

Business Development Programme Status Report

December 2022

Type 3 (High)				
Projects	Issues	Successes	Project Performance	
P108 Replacement ICCS and Mobilising Solution Project Sponsor: M Warren PM: N Hoad Completion Date: Contract Award October 2019 Go Live Q3 2023 Overall status: Amber (against revised schedule)	<p>Extended timescales for some planned work needs monitoring as could cause issues for meeting overall timescales.</p> <p>Internal penetration test carried out on platform with several concerns. Supplier has the report and is working through this to address the issues. The external penetration test has been rescheduled and has caused delays to the schedule for the DCS.</p> <p>Ongoing issue with a map conversion software is causing significant delay in entering legacy data into the platform. Teams are working to resolve with this supplier.</p>	<p>Have acquired some additional project support in areas from the supplier. This will support our current PM and have already seen the benefit of this additional resource.</p> <p>Progress is being made across a number of workstreams.</p> <p>Outstanding issue around IP cross over on the network almost resolved. 90% of work completed by another supplier just one activity outstanding.</p> <p>Integration works ongoing and issues being resolved.</p>	Board	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	

Business Development Programme Status Report**December 2022**

P137 Review of Operations Project Sponsor: C Strickland Project Manager: S Smith Project Manager/Lead S Thompson Completion Date: Phase 1 High Level Business Cases - May 2022 Phase 2 Detailed Business Cases March 2023 Deviation Report drafted. Overall status: Green	No current major issues to report.	Deviation report completed for time and scope presented to Project Board. Project extension until 31 March 2023 has been approved by the Project Board.	Board	Reporting direct to COAG
	Work lead catch up's have been taking place but limited attendance in places.	Majority of project support has been pushed towards Financial Contingency.	Team	
			Budget	
			Risk	
			Controls	
			Timescales	Deviation Report for agreed extension until 31 March 2023
		MSI (most serious incident) and 4x4 provision work continues as a priority. Currently identifying focus group attendees to support work packages and feedback to ideas.		
		December communications update provided on SharePoint page.		

Business Development Programme Status Report

December 2022

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P135 Finance System Software Replacement Project Project Sponsor: M Warren Project Manager: U Bird Completion dates: October 2023 Overall status: In Planning	Conflicting priorities /annual leave may impact the planned timescales (Go live target date October 2023).	Contract has been awarded through G Cloud 12 (26 Nov). Eight week lead time before ten month implementation period; on target for October go live. Costs confirmed as expected. Need to align required technical resources and link to required internal resources - this task will be completed following first formal meeting with supplier in Jan.	Board	
			Team	
			Budget	
			Risk	
			Controls	
			Timescale	Tight timescales
P140 Microsoft 365 implementation and cultural change Project Sponsor: J Fagg Project Manager: TBC Completion date: 2 years First three months scoping the tools to be delivered. Two months in planning the roll out 19 months dedicated to the roll out, and cultural change activities to achieve the project objectives. Overall status: Paused		Job evaluation and job description completed - decision made to put this recruitment/project on hold until the finance settlement in December is announced and understood.	Board	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	
P126 Huntingdon Relocation	Outstanding snagging issue with some of the flooring onsite which	Building handover took place on Friday 11 November 2022.	Board	

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December 2022

Project Sponsor: M Warren Project Manager: J Houseago Completion date: Planning phase August 2021 Build completion - October 2022 Move –January 2023 Status: Green	<p>continues to be worked on by the contractor.</p> <p>The coming weeks will continue to see a huge draw on resources from both property and ICT teams.</p>	<p>End Stage Report for the build stage has been issued to Board members and signed off. Now working through the commissioning stage of the project.</p> <p>Our ICT and property teams continue to fit out the site in defined stages along with our own contractors completing their works.</p> <p>Occupational health moved into site w/c 21 November; now fully operating from there. Health and Safety and Operational Support Group teams moved across w/c 5 December.</p> <p>Training Centre waiting for the green light to move across (aiming w/c 12 December). Transition plans now being worked through in preparation for getting operational crews over in January.</p> <p>BT link now in – just need to undertake failover testing.</p>	Team	
			Budget	Fixtures and Fittings element of the budget has needed to be increased
			Risk	
			Controls	
			Timescale	
P122 Training Centre Review Project Sponsor: W Swales		<p>New training centre shift system has been implemented as a two</p>	Board	

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Project Manager: V Best Project Closure: Project to be closed in January 2023. Review of Trial - TBD Status: Green (against revised trial dates)		year trial with effect from November 2022. Updated contracts have been issued and returned reflecting the amendments. Project to be closed as trial commences.	Team	
			Budget	
			Risks	
			Control	
			Timescale	

Type 2 Projects

Project	Issues	Successes	Project Performance	
P138 On Call Initiatives Project Sponsor: S Smith Project Manager: K Andrews Five separate workstreams Completion 13.5 Ladders Q1 2022 Closed Co-Responding Q2 2022 Closed Papworth to Cambourne Q1 2022 - Closed Crewing Q4 2022 Business Hub Q3 2022 Status: Green		<u>Review minimum crewing</u> Crewing set to go live 1 January 2023. SharePoint page containing Frequently asked questions and statistics updated following feedback from representative bodies. Face to face engagement with all On-Call stations nearing completion. Policy, guidance and risk assessment documents completed and will be published after last meeting with representative bodies. Liaison ongoing with training centre, learning and organisational development and Operational Support Group to include crews of three in training materials and Service action notes. Letters sent to neighbouring brigades and liaison with Combined Fire Control complete. <u>Pilot Scheme Remote Working Spaces</u> Meeting held to update all On-Call support Officers on the process for On-Call staff to use this facility (suitability interview), SharePoint page for relevant documents in progress.	Board	Not required
			Team	For each Workstream
			Budget	Specific to each workstream
			Risk	Industrial action and action short of strike may impact capacity and service delivery.
			Control	
			Timescales	Specific to each workstream

Glossary

Business as usual (BAU)
Cambridgeshire Fire & Rescue Service (CFRS)
Chief Officers Advisory Group (COAG)
Combined Fire Control (CFC)
Direct Communication Server (Airwave) – (DCS)
End Stage Report (ESR)
Fire & Rescue Service (FRS)
Fire Service Headquarters (SHQ)
Integrated Risk Management Plan (IRMP)
On Call (OC)
On Call Station Officers (OCSO)
Operational Support Group (OSG)
Project Manager (PM)
To be determined/confirmed (TBD/TBC)
Training Centre (TC)
User Acceptance Testing (UAT)
Whole-time (W/T)