

Appendix A



Cambridgeshire
County Council

Adults Committee

Minutes - Action Log

Introduction:

This log captures the actions arising from the Adults Committee and will form an outstanding action update from meetings of the Committee to update Members on the progress on compliance in delivering the necessary actions.

This is the updated action log as at 27 January 2017

Minute No.	Report Title	Action to be taken by	Action	Comments	Completed
6.	Finance & Performance Outturn 2016/17 Report	MW/DR/DS	Training Seminar to be scheduled for Adults Committee Members regarding financial reporting.	Provisionally added to Adults Committee training plan for 12 October. To take place on the morning of the Committee. Invite to be circulated.	Complete

6.	Finance & Performance Outturn 2016/17 Report	MW	Members requested that a summary table that showed the total contribution of the responsibilities of the Adults Committee to the overall Childrens, Families and Adults (CFA) Directorate budget be compiled within the report.	Summary table included in report	Complete
8.	Adult Social Care Customer Care Annual Report 2016/17	CB/JC/LC	Members requested that Councillor enquiries be captured within the report	Will be captured in the next iteration of the annual report.	Complete
8.	Adult Social Care Customer Care Annual Report 2016/17	CB/JC/LC	Requested that previous data of complaints upheld be included in the report so that trends could be spotted.	Will be included in the next annual report.	Complete

8.	Adult Social Care Customer Care Annual Report 2016/17	CB/JC/LC	Officers to ensure that complaints referred to the Safeguarding Team were recorded accurately and not lost.	A meeting between the Complaints Team and the Multi Agency Safeguarding Hub (MASH) is scheduled at which a process will be agreed.	Complete
9.	Employment Strategy for People with Learning Disabilities or Autism	LM	Members requested that the transformation fund bid be presented to the Committee prior to its submission and that an update on the strategy be presented once it had been established.	A bid will now not be made to the Transformation Fund as additional resource within existing staffing has been identified	Complete
11.	Transformation Programme – Increasing Independence and Resilience when Meeting the Needs of People with Learning Disabilities	CB	Members requested that future reports included case studies with them.	Future iterations will include case studies where appropriate	Complete

11.	Transformation Programme – Increasing Independence and Resilience when Meeting the Needs of People with Learning Disabilities	CB	Members requested a future “deep dive” regarding assistive technology.	Scheduled to be presented to Committee in October	Complete
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