

FIRE AUTHORITY  
POLICY AND  
RESOURCES  
COMMITTEE

Minutes - Action Log

This is the updated action log as at 19<sup>th</sup> September 2017 and captures the actions arising from the most recent Policy and Resources Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

MINUTES OF THE JANUARY 2017 COMMITTEE					
<u>Minute No.</u>	<u>Report Title</u>	<u>Action to be taken by</u>	<u>Action</u>	<u>Comments</u>	<u>Status</u>
101.	UPDATE ON STRATEGIC WORKFORCE OBJECTIVES	R Hylton / D Thompson	a) There was a request for a Member Briefing regarding progress in relation to the age related claim due to pension changes.	The national picture remains fluid; briefing to be arranged once final position known.	Action on hold
		M Warren	b) Deputy Chief Executive to ask the Monitoring Officer to start scoping a membership Review report including seeking existing member views so that a report with recommendations could be presented to the new Fire Authority following the May County Council elections.	Action noted. As updated at the 22 <sup>nd</sup> June Committee meeting the outcome of the Police and Crime Commissioner (PCC) business case will determine requirement for and the scope of any review.	Action on hold

	<b>MINUTES FROM THE 22<sup>ND</sup> JUNE COMMITTEE 2017</b>				
<b><u>Minute No.</u></b>	<b><u>Report Title</u></b>	<b><u>Action to be taken by</u></b>	<b><u>Action</u></b>	<b><u>Comments</u></b>	<b><u>Status</u></b>
6.	<b>POLICY AND RESOURCES COMMITTEE MINUTE ACTION LOG</b>	<b>R Sanderson/ D Thompson</b>	It was agreed that completed actions from earlier meetings would not be reproduced in future versions of the log.	This has been actioned as requested with this current log only providing details of either actions still not completed or the status of actions agreed at the June meeting. .	<b>Action completed</b>
7.	<b>MINUTES 23<sup>RD</sup> MARCH 2017 OVERVIEW AND SCRUTINY COMMITTEE</b>	<b>R Sanderson</b>	Further to a request from one member, it was agreed that in future as the overview and scrutiny minutes were only provided for information purposes, to save paper, they should only be provided as a link.	The Minutes are referenced on the front page of the agenda with a link to the website.	<b>Action completed</b>
8.	<b>FINAL REVENUE AND CAPITAL BUDGET POSITION 2016-17 AND TREASURY MANAGEMENT STATEMENT</b>	<b>M Warren</b>	There was a request from Councillor Rogers as a new member to the Committee to be briefed on the detail of all the different site options that had been referred to.	It was agreed that It should be undertaken as a fifteen minute introduction to the workshop to be held that afternoon.	<b>Action completed</b>
10.	<b>FIRE AUTHORITY PROGRAMME MANAGEMENT MONITORING REPORT</b>	<b>Matthew Warren</b>	a) It was highlighting that the Lead Members details as shown in the current document required updating, as they included Members who had not been re-elected and were no longer Members of the Fire Authority.	The updated document is included as one of the reports on the current agenda.	<b>Action completed</b>

		<b>Action: Sam Smith / Deb Thompson</b>	b) To receive a report on General Data Protection Regulation Implementation (GDPR) at the next meeting in September and for it to be added to the Forward Agenda Plan.	The report is included on current agenda.	<b>Action completed</b>