

**LOCAL GOVERNMENT SHARED SERVICES – PROPOSED MINOR CHANGES TO SERVICES IN SCOPE**

*To:* **Cabinet**

*Date:* **7<sup>th</sup> September 2010**

*From:* **Corporate Director (Finance, Property and Performance)**

*Electoral division(s):* **All**

*Forward Plan ref:* **N/a**

*Key decision:* **No**

*Purpose:*

- **To consider a minor change in the scope of services to be included within Local Government Shared Services (LGSS).**

*Recommendation:* **Members are asked to:**

- **Approve the minor change proposed.**
- **Approve the amendment of schedule of in-scope services that supports the LGSS Joint Committee agreement.**

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## 1. BACKGROUND

- 1.1 The Business Case for Local Government Shared Services was based on an initial agreement of what services should be considered in scope (transactional and professional).
- 1.2 Cabinet in the paper “Local Government Shared Services – Detailed Business Case and Joint Committee Structure, paragraphs 2.12 – 2.19 ” considered the issue of services deemed to be in scope.
- 1.3 In considering what services were to be in scope at the inception of LGSS, Cabinet’s attention was drawn to the fact that for a small number of posts a working assumption had been made for the business case but subsequent validation was needed..
- 1.4 To allow for both minor changes in scope and future more significant changes in scope it was agreed to reserve this as a Cabinet decision (a point also made by the Member Led review on the LGSS Business Case).
- 1.5 This paper sets out minor adjustments to the scope of services within and outside LGSS as a result of the validation exercise.

## 2. PROPOSED SCOPE CHANGES

- 2.1 The paragraphs below (2.2 – 2.7) identify areas where there remained some debate as to whether staff were deemed to be in the scope of LGSS at inception. In the main the paragraphs confirm the original decision around scope but for completeness are included alongside the single suggested change.
- 2.2 Adults and Children’s Social care Learning and Development. **No change, remains out of scope** (but note considered in scope in Northamptonshire).
- 2.3 Organisational Development and Learning, (Central Team). **No change remains in scope.**
- 2.4 School Purchasing Adviser (part of Central Procurement Team). **No change remains in scope.**
- 2.5 Teacher Pensions Officer. **No change remains in scope.**
- 2.6 Court of Protection roles discharged by the Financial Assessment and Benefits Assessors in the Finance Revenue Team. **No change remains in scope.**
- 2.7 Secretarial and administrative support to Corporate Directors. The full role of one Director is considered in scope (Finance, Property and Performance).

The full role of a further Director is considered out of scope (Customer Services and Transformation). The role of the third Director is considered mainly in scope (People, Policy and Law). On the basis of this division it is proposed that 60% of the resource transfers to LGSS and 40% is retained. **Minor change, previously all resource considered in scope.**

### **3. SIGNIFICANT IMPLICATIONS**

#### **3.1 Resources and Performance**

- There is no implication on the net savings figure for the LGSS Business Case proposed by Cabinet on the 5<sup>th</sup> July and agreed by Council on the 20<sup>th</sup> July.

#### **3.2 Statutory Requirements and Partnership Working**

- The proposed adjustments do not impact on the partnership with Northamptonshire County Council.

#### **3.3 Climate Change**

- There are no climate change implications resulting from the proposed change in scope.

#### **3.4 Access and Inclusion**

There are no significant implications for any of the headings within this category.

#### **3.5 Engagement and Consultation**

There are no significant implications for any of the headings within this category.

<b>Source Documents</b>	<b>Location</b>
LGSS Business Case	Room 112, Shire Hall, Cambridge