

**HIGHWAYS &
COMMUNITY
INFRASTRUCTURE
POLICY & SERVICE
COMMITTEE**

Minutes-Action Log



Introduction:

This is the updated action log as at **1st November 2017** and captures the actions arising from the most recent Highways & Community Infrastructure Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of 11th July 2017

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14.	Finance and Performance report	Andy Preston/ Matt Staton	Follow up the work being done on the causes for the recent increase in the Performance Indicator for Road Safety.	Related to 242 above.	In progress. Will be reported on as part of forthcoming Road Safety report

Minutes of 12th September 2017

19.	Service Committee review of the draft 2018-19 Capital Programme	Sarah Heywood	Find out the reason for the drop in contributions between 2018-19 and subsequent years, as set out in the table of funding sources	Contributions increase significantly in 2019/20 and 2020/21 due to the phasing of S106 receipts, mainly due to the funding of schools, and the repayment of the Housing Scheme loans.	Complete
19.	Service Committee review of the draft 2018-19 Capital Programme	Sarah Heywood	Find out how a depreciation charge on the road and footway network would compare with the amount of money being spent on maintenance.	An explanation was requested as to the difference between Carriageway & Footway Maintenance and including Cycle Paths (£46m) and Highways Maintenance (carriageways only from 2015/16 onwards) (£83m), and how a depreciation charge on the road and footway network might compare with the amount of money being spent on maintenance. The two different projects reflect the different funding arrangements – the former comes from central government and the latter is funded by the Council through prudential borrowing. It is not possible to separately detail depreciation on the road and footway network from other infrastructure assets within the accounts, and therefore it is not possible to compare depreciation against expenditure on maintenance.	Complete
19.	Service Committee review of the draft 2018-19 Capital Programme	Christine May	Arrange a seminar to explain the process of translating the overarching budget figures into specific schemes.	This item will form part of the Member Seminar on 17/11/17	Complete
19.	Service Committee review of the draft 2018-19 Capital Programme	Graham Hughes	Look at how best to give information on the availability of funding for each proposed		

			item of H&CI budget expenditure		
21.	Finance and Performance report	Jon Clarke	Find out and report back whether local member members were being involved in decisions to remove trees, and whether parish councils were being given the opportunity to replace a tree	Local Highway Officers work with the Local Member and Parishes regarding the removal of trees and they are made aware of the opportunity to replace trees. This is part of the process that is now in place following the review and Member approval of the tree policy.	Complete
21.	Finance and Performance report	Graham Hughes	Clarify what was meant by the gap in classified road condition in Fenland		
21.	Finance and Performance report	Christine May	Supply information on library visitor numbers for previous year, and measures to increase library footfall		In progress
21.	Finance and Performance report	Graham Hughes	Develop more informative and readily intelligible finance and performance reports		
Minutes of 10th October 2017					
27.	Relocation of Ely Registration Office to Cambridgeshire Archives	Louise Clover	Requested a monitoring report of the first year's operation be presented including qualitative data regarding user experience.		