

# ADULTS POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published on 1st September 2016

Cambridgeshire  
County Council

## Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is five clear working days before the meeting.

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
<b>15/09/16</b>	Progress report on the Adults Autism Strategy	L McManus	Not applicable	04/08/16	05/09/16	07/09/16
	Better Care Fund Update	G Hinkins	Not applicable			
	Proposed changes to local housing allowance and potential impact on supported housing	L O'Brien	Not applicable			
	Business Planning	A Loades	Not applicable			
	Service Committee Review of the Draft 2017-18 Capital Programme	A Loades	Not applicable			
	Transforming Lives - Includes Early Help	C Bruin	Not applicable			
	CLAS Project Update	J Hargrave	Not applicable			

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes meeting date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Finance and Performance Report	T Kelly	Not applicable.			
	Appointments to Outside Bodies, Partnership Liaison and Advisory groups, and Internal Advisory Groups and Panels	D Snowdon	Not applicable			
	Adults Committee Agenda Plan	D Snowdon	Not applicable			
<b>13/10/16</b>	Business Planning	A Loades	Not applicable	01/09/16		05/10/16
	Drug and alcohol service update		Not applicable			
	Accommodation Strategy	R O'Driscoll	Not applicable			
<b>03/11/16</b>	Finance and Performance Report	T Kelly	Not applicable.	27/10/16		26/10/16
	Commissioning for better outcomes peer challenge July 2016	A Loades	Not applicable			
	Business Planning	A Loades	Not applicable			
	Appointments to Outside Bodies, Partnership Liaison and Advisory groups, and Internal Advisory Groups and Panels	D Snowdon	Not applicable			
	Recruitment & Retention Update	Charlotte Black	Not applicable			
	Total Transport	Toby Parsons	Not applicable			
	Ditchburn Place	Kim Fairbairn	Not applicable			
	Continuing Health Care	Richard O'Driscoll	Not applicable.			
	Adults Committee Agenda Plan	D Snowdon	Not applicable			

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes meeting date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
<b>08/12/16</b>	Business Planning	A Loades	Not applicable	27/10/16		30/11/16
	Homecare Sufficiency	R O'Driscoll	Not applicable			
	Care Home Development Plan Business Case	R O'Driscoll	Not applicable			
<b>19/01/17</b>	Finance and Performance Report	T Kelly	Not applicable.			11/01/17
	Business Planning	A Loades	Not applicable			
	Risk Register	A Loades	Not applicable.			
	Appointments to Outside Bodies, Partnership Liaison and Advisory groups, and Internal Advisory Groups and Panels	D Snowdon	Not applicable			
	Adults Committee Agenda Plan	D Snowdon	Not applicable			
<i>[09/02/17] Provisional Meeting</i>						01/02/17
<b>09/03/17</b>	Finance and Performance Report	T Kelly	Not applicable			01/03/17
	Appointments to Outside Bodies, Partnership Liaison and Advisory groups, and Internal Advisory Groups and Panels	D Snowdon	Not applicable			
	Adults Committee Agenda Plan	D Snowdon	Not applicable			
<i>[06/04/17] Provisional Meeting</i>						29/03/17
<b>01/06/17</b>	Finance and Performance Report	T Kelly	Not applicable			24/05/17

	Appointments to Outside Bodies, Partnership Liaison and Advisory groups, and Internal Advisory Groups and Panels	D Snowdon	Not applicable			
	Adults Committee Agenda Plan	D Snowdon	Not applicable			

**Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)**

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private

**Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)**

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Quentin Baker on 01223 727961 or [Quentin.Baker@cambridgeshire.gov.uk](mailto:Quentin.Baker@cambridgeshire.gov.uk)