

**POLICY & RESOURCES COMMITTEE WORK PROGRAMME****MEETINGS 2017/18**

<b>Date</b>	<b>Meeting</b>	<b>Venue</b>
<b>2017</b>		
Thursday 28 September	1030 hours	Service HQ
Thursday 14 December	1030 hours	Service HQ
<b>2018</b>		
Thursday 25 January	1030 hours	Service HQ
Thursday 12 April	1030 hours	Service HQ
Thursday 28 June	1030 hours	Service HQ

**WORK PROGRAMME 2017/18**

<b>Thursday 28 September 2017</b>			
<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	<b>Comments</b>
1000 - 1030	Pre Briefing session	Chairman Deputy Chief Executive	
1030	Minutes of Policy & Resources Committee Meeting 22 June 2017	Rob Sanderson	
	Minutes of Overview & Scrutiny Committee Meeting 20 July 2017	Rob Sanderson	
	<b><u>Decision</u></b> ISA 260 Report (to include Annual Governance Statement and draft Statement of Accounts)	Deputy Chief Executive	
	<b><u>Information and Monitoring</u></b> Revenue and Capital Budget Monitoring Report	Deputy Chief Executive	
	Strategic Risk and	Service Transformation Manager	

	Opportunity Management Register		
	Fire Authority Programme Management Monitoring Report	Service Transformation Manager	
	General Data Protection Regulation Implementation – Project Update	Deputy Chief Executive	
	Work Programme 2017/18	Deb Thompson	
<b>Thursday 14 December 2017</b>			
<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	<b>Comments</b>
1000 - 1030	Pre Briefing session	Chairman Deputy Chief Executive	
1030	Minutes of Policy & Resources Committee Meeting 28 September 2017	Rob Sanderson	
	Minutes of Overview & Scrutiny Committee Meeting 12 October 2017	Rob Sanderson	
	<b><u>Decision</u></b> Draft MTFS to include Council Tax recommendations	Deputy Chief Executive	
	Probation Policy (to include consultation results and toolkit)	Human Resources Business Partner	
	Equality & Inclusion Compliance Report (to include Gender Pay Gap)	Equality and Inclusion Advisor	
	<b><u>Information and Monitoring</u></b> Revenue and Capital Budget Monitoring Report	Deputy Chief Executive	
	Strategic Risk and Opportunity Management Register	Service Transformation Manager	
	Work Programme 2017/18	Deb Thompson	
<b>Thursday 25 January 2018</b>			
<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	<b>Comments</b>
1000 - 1030	Pre Briefing session	Chairman Deputy Chief Executive	
1030	Minutes of Policy & Resources Committee Meeting 14 December 2017	Rob Sanderson	
	Minutes of Overview &	Rob Sanderson	

	Scrutiny Committee Meeting 11 January 2018		
	<b><u>Decision</u></b> Fire Authority Budget 2018/19	Deputy Chief Executive	Annual
	<b><u>Information and Monitoring</u></b> Revenue and Capital Budget Monitoring Report	Deputy Chief Executive	
	Strategic Risk and Opportunity Management Register	Service Transformation Manager	
	Fire Authority Programme Management Monitoring Report	Service Transformation Manager	
	Integrated Risk Management Plan Update	Assistant Chief Fire Officer Hylton	
	Comprehensive Spending Review Update	Area Commander Faint	Annual
	Work Programme 2017/18	Chairman Deb Thompson	
<b>Thursday 12 April 2018</b>			
<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	<b>Comments</b>
1000 - 1030	Pre Briefing session	Chairman Deputy Chief Executive	
1030	Minutes of Policy & Resources Committee Meeting 25 January 2018	Rob Sanderson	
	Minutes of Overview & Scrutiny Committee Meeting 29 March 2018	Rob Sanderson	
	<b><u>Decision</u></b> TBA		
	<b><u>Information and Monitoring</u></b> Revenue and Capital Budget Monitoring Report	Deputy Chief Executive	
	Strategic Risk and Opportunity Management Register	Service Transformation Manager	
	Work Programme 2018/19	Deb Thompson	
<b>Thursday 28 June 2018</b>			
<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	<b>Comments</b>
1030	Minutes of Policy & Resources Committee Meeting 12 April 2018	Rob Sanderson	
	Election of		Annual

	Chairman/woman		
	Appointment of Vice Chairman/woman		Annual
	<b><u>Decision</u></b> Draft Financial Statements	Deputy Chief Executive	
	<b><u>Information and Monitoring</u></b> Revenue and Capital Budget Monitoring Report	Deputy Chief Executive	
	Strategic Risk and Opportunity Management Register	Service Transformation Manager	
	Fire Authority Programme Management Monitoring Report	Service Transformation Manager	
	Strategic Workforce Development Action Plan Update	Human Resources Business Partner	Annual
	Work Programme 2018/19	Deb Thompson	