

HIGHWAYS AND COMMUNITY INFRASTRUCTURE POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published 1st October 2015
Updated 19th October 2015



Cambridgeshire
County Council

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes Meeting Date	Deadline for draft reports	Agenda despatch date
03/11/15	Business Planning: Review Revenue Budget - review budget tables, draft CIAs, and draft consultation report	Celia Melville	Not applicable	12/10/15	21/10/15	23/10/15
	Streetlighting PFI Annual Contract Review 2014/15	Tom Blackburne-Maze	Not applicable			
	Highway Asset Management Strategy – Annual Performance Report	Tom Blackburne-Maze	Not applicable			
	Finance and Performance Report	Chris Malyon	Not applicable			
	Committee Training Plan	John Onslow /Dawn Cave	Not applicable			
<i>[01/12/15] Provisional Meeting</i>	<i>Business Planning</i>	<i>Celia Melville</i>		05/11/15	18/11/15	20/11/15

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes Meeting Date	Deadline for draft reports	Agenda despatch date
	Annual Parking Review	Sonia Hansen /Phil Hammer	Not applicable			
	Library Service Strategy	Christine May	2015/012			
	Right to challenge parking policies – proposed additional petitions procedure	Rob Sanderson/ Dawn Cave	Not applicable			
	Risk Management Update	Graham Hughes	Not applicable			
	Food Service Plan 2015/16	Doug Barnes	Not applicable			
	Cycle Safety Member Led Steering Group	Amanda Mays	Not applicable			
12/01/16	Objections to Traffic Regulation Orders:	Richard Lumley	Not applicable	14/12/15	29/12/15	31/12/15
	Finance and Performance Report	Chris Malyon	Not applicable			
	Eastern Highways Alliance Framework 2	Chris Poultney	2016/006			
	Transport Delivery Plan 2016/17 to 2018/19	Tom Blackburne-Maze	Not applicable			
	Committee Training Plan	Dawn Cave	Not applicable			
<i>[02/02/16] Provisional Meeting</i>				14/01/16	20/01/16	22/01/16
01/03/16	Objections to Traffic Regulation Orders:	Richard Lumley	Not applicable	04/02/16	17/02/16	19/02/16
	Finance and Performance Report	Chris Malyon	Not applicable			
	Committee Training Plan	Dawn Cave	Not applicable			

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes Meeting Date	Deadline for draft reports	Agenda despatch date
<i>[12/04/16] Provisional Meeting</i>				14/03/16	30/03/16	01/04/16
17/05/16	Objections to Traffic Regulation Orders:	Richard Lumley	Not applicable	21/04/16	04/05/16	06/05/16
	Finance and Performance Report	Chris Malyon	Not applicable			
	Training Plan	Dawn Cave	Not applicable			

Dates of 2016/17 Highways & Community Infrastructure meetings (reserve dates in brackets): (14th June), 12th July, (9th August), 13th September, (11th October), 8th November, (6th December), 17th January 2017, (14th February), 14th March, (11th April), 30th May

Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)

Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.
3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.

Forward plan	Intended date of	Matter in respect of	Decision maker	List of documents	Reason for the meeting to be held in private
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reference	decision	which the decision is to be made		to be submitted to the decision maker	

5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Quentin Baker on 01223 727961 or Quentin.Baker@cambridgeshire.gov.uk