

ASSETS & INVESTMENT COMMITTEE

Minutes-Action Log



Introduction:

This is the updated action log as at **3rd November 2016** and captures the actions arising from the most recent Assets & Investment Committee meeting and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of 16 th September 2016					
Item No.	Item	Action to be taken by	Action	Comments	Completed
35.	Finance & Performance Report	R Moore/ J Macmillan	KPIs for November meeting to include a detailed report on Farm Income.	Will be included in November F&P report	
Minutes of 21 st October 2016					
41	Minutes	Cllr Hickford	Contact Cllr Jenkins about subsequent meetings on the Cottenham development.	Dawn Cave emailed Committee and Local Member on 26/10/16.	Yes
43.	Ely Archives Centre	Cllr Hickford/ Cllr Shellens	Refer issue of officer process (costing, design, etc) to Audit & Account Committee (A&AC), and receive a report back.	Date item is being considered at A&AC tbc.	
46.	Finance & Performance Report	John Macmillan	Queried the rental income from Bellerbys buildings on the Manor School site, which was being held to offset demolition costs when the lease expired in 2021. Officers to email the Committee clarification of this issue.	John Macmillan emailed Committee on 26/10/16	Yes

49.	Programme Highlight Report	Roger Moore?	Update Cllr Hickford on the Linton LAC property.	John Macmillan emailed Chairman on 21/10/16	Yes
49.	Programme Highlight Report	John Macmillan	Email original IRG paper on County Farms Estate Strategy to Committee	John Macmillan emailed Committee on 26/10/16	Yes

In addition, the following actions were identified in informal meetings between some Committee Members and officers, relating to actions and decisions made at Committee meetings:

Date of mtg	Action to be taken by	Action	Comments	Completed
09/06/16	C Malyon	CFO to make inquiries on the CHIC staffing.	Recruitment Consultants selected and work underway	Ongoing