

Agenda Item No: 4

PROCUREMENT OF CLINICAL WASTE COLLECTION AND DISPOSAL ARRANGEMENTS

To: **Highways and Community Infrastructure**

Meeting Date: **16 January 2017**

From: **Graham Hughes, Executive Director Economy Transport and Environment**

Electoral division(s): **All**

Forward Plan ref: **2018/030** *Key decision:* **Yes**

Purpose: **To agree the process for awarding a framework contract for the collection and disposal of clinical waste.**

Recommendation: **Members are asked to delegate responsibility for the award of the clinical waste collection and disposal framework contract to the Executive Director Economy Transport and Environment in consultation with the Chair and Vice Chair of the Committee**

<i>Officer contact:</i>		<i>Member contacts:</i>	
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1. BACKGROUND

- 1.1 The County Council in its capacity as Waste Disposal Authority (WDA) has a statutory duty to make arrangements for the disposal of household clinical waste collected from residents by the district and city councils in Cambridgeshire in their capacity as Waste Collection Authorities (WCAs).
- 1.2 The district and city councils are required to meet the cost of collecting household clinical waste and the County Council is required to meet the cost of disposing of the household clinical waste that district and city councils collect.
- 1.3 The County Council has worked jointly with the district and city councils in Cambridgeshire, as well as neighbouring councils in the region, to procure a framework contract. Once in place the framework will allow other named local authorities and LGSS customers to procure their clinical waste collection and disposal arrangements without going through the full procurement process.
- 1.4 By jointly procuring these arrangements with other local authorities the County Council is seeking the best value from the marketplace by offering a greater quantity of work to potential suppliers.
- 1.5 Soft market testing was conducted with 3 leading service providers from the clinical waste collection / treatment industry, the results of which were that they would be interested in bidding for combined service contracts with a minimum 3 year duration.
- 1.6 The value of the existing disposal contract is £27,000 per annum. Members should note that the existing contract is for the disposal of clinical waste collected in Cambridgeshire only and does not include the cost of collection in Cambridgeshire or the cost of neighbouring councils' clinical waste collection and disposal.
- 1.7 The procurement process is being carried out in accordance with Public Procurement Regulations. Officers in the County Council's waste team have been supported by LGSS Procurement and Legal Services officers to develop the tender documents and prepare to go to market for these services.
- 1.8 Any other local authorities that wish to use the framework will be required to enter an access agreement with LGSS first.

2. MAIN ISSUES

- 2.1 The existing disposal contract is due to expire on 1st April 2018. It has already been extended to the maximum date permitted by public procurement regulations. The County Council needs to put arrangements in place for the disposal of household clinical waste when the current contract expires.
- 2.2 The value of the new contract for disposal of Cambridgeshire's clinical waste will be determined through the tender process. However, the value of the new collection and disposal framework contract in total could exceed the £500,000 threshold should other local authorities choose to use it.

- 2.3 The new contract will allow the costs of collection and disposal to be apportioned to the appropriate authority.
- 2.4 It is proposed that once the new contract is in place it will be jointly monitored, managed and administered by officers from the County Council and the district and city councils. The day to day operational management will be by the individual the district and city councils that are best placed to deal with the changes to collections.
- 2.5 The new contracting arrangements will commence from 2nd April 2018

3. ALIGNMENT WITH CORPORATE PRIORITIES

3.1 Developing the local economy for the benefit of all

There are no significant implications for this priority.

3.2 Helping people live healthy and independent lives

There are no significant implications for this priority.

3.3 Supporting and protecting vulnerable people

There are no significant implications for this priority.

4. SIGNIFICANT IMPLICATIONS

4.1 Resource Implications

There are no significant resource implications to make Committee aware of at this stage.

4.2 Procurement/Contractual/Council Contract Procedure Rules Implications

There are no significant implications within this category.

4.3 Statutory, Legal and Risk Implications

There are no significant implications within this category.

4.4 Equality and Diversity Implications

There are no significant implications within this category.

4.5 Engagement and Communications Implications

There are no significant implications within this category.

4.6 Localism and Local Member Involvement

There are no significant implications within this category.

4.7 Public Health Implications

There are no significant implications within this category.

Implications	Officer Clearance
Have the resource implications been cleared by Finance?	Yes Name of Financial Officer: Sarah Heywood
Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by the LGSS Head of Procurement?	Yes Name of Officer: Paul White
Has the impact on statutory, legal and risk implications been cleared by LGSS Law?	Yes Name of Legal Officer: Fiona McMillan
Have the equality and diversity implications been cleared by your Service Contact?	Yes Name of Officer: Tamar Oviatt-Ham
Have any engagement and communication implications been cleared by Communications?	Yes Name of Officer: Eleanor Bell
Have any localism and Local Member involvement issues been cleared by your Service Contact?	Yes Name of Officer: Tamar Oviatt-Ham
Have any Public Health implications been cleared by Public Health	Yes Name of Officer: Stuart Keeble

Source Documents	Location
Procurement documentation	Room 324B, Shire Hall, Cambridge