

INTEGRATED PERFORMANCE AND RESOURCES REPORT – AUGUST 2009

To: Cabinet

Date: 20th October 2009

From: Nick Dawe – Corporate Director (Finance, Property & Performance)

Electoral division(s): All

Forward Plan ref: N/A **Key decision:** N/A

Purpose: To present financial and performance information to assess progress in delivering the Council's Integrated Plan.

Recommendation: That Cabinet:

1. Analyses performance and resources information and takes any remedial action as appropriate.
2. Approves the permanent virement of £485k from Corporate Reserves to Children and Young People's Services (CYPS) to fund recruitment and retention work with social workers (see section 3.2).
3. Approves the transfer of £230k from CYPS reserves to Groomfields (CYPS) to offset the pressure being experienced (see section 3.2).
4. Approves the budget virement of £500k demography funding from Fostering (CYPS) to Placements – Social Care (CYPS) (see section 3.2).
5. Consider and approve the S106 deferral requests (see section 3.2).

<i>Officer contact:</i>	<i>Member contact:</i>
Name: Nick Dawe Post: Corporate Director (Finance, Property and Performance) Email: nicholas.dawe@cambridgeshire.gov.uk Tel: 01223 699236	Name: Councillor Mac McGuire Portfolio: Deputy Leader Email: mac.mcguire@cambridgeshire.gov.uk Tel: 01223 699173
	Name: John Reynolds Portfolio: Resources and Performance Email: John.Reynolds@cambridgeshire.gov.uk Tel: 01223 699173

1. PURPOSE

- 1.1. To present financial and performance information to assess progress in delivering the Council's Integrated Plan.

2 BACKGROUND

- 2.1 A joined-up reporting mechanism has been adopted as part of a drive to understand finance and performance together. In an attempt to combine the most important parts of the separate finance and performance reports the integrated report is broken down into three sections:

1. Executive summary (section 3)
2. Detailed integrated scorecard and analysis of exceptions (section 4)
3. Appendices showing financial tables (appendix 2 – appendix 5).

- 2.2 The executive summary provides a high level indicator of financial position across the 4 main themes: Income and revenue; resources; trading and the capital programme. It also contains a summary of exceptions indicating areas of business that are underperforming and areas where performance is good.

- 2.3 The performance scorecard reports progress against the aspirations set out in the Integrated Plan, with an enhanced financial management section.

- 2.4 Each measure, whether financial or performance, has been awarded a status based on a simplified three banding system.

<i>Good performance</i> performing above target, or spend in line with budget profile. No action required	GREEN
<i>Acceptable performance</i> but not yet at or above target, or spend is not fully in line with budget profile. Amber performance is cause for concern, especially near the end of the financial year. Director to investigate continued amber performance, especially if the Direction of Travel in performance or budgetary terms is downwards	AMBER
<i>Investigate urgently</i> – action is required immediately if the target is going to be achieved. Executive Director/Corporate Director/Office Management Team (OMT) to investigate	RED

3. SUMMARY – PERFORMANCE AND RESOURCE HEADLINES

- 3.1 The following **performance** issues are of note:-

- As previously reported, sickness is still being reported along the old office lines while the Oracle HR Hierarchy is adjusted to reflect the new structure. This work is part of a formal project, while is due to be completed by the 31st March 2010.
- The Strategic risk basket has been changed to reflect the risk register approved by Cabinet in February 2009.
- Performance exceptions for August include:

- NI192 Household waste recycled and composted (AMBER ↓) – a dry first quarter combined with an expectation of improved composting, which has not emerged, makes the year-end demanding target highly unlikely. Recycling rate is still increasing, however.
- NI148 Care leavers in Employment, Education and Training (EET) (RED ↓) - the difficult economic environment is curtailing EET opportunities particularly for young people.

3.2 The following **resource** issues are of note:-

- Overall the budget position is showing a forecast year-end overspend of £3.2m (1%). This is an increase of £3.1m from last month. The position needs to be rectified as there is little reserve flexibility to support such an overspend in year and no possibility of supporting such an overspend in future years (due to the overall financial position).
- In Environment Services (ES) an underspend of £76k is being predicted, which is due to a saving on the Waste PFI Contract (see para 4.2).
- In Community and Adult Services (CAS) an overspend of £3.8m is being predicted, which is mainly due to pressures within Adult Social Services (see para 4.3).
- In Children and Young People's Services (CYPS) an overspend of £757k is being predicted, which is due to pressures within Learning, Strategy and Commissioning and Children's Social Care (see para 4.4).
- In Corporate Directorates (CD) an overspend of £423k is being predicted, which is due to pressures within the Customer Services and Transformation Directorate and the People, Policy and Law Directorate (see para 4.5).
- In Corporate Directorates – Financing, an underspend of £1.7m is being predicted due to savings on Debt Charges (see para 4.5).
- Cabinet is asked to approve the permanent virement of £485k from Corporate Reserves to CYPS to fund recruitment and retention work with social workers (see para 4.4.2).
- Cabinet is asked to approve the transfer of £230k from CYPS reserves to Groomfields (CYPS) to offset the pressure being experienced (see para 4.4.3).
- Cabinet is asked to approve the budget virement of £500k demography funding from Fostering (CYPS) to Placements – Social Care (CYPS) (see para 4.4.4).
- Spending on the council's capital programme is currently proceeding slower than estimated (see para 4.6).
- There are no significant debt problems to report at this point in time. And there are no noticeable effects arising from the economic downturn (see para 4.7).
- Cabinet are asked to consider and approve the S106 deferral requests (see appendix 6).
- Comparative financial information will be available in the coming months.

3.3 The following **general economic** issues are of note:-

The general economic forecast for the UK remains poor and it is probable that growth will not be evident until 2010. The most significant implication for the Authority is that in order to restore the nation's finances and services borrowing and benefit requirements there will be significant pressures on public funding, certainly for five years and probably for a decade. The implications of the funding constraints will be considered in the 2010/11 Integrated Plan.

Although most of the direct and indirect implications of the recession will be negative for the Authority, reduced levels of inflation (at least in this year and next year) and incomplete order books will increase our leverage with suppliers and contractors.

3.4 Revenue Income & Expenditure Summary

Outturn Variance (July) £000	Service	Budget for 2008/09 £000	Current Variance £000	Forecast Outturn (August) £000	Forecast Outturn (August) %	Overall Status	DoT
53	ES	49,563	-526	-76	-0.2%	G	↑
1,208	CAS	139,880	10,118	3,815	2.7%	R	↓
235	CYPS	80,717	733	757	0.9%	A	↓
300	CD Direct	35,150	255	423	1.2%	A	↓
-1,700	CD Financing	26,749	-9,691	-1,700	-6.4%	G	↔
96	Total Service Spending	332,059	889	3,219	1.0%	A	↓
0	Financing Items	-4,104	-6,813	0	0.0%	G	↔
96	Total Spending 2009-10	327,955	-5,924	3,219	1.0%	A	↓

3.5 Capital Programme Summary

Revised Budget (August) £m	Capital Summary	Outturn Estimate (August) £m	Outturn Variance (August) £m	Overall Status	DoT
162.3	Total Capital Spending	145.5	-16.8	A	↑
30.5	Total General Financing	30.5	0.0	G	↔
131.8	Total Specific Financing	112.8	-19.0	G	↑
	Unsupported Expenditure (Funding Difference)	2.2	2.2	A	↓
162.3	Total Capital Financing	145.5	-16.8	A	↑

4. EXCEPTION REPORTING – PERFORMANCE & RESOURCES

4.1 Where performance/financial expectation falls into or remains in the bottom banding (red), or is in the amber banding with performance falling for the second consecutive month an explanation as to why this has happened and what actions are being taken to correct performance/overspend has been invited from the lead officer concerned. Directors are asked four specific questions are asked to ensure the exception reports are able to drive improvement and for Cabinet to offer robust challenge. These questions are:

- What are the reasons for performance/budget falling behind target/profile?
- What actions are planned?
- In what timescales will performance be back on track?
- Who is responsible for dealing with this?

4.2 Environment Services (-£76k underspend)

4.2.1 NI192 Household Waste Recycled and Composted

July's provisional 12-month rolling average figure for NI192 (the percentage of waste recycled and composted) was 51.2%. Although this is slightly below the current milestone of 52.6%, the year-end target of 55% could be reached following the introduction of the new Mechanical and Biological Treatment (MBT) plant in the autumn.

The shortfall is mainly due to a dry first quarter combined with an expectation of improved composting, which has not emerged. However, improvements happening in autumn may provide enough of a boost in order to reach the target. The recycling rate is currently climbing. A large boost is expected from autumn onwards, as Cambridge City takes up new kerbside collection and MBT comes online.

4.2.2 Waste PFI Contract

The Waste PFI contract is expected to underspend by -£90k due to the actual indexation on the contract being less than was projected when the budget was set. Extra costs will be incurred in this contract due to new rules meaning that compost used as day cover for landfill will now incur landfill tax. These costs will be absorbed in this financial year, but may mean there could be an additional pressure on the budget next year of £500k.

4.2.3 Priority Investments

Two of the priority investments that were agreed as part of the Integrated Planning Process (IPP) will not be able to spend the funding allocated in this financial year due to slippage of the schemes. However, the funding will still be required for both these schemes, the A14 Inquiry within Growth and Infrastructure and the Pitt Review within Environment and Regulation. The intention is that any unused funding for these schemes will be carried forward to 2010/11 by the use of the Directorate operational savings fund.

4.2.4 There is still significant uncertainty on income this year as a result of the ongoing economic situation. Section 106 income is currently behind profile whilst Section 38 income appears to be on profile. All income streams are being closely monitored by Officers and will be reported if problems emerge in achieving the expected level of income.

4.2.5 The following issues from previous months are still ongoing (the detail can be obtained by referring to appendix 2):-

- Traffic Management (£52k overspend).

4.3 Community and Adult Services (£3.8m overspend)

4.3.1 Older People & OT Pooled Budget (£3.3m overspend)

Commissioners are forecasting an overspend of £4.9m (4.9%) for the whole pool, with the council's share of this being £3.3m. This is due to overspending on Domiciliary Packages, Direct Payments and Residential Payments. The forecast cost of these services has increased by 6% from 2008/09.

All partners are working together to undertake an urgent, detailed analysis of the activity underlying the current projected overspend, which will include checks on any possible double-counting, the assumptions that have been made around attrition through the year and comparisons of the new demand in 2008/09 and 2009/10. Until this work is completed, the projected overspend should be treated with some caution. Partners acknowledge the need for an action plan to manage the projected overspend and this will be developed from the understanding reached through the detailed analysis.

4.3.2 The following issues from previous months are still ongoing (the detail can be obtained by referring to appendix 2):-

- Physical Disability & Sensory Services (£250k overspend).
- Community Learning & Development – Libraries (£171k overspend).
- Community Learning & Development – Student Finance (£62k overspend).

4.4 Children and Young People Services (£757k overspend)

4.4.1 NI148 Care Leavers in Employment, Education and Training (EET) (RED)

The continued drop in performance is disappointing but is occurring in a continuing difficult economic environment, which is curtailing EET opportunities particularly for young people. However, the numbers within the cohort are small (7 from 12 EET) and the monthly performance can rise or fall significantly around even a single individual change of circumstance.

Work on the Cambridgeshire Apprenticeship Scheme is continuing and will provide potential employment and training opportunities (up to 30) for young people including care leavers. The 16+ Team has provided specific support to care leavers competing in national apprenticeship schemes and is currently exploring funding applications to support and develop job opportunities with a local employer. The 'National Employability Scheme', now known as 'Care 2 Work', is a new national initiative targeted at young people in and from care. Cambridgeshire needs to decide when and how to join this initiative. Higher Education policy for Care Leavers is also being revised.

4.4.2 Children's Social Care

Cabinet is asked to approve the permanent virement of £485k from Corporate Reserves to CYPS to fund recruitment and retention work with social workers. A paper (Safeguarding Arrangements: Children – An Update) went to Cabinet on the 7th July 2009, which informed members of the plans for this investment. However, formal approval for the transfer of these funds was not sought at this time.

4.4.3 Groomfields

Cabinet is asked to approve the transfer of £230k from CYPS reserves to Groomfields to offset the previously reported pressure. The current economic climate has impacted on the projected income streams and costs of service provision have risen above inflationary levels.

4.4.4 Placements – Social Care (£372k overspend)

Looked After Children numbers are continuing to grow and there are currently 17 (7%) more children in external placements than budgeted for. Whilst efforts are being made to reduce all costs, the pressure of constantly increasing numbers is difficult to absorb. Across the Social Care Directorate savings are being taken without impacting on service delivery to help fund the Placements pressure. However, the current forecast overspend after the application of savings is £372k. This forecast also assumes that the transfer of £500k of Placements demography funding is made from Fostering to Placements – Social Care, which Cabinet is asked to approve. This reflects where the costs of new placements are being borne.

4.4.5 The following issues from previous months are still ongoing (the detail can be obtained by referring to appendix 2):-

- Grafham Water (£200k overspend).
- Cambridgeshire Music (£100k overspend).
- Catering and Cleaning Services (£180k overspend).

4.5 Corporate Directorates (-£1.3m underspend)

People, Policy and Law (£142k overspend):

4.5.1 HR – ES, CAS and CD is reporting an overspend of £164k due to salary pressures within the service. Savings made elsewhere will offset these costs.

4.5.2 HR – CYPS is reporting an overspend of £50k due to salary pressures within the service. Savings made elsewhere will offset these costs.

4.5.3 The Redundancy, Pensions and Injury budget is currently reporting a year-end underspend of £80k.

4.5.4 Legal Services are forecasting an underspend of £86k due to staffing vacancies, which is partially offset by a subsequent reduction in time-recorded income recovery.

4.5.5 The following issues from previous months are still ongoing (the detail can be obtained by referring to appendix 2):-

Customer Services and Transformation:

- Business Support and Facilities Management (£200k overspend).
- Corporate Communications (£70k overspend).

People, Policy and Law:

- Elections Budget (£75k overspend).

Financing:

- Debt Charges (-£1.7m underspend).

4.6 Capital Programme

Spending on the council's capital programme is currently proceeding slower than estimated. It should be stressed that this represents changes in the timing of payments, as many projects involve spending across a number of years, and not underspends on the total scheme value.

4.7 Debt Levels

Longer-term debt (> 6 months old) has decreased by £12k in August and remains at £1.9m, which is £863k above the target level for the year of £1.06m. Of this balance, £1.1m (56%) is subject to secondary recovery action. Debt in the 4-6 month age range has decreased by £36k at the end of August to £905k. Emerging debts are currently with the Recovery Team and Budget Holders to resolve. The overall figure is £475k above the target for the year of £430k, with £428k (48%) of the debt outstanding subject to secondary recovery action.

5. STATUTORY DUTIES & PARTNERSHIP WORKING

- 5.1 There is no direct legislation or legal requirements that need to be adhered to for this report. There are also no significant issues that arise in relation to partnerships.

6. CLIMATE CHANGE

- 6.1 There are no direct climate change implications stemming from this report.

7. ACCESS & INCLUSION

- 7.1 There are no significant issues arising from this report in relation to access & inclusion.

8. ENGAGEMENT & CONSULTATION

- 8.1 No public engagement or consultation is required for the purpose of this report.

SOURCE DOCUMENTS:

ES Budgetary Control Report (August). CAS Budgetary Control Report (August). CYPs Budgetary Control Report (August). CD Budgetary Control Report (August). Capital Monitoring Report (August). Performance Management Report and Corporate Scorecard (August). Aged Debt per Directorate – as at 31 st August 09.	Room 301, Shire Hall, Cambridge
--	---------------------------------------

Appendix 1: Corporate Scorecard

Frequency	Measure	Format	Data for period:	Actual	Current Target	Current Status	Direction of Travel (Current actual vs previous period)
A) Integrated Plan							
1) Enabling people to thrive, achieve their potential and improve their quality of life (Strategic Objective 1)							
MONTHLY	LI206 % Young people aged 13-19 participating in Youth Service Activities	%	31-Jul-2009	4.8	4.3	G	↑
	NI088 % of schools providing access to extended services	%	31-Jul-2009	85	89	A	↔
YEARLY	NI005 Overall/general satisfaction with local area	%	31-Mar-2009	86.2	88.6	A	♦
	NI008 Adult participation in sport and active recreation	%	31-Mar-2009	21.8	23.2	R	↓
	NI017 Perceptions of anti-social behaviour	%	31-Mar-2009	12.2	9.8	A	♦
	NI069 Bullying	%	31-Mar-2009	48.9			♦
	NI110 Young people's participation in positive activities	%	31-Mar-2009	76.2			♦
	NI115 Substance misuse by young people	%	31-Mar-2009	11.8			♦
2) Supporting and protecting vulnerable people (Strategic Objective 2)							
MONTHLY	NI130 Social Care clients receiving Self Directed Support	clients	31-Aug-2009	14.5	35	A	↑
	NI136 People supported to live independently (all ages)	people	31-Aug-2009	3090	3272	A	↑
	NI148 Care leavers in EET	%	31-Jul-2009	58.3	73	R	↓
QUARTERLY	NI054 Services for disabled children	Number	31-Mar-2009	59			♦
YEARLY	NI137 Healthy life expectancy at age 65	Number	31-Mar-2009	14.8			↔
3) Managing and delivering the growth and development of Cambridgeshire's communities (Strategic Objective 3)							
MONTHLY	NI047i People killed or seriously injured in road traffic accidents	Number	31-Jul-2009	365	390	G	↑
QUARTERLY	NI177 Local bus passenger journeys originating in the authority area	Number	31-Mar-2009	24165236	21850000	G	♦
YEARLY	NI154 Net additional homes provided	Number	31-Mar-2009	2813	2344	G	↓
	NI155 Number of affordable homes delivered (gross)	Number	31-Mar-2009	924	820	G	↑
	NI169 Non-principal roads where maintenance should be considered	%	31-Mar-2009	5	6	G	↓
	NI175 Access to services and facilities by public transport, walking and cycling	%	31-Mar-2009	96.25	89.7	G	↑
	NI198-DCSF Children travelling to school by car	%	31-Mar-2009	22.14	23.45	G	↑
4) Promoting improved skill levels and economic prosperity across the county, helping people into jobs and encouraging enterprise (Strategic Objective 4)							
MONTHLY	NI182 Satisfaction of businesses with local authority regulation services	%	30-Jun-2009	79	78.5	G	↓

Frequency	Measure	Format	Data for period:	Actual	Current Target	Current Status	Direction of Travel (Current actual vs previous period)
QUARTERLY	NI152 Working age people on out of work benefits	%	31-Dec-2008	6.8			↑
	NI163 Working age population qualified to at least Level 2	%	31-Dec-2008	73.4			♦
YEARLY	NI171 New business registration rate (per 10,000)	Number	31-Mar-2007	54.5			↓
	NI172 % of small businesses in an area showing employment growth	%	31-Mar-2007	12.9			↔

5) Meeting the challenges of climate change and enhancing the natural environment (Strategic Objective 5)

MONTHLY	NI192 Household waste recycled and composted - 12-month rolling average	%	31-Jul-2009	51.18	52.62	A	↓
YEARLY	NI185a CO2 reduction from Local Authority operations	%					♦
	NI185b CO2 reduction from Local Authority operations	tonnes	31-Mar-2009	85141.677			♦
	NI186a Per capita CO2 emissions in the LA area - %	%					♦
	NI188 Adapting to climate change (CCC)	Number	31-Mar-2009	1	1	G	♦
	NI197 Improved local biodiversity – active management of local sites	Number	31-Mar-2009	166	155	G	↑

6) Delivering high-quality effective and efficient services (Service Delivery Principle 1)

MONTHLY	Finance - Capital	Number	31-Aug-2009			A	↔
	Finance - CAS	Number	31-Aug-2009			R	↓
	Finance - CD Direct	Number	31-Aug-2009			A	↔
	Finance - CD Financing	Number	31-Aug-2009			G	↔
	Finance - CYPs	Number	31-Aug-2009			A	↔
	Finance - Debt	Number	31-Aug-2009			A	↔
	Finance - ES	Number	31-Aug-2009			G	↑
	LI025 Sickness Absence (CCC)	working days	31-Aug-2009	2.87	2.91	G	↓
	LI031 % of staff from ethnic minorities as a % of the workforce	%	31-Jul-2009	4.64	4.1	G	↔
	LI277 Prompt Payment	%	31-Aug-2009	3	3	G	↔
	NI179 VfM	£0,000	31-Aug-2009	14476	11900	G	↔

7) Listening and being responsive to the needs of Cambridgeshire communities (Service Delivery Principle 2)

MONTHLY	LI068 Overall satisfaction of website customers	%	31-Aug-2009	39	40		↔
QUARTERLY	LI069 Contact Centre - Telephone Contact Handling Accuracy	%	31-Mar-2009	87	75	G	↔

Frequency	Measure	Format	Data for period:	Actual	Current Target	Current Status	Direction of Travel (Current actual vs previous period)
YEARLY	NI004 % of people who feel they can influence decisions locally	%	31-Mar-2009	31.2	34	A	♦
8) Working in partnership to achieve a shared vision for Cambridgeshire (Service Delivery Principle 3)							
YEARLY	NI007 Environment for a thriving third sector	%	31-Mar-2009	15.3	19.2	A	♦
B) Operational Performance							
Customer Service							
MONTHLY	LI136a CCC - % of Contact Centre calls answered within 20 seconds	%	31-Aug-2009	89.5	80	G	↓
Operational - Organisational Health							
MONTHLY	LI039 Payment of undisputed invoices within 30 days	%	31-Aug-2009	98.17	95	G	↓
Operational - People Management & Development							
MONTHLY	LI026 Sickness Absence (OCS)	days	31-Jul-2009	1.55	1.81	G	↓
	LI032 Recruitment lead times	days	31-Aug-2009	31.68	33	G	↑
	LI106a Sickness Absence - YTD (OES)	Number	31-Jul-2009	2.5	2.3	A	↓
	LI211 Sickness Absence (OCYPS)	Days	31-Jul-2009	2.54	2.67	G	↓
YEARLY	Percentage of appraisals completed on time	%	31-Mar-2009	92.8	96	A	↑
Operational - Programmes							
MONTHLY	Better Utilisation of Property Assets	Status	31-Jul-2009			A	♦
	Building Schools for the Future	Status	31-Jul-2009			A	↑
	Children's Trust	Status					♦
	Climate Change Programme	Status					♦
	Customer Services Excellence	Status	30-Jun-2009			G	♦
	New Communities and Major Developments	Status	31-Jan-2009			G	♦
	People Strategy	Status	31-Mar-2009			G	♦
	Quality for Adults	Status	31-Oct-2008			G	↔
	Service Infrastructure	Status	31-Jul-2009			G	♦
	Service Transformation - Enhanced and Preventative Services	Status					♦
	Service Transformation - Social Care	Status					♦
	Shared Service	Status	31-Jul-2009			A	↔
	Strategic Information Management	Status	31-Aug-2009			A	↔
	Transport	Status	30-Nov-2008			G	↔
Operational - Risk Management							
QUARTERLY	01) Safeguarding Children	Status	30-Jun-2009			A	♦
	02) Safeguarding Vulnerable Adults	Status	30-Jun-2009			G	♦
	03) Management of inspection process	Status	30-Jun-2009			G	↑

Frequency	Measure	Format	Data for period:	Actual	Current Target	Current Status	Direction of Travel (Current actual vs previous period)
	04) Economy	Status	30-Jun-2009			G	♦
	05) Financial management	Status	30-Jun-2009			G	↔
	06) Financial Strategy	Status	30-Jun-2009			G	♦
	07) Estate Utilisation	Status	30-Jun-2009			G	♦
	08) Recruitment, Retention & Development	Status	30-Jun-2009			G	↔
	09) Delivery of the Growth Agenda	Status	31-Mar-2009			G	♦
	11) Streetlighting PFI	Status	30-Jun-2009			G	↔
	12) Shared Services	Status	30-Jun-2009			G	↔
	13) Partnership working with PCT	Status	30-Jun-2009			G	↔
	15) Business Continuity & Community Resilience	Status	30-Jun-2009			G	♦
	16) Climate Change	Status	30-Jun-2009			G	↔
	17) Community Cohesion	Status	30-Jun-2009			A	↔
	19) Capacity	Status	30-Jun-2009			G	♦
	20) Organisational Change	Status	30-Jun-2009			G	♦
	Non-Key Risks	Status	30-Jun-2009			G	↔

Appendix 2: Income & Expenditure Position By Service

Environment Services (ES)

ES is forecasting to underspend by -£76k at year-end. This represents -0.2% of net expenditure.

Previous Month's Outturn (July) £'000	Directorate	Note	Budget for 2009/10 £'000	Current Variance £'000	Forecast Outturn (August) £'000	Forecast Outturn (August) %	Overall Status	DoT
0	Executive Director		888	-16	0	0.0%	G	↔
53	Highways & Access	i	26,993	-333	14	0.1%	A	↑
0	Growth & Infrastructure		1,361	-60	0	0.0%	G	↔
0	Environment & Regulation		8,227	-94	0	0.0%	G	↔
0	External Grants		-3,484	0	0	0.0%	G	↔
53	Total Office Funded Items		33,984	-503	14	0.0%	A	↑
0	Waste PFI	ii	15,579	-23	-90	-0.6%	G	↑
53	Total		49,563	-526	-76	-0.2%	G	↑

The key issues at this stage of the financial year are:

Highways & Access

- i. Traffic Management is forecasting to overspend by £52k at year-end. Income for Streetworks is lagging behind profile and is not expected to achieve the budgeted target set this year. Income in this area includes fees for road re-instatements, Section 74 fees, fees for temporary road closures and licences for skips and scaffolding. Officers are looking at other areas within this budget to try to reduce this expected shortfall.

Waste PFI

- ii. The Waste PFI contract is expected to underspend by -£90k due to the actual indexation on the contract being less than was projected when the budget was set. Extra costs will be incurred in this contract due to new rules meaning that compost used as day cover for landfill will now incur landfill tax. These costs will be absorbed in this financial year, but may mean there could be an additional pressure on the budget next year of £500k.

Community and Adult Services (CAS)

CAS is forecasting to overspend by £3.8m at year-end. This represents 2.7% of net expenditure.

Previous Month's Outturn (July) £'000	Directorate	Note	Budget for 2009/10 £'000	Current Variance £'000	Forecast Outturn (August) £'000	Forecast Outturn (August) %	Overall Status	DoT
0	Executive Director		200	-15	0	0.0%	G	↔
1,000	Adult Social Services	i, ii	150,688	11,741	3,582	2.4%	R	↓
208	Community Learning & Development	iii, iv	8,365	2,539	233	2.8%	A	↓
0	Community Engagement		2,327	-324	0	0.0%	G	↔
1,208	Total Expenditure		161,579	13,941	3,815	2.4%	R	↓
0	External Grants		-21,699	-3,823	0	0.0%	G	↔
1,208	Total		139,880	10,118	3,815	2.7%	R	↓

The key issues at this stage of the financial year are:

Adult Social Services

- i. Within Physical Disability and Sensory Services (PD/SS), PD currently shows an anticipated year-end overspend of £250k. This is mainly due to the number of new packages that began in the last quarter of 2008/09 that have a full year effect in 2009/10 and higher demand, and lower attrition, than expected for the first part of the year. A thorough review is being undertaken and management actions are being put in place to try to address this pressure.
- ii. Older People Services is forecasting an overspend of £3.3m. Commissioners are forecasting an overspend of £4.9m (4.9%) for the whole pool (with the council's share being £3.3m). This is due to overspending on Domiciliary Packages, Direct Payments and Residential Payments. The forecast cost of these services has increased by 6% from 2008/09.

All partners are working together to undertake an urgent, detailed analysis of the activity underlying the current projected overspend, which will include checks on any possible double-counting, the assumptions that have been made around attrition through the year and comparisons of the new demand in 2008/09 and 2009/10. Until this work is completed, the projected overspend should be treated with some caution. Partners acknowledge the need for an action plan to manage the projected overspend and this will be developed from the understanding reached through the detailed analysis.

Community Learning and Development

- iii. Libraries are forecasting a pressure of £171k, which is mainly due to the late opening of the Central Library and the continued decline of the use of the School Library Service by county schools. Actions are in place (including staff restructuring) to minimise the impact on the budget. A review of Library Services is currently taking place and conclusions will be available in the winter. This will also address the pressures currently identified. Following the dispute with Verry company (Central Library), a claim of c.£450k (current estimate) will be put forward to the adjudicator related to loss of income, extra storage costs and other associated costs.

- iv. An overspend of £62k is expected within the Student Finance Service. This service is being transferred out of the Local Authority on a gradually reducing basis ending in 2011 and activity is being reduced accordingly. The pressure relates to redundancy costs, which it was anticipated would not materialise, and there may be further redundancy costs in future years, although every effort will be made to redeploy staff. There are no reserves available to fund this expenditure.

Children and Young People Services (CYPS)

CYPS is forecasting to overspend by £757k at year-end. This represents 0.9% of net expenditure.

Previous Month's Outturn (July) £'000	Directorate	Note	Budget for 2009/10 £'000	Current Variance £'000	Forecast Outturn (August) £'000	Forecast Outturn (August) %	Overall Status	DoT
0	Executive Director		5,816	-12	0	0.0%	G	↔
300	Learning	i, ii	17,427	456	300	1.7%	A	↔
265	Strategy & Commissioning	iii, iv	34,333	279	415	1.2%	A	↓
0	Children's Social Care	v	63,923	62	372	0.6%	A	↓
0	Children's Enhanced & Preventative		36,850	-128	0	0.0%	G	↔
-330	<i>Anticipated Transfer from Reserves</i>				-330			
235	Total Expenditure Including Grant Funded Spend		158,349	657	757	0.5%	A	↓
0	Grant Funded Spend		-77,632	76	0	0.0%	G	↔
235	Total		80,717	733	757	0.9%	A	↓

The key issues at this stage of the financial year are as follows:

Learning

- i. Grafham Water is estimating an outturn deficit of £200k mainly due to predicted income being significantly below expectations of extended centre capacity.

Bookings during the summer term of 2009 increased against previous bookings because of extra capacity, although not as much as had been projected and bookings for the remainder of the financial year are below expectations. The reasons are explained by a number of factors, which include:

- The closure period of 5 months causing the repeat bookings pattern to be disrupted.
- Bookings that were previously being turned away because the Centre was fully occupied have been accommodated during the summer period, as new groups have been accommodated, but these have not been sufficient to reach the necessary targets.
- During the summer term visitor actual numbers have shown a consistent reduction against bookings of between 2 and 10 causing a reduction in revenue. In large part this seems to be down to national economic circumstances.
- The Centre has also had to bear two full cancellations sufficiently in advance to avoid more than a lost deposit, but not far enough in advance to allow the re-booking of the Centre. Terms and conditions, which are fair to customers and yet allow the Centre to either get new bookings or reduce costs, are very difficult to achieve as a balance and these terms are always under review.

Estimated outturn excludes capital prudential loan repayment, slippage and Invest to Transform (ITT) repayment plans, but does include the prudential loan interest repayments. A discussion will be held to ensure that repayments of loans are carried out in an achievable, economic manner over a five-year budget plan. The Centre senior management team will also be attempting to identify reductions in expenditure budgets

of 20% to move revenue and expenditure towards a balanced budget, but this has not yet been reflected in the projected outturn, as their viability are yet to be identified.

- ii. The outturn projection for Cambridgeshire Music remains the same as last month, a deficit of £100k, as per the 3-year financial plan. The service is completing re-projection of the new academic year costs and income, and this will be added to the August outturn to produce a revised outturn for October 2009. It is expected that lower levels of orders due to school withdrawals and recession pressures on parents will lead to small over capacity in teaching staff, which will be considered later in September with a view to further action if required.

Plans for Cambridgeshire Music to operate to a balanced budget in 2010/11 are still on line, but adjustments to those plans may need to be made to take account of reduced trading as a result of the economic situation.

Strategy & Commissioning

- iii. Catering and Cleaning Services (CCS) are forecasting an overspend of £180k.

The major contributors to the £180k adverse variance are:

- Primary catering income falling short of the budgeted sales targets for paid meals;
- Free meals exceeding budgeted levels with no additional funding; &
- Secondary school SLA staffing and provision costs exceeding budget.

Work is ongoing to try to identify and manage areas of savings within the service to limit the catering deficit. Strategies for savings include:

- Re-negotiation of the core staffing levels to improve productivity at a number of sites;
- Review of secondary school contracts and renegotiation where appropriate to optimize contributions; &
- Full review of central and C3 overheads with a view to restrict expenditure and effect savings where appropriate.

The budget for 2009/10 has incorporated the 10 out of 10 campaign target to increase paid meal numbers by 10 meals per day per school. At the end of July 2009 (summer term) the Primary Schools paid meals have shown an average increase of just under 5 meals per day (+9.5%) compared to the same period in 2008/09. This is also 5 paid meals per day per school below target, which equates to 58,600 meals or £111k income to the end of the summer term (July), and will equate to 173,000 meals or £352k below budget at outturn.

Cleaning Services are currently progressing to budget.

- iv. Groomfields projects an outturn deficit of £235k for 2009/10. The current economic climate has impacted on the projected income streams and costs of service provision have risen above inflationary levels. The service is limited as to the extent that these costs can be passed on to customers. A fundamental review of the service is taking place with a view to launching a consultation on the future of the Service in September; a prerequisite will be that ongoing elements of the service will at least break-even. Until this, efforts will focus on keeping the deficit to a minimum.

Cabinet is asked to approve the transfer of £230k from CYPS reserves to Groomfields to offset this pressure.

Children's Social Care

- v. Placements – Social Care is forecasting a pressure of £372k at year-end. The number of Looked After Children (LAC) in Cambridgeshire has increased by 54 over the past 2 years and now stands at 469 (including Unaccompanied Asylum Seeker Children). Whilst in house LAC numbers have remained relatively static the increase has nearly all fallen on the Placements – Social Care budget. At the end of 2008/09 the Placements budget, which funds placements in the voluntary and independent sector, was funding 223 LAC places. At the end of August that figure has risen to 252 LAC places, an increase of 13%.

The Placements – Social Care budget received demography for 2009/10 based on anticipated growth in costs of 14% across the year. With growth already at 13% over the year-end figure as at the end of August, and steadily rising, the 14% allowance is now looking to be an underestimate. Based on updated future growth predictions the forecast outturn for the Placements – Social Care budget is an overspend of £372k. This assumes:

- Growth will continue at a rate of 7.5 foster placements and 1 residential placement per month;
- £500k of Placements demography funding is transferred from Fostering to Placements – Social Care, which Cabinet is asked to approve. This reflects where the costs of new placements are being borne; &
- Savings, which can be made elsewhere within the Social Care Directorate without reducing levels of service provision, will be used to offset the pressures on Placements. Specifically, savings will be taken where posts have been vacant whilst recruitment has been taking place.

Continued effort is also being made to renegotiate contracts to provide savings to minimise the impact on placement costs.

- vi. Cabinet are asked to approve the permanent virement of £485k from Corporate Reserves to CYPS to fund recruitment and retention work with social workers. A paper (Safeguarding Arrangements: Children – An Update) went to Cabinet on the 7th July 2009, which informed members of the plans for this investment. However, formal approval for the transfer of these funds was not sought at this time.

Corporate Directorates (CD)

CD is forecasting to underspend by -£1.3m at year-end. This represents -2.1% of net expenditure.

Previous Month's Outturn (July) £'000	Directorate	Note	Budget for 2009/10 £'000	Current Variance £'000	Forecast Outturn (August) £'000	Forecast Outturn (August) %	Overall Status	DoT
270	Customer Services & Transformation	i, ii	18,015	198	295	1.6%	A	↓
-38	Finance, Property & Performance		9,963	-83	-15	-0.1%	G	↓
67	People, Policy & Law	iii, iv, v, vi, vii	9,686	112	142	1.5%	A	↓
300	Gross Expenditure		37,664	227	423	1.1%	A	↓
0	External Grant Income		-2,514	28	0	0.0%	G	↔
300	Sub Total		35,150	255	423	1.2%	A	↓
	Financing Costs:							
-1,700	Debt Charges and Interest	viii	26,577	-9,691	-1,700	-6.4%	G	↔
0	Restructure Support Costs		172	0	0	0.0%	G	↔
-1,400	Total		61,899	-9,436	-1,277	-2.1%	G	↓

The key issues at this stage of the financial year are:

Customer Services & Transformation

- i. Business Support and Facilities Management is forecasting a £200k overspend at year-end. This is due to business rate charges being higher than anticipated when the budget was set and pressures on utilities across all County Offices, due to the inflation rate applied to 2008/09 budgets reflecting an anticipated deal in utility costs, which did not materialise.
- ii. Corporate Communications is forecasting a £70k overspend at year-end. This is based on the publication of 3 issues of the residents' magazine. The overspend is due to increased distribution costs of the residents' magazine, and a delay in modernisation in the service that will enable greater income generation.

People, Policy and Law

- iii. There is a pressure of £75k being forecast on the Elections budget due to only accruing for three years worth of funding to cover the cost of the elections.
- iv. The HR – ES, CAS and CD budget is reporting an overspend of £164k due to salary pressures within the service. Savings made elsewhere in the Directorate will offset these costs.
- v. A £50k overspend is predicted on the HR – CYPS budget due to salary pressures within the service. Savings made elsewhere in the Directorate will offset these costs.
- vi. The Redundancy, Pensions and Injury budget is reporting an expected year-end underspend of £80k.

- vii. Legal Services are currently forecasting a year-end underspend of £86k due to staffing vacancies within the service. This is partially offset by a subsequent reduction in time-recorded income generation.

Financing

- viii. Debt Charges is forecasting to underspend by -£1.7m due to interest rates being lower than expected.

APPENDIX 3.1: Additional Income

Only the grants where there have been changes in the year of over £50k are listed below.

Grant	Awarding Body	Directorate	Budget Book 2009/10 £'000	Expectation at August 2009 £'000	Change £'000
Non ABG Grants					
14-19 Provision	Learning Skills Council (LSC) / Department for Children, Schools and Families (DCSF) / East of England Development Agency (EEDA)	Learning	868	349	-519
CEBLO		Learning	0	177	177
Consortia Support Grant	DCSF	Learning	0	569	569
Dedicated Schools Grant (DSG)	DCSF	Schools	306,591	306,375	-216
Diploma Formula Grant	DCSF	Learning	0	711	711
Fair Play Pathfinder Revenue Grant	DCSF	Learning	0	214	214
Instrument Fund	Federation of Music Services (FMS)	Learning	0	147	147
Multi Dimensional Treatment Foster Care	DCSF	Social Care	0	300	300
Post 16 Partnership	DCSF	S&C	0	129	129
Rural Access	DCSF	S&C	0	50	50
Standards Fund					
Aim Higher	DCSF	Learning	0	94	94
Early Years: extension of free entitlement	DCSF	S&C	1,068	1,149	81
Extended Schools - subsidy	DCSF		0	237	237
KS4 Engagement	DCSF		0	200	200
Targeted Improvement Grant	DCSF	Schools	300	100	-200
Secondary Strategy - Targeted	DCSF	Learning	551	1,147	596
School Development	DCSF	Various	15,481	15,422	-59
School Standards Grant	DCSF	Schools	16,253	13,130	-3,123
Sure Start Grant					
Graduate Leader Fund	DCSF	Learning	595	856	261
2 Year Old Offer Early Learning & Childcare	DCSF	S&C	0	231	231
Think Family					
Unaccompanied Asylum Seekers	UK Border Agency (UKBA)	Social Care	1,300	1,600	300
Workforce in Schools Modernisation & Development	Teacher Development Agency (TDA)	Learning	0	176	176
National Treatment Agency for Substance Misuse	National Treatment Agency (NTA) via Primary Care Trust (PCT)	E&P	0	2,657	2,657
Substance Misuse Pooled Treatment Budget	PCT	E&P	0	1,776	1,776

APPENDIX 3.2: Virements

Only in-year virements over £50k are listed below.

	£000	Notes	Month
CLT Restructure	3,421	Transfers between ES, CAS, CYPS and CD following the CLT Restructure.	May 09
Transfer of Environmental Education funding to CYPS	60	Delivering environmental education at a local community level - transferred from ES to CYPS.	May 09
Funding for the Teens & Toddlers Scheme (CYPS)	59	Use of Corporate Reserve to fund the Teens & Toddlers Scheme within CYPS.	Jun 09
Director of Strategy and Commissioning	226	Transfer of funding balance for the Building Schools for the Future (BSF) Project.	Jul 09
Pay Inflation Adjustment	2,075	Removal of pay inflation budgets from the Services back into the Corporate Centre.	Aug 09

Operational Savings - movements from Operational Savings into revenue

Notes	£000	Month
P&AM Project Support (CD)	12	Jul 09
Corporate Project Office (CD)	42	Jul 09
Members IT (CD)	24.5	Jul 09
Building Maintenance (CD)	325	Jul 09
Head of IT (CD)	70	Jul 09
Research Group (CD)	24	Jul 09
St Benedict's Court, Huntingdon (CD)	30	Jul 09
Speke House (CD)	45	Jul 09
Shire Hall Area (CD)	25	Jul 09
Direct Channel Strategy (CD)	41	Jul 09
Head of Performance Management (CD)	43	Jul 09
Internal Audit and Risk Management Service (CD)	42	Jul 09
HR – Policy & Business Services (CD)	150	Jul 09
Corporate Development (CD)	264	Jul 09
Corporate Director – People, Policy & Law (CD)	150	Jul 09
Community Learning (CAS)	50	Jul 09
TOTAL	1,337.5	

APPENDIX 4: Reserves

Fund Description	Balance at 31 March 2009	2008-09		Forecast Balance 31 March 2010	Notes
		Movements in 2009-10	Balance at 31 Aug 2009		
	£000s	£000s	£000s	£000s	
General Reserves					
- County Fund Balance	9,493	-2,260	7,233	8,933	
- Services					
1CYPS	766	-100	666	-421	Includes Office Forecast Outturn (FO)
2ES	427		427	0	Includes Office Forecast Outturn (FO)
3CAS	132		132	0	Includes Office Forecast Outturn (FO)
4CD	449	-375	74	-423	Includes Office Forecast Outturn (FO)
subtotal	11,267	-2,735	8,533	8,089	
Earmarked					
- Specific Reserves					
5Insurance	5,938		5,938	5,938	
6Invest to Transform - Corporate	2,470	317	2,787	-577	FO after 2009-10 adjustments
7Invest to Transform - Offices	506	-64	442	505	
8Traded services provision	428	-428	0	0	
9Pressures & Developments Reserve	3,898	-778	3,120	2,695	
subtotal	13,239	-953	12,287	8,560	
Trading Units					
10CYPS	-726		-726	-363	Plans are in place to eradicate this deficit over 3 years
11ES	0		0	0	
12CD	112	-42	70	70	
subtotal	-614	-42	-656	-293	
Equipment Reserves					
13CYPS	59	9	68	68	
14ES	423	-1	422	370	
15CAS	59	387	446	437	
16CD	548	-28	520	319	
Subtotal	1,089	367	1,456	1,194	
Other Earmarked Funds					
17CYPS	804	-899	-95	-182	
18ES	2,276	-167	2,110	1,239	
19CAS	503	67	570	531	
20CD	1,029	-364	665	630	
Subtotal	4,612	-1,363	3,249	2,218	
SMIs (LMS etc)					
21LMS Schools	19,347	37	19,384	19,384	
22SIPF	-122	92	-30	-30	3 to 5 year loans made to schools using their balances
Subtotal	19,225	129	19,354	19,354	
Grand Total	48,818	-4,596	44,222	39,122	

APPENDIX 5: Capital

Capital Expenditure 2009/10

The following table shows the budgeted expenditure against the forecast outturn:

Revised Budget £m	Capital Expenditure	Outturn Estimate £m	Outturn Variance £m
69.6	Children & Young People	63.2	(6.4)
67.7	Environment Services	64.3	(3.4)
8.4	Community & Adult Services	6.4	(2.0)
16.6	Corporate Directorates	11.6	(5.0)
162.3	Total Capital Spending	145.5	(16.8)

- The CYPS outturn position is £6.4m below the revised budget. The following projects contribute to the outturn variance:
 - Shirley 420 place school is £1.5m behind expectation;
 - Linton VC Replacement phase 1 is £1.5m behind expectation;
 - Netherhall School is £1.3m behind expectation; &
 - £2.1m of schemes with variances below £1.0m.
- Differences in the timing of payments and cross financial year estimates have caused the ES programme to be £3.4m below revised budget, with the following schemes contributing to the outturn position:
 - Within 2009/10 the Waste Management Infrastructure project is currently £2.0m behind expectation, with spend currently expected to slip into 2010/11; &
 - £1.4m of schemes with variances below £1.0m.
- The revised budget and outturn position of the ES capital programme has increased by £16.6m, due to the following additional funding for projects during the year:
 - The Waste Management Infrastructure project was behind estimate for 2008/09 and this slippage has increased the expected budget within 2009/10 by £2.6m.
 - £1.7m Cambridge Gateway – CIF;
 - An increase of £1.3m within the Housing Growth fund; &
 - £11.0m of additions of less than £1.0m to several schemes.
- The CAS outturn position is £2.0m below the revised budget. The following projects contribute to the outturn variance:
 - £1.2m Croylands/Larkfield amalgamation; &
 - £0.8m of schemes with variances below £0.5m.
- The CD outturn position is £5.0m below the revised budget. The following projects contribute to the outturn variance:
 - £5.8m Better Utilisation of Property Assets; &
 - £0.8m of schemes with variances below £0.5m.

Capital Financing 2009/10

The following table shows the budgeted use of capital resources, split by general and project specific funding:

General Funding resources (GFR) (Non Project Specific)			
26.2	Supported Capital Expenditure (Revenue)	26.2	0.0
4.3	Capital Receipts (General)	4.3	0.0
30.5	Total General Financing	30.5	0.0

Project Specific Finances (PSF) (Ring-Fenced)			
3.5	Supported Capital Expenditure (Capital)	0.5	(3.0)
49.3	Specific Grants	49.3	0.0
9.4	Ring-Fenced Capital Receipts	3.9	(5.5)
17.5	Developer and Other Contributions	13.3	(4.2)
52.1	Prudential Borrowing	45.8	(6.3)
131.8	Total Specific Financing	112.8	(19.0)

	Funding Difference	2.2	2.2
--	--------------------	-----	-----

162.3	Total	145.5	(16.8)
--------------	--------------	--------------	---------------

- Spending on the council's capital programme is currently proceeding slower than estimated.
- It should be stressed that this represents changes in the timing of payments, as many projects involve spending across a number of years, and not underspends on the total scheme value.
- The cost of the Prudential Borrowing has been factored into the 2009/10 Debt Charges forecast outturn, as well as being accounted for within the 2009/10 Integrated Planning Process.

Appendix 6: S106 Deferral Requests

Developer	Croudace Homes
Development	Moorhouse Drive, Huntingdon – Permission for 50 dwellings
S106 Contribution	£57,600 contribution to Primary and Secondary Education
Contribution Due	Prior to occupation of first market unit – expected late summer 2009
Deferral Request	A) To make instalments every quarter based on the number of occupations within the development B) Freeze indexation at the date of first payment
Consideration has been given to:	
Which scheme the money is allocated to?	This contribution has not yet been allocated, however it is likely to be allocated to extension works at Cromwell Park Primary.
When the scheme is programmed to take place?	Cromwell Park Extension works have not yet been programmed, however the works will definitely not commence this financial year.
What percentage is the S106 requirement to the overall scheme cost?	The cost of the works is unknown at this stage, however this is a comparatively small contribution and will not be a significant part of the funding.
What relationships are there between funding streams from separate S106 agreements?	Other S106 contributions are likely to be applied to the Cromwell Park extension – e.g. Major developments at Kings Ripton Rd and Parkway, Huntingdon (over £500,000 currently held by the County Council) – the remaining funding is likely to come from the County's capital programme.
Are there any financial costs to County Council if the deferral request is accepted?	There is a reasonable chance that the development will be finished prior to the Cromwell Park works commencing. If this is the case, then there would be no financial cost to the County Council. If the Cromwell Park works commence prior to the completion of the development, there should be sufficient funding from other S106 agreements and alternative sources not to require the Moorhouse Drive funding immediately.
If a deferment is agreed, should interest be sought?	No. As the deferment will probably have no financial implications on the County Council, it is recommended that interest should not be sought.
Have instalments been considered?	Yes. As this is a comparably small contribution, it is considered that instalments every quarter to mirror the build rates are acceptable.
What security is there to the County Council in agreeing to a deferment?	The County Council has not secured bonds for this development. Should the developer default, the County Council has the legal right to pursue individually house owners for the S106 contributions should it chose to.
What social cost is there to the community?	None. A deferment in payment will not have any social costs to the community.
Likely consequences of rejecting the request	Developer cash flow will be restricted which could potentially slow down house building rates at Moorhouse Drive.
Officer Recommendation	It is recommended that this deferral should be accepted in relation to instalments every quarter. It is recommended that the request to freeze indexation should not be accepted.

Developer	Afterway Ltd
Development	Ditton Walk, Cambridge – Permission for 10 dwellings
S106 Contribution	£7,790 contribution to Life Long Learning and Pre-School Education
Contribution Due	Payable on commencement of the development – expected late summer 2009
Deferral Request	To pay the contribution is 10 equal instalments - an instalment is paid on occupation of each dwelling
Consideration has been given to:	
Which scheme the money is allocated to?	Upon receipt of this money, it will be allocated to a particular scheme. As this is comparatively such a small amount of money, it is not allocated to any particular schemes at present.
When the scheme is programmed to take place?	N/A
What percentage is the S106 requirement to the overall scheme cost?	N/A
What relationships are there between funding streams from separate S106 agreements?	The County Council will seek S106 contributions towards Life Long Learning and Pre-School Education on all applications within the City area with 4 dwellings or more. These contributions are then pooled and applied to particular schemes.
Are there any financial costs to County Council if the deferral request is accepted?	As the money has not yet been allocated to a particular scheme, there are no financial costs to the County Council.
If a deferment is agreed, should interest be sought?	No. As the deferment will probably have no financial implications on the County Council, it is recommended that interest should not be sought.
Have instalments been considered?	Yes. The 10 instalments proposed by the developer are excessive for a comparatively small contribution. It is recommended that 50% is payable on occupation of 5 dwellings and 50% is payable on occupation of 10 dwellings.
What security is there to the County Council in agreeing to a deferment?	The County Council has not secured bonds for this development. Should the developer default, the County Council has the legal right to pursue individually house owners for the S106 contributions should it chose to.
What social cost is there to the community?	None. A deferment in payment will not have any social costs to the community.
Likely consequences of rejecting the request	Developer cash flow will be restricted which could potentially slow down house building rates at Ditton Walk.
Officer Recommendation	In terms of reducing enforcement and administration, it is recommended that this request should be accepted providing 50% is payable on occupation of 5 dwellings and 50% is payable on occupation of 10 dwellings.

Developer	Afterway Ltd
Development	Ditton Walk, Cambridge – Permission for 10 dwellings
S106 Contribution	£15,572 contribution towards the Eastern Corridor Area Transport Plan (ECATP)
Contribution Due	Payable on commencement of the development – expected late summer 2009
Deferral Request	To pay the contribution is 10 equal instalments - an instalment is paid on occupation of each dwelling
Consideration has been given to:	
Which scheme the money is allocated to?	Upon receipt of this money, it will be allocated to a particular scheme within the ECATP. As this is comparatively such a small amount of money, it is not allocated to any particular schemes at present.
When the scheme is programmed to take place?	N/A
What percentage is the S106 requirement to the overall scheme cost?	N/A
What relationships are there between funding streams from separate S106 agreements?	The County Council seek S106 contributions towards the ECATP on all applications within the City ECATP area, which generate 50 trips or more. These contributions are then pooled and applied to particular schemes within the ECATP.
Are there any financial costs to County Council if the deferral request is accepted?	As the money has not yet been allocated to a particular scheme, there are no financial costs to the County Council.
If a deferment is agreed, should interest be sought?	No. As the deferment will probably have no financial implications on the County Council, it is recommended that interest should not be sought.
Have instalments been considered?	Yes. The 10 instalments proposed by the developer are excessive for a comparatively small contribution. It is recommended that 50% is payable on occupation of 5 dwellings and 50% is payable on occupation of 10 dwellings.
What security is there to the County Council in agreeing to a deferment?	The County Council has not secured bonds for this development. Should the developer default, the County Council has the legal right to pursue individually house owners for the S106 contributions should it chose to.
What social cost is there to the community?	None. A deferment in payment will not have any social costs to the community.
Likely consequences of rejecting the request	Developer cash flow will be restricted which could potentially slow down house building rates at Ditton Walk.
Officer Recommendation	In terms of reducing enforcement and administration, it is recommended that this request should be accepted providing 50% is payable on occupation of 5 dwellings and 50% is payable on occupation of 10 dwellings.

Developer	Wheatley Homes
Development	21/21A Queen Ediths Way – Permission for 14 dwellings
S106 Contribution	£37,638 Southern Corridor Area Transport Plan Contribution
Contribution Due	Payable within 14 days of implementation – expected Autumn 2009
Deferral Request	To defer the payment 12 months
Consideration has been given to:	
Which scheme the money is allocated to?	Upon receipt of this money, it will be allocated to a particular scheme within the SCATP. It is likely to be allocated towards the Hills Road Bridge improvements. Depending on which improvement option is selected, a funding shortfall may exist.
When the scheme is programmed to take place?	Early 2010.
What percentage is the S106 requirement to the overall scheme cost?	The final option for the improvements has not yet been determined, however this contribution will make up a very small percentage of the overall scheme costs (possibly less than 1%).
What relationships are there between funding streams from separate S106 agreements?	The County Council seek S106 contributions towards the SCATP on all applications within the City SCATP area which generate 50 trips or more. These contributions are then pooled and applied to particular schemes within the SCATP.
Are there any financial costs to County Council if the deferral request is accepted?	If the request is accepted, any shortfalls in funding will need to be addressed by the County Council.
If a deferment is agreed, should interest be sought?	Yes – as there could be a cost to the County Council in deferring this payment, consideration should be given to recovering these costs by seeking interest.
Have instalments been considered?	Yes. However, due to the potential shortfall in SCATP, instalments are not considered appropriate in this instance.
What security is there to the County Council in agreeing to a deferment?	The County Council has not secured bonds for this development. Should the developer default, the County Council has the legal right to pursue individually house owners for the S106 contributions should it chose to.
What social cost is there to the community?	None. A deferment in payment will not have any social costs to the community.
Likely consequences of rejecting the request	Developer cash flow will be restricted which could potentially slow down house building rates at Queen Edith's Way.
Officer Recommendation	As there is a potential shortfall in SCATP funding which is required in order to implement the Hills Road Bridge Improvements, it is recommended that this request should be rejected.

Developer	Wheatley Homes
Development	21/21A Queen Ediths Way – Permission for 14 dwellings
S106 Contribution	£32,480 Education Contribution (£11,340 Pre-School; £18,900 Primary; £2,240 Life Long Learning)
Contribution Due	Payable within 14 days of implementation – expected Autumn 2009
Deferral Request	To defer the payment 12 months
Consideration has been given to:	
Which scheme the money is allocated to?	Upon receipt of this money, it will be allocated to a particular scheme. As these are comparatively such a small amounts of money, it is not allocated to any particular schemes at present.
When the scheme is programmed to take place?	N/A
What percentage is the S106 requirement to the overall scheme cost?	N/A
What relationships are there between funding streams from separate S106 agreements?	The County Council will seek S106 contributions towards Education on all applications within the City area with 4 dwellings or more. These contributions are then pooled and applied to particular schemes.
Are there any financial costs to County Council if the deferral request is accepted?	As the money has not yet been allocated to a particular scheme, there are no financial costs to the County Council.
If a deferment is agreed, should interest be sought?	No. As the deferment will probably have no financial implications on the County Council, it is recommended that interest should not be sought.
Have instalments been considered?	Yes. Despite the contributions being comparatively small amounts, they are pooled and then applied to particular schemes. Therefore instead of agreeing to a 12 month deferral, it is proposed that 50% is sort within 14 days of implementation, and the remaining 50% is sought 12 months after.
What security is there to the County Council in agreeing to a deferment?	The County Council has not secured bonds for this development. Should the developer default, the County Council has the legal right to pursue individually house owners for the S106 contributions should it chose to.
What social cost is there to the community?	None. A deferment in payment will not have any social costs to the community.
Likely consequences of rejecting the request	Developer cash flow will be restricted which could potentially slow down house building rates at Queen Edith's Way.
Officer Recommendation	It is recommended that a deferment should be accepted providing the revised instalment triggers are applied.