

**DELEGATIONS FROM CABINET TO CABINET MEMBERS / OFFICERS**

*To:* **Cabinet**

*Date:* **29<sup>th</sup> September 2009**

*From:* **Chief Executive**

*Electoral division(s):* **N/a**

*Forward Plan ref:* **N/a**

*Key decision:* **No**

*Purpose:* **To report progress on matters delegated to individual Cabinet Members and / or to officers to make decisions on behalf of the Cabinet up to 8<sup>th</sup> September 2009.**

*Recommendation:* **Cabinet is asked to note the progress on delegations to individual Cabinet Members and / or to officers previously authorised by Cabinet to make decisions / take actions on its behalf.**

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**DELEGATIONS TO INDIVIDUAL CABINET MEMBERS OR OFFICERS**

**16<sup>th</sup> October  
2007****1) Minute 432 - Cambridgeshire Design Guide for  
Streets and the Public Realm**

Responsibility was originally delegated to the then Deputy Chief Executive, Environment and Community Services (ECS) in consultation with the Cabinet Member for Environment and Community Services and lead Member for Highways and Transport to agree any further changes required to the guide.

**Executive  
Director:  
Environment  
Services /  
Cabinet Member  
for Highways and  
Access**

The Development Control Manager has established a working group with District Councils through which the Design Guide will be reviewed on an annual basis. Any changes will be for final approval by the Deputy Chief Executive in consultation with the Cabinet Member for Highways and Access (Following the latest change in Cabinet portfolio responsibilities). The design guide is currently still being embedded by District Councils but there has been limited feedback on its influence on the planning process due, in part, to the downturn in the economy. Any changes that might be required in the light of operational experience will be sorted later this year via formal responses from district councils.

**Action ongoing.**

**2) Minute 434 - Parking Policy Review**

The then designated Deputy Chief Executive CE (ECS) in consultation with the then Cabinet Member for Highways and Transport was given delegated authority to approve parking plan areas.

**Executive  
Director:  
Environment  
Services /  
Cabinet Member  
for Growth,  
Infrastructure and  
Strategic  
Planning**

Area parking plans for Cambridge have been developed through the Cambridge Environment and Transport Area Joint Committee. Area parking plans for the Market Towns have been developed to coincide with work on a possible countywide civil parking enforcement scheme. Other Area Joint Committees have been involved in the process, which will lead to formal adoption of the area parking plans for the Market Towns in 2009. The Cambridge AJC has set priorities for the implementation of area parking plans in Cambridge and the first area has been the subject of consultation.

**Action ongoing.**

**26<sup>th</sup> February  
2008****3) Minute 517 - Property Issues - Land at Fordham**

It was agreed to declare land at Fordham (north and south of Landwade Road) surplus to the Council's requirements and to authorise the Director of Finance, Property and Performance to agree terms for its disposal.

The land north of Landsdowne Road has been sold. Negotiations are still ongoing in respect of the land south of Landwade Road.

**Corporate  
Director: Finance,  
Property and  
Performance**

**Action ongoing with completion expected to be some months away.**

**10<sup>th</sup> June  
2008**

#### **4) Minute 578 - Northstowe Trust Update**

To delegate to the Cabinet Member for Communities in consultation with the then Deputy Chief Executive: ECS, after consultation with local members, the authority to explore and implement the best possible mechanism to ensure community involvement in the establishment of the new settlement called Northstowe, including the establishment of a community trust if appropriate.

**Cabinet Member  
for Communities /  
Executive  
Director:  
Environment  
Services.**

At the meeting of the Trust and Governance Group held on 23<sup>rd</sup> January 2009, attended by both Councillors Yeulett and Johnstone, reports were received on the latest position regarding the slippage in the development, the ongoing discussions between the Homes and Communities Agency (formerly English Partnerships) and Gallagher's and the work undertaken regarding the formation of the Trust. It was agreed that given the changes at this stage, further work to establish the Trust should be suspended until the situation became clearer. Members present were in agreement with this proposal.

It was also resolved that in place of the existing Trust Shadow Board, a Community Partnership Group should be established, representing South Cambridgeshire District Council, the County Council, Horizons, the Primary Care Trust, Cambridgeshire and Peterborough Learning Trust (CPLT) and the Promoters. This group will oversee the development of a Community Project Plan bringing together all work on governance, public realm, community and sports facilities and community development.

This Community Partnership Group will report to councillors on the existing Trust and Governance Group on a regular basis. It was also proposed that the funding set aside to establish the Trust should be retained until its future use is clarified; with members being in agreement with this suggestion. (The County Council holds this budget on behalf of all of the partners, each partner contributed £50k)

**Action ongoing - the position reported is likely to stay the same for several months further to the decision to suspend any further work to establish the Trust until the position becomes clearer.**

**7<sup>th</sup> October  
2008**

#### **5) Minute 622 - Shared Services Programme**

It was agreed to delegate responsibility to the then portfolio holder for Corporate Services in consultation with the then Deputy Chief Executive, Corporate Services to proceed with the procurement up to the selection of a preferred bidder, at which stage a report will come back to Cabinet and full Council for final decision. A further delegation was also given to be able to admit other councils into the partnership.

The significant update to the above is to note that the Shared Services Programme Sponsor role has been transferred from the Corporate Director: People, Policy and Law to the Corporate Director: Finance, Property and Performance.

**Delegation from  
September to  
Corporate  
Director: Finance,  
Property and  
Performance and  
Cabinet Member  
for Resources  
and Performance.**

**The delegation remains ongoing.**

#### **6) Minute 267 - Disposal of Land - Duxford Imperial War Museum**

Cabinet agreed to declare the Council owned land forming part of the Imperial War Museum – Duxford site as surplus to requirements and to dispose to the Trustees of the Imperial War Museum on terms to be agreed by the Director of Finance, Property and Performance.

**Corporate  
Director: Finance,  
Property and  
Performance.**

**Negotiations were now at an advanced stage for the exercise of the option to purchase with formal completion expected later in the current financial year.**

8<sup>th</sup>  
September  
2009

## 7) Minute 31 - Community Infrastructure Levy: Consultation On Draft Regulations

It was agreed to delegate to the Cabinet Member for Growth Infrastructure and Strategic Planning in consultation with the Executive Director: Environment Services the authority to make any final adjustments to the County Council response agreed by Cabinet in reply to the Government consultation for which views had been sought with the consultation ending on 23<sup>rd</sup> October 2009.

**Cabinet Member  
for Growth  
Infrastructure and  
Strategic  
Planning /  
Executive  
Director:  
Environment  
Services**

Cabinet also agreed to the need for a co-ordinated response via Cambridgeshire Horizons (who had indicated a willingness to prepare an overarching response to include the District Councils and the County Council) and had asked that officers should consult with the Chief Executive of Cambridgeshire Horizons in order to seek to have a relevant report included as a formal item at the next Cambridgeshire Horizons meeting.

Note Since the above officers can confirm that Cambridgeshire Horizons Board had agreed to receive a preliminary work in progress report at their meeting on 24<sup>th</sup> September with the detailed joint response to be agreed by an officer group due to meet on 15<sup>th</sup> October.

### **Action ongoing**

<b>Source Documents</b>	<b>Location</b>
Minutes of the Cabinet meetings held on 16 <sup>th</sup> October 2007, 26 <sup>th</sup> February, 10 <sup>th</sup> June 7 <sup>th</sup> October 2008 and 8 <sup>th</sup> September 2009.	Room 114A Shire Hall Cambridge