

CAMBRIDGE CITY JOINT AREA COMMITTEE



Date: Tuesday, 26 July 2016

16:30hr

Democratic and Members' Services

Quentin Baker

LGSS Director: Law and Governance

Shire Hall
Castle Hill
Cambridge
CB3 0AP

Kreis Viersen Room

Shire Hall, Castle Hill, Cambridge, CB3 0AP

AGENDA

Open to Public and Press

Apologies

Declarations of Interest

*Guidance for Councillors on declaring interests is available at
<http://tinyurl.com/cccd-dec-of-interests>*

Minutes of the meeting held 7th June 2016

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Petitions

Parking policy review

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Local Highway Improvement Scheme - membership of panel

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The Cambridge City Joint Area Committee comprises the following members:

Councillor Jocelynne Scutt (Chairwoman) Councillor Kevin Blencowe (Vice-Chairman)

Councillor Donald Adey Councillor Dave Baigent Councillor Gerri Bird Councillor Richard Robertson and Councillor Damien Tunnacliffe Councillor Edward Cearn's Councillor Noel Kavanagh Councillor Ian Manning Councillor Amanda Taylor and Councillor Ashley Walsh

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact

Clerk Name: Ruth Yule

Clerk Telephone: 01223 699184

Clerk Email: ruth.yule@cambridgeshire.gov.uk

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CAMBRIDGE CITY JOINT AREA COMMITTEE: MINUTES

Date: Tuesday 7th June 2016

Time: 4.30pm – 5.10pm

Present: County Councillors Cearn, Kavanagh, Manning, Scutt, Taylor and Walsh;
City Councillors Adey, Baigent, Bird, Blencowe, Cantrill (substituting for
Councillor Tunnacliffe), Robertson.

Apologies: City Councillor D Tunnacliffe

32. ELECTION OF CHAIRMAN/CHAIRWOMAN FOR THE MUNICIPAL YEAR 2016/17

It was proposed by Councillor Walsh and seconded by Councillor Baigent that Councillor Scutt be elected Chairwoman for the municipal year 2016/17. Councillor Cearn proposed, seconded by Councillor Manning that Councillor Taylor be appointed as Chairwoman. On being put to the vote it was resolved that Councillor Scutt be elected.

33. ELECTION OF A VICE-CHAIRMAN/WOMAN FOR THE MUNICIPAL YEAR 2016/17

It was proposed by Councillor Baigent and seconded by Councillor Bird that Councillor Blencowe be elected as Vice-Chairman for the municipal year 2016/17. Councillor Manning proposed, seconded by Councillor Taylor that Councillor Adey be elected as Vice-Chairman. On being put to the vote it was resolved that Councillor Blencowe be elected.

34. DECLARATIONS OF INTEREST

None.

35. MINUTES OF THE MEETING HELD 26TH JANUARY 2016

The minutes of the meeting held 26th January 2016 were agreed and signed as a correct record by the Chairman/woman.

36. PETITIONS

None.

37. PUBLIC QUESTIONS

The Chairwoman exercised her discretion and allowed Mrs Cranmer of Tenison Road, Cambridge to ask three questions that related to the Tenison Road traffic calming scheme.

Mrs Cranmer's questions were:

- Would the Committee be passing a motion expressing its disapproval at the way that County Council officers changed four of the five plans for the £500,000

Tenison Road calming scheme approved by the Joint Area Committee on 25th March 2015. Speed table removed and trees removed.

- The County Council would receive an additional £150,000 towards the calming scheme. Would the Committee take measures to ensure that the money was spent on items excluded from the original scheme on the grounds of cost? Bollards at junction and the features at Wilkin Street.
- In view of the five years delay and maladministration in the implementation of the scheme, would the Committee ask external auditors to complete a detailed examination of the finances?

Cllr Manning proposed, seconded by Councillor Cearns, for the issues raised by Mrs Cranmer to be investigated by the Council's Internal Audit Team. On being put to the vote the proposal was lost.

The Chairwoman proposed with the agreement of the Committee that officers investigate the matter and inform Mrs Cranmer of their findings. The response would be circulated to Members and if necessary further investigation could be undertaken at that point.

A Member suggested that public questions be incorporated into the Committee agenda in the future. It was agreed that advice would be sought from the Council's Monitoring Officer with regard to public speaking rights at the Committee. **ACTION**

38. PARKING POLICY REVIEW

The Committee received a report that updated Members on the progress of the Member Working Group for the resident parking policy review for Cambridge and sought the endorsement of the Members Working Group Scope/Terms of Reference. Members were also requested to consider the membership of the working group for the new municipal year. Members noted the ongoing development of a meeting schedule and that the findings of the working group would be presented to the Cambridge Joint Area Committee in October and then to Cambridgeshire County Council's Highways and Community Infrastructure Committee in November.

In the course of discussion, Members:

- Agreed with Councillor Robertson's proposal that a further objective that reviewed the hours parking restrictions be applied be added to the list contained within Appendix 1 of the report. Members therefore added a further objective that reviewed the sustainability of schemes that restricted parking to a period of 1 hour of the day and hours in the evening and on Sundays.
- Requested that the proposed scheme be flexible, as certain areas of the city had a greater need for parking restrictions than others.
- Noted the links between the parking policy review and the City Deal consultation. Members were informed that discussions were taking place between officers and noted the objective of the review that any scheme complemented the aims and objectives of the City Deal.

- Requested that the objectives of the working group be circulated to residents and resident associations. A Member also requested that disability groups be included within the proposed circulation. **ACTION**

Further:

- Councillor Blencowe proposed, seconded by City Councillor Robertson, that Councillor Baigent be nominated to sit on the working group. On being put to the vote, Councillor Baigent was appointed to the working group.
- Councillor Taylor proposed, seconded by Councillor Cantrill, that Councillor Adey be appointed to the working group. On being put to the vote, Councillor Adey was appointed to the working group.

It was resolved unanimously to:

- a) Endorse Cambridge Resident Parking Policy Working Groups Scope and Terms of Reference contained within appendix 1 and 2 of the report.
- b) Review the membership of the working group for the next municipal year.
- c) Nominate two City Councillors to sit on the working group.

39. TRAFFIC REGULATION ORDER OBJECTIONS ASSOCIATED WITH CHURCH END AND ROSEMARY LANE, CHERRY HINTON, CAMBRIDGE

The Committee received a report on objections received to the proposed no waiting at any time traffic regulation order (TRO) and speed cushions in Church End and Rosemary Lane, Cherry Hinton. Members were informed that the scheme represented the third iteration of proposals.

In the course of discussion Members:

- Expressed concern that the Local Member had not commented on the proposals. Officers confirmed that the Local Member was in favour of the proposals and her support for the scheme had been confirmed in writing.
- Noted discussions that had taken place at the South Area Committee and the strong support expressed by local people at the meeting.
- Questioned why there were no comments in support of the scheme contained within the report. Officers explained that comments in support of the scheme had been presented to the Local Highways Improvement Panel.
- Questioned what further measures were proposed. Officers advised that a further bid would probably be submitted as the funding was insufficient to carry out alterations to the whole length of the road.

It was resolved unanimously to

- a) Determine the objections and approve the installation of the TRO and speed cushions as advertised and make the order.
- b) Inform the objectors accordingly.

Chairwoman

PARKING POLICY REVIEW

To: **Cambridge City Joint Area Committee**

Meeting Date: **26th July 2016**

From: **Executive Director: Economy, Transport & Environment**

Electoral division(s): **All**

Forward Plan ref:

Key decision: **No**

Purpose: **To update Members on the progress of the Member Working Group for the resident parking policy review for Cambridge City.**

Recommendation: **The Committee is invited to comment on the report content.**

<i>Officer contact:</i>	
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1. BACKGROUND

- 1.1 At the Cambridge City Joint Area Committee (CJAC) meeting of the 26th January 2016, Members approved:
- that a member working group would be established to examine options for on-street parking in Cambridge, with input from invited stakeholders.
 - the working group be composed of three members each from Cambridge City Council and Cambridgeshire County Council.
 - the members of the working group be County Councillors Kavanagh, Scutt and Taylor, and City Councillors Blencowe, C Smart and Smith.
 - the individual members of the working group identify a substitute or alternate from amongst the membership of the Joint Committee should they be unable to attend a meeting.
 - the next meeting of the Joint Committee receive a report setting out the working group's findings to date.
- 1.2 The first meeting of the Members Working Group took place on the 24th March 2016. A number of issues were addressed by the working group at this meeting and included:
- Establishing the group's scope, objectives and key tasks
 - Agreed the group's Terms of Reference
 - Determining the method of engaging stakeholder groups, residents and resident associations.
- 1.3 It was recognised that the engagement of local communities would be key to balancing the evolving needs of those that live, work and visit Cambridge. Therefore It was agreed that:
- An online survey would be sent to a sample of residents, resident associations, trade associations and other groups that had a vested interest in controlled parking in the City of Cambridge.
 - A sample of those that responded would be invited to a public forum to present their views on resident parking within Cambridge City to the working group.
 - The feedback from these surveys would be discussed and considered by the working group and play a key role in helping shape and form the recommendations for the new resident parking policy.

2. MAIN ISSUES

- 2.1 The second meeting of the Members Working Group took place on the 5th July 2016. In this meeting the feedback from both the on-line survey and the three public forums was summarised into three main areas which included:

- **Citywide Parking Controls** - A flexible scheme that addresses the needs of the local communities, removes commuter traffic and improves bus, P&R, cycling and walking facilities.
- **Local Parking Controls** – Which included limiting the operational hours of Resident Parking Schemes to 1 - 2 hours, offering limited waiting to support local communities and businesses, considering pavement parking, reviewing permit types and investigating the practicality of virtual permits.
- **Cost and permit limits** – To ensure permit fees fully cover the cost, accounts are transparent, they encourage more sustainable methods of transport and make sure permit numbers are controlled and monitored.

2.2 The highlighted areas and feedback were discussed and considered. It was determined that further information on the following areas would be required and discussed at the next meeting scheduled for 6th August 2016:

- The cost of enforcement
- The cost of providing Resident Parking Schemes across the city
- Best practice nationally
- The use of smart technology for enforcement

2.3 The Parking Policy Manager in conjunction with the City Deal Team will summarise and present to the member working group at their next meeting the results of the parking study undertaken by City Deal consultants Mott MacDonald. This comprehensive study was commissioned to assess how kerb space was utilised in currently unrestricted areas.

3. **ALIGNMENT WITH CORPORATE PRIORITIES**

3.1 **Developing the local economy for the benefit of all**

The following bullet points set out details of implications identified by officers:

- The development of a comprehensive parking policy will tackle congestion, enhance transport capacity and support economic growth.

3.2 **Helping people live healthy and independent lives**

The following bullet points set out details of implications identified by officers:

- A balanced parking provision and Parking Policy will offer those with special needs real choices throughout the city along with access to alternative travel such as Park & Ride.

3.3 **Supporting and protecting vulnerable people**

The following bullet points set out details of implications identified by officers:

- Careful consideration needs to be given to the number and location of blue badge holder bays to accommodate the needs of both residents' and visitors to Cambridge that hold valid badges

4. SIGNIFICANT IMPLICATIONS

4.1 Resource Implications

This proposal seeks to use resources to their maximum benefit.

4.2 Statutory, Risk and Legal Implications

The Parking Policy review carries the following key risks:

- Failure to adequately manage on-street parking will increase congestion and undermine road safety.
- Failure to cover the cost associated with on-street parking management will have a negative impact on budgets.

These can be mitigated by:

- Implementing parking polices that keep traffic moving and reduce the risk of accidents on the road network.
- Apply suitable pricing structures, where appropriate, to ensure that all operational costs are covered.

4.3 Equality and Diversity Implications

There are no significant implications within this category.

4.4 Engagement and Consultation Implications

The Cambridge Joint Area Committee will be consulted on the draft policies

4.5 Localism and Local Member Involvement

Interaction with local Members, stakeholder groups and residents is essential to a robust policy meeting the needs of both Cambridge and Cambridgeshire.

4.6 Public Health Implications

Reducing congestion, promoting the use of lower emission vehicles and encouraging the use of more sustainable travel options for visitors will have a positive impact on public health.

Source Documents	Location
Report to and minutes of Cambridge City Joint Area Committee – 26 th January 2016	https://cmis.cambridgeshire.gov.uk/ccclive/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/19/Committee/11/Default.aspx
Report to and minutes of Cambridge City Joint Area Committee – 7 th June 2016	https://cmis.cambridgeshire.gov.uk/ccclive/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/20/Committee/11/Default.aspx
	or, for both meetings, follow links from https://cmis.cambridgeshire.gov.uk/ccclive/Committees.aspx

LOCAL HIGHWAY IMPROVEMENT SCHEME (LHIS) – MEMBERSHIP OF PANEL

To: **Cambridge City Joint Area Committee**

Meeting Date: **26 July 2016**

From: **Executive Director Economy, Transport and Environment**

Electoral division(s): **All**

Forward Plan ref: **Not applicable** *Key decision:* **No**

Purpose: **To review the membership of the six-member panel to prioritise LHIS applications in the city area**

Recommendation: **It is recommended that the Committee**
review and agree appointments to the member panel to prioritise LHIS applications

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1. BACKGROUND

- 1.1 At its meeting on 14 July 2015, the Cambridge City Joint Area Committee considered arrangements for prioritising Local Highway Improvement Scheme applications in the city area.
- 1.2 The Committee resolved
- a) to agree to the creation of a six-member panel to prioritise LHS applications in the city area
 - b) that County Councillors Kavanagh, Taylor and Walsh and City Councillors Blencowe, C Smart and A Smith serve on the panel, with County Councillors Cearns and Scutt as substitutes, and City Councillors Ratcliffe and Tunnacliffe as alternates.

2. RECENT DEVELOPMENTS

- 2.1 Following elections to the City Council in May 2016, Catherine Smart is no longer a member of the City Council and so cannot be a member of the LHS panel.
- 2.2 The Committee is therefore asked to consider the current membership of the panel, and to nominate a third City Councillor to the panel, in order to maintain its full membership.

3. ALIGNMENT WITH CORPORATE PRIORITIES

- 3.1 **Developing the local economy for the benefit of all**
There are no significant implications for this priority.
- 3.2 **Helping people live healthy and independent lives**
There are no significant implications for this priority.
- 3.3 **Supporting and protecting vulnerable people**
There are no significant implications for this priority.

4. SIGNIFICANT IMPLICATIONS

- 4.1 There are no significant implications within these categories:
- Resource Implications
 - Statutory, Risk and Legal Implications
 - Equality and Diversity Implications
 - Engagement and Consultation Implications
 - Localism and Local Member Involvement
 - Public Health Implications

Source Documents	Location
Report to and minutes of Cambridge City Joint Area Committee – 14 July 2015	https://cmis.cambridgeshire.gov.uk/ccc_live/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/87/Committee/11/Default.aspx