

APPENDIX 1

Housing Related Support Service Redesign – Member Reference Group

Role of the Member Reference Group (MRG):

This will be a time limited reference group who's input will help determine the models we are seeking to commission through a competitive tender process which is currently due to commence in April 2020.

The role of the MRG is to ensure that nominated Members from the Adults and Children's and Young People's Committees have an opportunity to be involved in the redesign of HRS homelessness services for rough sleepers, vulnerable adults and young people.

The MRG will provide an opportunity for members to be presented with potential models, explore options, challenge what is presented and give their views on proposals.

Members will also act as a conduit for feedback to the appropriate Committees and to highlight the work taking place.

Membership:

The group will comprise of between 10 and 12 members.

To ensure a wide range of views are represented the group should include members from both Adults and CYP Committees, who represent a variety of geographical areas across Cambridgeshire, and are members of different parties. Where possible, representative from each committee, will include individuals from each of the different parties.

The lead officer for the group will be the Housing Related Support Commissioner for Cambridgeshire County Council. Other officers will also attend to support work as required.

Frequency of meetings:

As the intention is to have the new models agreed by early April to support the current procurement timetable, two meeting meetings will be held – one in February and one in March.

Additional information will be shared electronically between meetings, where appropriate.

Meetings will be scheduled to take account of key decisions being made at Committees.

Governance Arrangements:

The work of this group will be regularly fed back to the HRS Governance Board overseeing the HRS Review work. This is an internal officer group currently chaired by Adrian Chapman, who is the lead for this work stream.