

ADULTS POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published on 1st February 2018
Updated 28th February



Cambridgeshire
County Council

Agenda Item No: 15

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is five clear working days before the meeting.

The following are standing agenda items which are considered at every Committee meeting:

- **Minutes of previous meeting and Action Log;**
- **Finance and Performance Report;**
- **Agenda Plan, Appointments to Outside Bodies and Training Plan.**

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for reports	Agenda despatch date
<i>[12/04/18] Provisional Meeting</i>	<i>Adults Positive Challenge member workshop</i>				
24/05/18	Care Homes Development – maximising existing contracts and tender opportunity to expand existing care home provision	L Barron / S Torrance	YES	14/05/18	16/05/18
	Adults Positive Challenge Programme	G Hinkins			
	Dementia Strategic Plan (provisional)	F Davies	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for reports	Agenda despatch date
	Home Improvement Agency (HIA) Update	A Chapman / W Patten / T Reed	Not applicable		
	Deep dive: Neighbourhood Cares	L Tranham	Not applicable		
<i>07/06/18 Provisional Meeting</i>				24/05/18	29/05/18
19/07/18	Annual Complaints Report	C Bruin / J Collinson	Not applicable	06/07/18	10/07/18
	Annual CPFT Report	F Davies	Not applicable		
	Deep dive: Social Care labour market	W Patten	Not applicable		
<i>16/08/18 Provisional Meeting</i>				03/08/18	07/08/18
06/09/18	Business Planning	W Ogle-Welbourn	Not applicable	23/08/18	28/08/18
	Neighbourhood Cares Update	L Tranham	Not applicable		
18/10/18	Business Planning	W Ogle-Welbourn	Not applicable	05/10/18	09/10/18
15/11/18	Business Planning	W Ogle-Welbourn	Not applicable	02/11/18	06/11/18
13/12/18	Business Planning	W Ogle-Welbourn	Not applicable	30/11/18	04/12/18
	CPFT six-monthly report	F Davies	Not applicable		
10/01/19				21/12/18	31/12/18

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for reports	Agenda despatch date
<i>14/02/19 Provisional meeting</i>				<i>01/02/19</i>	<i>05/02/19</i>
21/03/19				08/03/19	12/03/19
<i>18/04/19 Provisional meeting</i>				<i>05/04/19</i>	<i>09/04/19</i>
16/05/19				02/05/19	07/05/19

To be programmed: Care Quality Commission Findings report

Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private

Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Quentin Baker on 01223 727961 or Quentin.Baker@cambridgeshire.gov.uk