

**DELEGATIONS FROM CABINET TO CABINET MEMBERS / OFFICERS**

*To:* **Cabinet**

*Date:* **25<sup>th</sup> May 2010**

*From:* **Chief Executive**

*Electoral division(s):* **N/a**

*Forward Plan ref:* **N/a**

*Key decision:* **No - Monitoring  
report for noting**

*Purpose:* **To report progress on matters delegated to individual  
Cabinet Members and / or to officers to make decisions on  
behalf of the Cabinet up to 27<sup>th</sup> April 2010.**

*Recommendation:* **Cabinet is asked to note the progress on delegations to  
individual Cabinet Members and / or to officers previously  
authorised by Cabinet to make decisions / take actions on  
its behalf.**

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## **DELEGATIONS TO INDIVIDUAL CABINET MEMBERS OR OFFICERS**

### **CABINET MEETING**

### **SUBJECT MATTER**

### **ACTION TO BE TAKEN BY**

**16<sup>th</sup> October  
2007**

#### **1. Minute 434 - Parking Policy Review**

The then designated Deputy Chief Executive (ECS) in consultation with the then Cabinet Member for Highways and Transport was given delegated authority to approve parking plan areas. The 29<sup>th</sup> September 2009 Cabinet meeting changed the authority to the most up to date responsible Cabinet Member who was now the Cabinet Member for Highways and Access.

**Executive  
Director:  
Environment  
Services /  
Cabinet Member  
for Highways and  
Access**

Area parking plans for Cambridge have been developed through the Cambridge Environment and Transport Area Joint Committee (AJC). Area parking plans for the Market Towns have been developed to coincide with work on a possible countywide civil parking enforcement scheme. Other Area Joint Committees have been involved in the process leading to formal adoption of the area parking plans for the Market Towns. The Cambridge AJC has set priorities for the implementation of area parking plans in Cambridge and the first area has been the subject of consultation.

Cabinet asked for a further review of parking policy in Cambridge and the further report is included on the current agenda for May.

**Action due to be discharged.**

**26<sup>th</sup> February  
2008**

#### **2. Minute 517 - Property Issues - Land at Fordham**

It was agreed to declare land at Fordham (north and south of Landwade Road) surplus to the Council's requirements and to authorise the Director of Finance, Property and Performance to agree terms for its disposal.

The land north of Landsdowne Road has been sold. Negotiations are still ongoing in respect of the land south of Landwade Road.

**Corporate  
Director: Finance,  
Property and  
Performance**

**Action ongoing with completion expected to be some months away with negotiations currently ongoing.**

10<sup>th</sup> June  
2008

### 3. Minute 578 - Northstowe Trust Update

To delegate to the Cabinet Member for Communities in consultation with the then Deputy Chief Executive: ECS, after consultation with local members, the authority to explore and implement the best possible mechanism to ensure community involvement in the establishment of the new settlement called Northstowe, including the creation of a community trust if appropriate.

**Cabinet Member  
for Communities /  
Executive  
Director:  
Environment  
Services.**

At the meeting of the Trust and Governance Group held on 23<sup>rd</sup> January 2009, reports were received on the latest position regarding the slippage in the development, the ongoing discussions between the Homes and Communities Agency (formerly English Partnerships) and Gallagher's and the work undertaken regarding the formation of the Trust. It was agreed that given the changes, further work to establish the Trust should be suspended until the situation became clearer.

It was also resolved that in place of the existing Trust Shadow Board, a Community Partnership Group should be established, representing South Cambridgeshire District Council, the County Council, Horizons, the Primary Care Trust, Cambridgeshire and Peterborough Learning Trust (CPLT) and the Promoters to oversee the development of a Community Project Plan bringing together all work on governance, public realm, community and sports facilities and community development. This Community Partnership Group will report to councillors on the existing Trust and Governance Group on a regular basis.

It was also agreed that the funding set aside to establish the Trust should be retained until its future use is clarified. (The County Council holds this budget on behalf of all of the partners, each partner contributed £50k)

In terms of the Trust the situation remains that action is still suspended / in abeyance, until Northstowe regains some critical momentum.

7<sup>th</sup> October  
2008

### 4. Minute 622 - Shared Services Programme

It was agreed to delegate responsibility to the then portfolio holder for Corporate Services in consultation

with the then Deputy Chief Executive, Corporate Services to proceed with the procurement up to the selection of a preferred bidder, at which stage a report would come back to Cabinet and full Council for final decision. A further delegation was also given to be able to admit other councils into the partnership.

Since the above, the significant updates have been:

- transfer of the Shared Services Programme Sponsor role from the Corporate Director: People, Policy and Law to the Corporate Director: Finance, Property and Performance.
- A further report being presented to the February Cabinet meeting which endorsed the principle of shared services and approved the County Council's, (CCC), participation in and the creation of a Local Government Shared Services (LGSS) partnering arrangement, (the LGSS Partnership), jointly with Northamptonshire County Council (NCC), (the Partner Authorities). It was envisaged that the LGSS Partnership would provide all front line, transactional, professional and strategic support and advice, (the LGSS Services), both to the Partner Authorities and other interested public sector bodies in the following functional areas:
  - Finance;
  - Organisational Development and Learning;
  - Human Resources;
  - Procurement;
  - Internal Audit;
  - Legal Services.

A further report with the final business case is currently scheduled to be taken to the 15<sup>th</sup> June Cabinet meeting and then if supported on for final Full Council approval on 20<sup>th</sup> July.

**Action ongoing.**

**Delegation from September 2009 to Corporate Director: Finance, Property and Performance and Cabinet Member for Resources and Performance.**

**20<sup>th</sup> October 2009**

**5. Minute 63 - Development At Cambridge North West: National Institute Of Agricultural Botany Frontage Site (NIAB1) - Section (S)106 Agreement Update**

It was agreed to delegate to the Lead Member for Growth, Infrastructure and Strategic Planning in consultation with the Executive Director: Environment Services, the authority to make any minor changes to the heads of terms prior to finalising the S106

**Lead Member for Growth, Infrastructure and Strategic Planning /**

agreement.

A report is included on the current 25<sup>th</sup> May Cabinet agenda. Determination of the NIAB planning application is now expected to go to the Joint Development Control Committee in June 2010. The Section 106 will be sealed thereafter – within 3-6 months.

**Executive  
Director:  
Environment  
Services,**

### **Action ongoing**

**15<sup>th</sup>  
December  
2009**

#### **6. Minute 94 - Accident Remedies And Traffic Management Programme – Medium Sized Schemes**

It was agreed to delegate to the Lead Member for Highways and Access in consultation with the Executive Director: Environment Services the authority to review the process for medium sized schemes and to bring a revised list to an early future meeting of the Cabinet.

**Lead Member for  
Highways and  
Access /  
Executive  
Director:  
Environment  
Services**

An update report is included on the current 25<sup>th</sup> May Cabinet meeting.

### **Action ongoing**

#### **7. Minute 98 - A14 Ellington To Fen Ditton Improvement Scheme Draft Orders**

It was agreed as part of the resolutions to the report to:

- Delegate to the Lead Member for Highways and Access in consultation with the Executive Director: for Environment Services, authority for approving the scope of the Traffic Regulation Orders (TROs),
- Delegate to the three Lead Members (for Growth, Infrastructure and Strategic Planning; Highways and Access; Economy and Environment) in consultation with the Executive Director Environment Services authority to make any detailed changes to the objections and negotiate any withdrawal of objections.

**Lead Member for  
Highways and  
Access / the now  
Acting Executive  
Director: for  
Environment  
Services,**

**Lead Members  
(for Growth,  
Infrastructure and  
Strategic  
Planning;  
Highways and  
Access;  
Economy and  
Environment) / thr  
now Acting  
Executive  
Director  
Environment  
Services**

Officers had discussed with the Highways Agency how they would work through both the identification of the draft TROs that will be needed on new and existing County Roads as a result of the scheme, as well as agreeing on how to negotiate the changes that the Agency is prepared to make to the scheme design / provision as a response to the County Council's objections.

The delegations will be required until the end of the calendar year and in terms of the draft TROs will need to be the subject of a consultation exercise and a report back to Cabinet. The objections delegation is likely to be needed up to and throughout the Inquiry.

### **Action ongoing**

**25<sup>th</sup> April  
2010**

### **8. Minute 156 Building Schools For The Future (BSF) – Contract Award**

Among the recommendations agreed were the following delegations:

a) Confirming that the BSF Contract Documents listed at Annex 2 of the report and any other related contracts, agreements and instruments required to give effect to the Project (including, but not limited to, collateral warranties and direct agreements) may be entered into once (a) final and formal confirmation of BSF funding for the project has been received from Partnerships for Schools; and (b) any final outstanding issues had been addressed to the satisfaction of the Executive Director: Children & Young People's Services and the Corporate Director: Finance, Property and Performance in consultation with the Cabinet Members for Learning and Resources;

**Executive  
Director: Children  
& Young People's  
Services and the  
Corporate  
Director: Finance,  
Property and  
Performance in /  
Cabinet Members  
for Learning and  
Resources;**

B) Confirming that : (a) that the Corporate Director: Finance, Property and Performance be authorised to give certificates of vires under the Local Government (Contracts) Act 1997 in respect of the Private Finance Initiative (PFI) Project Agreement, Funder's Direct Agreement and Strategic Partnering Agreement (and for any other of the BSF Contract Documents as may be considered necessary by the Head of Legal Services); and (b) that the Corporate Director: Finance, Property and Performance be indemnified by the Authority in accordance with the provisions of the Local Authorities (Indemnities for Members and Officers) Order 2004 in respect of any liability arising from his/her signing of such certificates and that the terms and form of such indemnity be finally settled by the Head of Legal Services;

**Corporate  
Director: Finance,  
Property and  
Performance**

**It was expected that the contract documents would be signed either in the week ending 14<sup>th</sup> May or in the following week.**

## **9. Minute 159 - Agency Agreement for the Delivery of Highways Related Functions In Cambridge**

It was agreed to delegate to the Acting Executive Director: Environment Services the powers to negotiate a new highways function agency agreement with Cambridge City Council, in consultation with the Cabinet Member for Highways and Access.

**Acting Executive Director:  
Environment Services / Cabinet Member for Highways and Access.**

**Action ongoing**

## **10. Minute 166 - Rural Strategy for Cambridgeshire: Consultation Response**

It was agreed to delegate to the Cabinet Members for Economy and Environment and Communities the authority to approve the Council's final response in order to reflect Cabinet's comments / suggested changes made at the meeting to the draft response set out in section 3 and Appendix A of the report.

**Cabinet Members for Economy and Environment and Communities / Executive Director Community and Adult Services**

**Action Ongoing**

## **11. Minute 167 - Department for Transport: Consultation on the Greater Anglia and Inter City East Coast Rail Franchises**

Delegating to the Lead Member for Growth, Infrastructure and Strategic Planning in consultation with the Acting Executive Director: Environment Services, the authority to agree any minor changes to the joint responses to the consultations. None were subsequently required to be made.

**Lead Member for Growth, Infrastructure and Strategic Planning /Acting Executive Director: Environment Services,**

**Action discharged**

<b>Source Documents</b>	<b>Location</b>
Minutes of the Cabinet meetings held on 16 <sup>th</sup> October 2007, 26 <sup>th</sup> February, 10 <sup>th</sup> June, 7 <sup>th</sup> October 2008, 20 <sup>th</sup> October 2009 15 <sup>th</sup> December 2009 and 25 <sup>th</sup> April 2010	Room 114A Shire Hall Cambridge