

Policy and Resources Committee Work Programme

Meetings 2023/24

Date	Time	Venue
2023		
Tuesday 31 January	1400 hours	SHQ
Wednesday 26 April	1400 hours	SHQ
Thursday 22 June	1400 hours	SHQ
Wednesday 12 July	1400 hours	SHQ
Tuesday 31 October	1400 hours	SHQ
Wednesday 20 December	1400 hours	SHQ
2024		
Monday 22 January	1400 hours	SHQ
Monday 29 April	1400 hours	SHQ
Wednesday 12 June	1400 hours	SHQ

WORK PROGRAMME 2023/24

2023			
Tuesday 31 January			
Time	Agenda Item	Member/Officer	
1400	Minutes of Policy and Resources Committee Meeting 20 December 2022	Dawn Cave	
	Action Log	Dawn Cave	
	<u>Decision</u> Draft Budget 2023/24	Deputy Chief Executive Officer	
	<u>Audit Reports</u> Annual External Audit Report	BDO	
	<u>Information and Monitoring</u> Revenue and Capital Budget Monitoring Report 2022/23 (including a mid-year Treasury Management Update)	Deputy Chief Executive Officer	
	Fire Authority Programme Management - Monitoring Report	Head of Service Transformation	

	Strategic Risk and Opportunity Management Register – Monitoring Report	Head of Service Transformation	Deferred from December 2022
	Estates Projects Update	Deputy Chief Executive Officer	
	FRIC Update	Deputy Chief Executive Officer	
	Work Programme 2023/24		
Wednesday 26 April			
Time	Agenda Item	Member/Officer	
1400	Minutes of Policy and Resources Committee Meeting 31 January 2023	Dawn Cave	
	Minutes of Overview and Scrutiny Committee Meeting 19 January and 20 April 2023	Dawn Cave	If latter available
	Action Log	Dawn Cave	
	<u>Decision</u> TBC		
	<u>Audit Reports</u> TBC		
	<u>Information and Monitoring</u> Revenue and Capital Budget Monitoring Report 2023/24	Deputy Chief Executive Officer	
	Annual Review of the Operation of the ICT Shared Service Agreement	Head of ICT and OHU	Annual after end of previous financial year
	Commercial and Procurement Activity – Annual Update	Deputy Chief Executive Officer/Head of Commercial and Business Support	
	Strategic Risk and Opportunity Management Register – Monitoring Report	Head of Service Transformation	
	Work Programme 2023/24		
Thursday 22 June			
Time	Agenda Item	Member/Officer	
1400	Minutes of Policy and Resources Committee Meeting 26 April 2023	Dawn Cave	
	Minutes of Overview and Scrutiny Committee Meeting 20 April 2023	Dawn Cave	If not available at 26 April 2023 meeting
	Action Log	Dawn Cave	
	<u>Decision</u> Annual Treasury Management Review	Deputy Chief Executive Officer	
	<u>Audit Reports</u> TBC		
	<u>Information and Monitoring</u> Revenue and Capital Budget Monitoring Report 2023/24	Deputy Chief Executive Officer	
	Fire Authority Programme Management - Monitoring Report	Head of Service Transformation	
	Work Programme 2023/24		
Wednesday 12 July			

Time	Agenda Item	Member/Officer	
1400	Minutes of Policy and Resources Committee Meeting 22 June 2023	Dawn Cave	
	Action Log	Dawn Cave	
	<u>Decision</u> TBC		
	<u>Audit Reports</u> TBC		
	<u>Information and Monitoring</u> Revenue and Capital Budget Monitoring Report 2023/24	Deputy Chief Executive Officer	
	Strategic Risk and Opportunity Management Register – Monitoring Report	Head of Service Transformation	
	Work Programme 2023/24		
Tuesday 31 October			
Time	Agenda Item	Member/Officer	
1400	Minutes of Policy and Resources Committee Meeting 12 July 2023	Dawn Cave	
	Minutes of Overview and Scrutiny Committee Meeting 19 July and 4 October 2023	Dawn Cave	
	Action Log	Dawn Cave	
	<u>Decision</u> TBC		
	<u>Audit Reports</u> TBC		
	<u>Information and Monitoring</u> Revenue and Capital Budget Monitoring Report 2023/24	Deputy Chief Executive Officer	
	Fire Authority Programme Management - Monitoring Report	Head of Service Transformation	
	Work Programme 2023/24		
Wednesday 20 December			
Time	Agenda Item	Member/Officer	
1400	Minutes of Policy and Resources Committee Meeting 31 October 2023	Dawn Cave	
	Action Log	Dawn Cave	
	<u>Decision</u> Draft Budget 2024/25		
	<u>Audit Reports</u> TBC		
	<u>Information and Monitoring</u> Revenue and Capital Budget Monitoring Report 2023/24	Deputy Chief Executive Officer	
	Strategic Risk and Opportunity Management Register – Monitoring	Head of Service Transformation	

	Report		
	Work Programme 2023/24		