

**ANNUAL PARKING REPORT 2013/2014**

*To:* **Highways and Community Infrastructure Committee**

*Meeting Date:* **18<sup>th</sup> November 2014**

*From:* **Executive Director: Economy, Transport & Environment**

*Electoral division(s):* **All**

*Forward Plan ref:* **N/A** *Key decision:* **No**

*Purpose:* **To comment on the draft Annual Parking Report which sets out the operational and financial performance of the Council's Parking Services for 2013/2014.**

*Recommendation:* **The Committee is asked to:**

**a) Approve the Annual Parking Report 2013/2014**

<b><i>Officer contact:</i></b>	
Name:	Nikki Pasek
Post:	Head of Supporting Businesses and Communities
Email:	<a href="mailto:nikki.pasek@cambridgeshire.gov.uk">nikki.pasek@cambridgeshire.gov.uk</a>
Tel:	01954 284675

## **1. BACKGROUND**

- 1.1 In accordance with the Traffic Management Act 2004, Cambridgeshire County Council is required to produce an Annual Parking Report which sets out the operational and financial performance of their Parking Services.
- 1.2 The Annual Parking Report for 2013/2014 is a public document designed to provide information about how the County Council delivers its parking enforcement and other associated services. The report also highlights important areas of Parking Services in context with our other road network management duties and policies.
- 1.3 The objectives of Parking Services is to manage parking in Cambridgeshire to meet the objectives of the Council's Parking Policy, supporting residents, local businesses, protecting the environment and contributing to the overall Transport Management objectives.

## **2. OVERVIEW**

- 2.1 The County Council's Parking Services Team covers Civil Parking Enforcement in Cambridge City and on-street parking in Huntingdonshire as well as other related services. The report sets out the background of parking enforcement activities in both areas and provides detailed information on Civil Parking Enforcement activity which is carried out in Cambridge City.
- 2.2 A summary of the Penalty Charges Notices (PCNs) issued in Cambridge City in 2013/2014 is set out in Table A on page 6 of the report. The figures show 42,225 PCN's were issued in 2013/2014 which is a slight decrease in the number of PCNs issued in 2012/2013.
- 2.3 The report sets out the responsibilities of the Civil Enforcement Officers and provides a summary of contraventions in top 20 streets monitored. A summary of the Parking Services Team Compliance monitoring survey is also provided in Table C which shows there is a 96% compliance rate for all restrictions, which is a slight increase on last year. The lowest level of compliance of around 80% is in relation to yellow lines.
- 2.4 The report sets out information about Residents Parking Schemes in Cambridge City. There has been a small increase in the number of residents and visitor permits issued in 2013/2014. The resident scheme has been expanded to include De Freville area in its entirety and it is likely that this accounts for the increase.
- 2.5 The County Council has a fair, transparent and consistent approach to dealing with challenges, representations and appeals against Penalty Charge Notices (PCNs). A summary of our process is contained in the report and Table E sets out the statistics in relation to Representations and Appeals. In 2013/2014, from the 42,988 tickets issued, 5% were

formally challenged and only 0.07% of the tickets issued went to appeal with the Traffic Penalty Tribunal.

- 2.6 The report sets out some of the key parking issues in 2013/2014 such as parking outside of schools and persistent evaders as well as giving a summary of some of the work areas planned for 2014/2015.
- 2.7 Finally, the report in Table G (page 17) sets out the end of year accounts for Parking Services. The figures show that expenditure has decreased from £1.58 million to £1.28 million which is mainly due to reductions in employee and contract costs as well as the majority of the of pay and display machine upgrade being completed in 2012/2013. The report also shows that income has remained broadly the same as 2012/2013. A summary of the allocation of the parking surplus for supported services is also provided. The allocation of surpluses is in line with the Traffic Management Act 2004 as well as the County Council On-Street Parking Policy.

### **3. ALIGNMENT WITH CORPORATE PRIORITIES**

- 3.1 **Developing the local economy for the benefit of all**  
Management of parking is essential in order to reduce congestion and keep the County moving which contribute towards a growing economy.
- 3.2 **Helping people live healthy and independent lives**  
There are no significant implications for this priority.
- 3.3 **Supporting and protecting vulnerable people**  
There are no significant implications for this priority.

### **4. SIGNIFICANT IMPLICATIONS**

- a. **Resource Implications**  
The financial implications for Parking Services in Cambridgeshire are set out in the End of Year Accounts (Table G, page 17).
- b. **Statutory, Risk and Legal Implications**  
The County Council's Parking Services are run in accordance with with the Traffic Management Act 2004 and their policies/procedures have been developed accordingly. The Annual Parking Report 2013/2014 has also been produced in accordance with this Act.
- c. **Equality and Diversity Implications**  
The County Council recognises that different groups across the city will have different parking needs. Our policies have been developed to take into account these differing needs, for example, residents that are elderly and/or infirm are eligible for free visitor permits where regular visits are required from relatives or medical services. The County Council also offers Disabled Access permits to allow drivers with more severe disabilities access to city centre parking.

**d. Engagement and Consultation Implications**

There are no significant implications within this category.

**e. Localism and Local Member Involvement**

The County Council recognises that parking needs across the County are different and, therefore, develops its approach based on the needs of each District. Officers work closely with District Council colleagues and local communities to understand parking issues in each area and work to develop appropriate solutions accordingly.

**f. Public Health Implications**

There are no significant implications within this category

Source Documents	Location
Department for Transport Operational Guidance to Local Authorities: Parking Policy and Enforcement	<a href="https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/212559/parking-enforcement-policy.pdf">https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/212559/parking-enforcement-policy.pdf</a>