

COMMERCIAL & INVESTMENT COMMITTEE

Minutes-Action Log



Agenda Item no. 2
Cambridgeshire
County Council

Introduction:

This is the updated action log as at **10th October 2019** and captures the actions arising from the most recent Commercial & Investment Committee meeting and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of 19th October 2018

Item no.	Item	Action to be taken by	Action	Comments/Status	Estimated completion date/ Completed
162.	Service Committee Review of the draft 2019-20 Capital Programme	Oliver Hayward/ Will Patten	Last two meetings of the Older People's Accommodation Strategy Working Group had been cancelled (concern that these issues were not being picked up).	Report being presented to the October 2019 Committee meeting, as agreed at September 2019 Committee.	October 2019

Minutes of 14th December 2018

183.	Disposal of ransom strip at St Ives	John Macmillan	The ownership of different parts of the site to be fully detailed in the revised report, and the planning application for the residential development be included in that report.	The Education Capital team have been carrying out feasibility work to extend school capacity at St Ives and are preparing a Justification of Need with regard to acquiring additional land at the St Ivo school. This would include the Council's land. This was considered by the Capital Prog. Board in July and will be reported to C&I and GPC in due course.	Ongoing
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Minutes of 22nd March 2019

Item no.	Item	Action to be taken by	Action	Comments/Status	Estimated completion date/ Completed
211.	Milestone 3 Report for the Alconbury Weald Civic Hub: Cambs 2020 Programme	Andy Preston/ Kim Davies	Project Risk Register would be shared as part of future reports.	This will be included in future C&I Committee papers as planned. Currently these are proposed for the end of MS4 (November 2019) and the end of MS6 (January 2021)	November 2019

Minutes of 26th April 2019

225.	Estates and Building Maintenance Inspections	Alex Gee/ John Macmillan	Action Plan and related KPIs and timescales to be brought to a future meeting	This will form part of a broader Estates Strategy being worked on jointly by the Estates and Transformation teams.	November 2019
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Minutes of 21st June 2019

242.(2)	Commercial Strategy and Action Plan	Commercial Board/Dan Sage/ Amanda Askham	Commercial Board to review scaling of contracts/ engagement with smaller businesses alongside KPIs.	Completed. Commercial Board met and discussed approach to contract management on 19th September 2019	Completed.
242.(3)	Commercial Strategy and Action Plan	Dan Sage/ Amanda Askham/ Dawn Cave	Report to be produced for a future meeting on cost of the Commercial team.	On 18/10/19 agenda.	Completed

Minutes of 13th September 2019

265.	Sawtry Man Cave	Alex Gee/ John Macmillan	Information on Social Value of the project to be circulated to Committee Members.		
266.	Meads Farmhouse, Warboys	Hugo Mallaby	Plans of new dwelling to be circulated to Committee.		
267.	Finance Report	Alex Gee?	Briefing Note on reprourement of the Mechanical & Electrical and Building Fabric Maintenance contract to be circulated to Committee.		
271 (1)	Shire Hall Disposal – draft Heads of Terms	Chris Malyon	Presentation to be made to the Committee on plans for Shire Hall, with other key Members invited.	Provisionally booked for 22 November after C&I Committee. Invitations to be sent.	22/11/19
271 (2)	Shire Hall Disposal – draft Heads of Terms	Chris Malyon	Plan referenced in the Heads of Terms to be circulated.	Circulated on 24 September 2019	Completed

Minutes of 24th September 2019

274 (1)	Resolutions for This Land AGM		Biography/CV of Steve Cox to be circulated to Committee Members.		
274 (2)	Resolutions for This Land AGM	Cllr Schumann	Take legal advice on the representation on the This Land Board.		

Response from Service Director – Commissioning (Will Patten):

A key theme of the accommodation strategy is to increase capacity in residential based care.

This included the potential to develop a strategic and commercial relationship with a provider(s) and include land and capital options. This work was banded under workstream 3.

As part of this strategy, we have also been working with the market and pursuing two other options and activity. These are:

1. Extending existing block contracts (workstream 1)
2. Working with the market to develop and release further existing capacity onto block contract arrangements in specific geographical areas (workstream 2)

The outcome of workstream 1 & 2 are likely to deliver the capacity we require and as a result, held workstream 3.

Once the dust has settled from the workstream 1 & 2 work, we will have a much clearer picture of what, if anything is required under workstream 3.

I would be very happy to bring a detailed report to the C&I committee if helpful.