

Fire Authority Overview and Scrutiny Committee

Minutes - Action Log

This is the updated action log as of 22 April 2024 and captures the actions arising from the most recent Overview and Scrutiny Committee meetings and will form an outstanding action update to Members on the progress on compliance in delivering the necessary actions.

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
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Minutes of the October 2022 Committee

45	CPFA Overview and Scrutiny Committee Work Programme	Scrutiny and Assurance Manager	Inclusion of a potential staffing task and finish group and public consultation forum report.	Update 4 October 2023 Established that staffing task and finish group work is related to a trial at South Cambridgeshire District Council; a report on the trial outcomes and the way forward will be brought to the January 2024 Committee. See also Minute 53 below.	Ongoing
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Minutes of the January 2023 Committee

53	CPFA Overview and Scrutiny Work Programme	Scrutiny and Assurance Manager	The Committee discussed what areas or issues might add value to the scrutiny function. It was agreed not to progress the existing member-led review of estates, property management and capital programme but focus on people themes. Terms of reference for a	Update 4 October 2023 See also Minute 45 above.	Extant
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			member-led review on employee retention would be drafted and circulated for comment.		
Minutes of the October 2023 Committee					
66	Integrated Risk Management Plan Performance Measures	ACFO	Members acknowledged the need to add to On-Call training the importance of all firefighters booking on to avoid On-Call crews mobilising with four or more firefighters when the rota system showed three.	<p>Update 22 April 2024 CFRS know what crewing we have on fire appliances through our electronic retained availability system (ERAS) which is linked directly to our mobilising system.</p> <p>Availability will show crews of three as available when the right skills allow but the system also allows for firefighters to book available to take the appliance to crews of four or more, again showing the appliance as fully available on the mobilising system. There is no pressure for firefighters to book on to take the appliance from three to four or more riders but should they wish to, they can.</p> <p>What is being monitored here is where ERAS shows a crew of three but four or more riders go out to the incident. This initially causes more resources to be mobilised than needed and can have localised impacts on stations which will be managed accordingly.</p>	Completed