

ACTIVITY	April	May	June	July	August	September	October	November	December	January	February	March
Strategic Framework, Medium Term Financial Strategy, Capital Strategy	SMT, Transformation & Finance draft strategies in conjunction with Members.					Final drafts to GPC for sign off	Final drafts to Full Council for sign off	Final versions to GPC for sign off (post Settlement)				
Treasury Management Strategy									TMS drafted by Finance	Final draft to GPC for sign off		
Capital			Services reviewing capital programme and prioritisation. Overseen by Capital Programme Board.									
Demand			Teams of Finance, BI, Transformation & Service representatives, calculate service demand requirement. Reviewed by CLT.									
Inflation			Finance calculate inflation requirement. Reviewed by CLT.									
Pressures			Service pressure will be identified in conjunction with Finance and discussed at CLT. Those approved for funding will be included in the Business Plan.									
Transformation Fund/Programmes	Bids to the transformation fund will be presented throughout the year. Ideas will be discussed and refined at CLT before presentation to SMT. Once signed off by SMT, bids will go to GPC for approval. Services are encouraged to discuss ideas with Service Committees during their development.											
Monitoring of Transformation Fund			Baseline report and 2016-17 Q4 monitoring report to GPC			2017-18 Q1 monitoring report to GPC		2017-18 Q2 monitoring report to GPC				2017-18 Q3 monitoring report to GPC
Consultation							Consultation process undertaken			Consultation final report considered by GPC		
Fees & charges						Fees & charges review undertaken and considered by Service Committees						
REPORTING												
GPC-SMT Workshops			Risks, KPIs, Comms			Workshop		Workshop		Workshop		
Service Committees (incl. GPC in its Service Committee capacity)						1st view of capital programme and prioritisation	1st view of revenue proposals and CIAs	Second view of capital proposals	Final view of Capital & Revenue proposals and CIAs			
General Purposes Committee						Approve strategies (Strategic Framework, MTFS, Capital Strategy)	Review of capital prioritisation for whole Capital programme			1st view of full Business Plan (all sections)	Meeting 1 - LG Finance Settlement Meeting 2 - Final view of full Business Plan	
Members alternative budgets										Develop significant budget amendments with Finance, ahead of Full Council		
Full Council							Approve strategies (Strategic Framework, MTFS, Capital Strategy)				Approve full Business Plan and set budget, including Council Tax level	
Publish approved Business Plan											Approved Business Plan is published on the corporate website (by 1st April)	