

# CHILDREN AND YOUNG PEOPLE POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published on 1 March 2017

**Agenda Item No: 12**

## **Notes**

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00am eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
<b>14/03/17</b>	Minutes and Action Log	Democratic Services	Not applicable	07/02/17	01/03/17	06/03/17
	Free School Proposals	H Belchamber	Not applicable			
	Extended Entitlement to an additional 15 hours free childcare for eligible 3 and 4 year olds nationally from September 2017 and Early Years Funding Formula	H Belchamber	Not applicable			
	Children's Change Programme: Update	T Leavy	Not applicable			
	Children's Centres	T Leavy/ J Sollars	Not applicable			

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes meeting date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Cambridgeshire Culture	K Grimwade/ M Gunn	Not applicable			
	Gamlingay VC Primary School	C Buckingham	Not applicable			
	Risk Register	W Ogle-Welbourn	Not applicable			
	Finance and Performance Report	C Malyon/ M Wade	Not applicable			
	Agenda Plan, Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable			
<i>[11/04/17] Provisional Meeting</i>				28/02/17	29/03/17	03/04/17
<b>06/06/17</b>	Minutes and Action Log	Democratic Services	Not applicable	27/04/17	23/05/17	26/05/17
	Free School Proposals	H Belchamber	Not applicable			
	0-19 Joint Commissioning of Children's Services	M Teasdale	2017/021			
	Finance and Performance Report	C Malyon/ M Wade	Not applicable			
	Agenda Plan, Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable			
<b>11/07/17</b>	Minutes and Action Log	Democratic Services	Not applicable		28/06/17	30/06/17
	Free School Proposals	H Belchamber	Not applicable			

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes meeting date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	No Wrong Door: Update	T Leavy	Not applicable			
	Finance and Performance Report	C Malyon/ M Wade	Not applicable			
	Agenda Plan, Appointments to Outside Bodies and Training Plan	R Greenhill	Not applicable			
	Cambridgeshire Catering and Cleaning Services: Future Options +	K Grimwade/ R Imhoof	2017/010			
<i>[15/08/17] Provisional Meeting</i>					02/08/17	04/08/17
<b>12/09/17</b>	Minutes and Action Log	Democratic Services	Not applicable		30/08/17	01/09/17
	Free School Proposals	H Belchamber	Not applicable			
	Business Planning	W Patten/ M Teasdale	Not applicable			
	Risk Register	W Ogle-Welbourn	Not applicable			
	Sufficiency Statement	J Davies	Not applicable			
	Finance and Performance Report	C Malyon/ M Wade	Not applicable			
	Agenda Plan, Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable			
<b>10/10/17</b>	Minutes and Action Log	Democratic Services	Not applicable		27/09/17	29/09/17
	Free School Proposals	H Belchamber	Not applicable			

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes meeting date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Business Planning	W Patten/ M Teasdale	Not applicable			
	Finance and Performance Report	C Malyon/ M Wade	Not applicable			
	Agenda Plan, Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable			
<b>14/11/17</b>	Minutes and Action Log	Democratic Services	Not applicable		01/11/17	03/11/17
	Free School Proposals	H Belchamber	Not applicable			
	Business Planning	W Patten/ M Teasdale	Not applicable			
	Finance and Performance Report	C Malyon/ M Wade	Not applicable			
	Agenda Plan, Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable			
<b>05/12/17</b>	Minutes and Action Log	Democratic Services	Not applicable		22/11/17	24/11/17
	Free School Proposals	H Belchamber	Not applicable			
	Business Planning	W Patten/ M Teasdale	Not applicable			
	Finance and Performance Report	C Malyon/ M Wade	Not applicable			
	Agenda Plan, Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable			
<b>09/01/18</b>	Minutes and Action Log	Democratic Services	Not applicable		22/12/17	28/12/17

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes meeting date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Free School Proposals	H Belchamber	Not applicable			
	Finance and Performance Report	C Malyon/ M Wade	Not applicable			
	Agenda Plan, Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable			
<i>[13/02/18] Provisional Meeting</i>						
<b>13/03/18</b>	Minutes and Action Log	Democratic Services	Not applicable		28/02/18	02/03/18
	Free School Proposals	H Belchamber	Not applicable			
	Finance and Performance Report	C Malyon/ M Wade	Not applicable			
	Agenda Plan, Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable			
<i>[10/04/18] Provisional Meeting</i>						
<b>22/05/18</b>	Minutes and Action Log	Democratic Services	Not applicable		09/11/18	11/05/18
	Free School Proposals	H Belchamber	Not applicable			
	Finance and Performance Report	C Malyon/ M Wade	Not applicable			
	Agenda Plan, Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable			

**Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)**

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private
2017/010	11 July 2017	Cambridgeshire Catering and Cleaning Services: Future Options	Children and Young People Policy and Service Committee	Report by the Director of Learning	The decision is an exempt item within the meaning of paragraph 3 of Schedule 12A of the Local Government Act 1972 as it refers to information relating to the financial or business affairs of any particular person (including the authority holding that information).

**Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)**

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Quentin Baker on 01223 727961 or [Quentin.Baker@cambridgeshire.gov.uk](mailto:Quentin.Baker@cambridgeshire.gov.uk)