

HIGHWAYS AND COMMUNITY INFRASTRUCTURE POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published 3rd July 2017

Cambridgeshire
County Council

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+0 indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
11/07/17	Finance and Performance Report	Chris Malyon	Not applicable	28/06/17	30/06/17
	Introduction of an application fee for Local Highways Improvement applications	Andy Preston	2017/032		
	Network Rail's Transport & Works Act Order Application to close level crossings	Camilla Rhodes	Not applicable		
	Agenda Plan/Appointments to Outside Bodies/Training Plan	Dawn Cave	Not applicable		
<i>[15/08/17] Provisional Meeting</i>				02/08/17	04/08/17
12/09/17	Finance and Performance Report	Chris Malyon	Not applicable	30/08/17	01/09/17

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Cambridge Residents' Parking Schemes Delivery Plan	Sonia Hansen	2017/033		
	Trading Standards Update – Annual Report	Peter Gell/ Christine May	Not applicable		
	Library Service Transformation	Christine May	Not applicable		
	Business Planning	Graham Hughes	Not applicable		
	Risk Management	Tamar Oviatt-Ham	Not applicable		
	Agenda Plan/Appointments to Outside Bodies/Training Plan	Dawn Cave	Not applicable		
10/10/17	Finance and Performance Report	Chris Malyon	Not applicable	27/09/17	29/09/17
	Procurement of a new Real Time Passenger Information Contract	Sonia Hansen	2017/034		
	Business Planning	Graham Hughes	Not applicable		
	Library Service Transformation	Christine May	Not applicable		
	Agenda Plan/Appointments to Outside Bodies/Training Plan	Dawn Cave	Not applicable		
14/11/17	Finance and Performance Report	Chris Malyon	Not applicable	01/11/17	03/11/17
	Road Safety across Cambridgeshire	Andy Preston/Matt Staton	Not applicable		
	Business Planning	Graham Hughes	Not applicable		
	Safety Camera Digitalisation	Matt Staton	Not applicable		
	Agenda Plan/Appointments to Outside Bodies/Training Plan	Dawn Cave	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
05/12/17	Finance and Performance Report	Chris Malyon	Not applicable	22/11/17	24/11/17
	Business Planning	Graham Hughes	Not applicable		
	Agenda Plan/Appointments to Outside Bodies/Training Plan	Dawn Cave	Not applicable		
16/01/18	Finance and Performance Report	Chris Malyon	Not applicable	03/01/18	05/01/18
	Business Planning	Graham Hughes	Not applicable		
	Agenda Plan/Appointments to Outside Bodies/Training Plan	Dawn Cave	Not applicable		
<i>[13/02/18] Provisional Meeting</i>	Highway Contract Monitoring	Richard Lumley	Not applicable	31/01/18	02/02/18
13/03/18	Finance and Performance Report	Chris Malyon	Not applicable	28/02/18	02/03/18
	Agenda Plan/Appointments to Outside Bodies/Training Plan	Dawn Cave	Not applicable		
	Highways Infrastructure Assets Management Plan 2017/18	Richard Lumley/ Mike Atkins	Not applicable		
	Highways Infrastructure Assets Management Plan 2017/18	Richard Lumley/ Mike Atkins	Not applicable		
	Highways Contract 6 monthly update	Richard Lumley	Not applicable		
<i>[10/04/18] Provisional Meeting</i>				28/03/18	30/03/18
22/05/18	Finance and Performance Report	Chris Malyon	Not applicable	09/05/18	11/05/18
	Agenda Plan/Appointments to Outside Bodies/Training Plan	Dawn Cave	Not applicable		

July 2018: Annual review of the Highways Contract **September 2018:** Highway Contract Monitoring (R Lumley)

Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private

Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Quentin Baker on 01223 727961 or Quentin.Baker@cambridgeshire.gov.uk