

## ADULTS COMMITTEE

### Minutes Action Log



**Agenda Item No: 2a**  
Cambridgeshire  
County Council

#### Introduction:

This log captures the actions arising from the Adults Committee from **7 December 2017 onwards** and updates Members on progress in delivering the necessary actions.

This is the updated action log as at 28 February 2018

#### **Meeting of 7 December 2017**

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
47.	<b>Adults Committee Review of Draft Revenue and Capital Business Planning Proposals for 2018-19 to 2022-23</b>	W Ogle-Welbourn	Executive Director to send the business planning presentation slides to all members	Presentation slides have been circulated to members.	<b>Completed</b>
		W Ogle-Welbourn	Executive Director to clarify the apparent discrepancy between the figures given in the main report for the number of clients benefitting from accommodation-based housing-related support, and the number quoted in the business case for the review of supported housing commissioning	The figure of 1725 refers to the number of individuals in receipt of accommodation based housing related support across all areas. The figure of 750 quoted in the Business Case came from a Support Housing Review relating to homelessness only.	<b>Completed</b>
		C Bruin	Case studies to be included in the update on the Fairer Contributions Policy consultation process planned for January 2018	Case studies have been included in the consultation document, and would be included in the March 2018 report to Committee.	<b>Ongoing</b>

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
		C Bruin	Officers to share with members some of the case studies arising from work to reassess care needs in line with the Transforming Lives model and revised policy framework	Case studies would usually be included in future deep dive reports.	<b>Completed</b>
48.	<b>Finance and Performance Report – October 2017</b>	T Kelly	Officers to check the figures for Learning Disability Services cost and number of service users budgeted as compared with the annual budget	Clarification of the Learning Disability Services figures has been circulated to members	<b>Completed</b>
49.	<b>Development of Affordable Care Home Provision</b>	S Torrance	New version of Gantt chart and key times when developments could be expected to be circulated to Committee; Working Group to be asked to advise when a further report on affordable care home provision should be brought to Committee	Gantt chart and timeline have been circulated to members	<b>Completed</b>

## Meeting of 11 January 2018

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
55.	Adults Positive Challenge Programme update	C Black / R Yule	Supply members with contact details for Capgemini and iMPower report presenters	Officers' email addresses have been circulated to members	Completed
56.	Finance and Performance Report – November 2017	C Black	Provide an update to members on actions being taken to improve performance on the proportion of adults with learning disabilities in paid employment.	A written update will be circulated.	Completed
		M Wade	Check that the position on the Adults budget overspend was reflected in in the papers for the Council meeting in February 2018	<p>Section 3.8 of the Council's Business Plan and Budget Proposals 2018-23 report referred to the County Councils overall forecast overspend which includes the Adults position.</p> <p><i>“3.8 We are currently projecting to end 2017/18 with an ongoing overspend position of 4.2m which has had to be accounted for within the 2018/19 savings requirement. In this context, although we have developed an impressive portfolio of savings, efficiencies, transformations and income proposals which if delivered will return a balanced budget in 2018/19, we should not underestimate the risks in delivering a balanced outturn for the year.”</i></p>	Completed