

# HIGHWAYS & COMMUNITY INFRASTRUCTURE COMMITTEE TRAINING PLAN

Ref	Subject	Desired Learning Outcome/Success Measures	Priority	Date	Responsibility	Nature of training	Cllrs Attending	Percentage of total
1.	Waste – visit to treatment plant at Waterbeach			12/02/18 (11am-2pm)		Visit	Batchelor Bates Kindersley Connor	
2.	Pot-hole/Highway Maintenance session			11/05/18 10am	Richard Lumley	Seminar		
3.	The budget and ETE business planning process (H&CI and E&E Committees)	<ul style="list-style-type: none"> <li>An overview of the Council's budget and how it works in ETE</li> <li>A understanding of the business planning process and cycle</li> <li>The committee process for approving, delivering and monitoring business cases and transformation ideas</li> </ul>		09/08/17 (10am-12) KV Room  <b>12/09/17 (11.30-1pm) KV Room</b>	Amanda Askham			
4.	Highways - minibus tour to see work out on the network including dragon patcher					Tour/ visits		
5.	Highways – depot open days			03/10/17 Huntingdon 09/10/17		Visit		

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				Witchford 11/10/17 March 16/10/17 Whittlesford (10am to 4pm)				
6.	Community and Cultural Services – ‘package tour’ to see libraries, archives, registration and coroner services working closely together in Huntingdon	Tour and introduction to Coroners, Registration, Libraries and Archives.		Arranged for 10/04/18 in Huntingdon starting at 9.30am		Tour/visit		
7.	follow up visits to (4) e.g. coroner inquest, citizenship ceremony, local libraries/LAPs					Visits		
8.	Trading Standards – diary dates to accompany various campaigns					Visits		

- Members can ask officers for one-to-one meetings if they would like to discuss topics further.
- In addition to the training plan, Member Seminars often include relevant items e.g. 13/04/18: Road adoption.

*Updated 05/03/18*