

## **Business Development Programme Board – Status Report – September 2023**

### **Type 3 Projects – high risk, high value projects**

Project	Issues	Successes	Project Performance
<b>P108 Replacement ICCS &amp; Mobilising Solution</b> <b>Project Sponsor: Matthew Warren</b> <b>Project Manager: Nicky Hoad</b> <b>Go Live: February 2024</b> <b>Overall status: Green</b>	<p>Remaining issues for Suffolk Fire and Rescue Service to resolve with the connection of their Mobile Data Terminals.</p> <p>Delays with resource availability integration with both Cambridgeshire and Suffolk Fire and Rescue Services.</p> <p>Risk information review has determined we will purge all risk data and reload. This is a significant task which pulls on project resources with a tight timescale</p> <p>Working with Systel to finalise how we will operate parts of the system.</p>	<p>Dispatch Communication Server (DCS) now live and in operational service in Combined Fire Control. Cambridgeshire is the first fire and rescue service in the UK to be 'live' with this.</p> <p>Successful visit to Systel week commencing 4 September 2023 and with Systel on site week commencing 11 September 2023 to progress preparation for training.</p> <p>Updated releases with fixes have been uploaded on the platform.</p> <p>Majority of issues now resolved for Cambridgeshire Mobile Data Terminals. Progress made on resolution of Suffolk issues.</p> <p>Train the Trainer 2 booked in for 26 - 28 September 2023 and Train the Trainer 3 booked for 17 - 20 October 2023 with the Systel trainer for in person training.</p>	<b>Board:</b> <b>Team:</b> <b>Budget:</b> <b>Risk:</b> <b>Control:</b> <b>Timescales:</b>

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		<p>IP crossover issue now resolved.</p> <p>Site acceptance testing completed and signed off.</p> <p>Training rollout plan for Control completed and due to commence November 2023.</p>	
<p><b>P137 Review of Operations</b></p> <p><b>Project Sponsor: Chris Strickland</b></p> <p><b>Project Manager: Stuart Smith</b></p> <p><b>Project Manager/Lead Simon Thompson</b></p> <p><b>Completion Date: Phase 1, High Level Business Cases, May 2022</b></p> <p><b>Phase 2, Detailed Business Cases</b></p> <p><b>Final summary of findings, 30 June 2024</b></p> <p><b>Overall status: Green</b></p>	<p>Some capacity issues within some groups are limiting the output from the project.</p>	<p><u>Incident Command Unit Review</u> – Evacuation Board exercises continue, interim connectivity solution being implemented and trialled.</p> <p><u>Rural firefighting enhancements</u> -</p> <p>Both 4x4's are embedded into service and have been received well. Evaluation to take place at the end of September 2023.</p> <p>Equipment enhancements were implemented for the summer period including dams and fog spikes.</p> <p><u>Operational resource</u> – Progress being made with identifying changes that can positively impact our guaranteed resource availability.</p> <p><u>Operational Degradation</u> – Enhancements made to degradation dashboard, currently in trial along with a mobile version. Additional modelling planned to enhance our use of resources.</p>	<p><b>Board:</b> Reporting direct to COAG</p> <p><b>Team:</b></p> <p><b>Budget:</b></p> <p><b>Risk:</b></p> <p><b>Control:</b></p> <p><b>Timescales:</b> Agreement for extension until 30 June 2024</p>

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		<p><u>Operational capabilities</u> – Ely and St Neots day crew now recognised as animal rescue appliances. Further work underway to increase water rescue capability across the county.</p> <p>Productivity review continues to identify any improvements that can be made in our activity planning.</p>	
<p><b>P135 Finance System Software Replacement Project</b></p> <p><b>Project Sponsor:</b> Matthew Warren</p> <p><b>Project Manager:</b> Ursula Bird</p> <p><b>Completion dates:</b> November 2023</p> <p><b>Overall status:</b> Green</p>	<p>Work is intensive for Finance Team. Timescales tight for further testing and training prior to 'go live'.</p>	<p>Functional and user acceptance testing (UAT) commenced as per project plan and timeline. Cycle 1 UAT was completed during August, most, but not all elements were tested.</p> <p>Data refreshed 5 Sept and data imported successfully 6-7 Sept for cycle 2 testing.</p> <p>Cycle 1 highlighted a couple of minor issues either now resolved or near to resolution, most cases raised were training and basic configuration issues.</p> <p>Working just under budget.</p>	<p><b>Board:</b></p> <p><b>Team:</b></p> <p><b>Budget:</b> £165k</p> <p><b>Risk:</b></p> <p><b>Control:</b></p> <p><b>Timescales:</b> Tight timescales</p>
<p><b>P140 Microsoft 365 Implementation and Cultural Change</b></p> <p><b>Project Sponsor:</b> John Fagg</p>		<p>Application Support Group has hired a new Application Support Officer and they have now started their role. This has enabled the Project Manager to be released to commence the project.</p>	<p>Board:</p> <p>Team:</p> <p>Budget:</p> <p>Risk:</p>

Project	Issues	Successes	Project Performance
<p><b>Project Manager:</b> <b>Ronny Wambugu</b></p> <p><b>Completion date: Two Years</b></p> <p><b>First three months scoping the tools to be delivered.</b></p> <p><b>Two months in planning the roll out</b></p> <p><b>19 months dedicated to the roll out and cultural change activities to achieve the project objectives.</b></p> <p><b>Overall status: In planning. project to be kicked off following backfill of internal vacancy.</b></p>		<p>A start date of 1 September was set as the kick-off for this project and we are currently in the process of scheduling start up meetings.</p> <p>Working on updating all documents relevant to the project.</p>	<p>Control:</p> <p>Timescales:</p>
<p><b>P141 Replacement for TRIM</b></p> <p><b>Project Sponsor:</b> <b>Simon Newton</b></p>		<p>Business case ready to be presented at Programme Board meeting.</p> <p>This will outline the options considered and the preferred route forward, with next stage project planning.</p>	<p>Board:</p> <p>Team:</p> <p>Budget:</p> <p>Risk:</p> <p>Control:</p>

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<b>Project Manager:</b> <b>Graham George/Claire Durrant</b>  <b>Completion date:</b> <b>Phase 1: Business Case June 2023</b>  <b>Status: Amber</b>			Timescales:
<b>P144 PPE (Personal Protective Equipment) Replacement</b>  <b>Project Sponsor:</b> <b>Wayne Swales</b>  <b>Project Manager:</b> <b>Stocker Standon</b>  <b>Completion date:</b> <b>Status: In Planning</b>		Project Brief being drafted.  Brief to be presented to November 2023 Programme Board.  National Fire ChiefS Council PPE and Clothing Conference attended by Project Manager and Commercial Team May 2023.  Commercial Team speaking with supplier regarding current contract and possible enhancement.	<b>Board:</b> <b>Team:</b> <b>Budget:</b> <b>Risk:</b> <b>Control:</b> <b>Timescales:</b>
<b>P134 Uniform Replacement</b>  <b>Project Sponsor:</b> <b>Stuart Smith</b>  <b>Project Manager: Nev Burgess</b>  <b>Completion date:</b>		Project Brief approved at Programme Board April 2023.	<b>Board:</b> <b>Team:</b> <b>Budget:</b> <b>Risk:</b> <b>Control:</b> <b>Timescales:</b>

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<p><b>Stage 1</b></p> <p><b>Stage 2</b></p> <p><b>Status: In planning</b></p>		<p>Timeline agreed for Stage 1: Colleague engagement April 2023.</p> <p>National Fire Chiefs Council Personal Protective Equipment and Clothing Conference attended by Project Manager and Commercial Team May 23.</p> <p>Commercial Team visit to existing supplier to confirm contract extension and discuss ongoing uniform requirements, June 2023.</p> <p>HOG (Head of Group) and middle managers engagement completed with project update sent to all staff, July 2023.</p> <p>Commercial Team confirmed order quantities for contract extension period inclusive of additional faith wear, August 2023.</p> <p>Staff engagement currently being planned for delivery in Autumn 2023.</p>	