

LOCAL GOVERNMENT SHARED SERVICES JOINT COMMITTEE:

MINUTES

Date: Thursday 17th December 2015

Time: 2.00-3.40pm

Place: Suite 2, Stanton House Training and Conference Centre, Huntingdon PE29 6XL

Present: Cambridgeshire County Council (CCC): Councillors Paul Bullen and Ian Manning.

Northamptonshire County Council (NCC): Councillors Graham Lawman, Bill Parker (Vice-Chairman) and Bob Scott.

Others in attendance:

Quentin Baker (LGSS Director of Law, Property and Governance), Paul Blantern (Chief Executive Northamptonshire County Council), Matt Bowmer (LGSS Director of Finance), Ian Farrar (LGSS Director of IT Services), Sue Grace (Director of Customer Service and Transformation, Cambridgeshire County Council), John Kane (LGSS Managing Director), Christine Reed (Director of People, Transformation and Transactions), and Daniel Snowdon (Democratic Services Officer).

Apologies: Councillors Mac McGuire (Chairman) and Andre Gonzalez de Savage.

98/15 MINUTES – 12TH NOVEMBER 2015

The minutes of the meeting held on 12th November 2015 were agreed as a correct record and signed by the Chairman.

99/15 DECLARATIONS OF INTEREST

There were no declarations of interest.

100/15 LGSS MONTHLY BUDGET MONITORING REPORT

The Joint Committee received the monthly budget monitoring report that showed a decrease in the forecast variance from £478k to £372k. Members noted that around £700k had been set aside from reserves to smooth the anticipated trading shortfall. Officers also highlighted the forecast underspend on the budgets managed by LGSS on behalf of Northamptonshire County Council.

It was resolved to:

1. Note the financial monitoring position as at 31 October 2015.
2. Note the summary position on carry forward balances.

101/15 EXCLUSION OF PRESS AND PUBLIC

The Committee resolved that the Press and Public be excluded from the meeting for the Following 4 items of business on the grounds that it contained exempt information under paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed (information relating to the financial or business affairs of any particular person (including the authority holding that information)).

102/15 MILTON KEYNES APPROVAL OF OUTLINE BUSINESS CASE

It was resolved to:

- i) Based on the Outline Business Case presented to the Joint Committee, support the proposal for Milton Keynes Council (MKC) to become a full partner of LGSS, and recommend to both Cambridgeshire County Council (CCC)'s General Purposes Committee and Northamptonshire County Council (NCC)'s Cabinet that they approve the proposal.
- ii) Subject to subsequent approval from CCC's General Purposes Committee and NCC's Cabinet, delegate to the LGSS Managing Director in consultation with the Joint Committee, authorisation to negotiate and agree, subject to appropriate terms:
 - a) the provision of services to MKC, under the auspices of the LGSS Joint Committee and the terms and conditions under which the Partnering and Delegation Agreement (PDA) will operate;
 - b) any changes to the staffing structures necessary or incidental to the implementation of the service delivery; and
 - c) to prepare, approve and complete any necessary legal documentation, including a proposal for amendments to the current PDA between CCC and NCC relating to the setup of CCC and NCC), this proposal will be brought to CCC and NCC Full Council for approval.

103/15 PROPOSED LGSS PROVISION OF ICT SERVICES EAST CAMBRIDGESHIRE DISTRICT COUNCIL.

It was resolved:

- i) To note the proposed service delivery model for the provision of ICT services to East Cambridgeshire District Council as set out in the report.
- ii) Subject to approval from East Cambridgeshire District Council Regulatory Services Committee delegate to the LGSS Managing Director and LGSS Director of IT, in consultation with the Chair and Vice Chair, authorisation to negotiate and agree, subject to appropriate terms.
 - a) The provision of ICT services to East Cambridgeshire District Council, under the auspices of the LGSS Joint Committee and the terms and conditions under which the Partnership and Delegation Agreement (PDA) will operate;
 - b) Any changes to the staffing structures necessary or incidental to the implementation of the service delivery; and
 - c) To prepare, approve and complete any necessary legal documentation.

104/15 LGSS LAW/CENTRAL BEDFORDSHIRE POST SUBMISSION UPDATE.

It was resolved to note the oral update provided to the Joint Committee.

Chairman