

SCHOOLS FORUM: PROPOSED MEETING DATES 2020/21

Background

The general guidance for setting up Schools Forum meetings in the past was that they should not be arranged on Teacher Training days (when known in advance) or in school holiday periods. Friday appears to be the preferred day for Forum meetings. A more recent requirement has been that where the last day of term is a Friday, that if at all possible, (and while also taking into account of the relevant CYP Committee dates around the budget consultation / setting cycles) is to have any required Schools Forum meeting the week before the last week of the term or to move it back to the Wednesday. The December and January meetings need to co-ordinate with CYP Committee (who receive update reports on the funding formula in December and need to approve it at their January Committee meeting) and also to take account if known of the Authority Proforma Tool (APT) deadlines date.

The following dates have been used as the basis of selecting potential dates along with the CYP Committee dates.

Maintained school terms and holidays

Autumn Half term Monday 26th October to Friday 30th October 2020

Christmas Holiday Monday 21st December 2020 Friday 1st January 2021

Spring Half Term Monday 15th February 2021 Friday 19th February 2021

Easter Holiday Monday 29th March 2021 Friday 9th April 2021

Summer Half Term Monday 31st May 2021 to Friday 4th June 2021

Summer Holiday Friday starts 23rd July

NEW PROPOSED DATES PLUS ADDITIONAL SUGGESTIONS FOR TRAINING /WORKSHOP DATES TO ENSURE THEY ARE EARLY IN DIARIES AND ACCOMMODATION CAN BE BOOKED.

Proposed Forum dates are in bold. Also included in red are details of the CYP Committee's dates around budget formulation / setting time.

All Schools Forum meetings are scheduled from 10 a.m. -1 p.m. with the room booked from 8.30 a.m. for set up. KV room is the preferred room being the largest committee room in Shire Hall (other than the Council Chamber) with Room 128 being too small to accommodate Schools Forum comfortably. It is not practical to secure the KV room for the whole day in most instances due to other meeting requirements and due to the additional pressure of the County Council's Commercial and Investment Committee

and Pensions Committee now also having scheduled meetings on a Friday morning. At the moment the venue shown for the Forum meetings is in Shire Hall which have been booked provisionally but please note that as the County Council is expected to move out of Shire Hall in Spring 2021 to relocate its main functions to a new site currently being purpose built in Alconbury. Other venues will be sought nearer the time, including potentially inviting schools to host Forum meetings.

Forum proposed date Friday 6th November 2020 Council Chamber (as KV room already booked for a Pensions Committee). **CYP Committee Tuesday 10th November** - this year we changed Forum from October to November to meet before CYP Committee but to give a better chance of taking a view before CYP on any Government announcement. The November 2020 CYP Committee is meeting early.

For the December 2020 Forum meeting, Forum to asked to decide between the two suggested dates below. CYP Committee is on 1st December. The issue with the 18th is it is the last day of term.

Wednesday 16th December KV Room or

Friday 18th December (will have to be in the **Council Chamber** as Commercial and Investment Committee already booked in KV room in the morning)

Again for the January 2021 meeting as d tow dates are being looked Forum is asked to decide which date would be the majority preference. **CYP Committee is on 19th January** and Martin Wade has already suggested that it could be useful for Forum to meet a few days before the Committee to pass on any views.

Proposed Forum date therefore either on:

Wednesday 13th January 2021 or

Friday 15th January 2021

Forum is asked to consider the following dates for Forum or training sessions / workshops which are not affected by Budget process:

Friday 26th February 2021 (workshop / training / reserve date)

Forum Friday 26th March 2021

Friday 21st May 2021 (workshop / training / reserve date)

Forum Friday 16th July 2021