

Education Contracts

To: Children and Young People's Committee

Meeting Date: 8 March 2023

From: Executive Director: Children's Services

Electoral division(s): Round 2 of the Pseudo Dynamic Purchasing System (PDPS):

- Sawtry and Stilton
- Waterbeach
- Longstanton, Northstowe and Over
- Huntingdon North and Hartford
- Sutton

Education Transport Contracts:
All

Key decision: Round 2 of the Pseudo Dynamic Purchasing System (PDPS):
Yes

Education Transport Contracts:
Yes

Forward Plan ref: 2023/004

Outcome: Round 2 of the Pseudo Dynamic Purchasing System (PDPS):
Approval to initiate call offs for the coming year, and subsequently award contracts to secure new childcare providers where needed across the County.

Education Transport Contracts:
Approval to let education transport contracts for the current procurement round of special and mainstream routes to enable transport arrangements to be put in place to be implemented in September 2023

Recommendation: The Committee is recommended to:

Round 2 of the Pseudo Dynamic Purchasing System (PDPS):

a) Delegate responsibility for awarding and executing the contracts for the provision of early years and childcare starting April 2023 – April 2024 to the Director of Education. These are listed below.

- Early Years (EY) provision at the new primary school in Sawtry
- EY provision at the new primary school in Waterbeach
- EY provision at second primary school in Northstowe
- EY provision at St John's Primary School, Huntingdon

- EY provision at Growing Places Children's Centre, Sutton

Education Transport Contracts:

- b) Delegate responsibility for awarding and executing a contract for the provision of special, mainstream and child social care transport contracts for implementation in September 2023, to the Director of Education.

Voting arrangements: Co-opted members of the Committee are eligible to vote on these items.

Officer contact for PDPS Contracts:

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Officer contact for Education Transport Contracts:

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Member contacts:

Names: Councillors Bryony Goodliffe and Maria King
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1. Overview

- 1.1 To ensure that it can meet its statutory duties, the local authority (LA) must procure services from external providers. This paper therefore seeks approval from the Committee to award contracts to deliver Early Years (EY) Provision through the PDPS, and for Education Transport.
- 1.2 As these are two distinct services, the report is split into two parts: the first part relating to Round 2 of the PDPS and the second part relating to Education Transport Contracts.

Part 1: Round 2 of the Pseudo Dynamic Purchasing System (PDPS)

2. Background

- 2.1 In November 2021, a paper was presented to the Children and Young People's (CYP) Committee seeking permission to establish a framework for EY providers. The resulting PDPS allows the LA to operate a process similar to a framework, but with the additional flexibility to allow childcare providers to join annually.
- 2.2 A further report was presented to Committee in October 2022, whereby It was resolved to:
 - a) Delegate 'Authority to Award' to the Director of Education, in consultation with the Chair and Vice Chair of the CYP Committee, when deciding which providers meet the criteria to join the PDPS.
 - b) Delegate authority to the Director of Education, in consultation with the Chair and Vice Chair of the CYP Committee, to approve that call offs can be made from the PDPS when an opportunity arises at short notice, and currently including, but not limited to Arbury Pre-School, The Round House Primary Academy, The Community Centre in Kester Way, St Neots and the mobile located on Oakington Primary School site.
 - c) Delegate authority to the Director of Education, in consultation with the Chair and Vice Chair of the CYP Committee, to award contracts when a call off from the PDPS has been made and the most suitable provider has been identified.
- 2.3 An overview of the PDPS, and call off process, can be found in the October 2022 Committee report.
[Children and Young People – Early Years Pseudo Dynamic Purchasing System \(11 October 2022\)](#)
- 2.4 As agreed with Committee, this paper sets out the call offs identified for the coming financial year (April 2023 – April 2024), following the launch of Round 2 of the PDPS.

3. Priorities for 2023/24

- 3.1 In collaboration with the Strategic Assets Team, officers have reviewed the arrangements in all premises owned by Cambridgeshire County Council (CCC) where EY provision is in place and have prioritised those which are new buildings and as such, agreements are yet

to be put in place, or where there are existing arrangements which are due to be renewed. These are listed in Table 1 below.

Table 1

Location	Reason for call off
EY provision at the new primary school in Sawtry	New school – no agreement in place
EY provision at the new primary school in Waterbeach	New school – no agreement in place
EY provision at the new primary school in Northstowe	New school – no agreement in place
EY provision at St John's Primary School, Huntingdon	Waiver approved for one year only and will expire August 2023
EY provision at Growing Places Children's Centre, Sutton	Waiver approved for one year only and will expire January 2024

- 3.2 In addition to the locations listed in Table 1, officers will also carry out call offs for two settings in St Neots for which the Committee has already granted its approval (EY at The Round House Primary Academy, EY provision at The Community Centre, Loves Farm).

4. Value of PDPS call offs

- 4.1 It is anticipated that all call offs will be over the £500,000 threshold for key decisions (see Table 2). All contracts will be advertised for five years, with the opportunity to extend for five years following a review.

Table 2

Location	Potential value / 1 year	Potential value / 5 years
EY provision at the new primary school in Sawtry	£300,846	£1,504,230
EY provision at the new school in Northstowe	£451,269	£2,256,345
EY provision at the new primary school in Waterbeach	£451,269	£2,256,345
EY provision at St John's Primary School, Huntingdon	£316,680	£1,583,400
EY provision at Growing Places Children's Centre, Sutton	£156,209	£781,045

- 4.2 Funding for EY places is made by the Council as part of the EY single funding formula, from the EY block of the Dedicated Schools Grant and as such is not a cost to the Council's core budget. The funding allocation is based on the number of hours of childcare provided. Additional payment may be made by parents to cover the cost of places not funded by the government.

Part 2: Education Transport Contracts

5. Background

- 5.1 Annually the Social & Education Transport Team (SETT) undertakes a procurement round of approximately one third of all the 1200 home to school transport routes. This equates, each year, to approximately 56 mainstream and 177 contracts for pupils with special educational needs and/or disabilities (SEND). The values mentioned in the report cover 5 years only, but all contracts have an automatic potential 2-year extension. The procurement preparation process for mainstream routes mentioned in the report has started with routes for special provision due to start in the late spring.
- 5.2 At the CYP in May 2022 officers from SETT presented a paper for the approval of the transport routes for special, mainstream and child social care transport for 2022 required in order for the Council to meet its statutory duties. The committee agreed to:
- the letting of the 2022 procurement round with a requirement that SETT bring an annual key decision report to the Committee.
 - delegate authority to the Director of Education to finalise the subsequent award of those contracts in consultation with the chair and vice chair of CYP.

6. Main Issues

- 6.1 The routes to be procured for September 2023, through the Council's Dynamic Purchasing System (DPS) for social and education transport, are listed in Appendix 3. The cumulative value of those contracts will exceed £500k. The estimated annual cost of the mainstream element of the competition package is £1m (contractual cost £5.02m excluding extension opportunity). The estimated annual cost of the SEND element is £3.95m (contractual cost £19.75m). The actual individual contract costs will vary depending on whether they are tendered to last for 2,3,4 or 5 years.
- 6.2 In addition to the mainstream and special routes listed in Appendix 1, several 'ad hoc' competitions will follow in the coming months which will include social access routes, late applications and sixth form centres, resolving any issues or hand backs from operators and new in-year applications.
- 6.3 Appendix 4 lists 'ad hoc' tender figures for the period June 2022 – January 2023 by month and type. These figures are higher than would have been expected in a normal year because of fuels costs and cost of living inflation during 2022 resulting in an increase in turnover of transport routes.

7. Alignment with corporate priorities

- 7.1 Environment and Sustainability
Round 2 of the Pseudo Dynamic Purchasing System (PDPS):
Providing local EY provision may result in a reduced need to travel as parents will be able to walk to their local EY setting.

Education Transport Contracts:

Through providing the transport services, the Council is able reduce environmental impacts by shifting travel out of individual vehicles and into mass-transit options, which can improve carbon and air quality outcomes.

7.2 Health and Care

Round 2 of the Pseudo Dynamic Purchasing System (PDPS):

High quality EY provision plays a role in caring for and safeguarding all children who access it. The provision referred to within the report covers EY education for funded 2-year-olds, 3- and 4-year-olds and childcare for the children of working families.

Education Transport Contracts:

There are no significant implications within this category.

7.3 Places and Communities

Round 2 of the Pseudo Dynamic Purchasing System (PDPS):

This report relates to EY provision within the community. This supports parents to access childcare close to home and therefore reduces the need to travel and builds community cohesion.

Education Transport Contracts:

There are no significant implications for this priority.

7.4 Children and Young People

Round 2 of the Pseudo Dynamic Purchasing System (PDPS):

This corporate priority is explicit throughout the report as it relates to EY children gaining access to EY education which will support their learning and development. This is key to securing optimal outcomes for all children, as well as supporting their wellbeing and playing a key role in safeguarding them.

Education Transport Contracts:

Reliable school transport services enable children and young people to easily access their education entitlement.

7.5 Transport

Round 2 of the Pseudo Dynamic Purchasing System (PDPS):

The PDPS intends to support parents to access childcare close to home and thus reduce the need to travel.

Education Transport Contracts:

The report above sets out the implications for this priority.

8. Significant Implications

8.1 Resource Implications

Round 2 of the Pseudo Dynamic Purchasing System (PDPS):

There are no significant implications within this category.

Education Transport Contracts:

The transport sector remains in general in turmoil post pandemic and additionally due to the fuel and cost of living crisis which poses risks for the Council in fulfilling its statutory duties in relation to education transport. Challenges relate to a nationwide shortage of drivers and rising fuel and living inflationary costs which have resulted in operators handing back contracts to the Council which they are no longer able to fulfil. When these have been re-tendered, they have resulted in increased prices.

8.2 Procurement/Contractual/Council Contract Procedure Rules Implications

Round 2 of the Pseudo Dynamic Purchasing System (PDPS):

The Council's Procurement Team has advised at every stage in the development of the PDPS. The process to seek a new provider would be undertaken in line with the Council's Contract Procedure Rules.

Education Transport Contracts:

The following bullet points set out details of significant implications identified by officers:

- Those routes listed and all other call off's will be procured via mini-Competitions using the social and education transport services dynamic purchasing system during 2023-2024
- Procurement Team provide regular support and assistance in all transport procurement
- All bids are evaluated in accordance with the ITP annex 2 "Evaluation of mini competitions"
- Social Value is included with in the ITP Section 3.7 – As many awards are single routes and with the instability of the market the transport team is focused to ensure that transport is provided to meet the statutory requirements which provides best value.

8.3 Statutory, Legal and Risk Implications

Round 2 of the Pseudo Dynamic Purchasing System (PDPS):

The Council has a statutory duty to:

- Ensure sufficient EY and childcare for children aged 3 and 4 to enable them to access 570 hours of funded childcare (the universal entitlement).
- Ensure sufficient EY and childcare for children aged 3 and 4 are eligible for an additional 570 hours, (Extended entitlement).
- Ensure sufficient EY and childcare for children aged 2 who qualify for 570 hours of free early education.
- Ensure sufficient EY and childcare to enable parents to work and train which could lead to employment. This includes both EY provision and wraparound care.

Education Transport Contracts:

The legal parameters relating to home to school/college transport for children and young people of statutory school age are set out in:

- Sections 508, 509 and schedule 35B of the 1996 Education Act as amended by the Education and Inspections Act 2006.

In addition, Sections 509(1) and (2) place a duty upon local authorities to provide free transport where necessary to facilitate the attendance of children and students at schools and institutions both within and outside of the further and higher education sectors.

8.4 Equality and Diversity Implications

Round 2 of the Pseudo Dynamic Purchasing System (PDPS):

An equality impact assessment (EqIA) has been completed and shared with an EDI Super User (CCC480054663). A copy of this can be found in Appendix 1. Mitigations have been identified to address any concerns and overall, the process is expected to have a positive impact ensuring fairness and consistency.

Education Transport Contracts

An EqIA has been completed and shared with an EDI Super User (CCC483278764). A copy of this can be found in Appendix 2. The following bullet points set out details of significant implications identified by officers:

- Prevention of rural isolation from education provision.
- Education transport is provided to all who are entitled under the Education Act 1996 as amended by the Education and Inspections Act 2006

8.5 Engagement and Communications Implications

Round 2 of the Pseudo Dynamic Purchasing System (PDPS):

Where possible, EY providers who currently operate in the premises will be informed by letter of the process, with six months' notice. Support will be provided to both the existing and new providers to ensure that parents remain fully informed throughout the process and can apply for opportunities they are interested in.

Education Transport Contracts

There are no significant implications within this category.

8.6 Localism and Local Member Involvement

Round 2 of the Pseudo Dynamic Purchasing System (PDPS):

The Local Members for the settings identified in the body of this report have been briefed on this matter and will be kept informed by officers throughout the call off process.

Education Transport Contracts

There are no significant implications within this category.

8.7 Public Health Implications

Round 2 of the Pseudo Dynamic Purchasing System (PDPS):

The following bullet points set out details of significant implications identified by officers:

- There is good evidence that Early Years settings can do much to promote good nutrition and physical activity especially when habits are being formed.
- There are strong links between education and health.
- Improving school readiness is part of the Public Health Outcomes Framework
- EY settings contribute to one of the 4 priorities of the Integrated Health & Wellbeing strategy 'Ensure our children are ready to enter education and exit, prepared for the next phase of their lives'.

Education Transport Contracts:

There are no significant implications within this category.

8.8 Environment and Climate Change Implications on Priority Areas

8.8.1 Implication 1: Energy efficient, low carbon buildings

Round 2 of the Pseudo Dynamic Purchasing System (PDPS):

Status: Neutral

Explanation: These services will operate from Cambridgeshire County Council premises and the successful provider will not have the ability to influence this.

Education Transport Contracts

Status: Neutral

Explanation: There are no significant implications within this category.

8.8.2 Implication 2: Low carbon transport

Round 2 of the Pseudo Dynamic Purchasing System (PDPS):

Status: Neutral

Explanation: There is no transport as part of the second round of the PDPS, or subsequent call offs.

Education Transport Contracts

Status: Positive

Explanation: The following bullet points set out details of significant implications identified by officers:

- Home to school transport reduces the use of private vehicles in delivery of transport to large numbers of students on single transport provisions
- Where school transport is in place there is the opportunity for Post 16 students to purchase spare seats.
- Where there is public transport provision in place students who meet the eligibility criteria can receive transport assistance in the form of a pass to use on a commercial route
- Provision within the DPS contracts allows for vehicle type and trajectories for environmental improvements and operators under this call off are required to meet these standards.

8.8.3 Implication 3: Green spaces, peatland, afforestation, habitats, and land management

Round 2 of the Pseudo Dynamic Purchasing System (PDPS):

Status: Neutral

Explanation: There are limited outdoor spaces attached to these properties. However, assurance will be sought that it will be maintained in an appropriate manner.

Education Transport Contracts:

Status: Neutral

Explanation: There are no significant implications within this category

8.8.4 Implication 4: Waste Management and Tackling Plastic Pollution

Round 2 of the Pseudo Dynamic Purchasing System (PDPS):

Status: Neutral

Explanation: There is limited opportunity to make a significant difference, however, applicants will be asked about their commitment to recycling through the social value question within the application.

Education Transport Contracts:

Status: Neutral

Explanation: There are no significant implications within this category

8.8.5 Implication 5: Water use, availability, and management

Round 2 of the Pseudo Dynamic Purchasing System (PDPS):

Status: Neutral

Explanation: There are no significant implications within this category

Education Transport Contracts:

Status: Neutral

Explanation: There are no significant implications within this category

8.8.6 Implication 6: Air Pollution

Round 2 of the Pseudo Dynamic Purchasing System (PDPS):

Status: Neutral

Explanation: There are no significant implications within this category

Education Transport Contracts:

Status: Neutral

Explanation: Reduced use of private vehicles through provision of alternatives, particularly mass transit options

8.8.7 Implication 7: Resilience of our services and infrastructure and supporting vulnerable people to cope with climate change

Round 2 of the Pseudo Dynamic Purchasing System (PDPS):

Status: Positive

Explanation: Providers will be encouraged to influence those in their care about climate change and positive behaviour relating to this. This will help build resilience in our communities.

Education Transport Contracts:

Status: Neutral

Explanation: There are no significant implications within this category

Have the resource implications been cleared by Finance?

Yes

Name of Financial Officer: Martin Wade

Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by the Head of Procurement and Commercial?

Yes

Name of Officer: Clare Ellis

Has the impact on statutory, legal and risk implications been cleared by the Council's Monitoring Officer or Pathfinder Legal?

Yes

Name of Legal Officer: Linda Walker

Have the equality and diversity implications been cleared by your EqIA Super User?

Yes

Name of Officer: Faye McCarthy

Have any engagement and communication implications been cleared by Communications?

Yes

Name of Officer: Simon Cobby

Have any localism and Local Member involvement issues been cleared by your Service Contact?

Yes

Name of Officer: Jonathan Lewis

Have any Public Health implications been cleared by Public Health?

Yes

Name of Officer: Raj Lakshman

If a Key decision, have any Environment and Climate Change implications been cleared by the Climate Change Officer? Emily Bolton

Yes

Name of Officer: Emily Bolton

9. Source documents guidance

9.1 Source documents

None

Appendix 1: PDPS - Equality Impact Assessment

EQUALITY IMPACT ASSESSMENT - CCC480054663

Which service and directorate are you submitting this for (this may not be your service and directorate):

Directorate	Service	Team
Education	0-19 Organisation & Planning	School Organisation and Planning

Your name: Helen Woolner

Your job title: Place Planning & Sufficiency Officer

Your directorate, service and team:

Directorate	Service	Team
Education	0-19 Organisation & Planning	School Organisation and Planning

Your phone: 01223 715929

Your email: Helen.Woolner@cambridgeshire.gov.uk

Proposal being assessed: To launch the second round of the pseudo dynamic purchasing system (PDPS) for early years (EY) and childcare, which can be called upon when there is an identified need for provision which will operate in Council-owned premises.

Business plan proposal number:

Key service delivery objectives and outcomes:

- To launch the second round of the PDPS for providers of EY and childcare to join, who wish to run provision in Council-owned premises.
- To create a fair and consistent process for selecting the most suitable provider whilst minimising gaps in provision for Cambridgeshire's families.
- To ensure that the Council meets its statutory duty to provide sufficient EY and childcare place.

What is the proposal: The Pseudo Dynamic Purchasing System (PDPS) is a method for Council officers to identify providers of Early Years (EY) education and childcare to operate in Council-owned premises as and when those premises become vacant or the existing provider's contract expires. It replaces the tender process that was previously in place, providing a quicker and more streamlined response. This supports the Council to meet its statutory duties to secure sufficient and suitable childcare to enable parents to work or to undertake education or training which could lead to employment. Membership of the PDPS consists of two stages. The first, an application to join, has already concluded for 2022, with 11 providers being accepted after their submissions met the Council's scoring threshold of 40% overall, and achieving a mark of at least "satisfactory" in four key areas - outcomes, vulnerable children, children with special educational needs and/or disabilities (SEND) and safeguarding. However, it will open again for new providers

to join on 1st March 2023. Once providers have successfully joined the PDPS, they will be notified of opportunities as and when they arise. The second is the call off stage, where approved providers are notified of an Early Years and childcare opportunity and asked to apply if they are interested. The Council is keen to encourage more providers to apply to join the PDPS to ensure a breadth of expertise which will enable us to select the most suitable provider whilst minimising gaps in provision for Cambridgeshire's families.

What information did you use to assess who would be affected by this proposal?: The following documents were used:

- The Council's Education Organisation Plan
- The Council's Childcare Sufficiency Assessment
- The Council's Market Position Statement.

In addition, demographic data provided by sources including the Council's Business Intelligence team, and NHS Provide, and historical knowledge possessed by team members.

Are there any gaps in the information you used to assess who would be affected by this proposal?: No

Does the proposal cover: All service users/customers/service provision in specific areas/for specific categories of user.

Which particular employee groups/service user groups will be affected by this proposal?:

The proposal covers all EY and childcare providers countywide, in addition to those who don't currently operate in Cambridgeshire but hope to at some point in the future. It will also impact the Strategy and Estates Team who are responsible for writing leases / licences, the Procurement Team who support with the process and the EY team who will be required to have an ongoing commitment to supporting the moderation process when call offs are made. It will also affect parents, carers and children who use childcare settings and who, as a result of this process, may find that their local setting changes provider.

Does the proposal relate to the equality objectives set by the Council's Single Equality Strategy?: Yes

Will people with particular protected characteristics or people experiencing socio-economic inequalities be over/under represented in affected groups: About in line with the population

Does the proposal relate to services that have been identified as being important to people with particular protected characteristics/who are experiencing socio-economic inequalities?: Yes

Does the proposal relate to an area with known inequalities?: No

What is the significance of the impact on affected persons?: Anyone who does not have access to technology, or who is less confident with its use, may be reluctant or unable to apply to join the EY and childcare PDPS, without support. To overcome this, we will hold several virtual events for potential applicants to support them through the application process and using the website, and to encourage them to ask questions regarding the process. Sufficient guidance will be provided to ensure that all providers are aware of the process and understand how to submit

an application. The 0-19 Place Planning Team have published information in the EY and School's newsletters, as well as a dedicated page on the Council website. Similar to Round 1, information sessions will be held with interested providers to discuss the process in more detail and to provide the opportunity to ask further questions. This will therefore minimise the impact on affected persons. It is recognised that this is a new process for most providers. Applicants can therefore submit questions and points for clarification before submission of their applications. If a provider has not been successful in their application, detailed feedback will be provided, and they are able to re-apply in subsequent rounds.

Category of the work being planned: Procurement

Is it foreseeable that people from any protected characteristic group(s) or people experiencing socio-economic inequalities will be impacted by the implementation of this proposal (including during the change management process)?: No

Age: Age – No concerns identified as the impact is expected to be positive in providing fair and consistent process for all applicants.

Disability: No concerns identified as the impact is expected to be positive in providing fair and consistent process for all applicants. Access to alternative formats if required.

Gender reassignment: No concerns identified as the impact is expected to be positive in providing fair and consistent process for all applicants.

Marriage and civil partnership: The proposal will not have a foreseeable negative impact on this group.

Pregnancy and maternity: The proposal will not have a foreseeable negative impact on this group.

Race: The proposal will not have a foreseeable negative impact on this group.

Religion or belief (including no belief): The proposal will not have a foreseeable negative impact on this group. **Sex:** The proposal will not have a foreseeable negative impact on this group. **Sexual orientation:** The proposal will not have a foreseeable negative impact on this group. **Socio-economic inequalities:** The EY and childcare PDPS will be a service whereby all applications are made online. There is a reasonable assumption that individuals in financial difficulty may not have access to, or limited access to, technology used to make an application. However, it is expected that most EY providers/organisations applying will have access to the internet and it is expected that the majority of applications will be received from EY providers. Where individuals wish to apply, applications can be made online at a library. Therefore, it is believed that there is no disadvantage. There are no concerns identified in relation to rural isolation, the impact is expected to be positive in providing a fair and consistent process for all.

Head of service: Fran Cox

Head of service email: fran.cox@cambridgeshire.gov.uk

Confirmation: I confirm that this HoS is correct

Status: Approved

Appendix 2: Education Transport - Equality Impact Assessment

EQUALITY IMPACT ASSESSMENT - CCC483278764

Which service and directorate are you submitting this for (this may not be your service and directorate):

Directorate	Service	Team
Education	Home to School Transport - Special	Home to School Transport - Special

Your name: Martin Robert Kemp

Your job title: Quality Manager

Your directorate, service and team:

Directorate	Service	Team
Education	Home to School Transport - Special	Home to School Transport - Special

Your phone: 07979703869

Your email: martin.kemp@cambridgeshire.gov.uk

Proposal being assessed: Education Transport contracts

Business plan proposal number:

Key service delivery objectives and outcomes: Education transport is provided for all entitled students in accordance with the Education Act 1996 and as amended by the Education and Inspections Act 2006. Transport is provided irrespective of disability to facilitate children and young people's attendance at an appropriate education facility or placement which meets their individual needs. This is achieved via a mixed provision approach using external providers, which offer large bus and smaller vehicles, with accessible vehicles available. This approach is to ensure continuity of service provision, whilst ensuring and maintaining or enhancing the transport provision as appropriate to meet the Council's statutory duties.

What is the proposal: Annually the Social & Education Transport Team (SETT) undertakes a procurement round of approximately one third of all the 1,200 home to school transport routes. This equates, this year, to approximately 56 mainstream and 177 contracts for pupils with special educational needs and/or disabilities (SEND). The cumulative value of those contracts will exceed £500k. The estimated annual cost of the mainstream element of the competition package is £1m (contractual cost £5.02m excluding extension opportunity). The estimated annual cost of the SEND element is £3.95m (contractual cost £19.75m). The actual individual contract costs will vary depending on whether they are tendered to last for 2,3,4 or 5 years.

What information did you use to assess who would be affected by this proposal?:-

- Corporate Policy
- Regular service reviews
- Capita One Student data
- Route analysis work undertaken by Education Transport Officers

- Feedback from commissioners
- Feedback from transport providers

Are there any gaps in the information you used to assess who would be affected by this proposal?: No

Does the proposal cover: All staff countywide, Specific teams, All service users/customers/service provision countywide, All service users/customers/service provision in specific areas/for specific categories of user

Which particular employee groups/service user groups will be affected by this proposal?: Staff countywide, in particular those who are involved in education and social care. They are likely to interact with parents/ guardians, carers, and transport staff, around transport provisions for children and young people, including those with Special Educational Needs and/or Disabilities or those in care.

It will also have an impact on Cambridgeshire families whose children who are in Education and access Transport, including looked after children who are fostered within Cambridgeshire.

Does the proposal relate to the equality objectives set by the Council's Single Equality Strategy?: Yes

Will people with particular protected characteristics or people experiencing socio-economic inequalities be over/under-represented in affected groups: About in line with the population.

Does the proposal relate to services that have been identified as being important to people with particular protected characteristics/who are experiencing socio-economic inequalities?: Yes

Does the proposal relate to an area with known inequalities?: No

What is the significance of the impact on affected persons?: There is no significant impact as the service is in line with the requirements of the authorities policies and the Education Act.

Category of the work being planned: Procurement

Is it foreseeable that people from any protected characteristic group(s) or people experiencing socio-economic inequalities will be impacted by the implementation of this proposal (including during the change management process)?: No

Age: The proposal caters for the transport provision for all the following Transport is for all entitled school age children aged 5 - 16 Transport for eligible students for Further Education (Post 16) 16- 18 Transport for eligible students in Further education (with a Educational Health Care Plan EHCP) 18-25 Transport provisions for all Looked after Children 0-18 for education, contact. Transport provision for Children entitled where a EHCP respite care is included. Disability: All children who have a EHCP irrespective of their disability are included in the transport Gender reassignment: Education transport doesn't differentiate between genders, and would assign any ticketing as per any requested gender.

Marriage and civil partnership: The proposal will not have a foreseeable negative impact on this group.

Pregnancy and maternity: No concerns identified. The proposal will not have a foreseeable negative impact on this group.

Race: No concerns identified. Transport is provided for all, irrespective of race.

Religion or belief (including no belief): No concerns identified. Transport is provided for all, irrespective of religion or belief.

Sex: No concerns identified. Transport is provided for all, irrespective of sex.

Sexual orientation: Transport is provided for all, irrespective of sexual orientation.

Socio-economic inequalities: No concerns identified. Transport is provided for all, irrespective of socio-economic inequalities

Head of service: Fran Cox

Head of service email: fran.cox@cambridgeshire.gov.uk

Confirmation: I confirm that this HoS is correct

Status: Approved

Appendix 3: Transport – Mainstream Home to School Transport Provisional Tendering 2023

School	Number of Routes	Average Daily Price	Contract Annual Cost (190 days)	Contract Cost (5 Years)
Abbey College	1	£80.00	£15,200.00	£76,000.00
Alconbury Primary	1	£90.74	£17,240.60	£86,203.00
Ashbeach P	1	£116.00	£22,040.00	£110,200.00
Babraham Primary	1	£98.00	£18,620.00	£93,100.00
Barnabas Oley Primary	1	£62.35	£11,846.50	£59,232.50
Bassingbourn Primary	1	£88.00	£16,720.00	£83,600.00
Bottisham Village College	1	£112.80	£21,432.00	£107,160.00
Bourne Primary	1	£97.00	£18,430.00	£92,150.00
Cambourne and Hardwick Primary	1	£103.00	£19,570.00	£97,850.00
Cheveley Primary	1	£130.00	£24,700.00	£123,500.00
Cottenham Village College	1	£93.00	£17,670.00	£88,350.00
Cromwell Community College	3	£296.20	£56,278.00	£281,390.00
Duxford Primary	1	£112.00	£21,280.00	£106,400.00
Elsworth Primary	1	£97.90	£18,601.00	£93,005.00
Ermine Street Church Academy	1	£49.00	£9,310.00	£46,550.00
Fawcett Primary	1	£98.00	£18,620.00	£93,100.00
Guilden Morden Primary	1	£84.53	£16,060.70	£80,303.50
Hampton Gardens	1	£60.00	£11,400.00	£57,000.00
Hatton Park Primary	1	£86.52	£16,438.80	£82,194.00
Hinchingbrooke School	2	£179.60	£34,124.00	£170,620.00
Holme Primary	1	£109.00	£20,710.00	£103,550.00
Kimbolton Primary	1	£94.00	£17,860.00	£89,300.00
Kinderley Primary	1	£120.00	£22,800.00	£114,000.00
Linton Village College	2	£253.40	£48,146.00	£240,730.00
Longsands College	4	£343.49	£65,263.10	£326,315.50
Mayfield Primary	1	£94.95	£18,040.50	£90,202.50
Milton Primary	1	£78.90	£14,991.00	£74,955.00
Morley Memorial Primary	1	£96.95	£18,420.50	£92,102.50
Neale Wade Community College	4	£651.91	£123,862.90	£619,314.50
Newmarket Academy	1	£120.00	£22,800.00	£114,000.00
Newton Primary	1	£68.00	£12,920.00	£64,600.00
Northstowe Secondary School	1	£100.00	£19,000.00	£95,000.00
Over Primary	1	£98.07	£18,633.30	£93,166.50
Park Lane Primary	1	£72.00	£13,680.00	£68,400.00
Somersham Primary	1	£83.00	£15,770.00	£78,850.00
St Peters School	3	£252.00	£47,880.00	£239,400.00
Stanground Academy	2	£97.00	£18,430.00	£92,150.00
Swavesey Village College	1	£157.07	£29,843.30	£149,216.50

Teversham Primary	1	£50.00	£9,500.00	£47,500.00
Thomas Clarkson Academy	3	£148.70	£28,253.00	£141,265.00
Trumpington Community College	1	£70.00	£13,300.00	£66,500.00
TOTALS	56	£5,293.08	£1,005,685.20	£5,028,426.00

Special Education Home to School Transport provisional tendering 2023

School	Number of Routes	Average Daily Price	Contract Annual Cost (190 days)	Contract Cost (5 Years)
Aurora Fairways School	5	£825.04	£156,757.60	£783,788.00
Bain and Dahl	2	£196.80	£37,392.00	£186,960.00
Berry Fields	1	£55.20	£10,488.00	£52,440.00
Brownfield Community Centre	1	£149.95	£28,490.50	£142,452.50
Castle Manor Academy	1	£158.90	£30,191.00	£150,955.00
Castle School	6	£472.59	£89,792.10	£448,960.50
Cavendish School	19	£3,719.10	£706,629.00	£3,533,145.00
Centre School	16	£1,679.15	£319,038.50	£1,595,192.50
Cherry Hinton Primary	1	£126.95	£24,120.50	£120,602.50
Colville Speech and Language	2	£160.00	£30,400.00	£152,000.00
Comberton Village College	4	£405.60	£77,064.00	£385,320.00
Duke of Bedford Primary	1	£67.00	£12,730.00	£63,650.00
East Barnwell Community Centre	3	£234.96	£44,642.40	£223,212.00
Emneth Nursery	4	£108.70	£20,653.00	£103,265.00
Equine Learning	5	£458.80	£87,172.00	£435,860.00
Esland Isaac Newton School	1	£199.00	£37,810.00	£189,050.00
Gamlingay Village College	1	£195.00	£37,050.00	£185,250.00
Gamlingay Village College - Cabin	2	£286.48	£54,431.20	£272,156.00
GT34	2	£150.00	£28,500.00	£142,500.00
Gretton School	6	£702.95	£133,560.50	£667,802.50
Hamilton Lodge	1	£137.12	£26,052.80	£130,264.00
Harbour School	2	£113.40	£21,546.00	£107,730.00
Heathlands School and Knightsfield School	1	£160.00	£30,400.00	£152,000.00
Helping Hands	2	£290.67	£55,227.30	£276,136.50
Highfield School Ely	2	£175.66	£33,375.40	£166,877.00
Highfield School Littleport	1	£167.07	£31,743.30	£158,716.50
Holme Court School	1	£99.00	£18,810.00	£94,050.00
Impington Village College	5	£843.67	£160,297.30	£801,486.50
Kip McGrath	2	£235.00	£44,650.00	£223,250.00

KWS Bedford	1	£97.00	£18,430.00	£92,150.00
Lime Academy, Orton	1	£180.00	£34,200.00	£171,000.00
Linton Village College	1	£139.00	£26,410.00	£132,050.00
Long Sutton Primary and University Academy	1	£82.40	£15,656.00	£78,280.00
Marshfield School	1	£88.80	£16,872.00	£84,360.00
Martin Bacon Academy	7	£1,099.83	£208,967.70	£1,044,838.50
Mayfield Hearing Unit	1	£104.00	£19,760.00	£98,800.00
Meadowgate Academy	1	£156.00	£29,640.00	£148,200.00
Medeshamstede School	1	£94.00	£17,860.00	£89,300.00
NARCO	1	£51.72	£9,826.80	£49,134.00
Neale Wade Community College	1	£98.00	£18,620.00	£93,100.00
Nene Valley Peterborough	1	£44.90	£8,531.00	£42,655.00
Netherhall School	2	£289.40	£54,986.00	£274,930.00
Old School House	1	£123.00	£23,370.00	£116,850.00
Olympic College	1	£74.50	£14,155.00	£70,775.00
Owl Bikes	1	£72.00	£13,680.00	£68,400.00
Phoenix Trust	2	£148.20	£28,158.00	£140,790.00
Red Balloon	13	£838.00	£159,220.00	£796,100.00
Riverside Meadow, St Neots	3	£377.00	£71,630.00	£358,150.00
Riverside Meadow, Wisbech	8	£904.80	£171,912.00	£859,560.00
Royal College for the Deaf	1	£94.00	£17,860.00	£89,300.00
Royal National College for the Blind	1	£143.04	£27,177.60	£135,888.00
Samuel Pepys School	2	£198.00	£37,620.00	£188,100.00
Sir Harry Smith and Park House School	1	£160.00	£30,400.00	£152,000.00
Spring Common Academy	2	£247.80	£47,082.00	£235,410.00
Spring Meadow Infants	1	£117.80	£22,382.00	£111,910.00
St Ives Corn Exchange	1	£38.00	£7,220.00	£36,100.00
The Fields Nursery	1	£190.00	£36,100.00	£180,500.00
The Grange School	1	£49.60	£9,424.00	£47,120.00
The Place Independent School	1	£170.00	£32,300.00	£161,500.00
The Shires	1	£232.50	£44,175.00	£220,875.00
Thomas Clarkson Academy	1	£116.00	£22,040.00	£110,200.00
University College, Holbeach	1	£66.00	£12,540.00	£62,700.00
White Trees Independent School	3	£351.00	£66,690.00	£333,450.00
Wilds Lodge School	3	£242.00	£45,980.00	£229,900.00
Wood Ventures	3	£302.21	£57,419.90	£287,099.50
YPM March	4	£453.78	£86,218.20	£431,091.00
TOTAL	177	£20,808.04	£3,953,527.60	£19,767,638.00

Appendix 4: Transport – Ad Hoc Journeys (June 2022-January 2023)

	No. of Tranches	Mainstream - Education	SEN - Education	Mainstream - Social	SEN - Social	Total route procured per month
Jun-22	8	16	11	22	5	54
Jul-22	14	42	42	18	11	113
Aug-22	15	35	274	23	20	352
Sep-22	28	46	129	23	8	206
Oct-22	13	41	53	21	8	123
Nov-22	19	30	59	13	11	113
Dec-22	6	20	32	6	0	58
Jan-23	10	6	40	10	1	57
	113	236	640	136	64	1076