

Type 3 (High) Projects

Project	Issues	Successes	Project Performance	
P108 Replacement ICCS and Mobilising Solution Project Sponsor: Matthew Warren PM: Nicky Hoad Lead Member: TBC Completion Date: TBC Overall status: Amber	Timescales slipped to ensure agreement by each Service and Solicitors on procurement /contract documentation.	Progress being made on Procurement/Contract Documents and aiming to release within next 2 weeks. Communications drafted in preparation for Supplier Questionnaire (SQ) release Risks reviewed	Board	
			Team	
			Budget	TBC
			Risk	
			Controls	Delays in procurement process
			Timescales	Slippage to SQ release date
P073 Asset Management Software Project Sponsor: Matthew Warren Project M: Stuart Grey Lead Member: NA Stage 2 Fleet and Equipment Implementation: Dec 17 ESR Mar 18	Progress and delivery date for ICT deliverables uncertain. Increased access for property (i.e. new laptop or via VDI). Awaiting Ops Team Member for assets and equipment policy work package	Stick PCs now installed in all stations to display the station dashboards Fix of password issue now in test with us Driver checks rolled out and have resulted in increased familiarisation	Board	
			Team	
			Budget	
			Risk	
			Controls	

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Project	Issues	Successes	Project Performance	
Stage 3 and 4 ICT/Miquest software Data ESR Dec 18 Stage 5 ICT/Health and Safety Mar 19 - Property Sep 19 Overall Status: Green			Timescales	
P089 ESMCP (Emergency Services Mobile Communications Programme) Oct 18 ESN PM: John Barlow Project Sponsor: Rick Hylton CFRS migration to Emergency Services Network (ESN) commencing: TBC Status: Amber	Governmental Approval of the revised Full Business Case has been further delayed and no announcement is expected until Q3 2019 Some Home Office concern raised relating to potential delays to ESN deployment if new ICCS/CAD solutions overrun. (Potential significant financial implications for CFRS) Deployment schedules and product release dates remain fluid and impact on accurate planning.	ESMCP Workshops in January/February well attended with representation from Suffolk/Beds and Cambs. Positive feedback and high levels of interest and some good thoughts on how ESN could assist in improving service delivery and ways of working. Digital Road map to be created to identify functionality and potential enablers.	Board	
			Team	
			Budget	
			Risk	Potential high costs if Services remain on Airwave.
			Controls	
			Timescales	Still unknown
P109 VDI Upgrade Shared Service Project PM: Sarah Newton Project Sponsor: Matthew Warren Completion: May 19 Status: Green	The user experience deteriorated as more users were moved on to the system. The system is not giving the performance we had anticipated.	XenDesktop has been rolled out service wide to Cambridgeshire, however there have been performance issues. For this reason VDI in a box has not been decommissioned and some users are still using VDI for remote	Board	
			Team	
			Budget	
			Risk	
			Controls	

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<p>P088 On Call Board Project Stage 2 PM: Karl Bowden Project Sponsor: Rick Hylton Lead Member: Cllr Reynolds Completion Date: Stage 1 Feb 16 Complete Stage 2: May 16 Complete Stage 3: Alternative Appliances Jan 19 Alternative Crewing On Call standby's Mar 17 Complete Alternative Crewing W/T Secondary Contracts Jun 18 Complete Phased Response Apr 19 Sutton Trial - TBC 13.5 Ladders – Jun 19 Crewing – Jun 19 Status: Green</p>	<p>Phased response Project plan in place - Still awaiting response from Supplier, on the Change Request to ascertain timescales/costs etc. This delay will affect planned go live. Meeting scheduled for April with Supplier to progress.</p>	<p>access and on laptops. We will be addressing the performance issues with the supplier in April.</p>	Timescales	
		<p>Alternative Appliances Evaluation Report produced for Project Board – recommendations to undertake scientific testing. Once this is completed we will look to allocate to stations.</p>	Board	
		<p>Sutton Trial Involves 2/3 Firefighters driving to another station by service vehicle. All elements completed, apart from automating Control Procedures which will be driven by the Supplier Change Request (Phased Response)</p>	Team	
		<p>Deviation Reports approved to include 2 new work streams into project scope – 13.5m ladders and Crewing of Alternative Appliances.</p>	Budget	
		<p>Employers Recognition Scheme underway – award of Plaque.</p>	Risk	
			Controls	
			Timescales	<p>Phased Response workstream likely to miss planned go live, pending Supplier response. No impact to overall project</p>

Project	Issues	Successes	Project Performance	
P098 CPSN (Cambridgeshire Public Services Network) Project Sponsor: M Warren PM: John Fagg Lead Member: NA Contract Award Completion date: June 19 (via VEAT Notice May 17) Overall status: Green		Supplier engaged to undertake connective activities on our behalf. Looking to award contract in March. High Level technical requirements have been agreed internally. Draft Terms and Conditions have been prepared and submitted.	Board	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	
P102 Unified Comms (Shared Service Project) Project Sponsor: M Warren /Z Evans PM: Sarah Newton Completion Date: Nov 19 Project Status : Green		Testing of the systems is still underway. Project paused as ICT focusing on deployment of VDI.	Board	
			Budget	
			Team	Team established for current stage
			Risk	
			Controls	
			Timescales	

Project	Issues	Successes	Project Performance	
<p>P111 Day Crewed Shift System Project Project Sponsor: Jon Anderson PM: Stuart Smith Completion date: Negotiations/Sign collective agreement Implementation May 19 Status: Amber</p>	<p>Negotiations still ongoing and are taking longer than anticipated. This has impacted on the delivery timescales of this project as plan was to go live 1 April – this has been pushed back to May 19.</p>	<p>Negotiation meetings every 2 weeks. FBU fed back some resistance to the proposal - further negotiations ongoing. A draft agreement has been drawn up but not agreed or signed.</p>	Board	
			Team	<p>Team have been formed for negotiation. This may change once we have a shift system in principle.</p>
			Budget	
			Risk	<p>Getting agreement via negotiations. There is a risk this will not be able to be progressed as currently struggling to find a way forward.</p>
			Controls	<p>Have shift system that currently functions (could go live with new system in the middle of the year).</p>

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			Timescales	Implementation will not meet planned timescales. Planning for May 2019 but timescales tight.
P112 Monkswood Project Sponsor: Matthew Warren/Chris Strickland (once planning granted) Project Manager: Stuart Grey Completion date: First phase Contract signed 31/05/18 Status: In planning	Awaiting Planning decision	All questions raised from the Planning process have been responded to.	Board	Not yet formed
			Team	Not yet formed
			Budget	Awaiting Planning decision
			Risk	Full risk review undertaken
			Controls	Board and Team not formed
			Timescales	Awaiting Planning decision
P115 SHQ Building Changes Project Sponsor: Matthew Warren PM: Stuart Grey Completion date: TBD Status: In Planning		Board on 12/02 decided to proceed with 3 distinct phases: Refurbishment of all toilets; Conversion of offices to open plan; Extension to create a new reception, MICA and flexible working space (Planning permission will be required) Awaiting detailed plans from Supplier to take forward to planning	Board	
			Team	
			Budget	TBC
			Risk	
			Controls	
			Timescales	Need to understand feasibility and costings

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Type 2 Projects

Project	Issues	Successes	Project Performance	
P100 Training Recording and Competency System (TRaCS) Project Sponsor: AC Callum Faint PM: John Sherrington Lead Member: NA Completion date: Options Appraisal/Business Case 01/04/2017 Complete Stage 2: Completion Jan 19 Stage 3: Specialist roles Stage 3 Phase 2 Support Staff TBD Overall Status: Green	No issues to report.	TRaCS Stage 2 is now to be subject to an End Stage Report which is to be presented to the March Programme Board. Development work continues aligned to Stage 3 focussing around the recording of competencies of 'specialist' officer role, Fire Protection/ Community Fire Safety etc. Meeting scheduled to discuss Stage 3 Phase 2 – Support Staff	Board	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	Aligned to project target dates for delivery.
P093 Co-Responding Project Sponsor: Rick Hylton Project Manager: Karl Bowden (part of P088) Lead Member: NA Co-Responding Trial End Overall status: Amber		CFRS is in continued discussions with East of England Ambulance Service (EEAS) as to future of Co-Responding. Awaiting an agreed strategic decision on way forward. To be discussed at Programme Board.	Board	
			Team	
			Budget	
			Risk	Provision of CBS clearance checks on new staff is slow.
			Control	

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			Timescales	National trial supported until pay settlement announced.
<p>P096 Use of Recording Devices and Governance Project Sponsor: Callum Faint PM : Jodie Houseago Lead Member: NA Completion date: Phased Approach Phase 1 Policy /Guidelines 01/03/17 Complete Phase 2 Red Fleet Jul 18 Dash Cams Sep 18 Phase 3 Body cams/Helmet cameras TBD Body Cam work linked into trial.</p> <p>Overall status: Green</p>	Retrofit for high mileage vehicles requiring dash cams have 1 outstanding (courier van).	Trial continues with feedback well received. Change of approach at Dogsthorpe has been approved at Board and communicated to those involved (one watch moving forward) to try and reduce impact on individuals (identified mount issue during feedback). Footage is of a good quality.	Board	
			Team	
			Budget	
			Risks	
			Controls	
			Timescales	

Project	Issues	Successes	Project Performance	
<p>P075 Review of Rescue Capability + Replacement IRU. Reinitiated Feb 18 PM: Jamie Johnson Project Sponsor: J Anderson Completion Date: May 19 Overall Status: Green Replacement IRU on the run Jul 18 - Complete</p>		<p>Rope Rescue –Now on the run - crews attended their first incident. Further one day training session planned per watch when the final item of equipment arrives; this will increase our capability at bariatric rescues. The in service reaction to the launch has been extremely positive.</p> <p>Boats – Contracts awarded 3 x boats and engines ordered. New boats are due in May and courses established; actions from the Orton Mere review are being incorporated.</p> <p>In service instructors are currently away at swift water response to ensure that we prepare staff for as many eventualities as possible.</p> <p>Paratech – We have had permission from the board to obtain a quote from the supplier of Paratech. This is a significant amount of money and will be considered at Board level.</p>	Board	
			Team	
			Budget	
			Risk	
			Control	
Timescales				

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Project	Issues	Successes	Project Performance	
P110 Server Upgrade Project Sponsor: Matthew Warren/Zoe Evans (Shared Service) PM: Sarah Newton Completion date: Dec 18 Overall Status: Green		Project closure report is being completed ready for approval.	Board	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	
P114 Intranet Refresh Project Sponsor: Hayley Douglas PM: Claire Morris Completion date: Dec 19 Status: In planning	Department champions from support departments required.	Change of website Content Management System scheduled to go live in April with training to be scheduled in March. Engagement work with operational and support staff regarding the new Intranet has been positive. Draft summary and design ready for review at march Project Board	Board	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	
P116 Aerial Replacement Project Sponsor: Callum Faint PM: Matt Murdoch Completion date: Feb 21 Overall status: Green		Engagement undertaken Requirement specification completed Tender documents completed and issued 13/03/19 Returns due on 24/04/19	Board	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	

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P119 Hydrant Software Review Project Project Sponsor: Chris Parker Project Manager: Nicola Smith Completion Date: 30 June (Review Stage) Overall Status : In Planning			Board	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	
P120 SHQ Barrier Project Sponsor : TBC Project Manager: Maurice Moore Completion Date: Oct 19 Overall status: In Planning			Board	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	

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Glossary

Application virtualisation (APPV)
Cambridgeshire County Council CCC
Cambridgeshire Fire and Rescue Service (CFRS)
Cambridgeshire Public Services Network (CPSN)
Chief Officers Advisory Group (COAG)
Chief Fire Officers Association (CFOA)
Close Circuit TV (CCTV)
Combined Fire Control (CFC)
Community Fire Risk Management Information System (CFRMIS)
Community Fire Safety (CFS)
Comprehensive Spending Review (CSR)
Content Management System (CMS)
Digital Network Service Provider (DSNP)
East of England Ambulance Service Trust (EEAST)
Emergency Services Mobile Communications Programme (ESMCP)
ESMCP Transition Manager – (ETM)
Emergency Services Network (ESN)
Fire Protection (FP)
Fire and Rescue Service (FRS)
Fire Service Headquarters (SHQ)
General Data Protection Regulation (GDPR)
Her Majesty's Inspectorate of Constabulary and Fire and Rescue Services (HMICFRS)
Heads of Groups (HofG)
Integrated Risk Management Plan (IRMP)
Local Government Shared Service (LGSS)
Memorandum of Understanding (MOU)
Mobile Data Terminals (MDT)
National Fire Chiefs Council (NFCC)
Official Journal of European Union (OJEU)
Project Manager (PM)

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Risk Assessment Method Statement (RAMS)
Road Traffic Collisions (RTC)
Sequel server (SQL)
Skype for Business (SfB)
Station End Equipment (SEE)
Subject Access Request (SAR)
To be determined/confirmed (TBD/TBC)
Training Recording and Competency System (TRaCS)
Voluntary Ex-Ante Transparency Notice (VEAT)
Virtual Desktop Infrastructure Project (VDI)
Whole-time (W/T)