

**CHILDREN AND YOUNG
PEOPLE COMMITTEE****Minutes-Action Log****Introduction:**

This log captures the actions arising from Children and Young People Service Committee meetings and updates members on progress in delivering the necessary actions.

This is the updated action log as at **28 November 2016**

Minutes of 8 December 2015					
Item No.	Item	Action to be taken by	Action	Comments	Status
130.	Recruitment and Retention Strategy: Social Care Services	W Ogle-Welbourn	<ul style="list-style-type: none">Scope for provision of mortgage support scheme to be provided to be investigated.	An agreement from the Planning Authority that this discharges our affordable housing obligations. A policy paper is being written for Assets and Investments (A&I) Committee that will set out our obligations and options for discharging them that may also help us with recruitment etc. An update will be provided once the policy has been through A&I Committee.	Completed

Minutes of 8 March 2016

168.	Building Community Resilience	Sarah Ferguson	<ul style="list-style-type: none">Need for co-ordinated engagement between partners in respect of community hubs to be raised at forthcoming meeting of Cambridgeshire Public Services Board.	A report was delayed due to on-going developments in this area and will be presented in December 2016.	Completed
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Minutes of 12th July 2016

192.	Financial Outturn 2015/16	Keith Grimwade	<ul style="list-style-type: none">A report to Spokes on the reasons for the increased time being taken when moving a child or young person with a Statement of Special Educational Needs or Education, Health and Care Plan from one school to another. This should identify the timescales involved and any schools where this is a particular area of difficulty.	This has been scheduled for February Spokes.	Completed
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Minutes of 13 September 2016

199.	Unaccompanied Asylum Seeking Children	Theresa Leavy	<ul style="list-style-type: none">To draft a letter to the Home Office for the Chairwoman's signature setting out the	This has been drafted and forwarded onto the Chairwoman.	Completed
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			Council's concerns about the vulnerability to exploitation of Unaccompanied Asylum Seeking Children (UASC) who were not granted leave to remain in the United Kingdom.		
200.	Business Planning: Development of Revenue Proposals	Sue Nix	<ul style="list-style-type: none"> Officers to signal in future reports where a decision on finance would be irreversible. 	This has been addressed and Wendi Ogle-Welbourn will be able to provide details at the Committee meeting.	Completed
200.	Business Planning: Development of Revenue Proposals	Martin Wade/ Sue Nix	<ul style="list-style-type: none"> To explore whether business planning figures might also include figures based on a 2% rise in council tax. 	This is part of the Corporate Business Planning process and will be dealt with at GPC.	Completed
200.	Business Planning: Draft 2017-18 Capital Programme	Hazel Belchamber	<ul style="list-style-type: none"> To provide Cllr Sir Peter Brown with a note about the situation in Huntingdon in relation to the Community Infrastructure Levy (CIL). 	A note has been provided to Cllr Sir Peter Brown.	Completed

Minutes of 11 October 2016					
208.	Cambridgeshire School Improvement Strategy 2016-18	Keith Grimwade	<ul style="list-style-type: none"> To revise the draft strategy to reflect Members' comments. The revised draft to be circulated to all Committee Member with further 	This has been completed and no further comments were received	Completed

			discussion at Spokes if required.		
210.	Children's Centre Service Delivery and Proposed Future Developments in 2017-18	Sarah Ferguson/ Jo Sollars	<ul style="list-style-type: none"> To provide more detail on the precise nature of where potential reductions would fall and the impact of those reductions, both in terms of buildings and staff, and to bring this back to a future meeting before any budget decisions are made. 	Work is in hand to align the work of Children's Centres with the Children's Transformation programme, in order to build on effective practice, and bring about suggested service adaptation. Further detail will be brought to Committee for discussion prior to consultation about changes to service delivery. Suggested return to Committee in Spring 2017 to align with next phase of Children's Transformation programme.	Completed
211.	Business Planning	Meredith Teasdale	<ul style="list-style-type: none"> To provide further detail on the SPACE Programme to Cllr S Taylor. 		In progress
		Keith Grimwade	<ul style="list-style-type: none"> To revise paragraph 9.3 to make clear that the Education Adviser role would be discharged by two full time equivalent staff, one funded centrally and one 	This has been amended.	Completed

			funded through traded services.		
		Sue Nix	<ul style="list-style-type: none"> To reflect Members' comments in the next round of Business Planning papers. 	This has been addressed and Wendi Ogle-Welbourn will be able to provide details at the Committee meeting.	Completed

Minutes of 8 November 2016					
218.	Children's Change Programme	Theresa Leavy	<ul style="list-style-type: none"> To provide more information on exactly how Locality Teams would change. 	A response will be provided when the Consultation has been published in early December.	In progress
			<ul style="list-style-type: none"> To bring back to the Committee a detailed statement of the new staffing structure and the proposed redundancies. 		In progress
221.	Finance and Performance Report – September 2016	Wendi Ogle-Welbourn	<ul style="list-style-type: none"> To look at the Council's practices in relation to early interventions to reduce legal costs. 	Currently being investigated.	In progress
222.	Agenda Plan, Appointments and Committee Training Plan 2016-17	Wendi Ogle-Welbourn	<ul style="list-style-type: none"> To check the current arrangements for the Adoption Panel in light of a query from Cllr Sir P Brown. 		In progress