the agenda for 1 July 2014 meeting.	Yes