

**Agenda Item No: 5**

**PARK & RIDE AND GUIDED BUSWAY GROUNDS MAINTENANCE CONTRACT**

*To:* **Economy and Environment Committee**

*Meeting Date:* **11 January 2018**

*From:* **Executive Director – Place and Economy**

*Electoral division(s):* **All.**

*Forward Plan ref:* **N/A**

*Key decision:*

**2018/020**

*Purpose:* **To seek approval to commence a procurement process to secure a new grounds maintenance contract for a period of 5 years.**

*Recommendation:* **a) To agree the re-procurement of the Park & Ride/Guided Busway Grounds Maintenance contract**

**b) To delegate the authority to award the contract to the Executive Director in consultation with the Chairman and Vice Chairman of the Committee.**

**c) To agree that the contract should be for a minimum of 5 years commencing on 5<sup>th</sup> October 2018.**

<b><i>Officer contact:</i></b>		<b><i>Member contacts:</i></b>	
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## **1. BACKGROUND**

- 1.1 In 2015 the Park & Ride and Guided Busway grounds maintenance contract was re-tendered in partnership with South Cambridgeshire District Council (SCDC) in order to benefit from economies of scale and to simplify the pre-existing 4 contractors down to one.
- 1.2 Working with the County Council Procurement Team and SCDC, a single contractor was procured for a 3 year term. Overall savings for the Park & Ride/Busway budget of 6% have been achieved through this new contract. Whilst cost savings cannot be guaranteed with the re-procurement, it is hoped that it will minimise inflationary pressure on budgets and therefore provide further savings.

## **2. MAIN ISSUES**

- 2.1 The grounds maintenance contract is due for renewal from October 2018. Both SCDC and the Park & Ride/Busway team propose a 5 year term rather than a 3 year term for the new contract. This longer period may encourage contractors to offer greater savings to the overall contract and may also allow them to invest in bigger equipment such as tractor and flail type machinery to speed up certain aspects of grounds maintenance currently undertaken, especially along the Busway. Although this is a joint contract with SCDC, it covers two distinct operations; the Park & Ride/Guided Busway and SCDC Housing and grounds maintenance, which will be managed separately.
- 2.2 The costs of the Guided Busway grounds maintenance are covered by the bus operators under the access charges and the cost of the park and ride grounds maintenance is covered by the budget for operating the sites, currently paid for through the parking charge and in the future to be paid for through the joint funding by the County Council and the Greater Cambridge Partnership.
- 2.3 The County Council element of the present contract was under £400k and the procurement was carried out under the 'Official Journal of the European Union' (OJEU) rules. The County Council element of a new 5 year contract will exceed £500k. Under Cambridgeshire County Council (CCC's) Contract Regulations, the decision to re-procure is therefore one for the relevant Policy & Service Committee to decide upon. The Committee, at this point, then needs to decide whether to delegate the awarding of the final contract to the Executive Director, in consultation with Chairman and Vice Chairman which is recommended in this case.
- 2.4 Subject to the decision of the Committee, processes will be put in place immediately to commence the procurement process.

## **3. ALIGNMENT WITH CORPORATE PRIORITIES**

### **3.1 Developing the local economy for the benefit of all**

There are no significant implications for this priority.

### **3.2 Helping people live healthy and independent lives**

There are no significant implications for this priority.

### 3.3 Supporting and protecting vulnerable people

There are no significant implications for this priority.

## 4. SIGNIFICANT IMPLICATIONS

### 4.1 Resource Implications

***Procurement on a 5 year term will reduce the need for officer time and procurement team costs which would otherwise be incurred for shorter term contract.***

Implications	Officer Clearance
Have the resource implications been cleared by Finance?	Yes Sarah Heywood:
Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by the LGSS Head of Procurement?	Yes Paul White:
Has the impact on statutory, legal and risk implications been cleared by LGSS Law?	Yes Fiona McMillan:
Have the equality and diversity implications been cleared by your Service Contact?	Yes Tamar Oviatt-Ham.
Have any engagement and communication implications been cleared by Communications?	Yes Eleanor Bell:
Have any localism and Local Member involvement issues been cleared by your Service Contact?	Yes Tamar Oviatt-Ham:
Have any Public Health implications been cleared by Public Health	Yes Tess Campbell:

Source Documents	Location
None.	