

# HEALTH POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published 1 December 2016  
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Cambridgeshire  
County Council

**Agenda Item No: 14**

## **Notes**

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
<b>12/01/17</b>	Public Health Finance and performance report	Chris Malyon/ Liz Robin		01/12/16 3.30pm	29/12/16	03/01/17
	Re-commissioning the Healthy Child Programme – Proposed Section 75 for Health Visiting and School Nursing Services	Raj Lakshman	2017/008			
	System wide review of Health Outcomes in Cambridgeshire	Liz Robin				
	Public Health Risk Register (six-monthly update)	Tess Campbell				
	East of England Ambulance Trust (EEAST) – Care Quality Commission Inspection Local Delivery	Kate Parker				
	Scrutiny Item: Fertility Treatment Services	Dr Richard Spiers				

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
	Scrutiny Item: Bed-based Intermediate Care and Minor Injuries consultation plan	Kate Parker/ CCG				
	Scrutiny Item: Sustainability and Transformation Plan	Kate Parker/ CCG				
	Scrutiny Item: NHS England Liver Metastasis Services at Addenbrooke's Hospital (1 year on report)					
	Scrutiny Item: emerging issues in the NHS (standing item)	Kate Parker				
	Committee training plan (standing item)	Kate Parker/ Ruth Yule				
	Agenda plan and appointments to outside bodies	Ruth Yule				
16/02/17	<i>Development session on the Sustainability and Transformation Plan following short formal meeting</i>			26/01/17 3.30pm	03/02/17	07/02/17
	Award of the contract for the provision of Stop Smoking Services	Val Thomas	2017/027			
16/03/17	Public Health Finance and performance report	Chris Malyon/ Liz Robin		23/02/17 3.30pm	03/03/17	07/03/17
	Scrutiny item: Non-Emergency Patient Transport Services performance update six months after September 2016 commencement	Kate Parker				
	Update on Mental Health Vanguard and PRISM [primary care mental health service]	Kate Parker				
	Scrutiny Item: emerging issues in the NHS (standing item)	Kate Parker				
	Scrutiny Item: Health Committee Working Groups Quarterly update (including Joint Health Committee on merger of HHCT & PSHFT)	Kate Parker				

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes meeting date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Scrutiny Item: 111 Out of Hours Service – Review of First Five Months Delivery	Kate Parker				
	Scrutiny Item: Update from Cambridge University Hospitals NHS Foundation Trust (CUHFT) on EPIC IT Service	CUHFT				
	Committee training plan (standing item)	Kate Parker/ Ruth Yule				
	Agenda plan and appointments to outside bodies	Ruth Yule				
<i>[13/04/17] Provisional Meeting</i>				<i>23/03/17 3.30pm</i>	<i>31/03/17</i>	<i>04/04/17</i>
<b>08/06/17</b>	Co-option of District non-voting Members	Ruth Yule		<i>20/04/17 3.30pm</i>	<i>25/05/17</i>	<i>30/05/17</i>
	Public Health Finance and performance report	Chris Malyon/ Liz Robin		<i>18/05/17 3.00pm</i>		
	Update on pilot harm reduction project for stopping smoking	Val Thomas				
	Scrutiny Item: emerging issues in the NHS (standing item)	Kate Parker				
	Scrutiny Item: Health Committee Working Groups – Update	Kate Parker				
	Committee training plan (standing item)	Kate Parker/ Ruth Yule				
	Agenda plan and appointments to outside bodies	Ruth Yule				
<b>20/07/17</b>					<i>07/07/17</i>	<i>11/07/17</i>

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes meeting date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
<i>[17/08/17] Provisional meeting</i>					<i>04/08/17</i>	<i>08/08/17</i>
<b>07/09/17</b>					26/08/17	30/08/17
<b>19/10/17</b>					06/10/17	10/10/17
	Immunisation Task and Finish Group report, to include whether the drop in take up of flu immunisations by pregnant women was a single year anomaly or whether it was repeated in the figures for the following year (12-month follow-up)					
<b>16/11/17</b>					03/11/17	08/11/17
<b>14/12/17</b>					01/12/17	05/12/17
<b>Tuesday 16/01/18</b>					03/01/18	05/01/18
<i>[08/02/18] Provisional meeting</i>					<i>26/01/18</i>	<i>30/01/18</i>

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
<b>15/03/18</b>					02/03/18	06/03/18
<i>[19/04/18] Provisional meeting</i>					06/04/18	10/04/18
<b>17/05/18</b>					04/05/18	08/05/18

**Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)**

**Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)**

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.
3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private
.../...	[Insert Committee date here]		[Insert Committee name here]	Report of ... Director	The decision is an exempt item within the meaning of paragraph ... of Schedule 12A of the Local Government Act 1972 as it refers to information ....

5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Quentin Baker on 01223 727961 or [Quentin.Baker@cambridgeshire.gov.uk](mailto:Quentin.Baker@cambridgeshire.gov.uk)