

**GENERAL PURPOSES
COMMITTEE****Minutes-Action Log****Introduction:**

This log captures the actions arising from the General Purposes Committee on 24th January 2017 and updates members on the progress on compliance in delivering the necessary actions. This is the updated action log as at 13th March 2017.

Minutes of 24th January 2017

Item No.	Item	Action to be taken by	Action	Comments	Completed
311.	Minutes – 10th January 2017 and Action Log	Sue Grace/ Wendi Ogle- Welbourn	The need for Children, Families and Adults to identify on its service directorate Risk Register the risks associated with call handing and the mitigation measures necessary to reduce that risk to an acceptable level.	This risk has now been included on the CFA Risk Register.	Completed
		G Beasley	The Chairman asked the Chief Executive to raise the issue of partnership contributions to transformation proposals which provided partners with savings as an issue at Public Service Board.	Raised at CPSB on 8th February. Unfortunately, health colleagues were not present so it will be discussed again at the next meeting. Please note that there has not been another meeting as the meeting scheduled for 27 February was cancelled.	Ongoing

Item No.	Item	Action to be taken by	Action	Comments	Completed
		C Malyon	The need to communicate the impact and importance of the decisions made as part of the Transformation Fund. The Chief Executive acknowledged the need to bring it to life with case studies.		Ongoing
		S Grace	Provide details of election costs in the new year.	E-mail circulated to GPC on 10 February 2017	Completed
314.	Business Plan 2017-18	C Malyon	The CFO to clarify what the £6m funding for East Cambridgeshire and Fenland schools could or could not be used for.	Information is awaited from central government on the details of the grant.	Ongoing
		C Malyon	The Chief Finance Officer to do more work to establish how £120k for early years' literacy would be funded. The proposal would then be presented to full Council in February as part of the Business Plan process.	This was funded from the base budget and approved by Council on the 14 February.	Completed