

LGPS INVESTMENT POOLING INTER-AUTHORITY AGREEMENT

To: Full Council

Date: 28th March 2017

From: The Monitoring Officer

Purpose: To update Council on the current position concerning the ACCESS Pension Pool, and to seek Council approval to the setting up of a joint committee with the ACCESS Authorities. The Council is asked to delegate functions to the joint committee and to delegate to the Chief Finance Officer the authority to finalise arrangements for setting up the ACCESS Pension Fund Pool. As a consequence, Council is also asked to consider the recommendation of the Constitution and Ethics Committee to approve changes to the Constitution.

Recommendation: It is recommended that full Council:

- a) approve the setting up of a joint committee with the ACCESS Authorities;
- b) delegate the functions as specified in section 4 of Appendix 1 with effect from the date of execution of the Inter-Authority Agreement (IAA) to the Joint Committee;
- c) delegate authority to the Chief Finance Officer in consultation with the Chairman of the Pension Fund Committee to make consequential amendments to the IAA and to authorise execution and completion of the IAA on behalf of the Council;
- d) approve the changes to the Constitution recommended by the Constitution and Ethics Committee within this report together with the changes detailed in Appendix 2, for inclusion in the Council's Constitution, and any additional changes outlined in the report since the meeting of the Constitution and Ethics Committee on 26 January 2017;
- e) authorise the Monitoring Officer, in consultation with the Chairwoman of the Constitution and Ethics Committee, to make any other minor or consequential amendments to the Constitution necessary for, or incidental to, the implementation of this proposal including any updates or amendments as a result of consequential amendments made to the IAA.

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1. BACKGROUND

- 1.1 Cambridgeshire County Council is the Administering Authority for the Cambridgeshire Pension Fund. This includes the management of over £2.8bn of funds that are invested to pay the current and future pensions of over 76,000 members of the Local Government Pension Scheme (LGPS) in Cambridgeshire. It also involves managing the scheme on behalf of all LGPS employers in Cambridgeshire. As the administering authority the County Council has fiduciary and public law duties to manage the fund in the best interests of scheme members and scheme employers.
- 1.2 As detailed in the Pension Fund Committee Annual Report 2015/16 presented to and noted by Council on 18 October 2016, in the summer 2015 budget the Chancellor announced the Government's intention to invite Administering Authorities to make proposals for pooling LGPS investments. Following the Autumn Statement on 25 November 2015, the Department for Communities and Local Government (DCLG) published its criteria for pooling investments focusing on 4 elements:
1. Scale – it is the Government's desire that pools of assets are created with at least £25bn of assets per pool.
 2. Strong Governance – authorities are charged with defining the mechanisms by which they can hold the pool to account.
 3. Reduced costs – including estimated savings over the next 15 years.
 4. Improved capacity to invest in infrastructure through pooling.
- 1.3 Subsequently the Government published revised LGPS Management and Investment of Funds Regulations that came into force on 1 November 2016. The Regulations include the power for the Secretary of State to direct a fund to change its investment strategy or direct that a fund's investment function is undertaken by another organisation if the Secretary of State determines that a fund is failing to act in accordance with guidance issued, including the guidance to pool investments according to the criteria above.
- 1.4 The Pension Fund Committee has previously agreed that Cambridgeshire County Council join the ACCESS pool, which made a submission to the Government for pooling in July 2016. In order to move forward with plans for the creation of the ACCESS pool, Cambridgeshire County Council has signed a Memorandum of Understanding (MoU) with the 10 other authorities in the pool to underpin the initial work of establishing the group and developing detailed proposals for investment pooling. ACCESS contains the following other funds:
- | | |
|---------------|------------------|
| East Sussex | Kent |
| Essex | Norfolk |
| Hampshire | Northamptonshire |
| Hertfordshire | Suffolk |
| Isle of Wight | West Sussex |
- 1.5 ACCESS's July 2016 submission to Government was based on pooling investments via a Collective Investment Vehicle (CIV) that would be administered and maintained by a third party Operator.
- 1.6 A legally binding agreement with the other ACCESS authorities (that is the IAA) will be required in order to define the governance and cost sharing arrangements for the future

operation of the pool and more details of this agreement are set out in section 3 of this report.

- 1.7 This report seeks approval on appropriate decisions, which have been discussed and are recommended to the County Council by the Cambridgeshire Pension Committee, to enable Cambridgeshire County Council to continue to participate in the ACCESS Pool.

2. SUMMARY OF POOLING PROPOSALS

- 2.1 Investment pooling is intended to create the scale that will enable access to lower Investment Manager Fees and deliver cost savings to LGPS funds. In the pooled investment structure individual funds, like Cambridgeshire, will still be responsible for their own investment strategy and asset allocation decisions.
- 2.2 ACCESS authorities endorse the estimated annual cost savings published by Project POOL indicating that circa £145-190m per annum could be saved across English and Welsh authorities via pooling arrangements, ten years after pooling has been implemented. This could increase to c£240-320m per annum if future asset growth of 5% per year for ten years is assumed.

3. INTER-AUTHORITY AGREEMENT

- 3.1 The ACCESS funds have jointly commissioned the external legal firm Eversheds to provide assistance in drafting a legally binding IAA for the pooling of investments. It is not intended that the ACCESS funds will sign an IAA until approval of the pooling arrangements are received from the Government.
- 3.2 The IAA will be based on the governing principles that have been agreed by the ACCESS pension funds, including:
 - working collaboratively,
 - all Councils having an equitable voice in governance,
 - avoiding unnecessary complexity, and
 - running economically and applying value-for-money considerations.
- 3.3 The most significant principles that will be reflected in the IAA are as follows:
- 3.4 The ACCESS Pool will be governed by a Joint Committee constituted under s102 of the Local Government Act 1972. The specific functions that would be delegated to the Joint Committee are specified in section 4 of **Appendix 1**.
- 3.5 The full draft standing orders of the Joint Committee are detailed in section 5 of Appendix 1.

Procurement

- 3.6 The Joint Governance Committee will oversee the procurement of a CIV Operator. The procurement itself would be undertaken by a “Lead Authority” (one of the ACCESS authorities) on behalf of all of the group. Whilst the Joint Governance Committee will oversee the procurement process and make a recommendation on the preferred supplier, each of the 11 ACCESS local authorities will make their own decisions to enter into a contract with the Operator.

Cost Sharing

- 3.7 It is the aim of the ACCESS Pool that costs are shared equitably between the member funds. Some costs will be shared equally between the member funds, other costs will be shared according to the value of investments by each fund as follows:
- 3.8 Costs to be shared equally between the member funds are:
- The pool establishment costs including strategic and technical advice, legal advice, project management costs and the costs associated with the procurement process to appoint a CIV Operator.
 - any set-up costs charged by the Operator for the overall creation of the sub-fund structure.
 - The ongoing costs of managing and governing the pool including the host authorities' costs of hosting the Joint Governance Committee and providing the secretariat function, the cost of any external advice commissioned by the Joint Governance Committee and the periodic re-procurement processes for the CIV Operator.
- 3.9 Costs in relation to funds' investments will be shared according to the value of each fund's investments as charged by the CIV Operator for the sub funds that each fund is invested in.
- 3.10 Other costs will not be shared and will be borne by the fund that they are incurred by, which include:
- Each fund's costs of participating in the pool, such as attendance at meetings.
 - Any transition costs of moving assets to or within the pool.

Withdrawal and termination

- 3.11 Any fund can withdraw from the IAA and therefore the ACCESS Pool by giving 12 months notice. Following the signing of the IAA, any fund that wishes to withdraw from the pool will be liable for its share of the costs (not relating directly to investments) for the remainder of the contract period of the CIV Operator.

Other Provisions

- 3.12 The IAA will cover a number of other standard areas including dispute resolution, information and confidentiality, data protection, freedom of information, equal opportunities, and change in identity of Administering Authorities.

4. TIMESCALES

- 4.1 Government requires LGPS funds to begin transferring their investments into pools by no later than April 2018. In order for the ACCESS Pool to meet this deadline, the procurement processes for a CIV Operator will need to commence in or around April 2017 and the ACCESS Pool has committed to move forward in a way that will enable it to meet the Government's April 2018 deadline.
- 4.2 It is therefore necessary to seek decisions now to enable establishment of the Joint Governance Committee and commence the procurement processes. To achieve this, it is necessary for all of the ACCESS Authorities to make decisions to proceed with the pooling arrangements and set up the Joint Committee at Council meetings in February/March 2017.

5. FINANCIAL IMPLICATIONS/EQUALITY IMPACT ASSESSMENT

- 5.1 The implementation costs of establishing a CIV are estimated to be £160k with ongoing annual operational costs estimated between £273k and £455k). These estimates have been derived following significant market research with market participants including potential suppliers and feedback from other LGPS asset pools.
- 5.2 These costs will be funded from savings for the ACCESS Pool projected to be £30m annually, once the pool is fully established. Allowing for investment growth of 3-5% per annum, by year 10 the savings are estimated to be equivalent to £40-50m per annum.
- 5.3 All costs and savings are ring fenced to the Pension Fund and cost sharing arrangements between the 11 Funds, included in the IAA.

6. CONSTITUTION AND ETHICS COMMITTEE

- 6.1 The Constitution and Ethics Committee, at its meeting on 26 January 2017, considered amendments arising from changes to Local Government Pension Scheme governance arrangements. It is recommending the following changes to the Council's Constitution as from the date of signing of the IAA:
- Part 2 – Articles, Article 8 – Committees be amended to include the LGPS ACCESS Joint Committee in the list of Joint Committees at 8.04.
 - Part 3B – Responsibility for Functions Committees of Council Pension Fund Committee be amended (additions in bold and deletions in strikethrough) to reflect the creation of the new Joint Committee (as detailed in **Appendix 2**)
 - Part 3C - Responsibilities for Functions Joint Committees be amended to include reference to the LGPS ACCESS Joint Committee as set out in **Appendix 1**.
- 6.2 The Committee authorised the Monitoring Officer, in consultation with the Chairman of the Pensions Committee, to make such amendments to the recommendations to Council for constitutional change as might become necessary to reflect any adjustments required by further changes in the Inter-Authority Agreement and in the directives on implementing the revised regulations. Pursuant to this authorisation the Monitoring Officer has updated Appendix 1 to reflect the full current agreed draft constitution for the Joint Committee and the required delegated functions as included in the current version of the Inter-Authority Agreement.

Source Documents	Location
Pension Fund Committee Minutes and reports	https://cmis.cambridgeshire.gov.uk/cmis_live/Committees/tabid/62/ctl/ViewCMIS_CommitteeDetails/mid/381/id/16/Default.aspx

A. LGPS ACCESS JOINT COMMITTEE

1. PARTIES

- Cambridgeshire County Council
- East Sussex County Council
- Essex County Council
- Hampshire County Council
- Hertfordshire County Council
- Isle of Wight Council
- Kent County Council
- Norfolk County Council
- Northamptonshire County Council
- Suffolk County Council
- West Sussex County Council

2. Status

In order to ensure there is robust oversight of the joint pension fund investment pool, an Inter Authority Agreement has been entered into, with formal decision making responsibility exercised via a joint committee established under s.102 of the Local Government Act 1972.

3. Membership

One Councillor from each of the eleven participating authorities. Each council's nominee must be an elected councillor and must be a serving member of the authority's Pensions Committee throughout the time of their appointment. They need not, however, be a member of the nominating council (i.e. they could be a member of another employing authority co-opted onto the pensions committee). Named substitutes shall be permitted.

4. Functions of the Joint Committee

Part 1 Functions in relation to the Operator

1. **Specifying Operator services:** Deciding, in consultation with the Councils, the specification of services and functions that the Operator will be required to deliver including the sub-funds and classes of investments required to enable each Council to execute its investment strategy.
2. **Procuring the Operator:** agreeing the method and process for the procurement and selection of the Operator.
3. **Appointing the Operator:** Making a recommendation to the Councils as to the identity of the Operator and the terms upon which the Operator is to be appointed.
4. **Reviewing the Performance of the Operator:** Keeping the performance of the Operator under constant review and making arrangements to ensure that the Joint Committee is provided with regular and sufficient reports from the Officer Working Group to enable it to do so including but not limited to:

- 4.1 the performance of the Operator against its contractual requirements and any other performance measures such as any Service Level Agreement (SLA) and key performance indicators (KPIs) and Officer Working Group recommendations on any remedial action;
 - 4.2 sub-fund investment performance;
 - 4.3 investment and operational costs including the annual review of investment manager costs;
 - 4.4 Performance against the strategic business plan agreed by the Councils.
- 5. **Managing the Operator: The Joint Committee shall:**
 - 5.1 Make recommendations to the Councils on the termination or extension of the Operator Contract and
 - 5.2 Make decisions about any other action to be taken to manage the Operator Contract including the giving of any instruction or the making of any recommendation to the Operator including but not restricted to recommendations on investment managers (within any regulatory constraints that may apply).
- 6. **Appointment of Advisers**
 - 6.1 The Joint Committee may appoint such professional advisers on such terms as it thinks fit. Any procurement of advisers must comply with the constitution of the Authority designated to undertake the procurement and that Authority will enter into a contract with the appointed adviser on behalf of the Authorities.
 - 6.2 The Joint Committee shall decide which tasks shall be performed by the Client Unit and which Council shall manage the Client Unit including the employment arrangements for employees in the Client Unit.

Part 2 Functions in relation to management of Pool Assets

- 7. The Joint Committee shall make recommendations to the Councils on the strategic plan for transition of assets that are to become Pool Assets.

Part 3 Functions Concerning Pool Aligned Assets

- 8. Making recommendations to the Councils about Pool Aligned Assets (including proposals concerning the migration of investments-such as passive investments via life fund policies-to become Pool Aligned Assets) in accordance with the IAA or any other delegation to the Joint Committee by the Councils.

Part 4 Functions concerning Business Planning and Budget

- 9. Make recommendations to the Councils about the annual strategic business plan for the Pool
- 10. Determine the budget necessary to implement that plan and meet the expenses of undertaking the Specified Functions (insofar as they will not be met by individual transaction costs paid by Councils to the Operator) in accordance with Schedule 5 of the IAA.

11. Keep the structures created by the IAA under review from time to time and make recommendations to the Councils about:
 - 11.1 the future of the Pool;
 - 11.2 any changes to the IAA; and
 - 11.3 as to the respective merits of continuing to procure operator services by means of a third party or by creation of an operator owned by the Councils.
12. The Joint Committee is required to commence the first review of the IAA by the second anniversary of its first meeting.
13. The Joint Committee is required to undertake a review of the Pool and the IAA:
 - 13.1 to be completed 18 months before the expiry of each and every Operator Contract including as a result of the exercise of any option to terminate the Operator Contract;
 - 13.2 whenever a Council gives notice of withdrawal under clause 12 of the IAA.

5. Standing Orders of the Joint Committee

Part 1 Membership

1. The Joint Committee shall consist of one elected councillor appointed by each Council. The member so appointed must, at the time of the appointment, be an elected councillor serving as a member of the Committee of a Council which discharges the functions of that Council as pension administering authority.
2. Each Council may appoint a substitute. Any substitute must meet the eligibility requirements in paragraph 1. The substitute may attend any meeting of the Joint Committee or any of its sub-Committees in place of that authority's principal member if notice that the substitute will attend is given to the Secretary of the Joint Committee by the Council concerned
3. Where a substitution notice is in effect with respect to a particular member at a particular meeting, the substitute shall be a full member of the Joint Committee for the duration of the meeting in place of the principal member
4. Each Council may remove its appointed member and appoint a different member by giving written notice to the Secretary to the Joint Committee.
5. Each appointed member shall be entitled to remain on the Joint Committee for so long as the Council appointing them so wishes, but shall cease to be a member if he or she ceases to meet the eligibility criteria in paragraph 11 or if that Council removes the appointed member.
6. Any casual vacancies will be filled as soon as reasonably practicable by the Council from which such vacancy arises by giving written notice to the Secretary to the Joint Committee or his or her nominee.
7. The Joint Committee may co-opt any other person whom it thinks fit to be a non-voting member of the committee. The Joint Committee may from time to time make rules as to:

- 7.1 Registration and declaration of interests by co-opted members.
- 7.2 Standards of behaviour required to be observed by co-opted members when acting as such.
8. The Chairman of the Joint Committee will be appointed from time to time by the members of the Joint Committee. Subject to paragraph 5, the Chairman of the Joint Committee shall hold that office until their replacement is appointed which shall be at the first meeting to take place after the second anniversary of their appointment.
9. The Vice-Chairman of the Joint Committee will be appointed from time to time by the members of the Joint Committee. Subject to paragraph 5, the Vice-Chairman of the Joint Committee shall hold that office until their replacement is appointed which shall be at the first meeting to take place after the second anniversary of their appointment.
10. The Joint Committee may appoint sub-committees from among its membership as it thinks will help it to enable it to fulfil its remit. The Joint Committee may delegate its responsibilities to such sub-committees. Sub-Committees may co-opt non-voting members.
11. The Joint Committee may set up working groups to advise it on matters within its remit. Such working groups may be formed of members or officers of the constituent authorities or any other third party as the Joint Committee sees fit. Such working groups are advisory only and the Joint Committee may not delegate its responsibilities to such working groups.
12. Each member of the Joint Committee and any Sub-committee shall comply with any relevant code of conduct of their Council when acting as a member of the Joint Committee.
13. The Chairman may direct the Secretary to call a meeting and may require any item of business to be included in the summons.
14. Any 5 members of the Joint Committee may by notice in writing require the Chairman to call a meeting to consider a particular item of business and if the Chairman fails to do so within 20 working days of receipt of the notice then those 5 members may direct the Secretary to call a meeting to consider that business.
15. The Committee may, if the law permits, arrange for attendance at meetings via video conferencing. Any such attendance shall be in accordance with the law and any other requirements imposed by the Joint Committee from time to time.

Part 2 Proceedings

16. Time and Place of Meetings

The Joint Committee will meet at least four times each year. All meetings of the Joint Committee will take place at a suitable venue and at a time to be agreed by the Councils.

17. Notice of and Summons to Meetings

The Secretary to the Joint Committee will give notice to the public of the time and place of any meeting in accordance with Part VA of the Local Government Act 1972. At least five clear days before a meeting, the Secretary to the Joint Committee will send a

summons by email and if a member so requests by post to every Member at their last known address. The summons will give the date, time and place of each meeting and specify the business to be transacted, and will be accompanied by such reports as are available.

18. Chairing of Joint Committee

The Vice Chairman shall preside in the absence of the Chairman. If there is a quorum of members present but neither the Chairman nor the Vice-Chairman is present at a meeting of the Joint Committee, the other members of the Joint Committee shall choose one of the members of the Joint Committee to preside at the meeting.

19. Quorum

19.1 The quorum of a meeting will be at least 8 members who are entitled to attend and vote.

19.2 If there is no quorum present at the start of the meeting the meeting may not commence. If after 1 hour from the time specified for the start of the meeting no quorum is present then the meeting shall stand adjourned to another time and date determined by the Secretary.

20. Voting

20.1 Majority

Each elected member shall have one vote. Co-opted members will not have a vote. Any matter will be decided by a simple majority of those members of the Councils represented in the room at the time the question is put. In the event of equality of votes the person presiding at the meeting will be entitled to a casting vote under paragraphs 39(1) and 44 of Schedule 12 of the Local Government Act 1972.

20.2 By Substitutes

The member appointed as a substitute shall have the same voting rights as the member for whom he or she is substituting. Where notice of substitution has been given for a particular meeting the principal member may not vote unless the notice of substitution is withdrawn before the start of the meeting.

20.3 Show of hands

The Chairman will take the vote by show of hands, or if there is no dissent, by the affirmation of the meeting.

20.4 Recording of individual votes

The minutes of the meeting shall record how a member of the Committee voted on a particular question if, at the time that the vote is taken or immediately thereafter, that member asks the Secretary or his or her representative at the meeting to record his vote.

21. Minutes

21.1 The Secretary to the Joint Committee shall arrange for written minutes to be taken at each meeting of the Joint Committee and shall present them to the Joint Committee at its next meeting for approval as a correct record. At the next meeting of the Joint Committee, the Chairman shall move that the minutes of the previous meeting be signed as a correct record. If this is agreed, the Chairman

of the Joint Committee shall sign the minutes. The only part of the minutes that can be discussed is their accuracy.

- 21.2 Draft minutes or a summary of the decisions taken at the meeting and a note of the actions arising shall be circulated to the Committee and to each Council by email no later than 7 days after the date of the meeting.
- 22. Any elected member of the Councils who is not a member of the Joint Committee may speak at a meeting of the Joint Committee if the Chairman of the Joint Committee invites him or her to do so but an elected member of the Councils who is not a member of the Joint Committee shall not be entitled to vote at a meeting of the Joint Committee.
- 23. Meetings of the Joint Committee shall be open for members of the public to attend unless the Joint Committee determines that it is necessary to exclude members of the public in accordance with Part VA of the Local Government Act 1972 or the Joint Committee determines that it is necessary to close the meeting to the public because of a disturbance.
- 23.1 Copies of the agenda for meetings of the Joint Committee and any reports for its meetings shall be open to inspection by members of the public at the offices of the Councils with the exception of any report which the Secretary to the Joint Committee determines relates to items which in his or her opinion are likely to be considered at a time when the meeting is not to be open to the public.
- 24. Minutes of the meeting shall be published by the Host Authority to the extent required by Part VA of the Local Government Act 1972.
- 25. If a member of the public interrupts proceedings, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will arrange for their removal from the meeting room and will suspend the meeting until the member of the public has left or been removed.
- 26. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared.
- 27. **Overview and Scrutiny**
 - 27.1 Each Council has overview and scrutiny committees which have the right to scrutinise the operation of the Joint Committee and the Joint Committee and the Host Authority will co-operate with reasonable requests for information from any of the Councils' overview and scrutiny committees.
 - 27.2 The decisions of the Joint Committee are not subject to call-in.
- 28. **Regulation of Business**
 - 28.1 Any ruling given by the Chairman as to the interpretation of the standing orders with respect to the regulation of proceedings at meeting shall be final.
 - 28.2 Subject to the law, the provisions of the standing orders and the terms of any contract, the Joint Committee may decide how it discharges its business.

PENSION FUND COMMITTEE**Membership**

Representatives of	Number of seats	Term of Appointment	Method of Appointment
Cambridgeshire County Council Members	6	4 years from County Council elections	Determined by Cambridgeshire County Council Full Council.
All other local authorities, police and fire	2	4 years	Nominations determined by a leaders/chief executives' group. Selection would be linked to the respective employers' election cycle. Details of process to be agreed by the Chairman/woman.
All other employers	1	4 years from 2014	Nominations to be determined by eligible employers. Details of process to be agreed by the Chairman/woman.
Active scheme members	1	4 years from 2014	Determined by Unison. Where Unison fails to nominate a Committee Member for any period of 6 months or more, nominations will be requested from all eligible active scheme members and a representative will be picked following interviews. Details of process to be agreed by the Chairman/woman.
Deferred and pensioner scheme members	1	4 years from 2014	Determined by Unison. Where Unison fails to nominate a Committee Member for any period of 6 months or more, nominations will be requested from all eligible deferred and pensioner scheme members and a representative will be picked following interviews. Details of process to be agreed by the Chairman/woman.
Total Committee Members	11		

Substitutes: Full Council may appoint substitute members to the Pension Fund Committee in accordance with the scheme of substitution.

The Chairman/woman and Vice-Chairman/woman of the Committee shall be elected by the Pension Fund Committee.

Delegated Authority	Statutory Reference/ Condition
<p>Authority to set the pension fund's objectives and determine and maintain appropriate strategies, policies and procedures with ongoing monitoring in relation to the following areas:</p> <ul style="list-style-type: none"> • Funding Strategy – ongoing monitoring and management of the liabilities including ensuring appropriate funding plans are in place for all employers in the Fund, overseeing the triennial valuation and interim valuations, and working with the actuary in determining the appropriate level of employer contributions for each employer. • Investment strategy – to determine the Fund's investment objectives and to set and review the long-term high level investment strategy to ensure these are aligned with the Fund's specific liability profile and risk appetite and to oversee the delivery of the investment strategy by the LGPS ACCESS Joint Committee. • Administration Strategy – the administration of the fund including collecting payments due, calculating and paying benefits, gathering from and providing information to scheme members and employers. • Communications Strategy – determining the methods of communications with the various stakeholders including scheme members and employers. • Discretions – determining how the various administering authority discretions are operated for the Fund. • Governance - the key governance arrangements for the Fund, including representation. • Risk Management Strategy – to include regular monitoring of the Fund's key risks and agreeing how they are managed and/or mitigated. 	<p>Regulations under the Superannuation Act 1972</p>
<p>Authority to approve and apply the policy on, and to take decisions relating to, employers joining and leaving the Fund. This includes which employers are entitled to join the Fund, any requirements relating to their entry, ongoing monitoring and the basis for leaving the Fund.</p>	<p>As above</p>
<p>Authority to agree the terms and payment of bulk transfers into and out of the Fund in consultation with the S.151 Officer.</p>	<p>As above</p>
<p>Authority to consider and approve business plans at least annually and monitor progress against them and to monitor compliance with the Myners Principles on an annual basis.</p>	<p>As above</p>

Delegated Authority	Statutory Reference/ Condition
Authority to develop and maintain a training policy for all Pension Fund Committee and sub-committee members and for all officers of the Fund, including determining the Fund's knowledge and skills framework, identifying training requirements, developing training plans and monitoring attendance at training events.	Regulations under the Superannuation Act 1972
Authority to select, appoint, monitor and where necessary terminate advisors to the Fund not solely relating to investment matters.	As above
Authority to approve and issue Administering Authority responses to consultations on LGPS matters and other matters where they may impact on the Fund or its stakeholders.	As above
Authority to consider and determine where necessary, alternative investment strategies for participating employers.	As above
Authority to oversee the work of the Investment Sub-Committee and consider any matters put to them by the Investment Sub-Committee.	As above
Authority to set up Sub-Committees and Task and Finish Groups including jointly with other LGPS Administering Authorities.	As above
Authority to review and amend the Statement of Investment Principles Strategic Investment policies on an annual appropriate regular basis, in consultation with the S.151 Officer.	As above
Authority to manage any other strategic or key matters pertaining to the Fund not specifically listed above.	As above
Production of an annual report for consideration by the Council.	
In relation to pooled asset arrangements under the LGPS ACCESS Joint Committee: <ul style="list-style-type: none"> • Determining the requirements of the Administering Authority in relation to the provision of services by LGPS ACCESS to enable it to execute its investment strategy effectively; • Receiving and considering reports from the LGPS ACCESS Joint Committee in order to ensure that the Fund's investor rights and views are represented appropriately; and • Ensuring arrangements are in place to identify and manage the risks and costs associated with investment pooling. 	

9.1 PENSION FUND COMMITTEE INVESTMENT SUB-COMMITTEE

The Pension Fund Committee shall establish an Investment Sub-Committee with the following membership and powers:-

Membership

All Investment Sub-Committee Members shall be drawn from Committee membership. The Chairman/woman and Vice-Chairman/woman of the Investment Sub-Committee shall be the Chairman/woman and Vice-Chairman/woman of the Committee respectively.

Representatives of	Number of seats	Term of Appointment	Method of Appointment
Cambridgeshire County Council Members	4	As above	Determined by Cambridgeshire County Council representatives on the Committee. Details of process to be agreed by the Chairman/woman.
All other employers	2	Up to term of office ceasing in accordance with Committee membership or six years whichever is later	Determined by non-Cambridgeshire County Council employer representatives at the Committee. Details of process to be agreed by the Chairman/woman.
Scheme member representative	1	Up to term of office ceasing in accordance with Committee membership or six years whichever is later	By agreement between Active and Deferred/Pensioner Representatives on Committee. Details of process to be agreed by the Chairman/woman.
Total	7		

Substitutes: the Pension Fund Committee may appoint substitute members to the Investment Sub-Committee in accordance with the scheme of substitution. Similarly, substitutes for the representatives of All other employers and of Scheme members may be appointed by eligible employers and by Unison respectively.

Delegated Authority	Statutory Reference/ Condition
Authority to implement the Fund's investment strategy including setting benchmarks and targets for the investment pool operator and reviewing performance against those benchmarks.	Regulations under the Superannuation Act 1972
Authority to review and maintain the detailed asset allocation of the Fund within parameters agreed with the Pensions Committee.	As above

Delegated Authority	Statutory Reference/ Condition
Authority to appoint and terminate investment managers to the Fund and to monitor the performance of investment managers leading to review and decisions on termination where necessary where this is not undertaken by the LGPS ACCESS Joint Committee.	As above
Authority to appoint and monitor and where necessary terminate external advisors and service providers solely relating to investment matters, for example, the Fund Custodian, independent investment advisers, investment consultants and investment managers where this is not undertaken by the LGPS ACCESS Joint Committee.	Regulations under the Superannuation Act 1972
Authority to set benchmarks and targets for the Fund's investment managers where this is not undertaken by the LGPS ACCESS Joint Committee.	As above
Authority to monitor the risks inherent in the Fund's investment strategy in relation to the Fund's funding level.	As above
Authority to determine operational matters such as rebalancing and the most appropriate methodology for asset transitions within parameters agreed by the Pension Fund Committee.	As above
<p>Authority to monitor and review:</p> <ul style="list-style-type: none"> • Legislative, financial and economic changes relating to investments and their potential impact on the Fund; • The investment management fees paid by the Fund and to implement any actions deemed necessary; • The transactions costs incurred by the Fund across its investment mandates and raise relevant issues and concerns with the investment providers managers as necessary; • The investment managers' providers adoption of socially responsible investment considerations, on an annual basis, including corporate governance matters and a review of compliance with the UK Stewardship Code. 	As above
Authority to receive reports on Interim Manager meetings and other operational meetings. from investment providers.	As above
Authority to undertake any task as delegated by the Pension Fund Committee.	As above
Authority to provide minutes and such other information to the Pension Fund Committee as they may request from time to time.	