

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Licenses and Permits						
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Permission to deposit a skip on the highway	Exempt	Non-statutory	£28 for 14 days	£30 for 14 days	£31 for 14 days	
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Fine for unauthorised skip on the highway	Exempt	Non-statutory	£120	£150	£152.00	Fine of £120 plus the cost of a licence at £30
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Permission to erect scaffolding/hoarding over the highway	Exempt	Non-statutory	£100	£105	£110.00	
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Obligation to dispense with consent for erection of hoarding/fence	Exempt	Non-statutory	£100	£100	£110.00	
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Oversailing licence	Exempt	Non-statutory	£100	£105	£110.00	
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Banner licence	Exempt	Non-statutory	£15	£18	£19.00	
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Traffic counter licence	Exempt	Non-statutory	£15	£18	£19.00	
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Street licences (chairs and tables)	Exempt	Non-statutory	£100 per square metre within Cambridge historic core area. £70 per square metre outside. This includes a non-refundable £70 admin charge (to be deducted from the cost of the licence if application successful).	£100 per sqm within Cambridge historic core are. £50 per sqm outside historic core and county wide. £250 minimum payment upfront to cover admin cost (to be deducted from the cost of the licence if application successful).	£100 per sqm within Cambridge historic core are. £50 per sqm outside historic core and county wide. £250 minimum payment upfront to cover admin cost (to be deducted from the cost of the licence if application successful).	Following feedback from Members and local Parish / Town Councils, it was felt that the £70/sqm outside Cambridge historic core was excessive and discouraged businesses and communities. The length of time spent dealing with pavement licences is proving to be substantial, therefore the upfront admin costs have been revised accordingly.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Streetworks Section 50 licences- apparatus on public highway	Exempt	Non-statutory	£450	£475	£480.00	
Infrastructure	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Streetworks (NRWSA)						
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	NRSWA road opening sample inspection charges	Exempt	Statutory	Av Number per year over the past three years x 30% x £50	Av Number per year over the past three years x 30% x £50	Av Number per year over the past three years x 30% x £50	Set by National Legislation.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	NRSWA defect charge	Exempt	Statutory	£47.50 when reported by council, £68 when reported by 3rd party	£47.50 when reported by council, £68 when reported by 3rd party	£47.50 when reported by council, £68 when reported by 3rd party	Set by National Legislation.

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Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Section 74- charge for overstay	Exempt	Statutory	Set by legislation as per October 2012 Code of Practice for the Co-ordination of Street Works and Works for Road Purposes and Related Matters (fourth edition)	Set by legislation as per October 2012 Code of Practice for the Co-ordination of Street Works and Works for Road Purposes and Related Matters (fourth edition)	Set by legislation as per October 2012 Code of Practice for the Co-ordination of Street Works and Works for Road Purposes and Related Matters (fourth edition)	Set by legislation as per October 2012 Code of Practice for the Co-ordination of Street Works and Works for Road Purposes and Related Matters (fourth edition)
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Charges in relation to works occupying the carriageway during period of overrun			Amount (£) each of first 3 days	Amount (£) each of first 3 days	Amount (£) each of first 3 days	
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Traffic -sensitive or protected street not in road categories 2, 3 or 4.	Exempt	Statutory	£5,000	£5,000	£5,000	Set by National Legislation.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Other streets not in road categories 2, 3 or 4.	Exempt	Statutory	£2,500	£2,500	£2,500	Set by National Legislation.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Traffic-sensitive or protected street in road category 2.	Exempt	Statutory	£3,000	£3,000	£3,000	Set by National Legislation.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Other street in road category 2.	Exempt	Statutory	£2,000	£2,000	£2,000	Set by National Legislation.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Traffic -sensitive or protected street in road category 3 or 4.	Exempt	Statutory	£750	£750	£750	Set by National Legislation.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Other street in road category 3 or 4.	Exempt	Statutory	£250	£250	£250	Set by National Legislation.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management				Amount (£) each subsequent day	Amount (£) each subsequent day	Amount (£) each subsequent day	
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Traffic -sensitive or protected street not in road categories 2, 3 or 4.	Exempt	Statutory	£10,000	£10,000	£10,000	Set by National Legislation.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Other streets not in road categories 2, 3 or 4.	Zero rated	Statutory	£2,500	£2,500	£2,500	Set by National Legislation.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Traffic-sensitive or protected street in road category 2.	Zero rated	Statutory	£8,000	£8,000	£8,000	Set by National Legislation.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Other street in road category 2.	Zero rated	Statutory	£2,000	£2,000	£2,000	Set by National Legislation.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Traffic -sensitive or protected street in road category 3 or 4.	Zero rated	Statutory	£750	£750	£750	Set by National Legislation.

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Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Other street in road category 3 or 4.	Zero rated	Statutory	£250	£250	£250	Set by National Legislation.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Charges in relation to works outside the carriageway during period of overrun						
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Street not in road category 2, 3 or 4.	Zero rated	Statutory	£2,500.0	£2,500.0	£2,500.0	Set by National Legislation
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Street in road category 2.	Zero rated	Statutory	£2,000.0	£2,000.0	£2,000.0	Set by National Legislation
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Street in road category 3 or 4.	Zero rated	Statutory	£250.0	£250.0	£250.0	Set by National Legislation
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Fixed Penalty Notices	Zero rated	Statutory	£120 unless paid within 29 days then £80	£120 unless paid within 29 days then £80	£120 unless paid within 29 days then £80	Set by National Legislation

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Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Highways and Traffic Orders						
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Temporary road closures	Standard (20%)	Statutory	£950 maximum. Reduced fee if not deemed necessary to advertise in press	£950 maximum. Reduced fee if not deemed necessary to advertise in press	£975 maximum. Reduced fee if not deemed necessary to advertise in press	
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Emergency road closures	Standard (20%)	Statutory	£700	£700	£700	
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Noticing (statutory recording of Streetworks)	Zero rated	Statutory	£21.20 per initial entry £1.20 for each subsequent item	£21.20 per initial entry £1.20 for each subsequent item	£21.20 per initial entry £1.20 for each subsequent item	To date no income has been received under this heading.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	TRO advertisement for Local Highway Improvement (LHI) schemes and community groups	Standard (20%)	Statutory	N/A	£1,000 cost of the legal order	£1,000 cost of the legal order	The £1,000 is the maximum cost, as the actual cost is dependent on the size press advert and the number of notices (max 2). No staff cost is included within this heading, given that LHI's are part funded by the County Council.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	TRO advertisement for Private / Third Party Funded Works, Businesses and other Private Bodies	Standard (20%)	Statutory	N/A	£1,000 cost of the legal order £250 non-refundable, upfront payment to cover staff costs.	£1,000 cost of the legal order £250 non-refundable, upfront payment to cover staff costs.	The £1,000 is the maximum cost, as the actual cost is dependent on the size press advert and the number of notices (max 2).
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Implementation of TRO's	Standard (20%)	Non-statutory	N/A	Actual cost of work +20% admin fee (min charge £250)	Actual cost of work +20% admin fee (min charge £250)	This is a new line that distinguishes between the statutory process for advertising and making the traffic regulation orders (TROs) and the actual work on site to implement the
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Temporary road closures (Special Events)	Standard (20%)	Statutory	N/A	£950 maximum cost of the legal order. £250 maximum staff cost per event - dependant on nature / type / size of event.	£975 maximum cost of the legal order. £250 maximum staff cost per event - dependant on nature / type / size of event.	This covers events that require the public highway to be closed or restricted in one off situations, e.g. Race for Life, Remembrance Day, Cycle events etc. Previously this work has been covered within Street Works, however following creation of a specific Event Management post, this function now sits within the IHMC & Events Team.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Regular updates of new TROs affecting movement for SatNav organisations	Zero rated	Non-statutory	£555.50	Increase as per inflation rate.	£575.00	To date no income has been received under this heading.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Highways Development Management						

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Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Highways Act Section 38 road adoption agreement	Out of scope	Non-statutory	8.5% of works cost plus legal costs; Fee increased to 10% if site work commence prior to sealing of agreement.	No proposed % change	8.5% of works cost plus legal costs; Fee increased to 10% if site work commence prior to sealing of agreement.	Developers may not enter into Agreement. Fee % pays for technical vetting of scheme by engineers and site inspection work. This percentage is benchmarked at the East & South of England Development Management Forum. Our percentage compared with others is on the high side.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Parking control deposit sum	Out of scope	Non-statutory	£5,000 basic deposit plus £10 per linear metre; max £10,000	No proposed change	£5,000 basic deposit plus £10 per linear metre; max £10,000	No income is generated
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Section 106 & Section 278 agreements	Out of scope	Statutory	8.5% of works cost plus legal costs	No proposed % change	8.5% of works cost plus legal costs	Covers off-site works such as r'abouts, rtf's, signals etc. Fee % of works cost is most common method and based on best practice. % benchmarked at regional forum. Our percentage compared to others is on the high side.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Commuted Sums (inc.soakaways, trees etc)	Out of scope	Non-statutory	£5,225 - Soakaways £560 per tree; Other items costed individually.	No proposed change	£5,225 - Soakaways £560 per tree; Other items costed individually.	Covers features that have been agreed as part of the development but that attract a maintenance liability. Lump sum paid by the developer just prior to adoption.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Pre-application fees	Standard (20%)	Non-statutory	Sliding scale dependent on development size	Sliding scale dependent on development size	Sliding scale dependent on development size	Totally dependent upon approach by those proposing to submit a planning application to the LPA
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Other Charges						
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Private works, including clearance of debris following accident	Zero rated	Non-statutory	Actual cost of work + 20% administration / supervision fee (with a minimum charge of £111)	Actual cost of work + 20% administration / supervision fee (with a minimum charge of £115)	Actual cost of work + 20% administration / supervision fee (with a minimum charge of £117)	
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Private works - Third Party Requests	Standard (20%)	Non-statutory	Actual cost of work + 20% administration / supervision fee (with a minimum charge of £111)	Actual cost of work + 20% administration / supervision fee (with a minimum charge of £115)	Actual cost of work + 20% administration / supervision fee (with a minimum charge of £117)	
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Dropped crossings	Zero rated	Non-statutory	£171.11 If following inspection and assessment the application is unsuitable £105.55 is refunded	£180 upfront charge If application unsuccessful then £110 is refunded.	£183 upfront charge if application is unsuccessful then £110 refunded	Streamline costs and provide consistency.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Access Protection Markings	Zero rated	Non-statutory		£107	£107	
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Section 142 Licence to Cultivate	Zero rated	Non-statutory	£100	£105	£107.00	

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Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Removal of obstructions/Reinstatement of ploughed/cropped paths	Zero rated	Non-statutory	£150	£155	£157.00	
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Tourist signs	Standard (20%)	Non-statutory	£200	Actual cost of work + 20% administration / supervision fee (minimum, upfront charge of £250)	Actual cost of work + 20% administration / supervision fee (minimum, upfront charge of £253)	Proposal to bring this in-line with other areas for consistency.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Traffic Signals						
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Recharge for switching off of traffic lights for roadworks	Zero rated	Non-statutory	Working hours £226.47 Out of working hours £279.52	Actual cost of work + 20% administration / supervision fee (with a minimum charge of £116.38)	Actual cost of work + 20% administration / supervision fee (with a minimum charge of £117)	
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Charges for traffic signal data	Standard (20%)	Non-statutory	£100 minimum charge	£112.50	£114.00	
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Commuted sums for traffic signals and ITS systems	Zero rated	Non-statutory	N/A	Charge to be finalised, but approximately: £50,000 per junction / £30,000 per crossing	Charge to be finalised, but approximately: £50,000 per junction / £30,000 per crossing	Covers 20 years worth of maintenance and 1 complete refurbishment. As per the guidance within the ADEPT report 'Commuted Sums Levied for Traffic Signals, Sept 2014'. These are requested through the Development Management team when related to development related schemes
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Vetting of Traffic Signal Designs				5% of traffic signal, associated equipment and system costs	5% of traffic signal, associated equipment and system costs	To cover the staff cost for vetting traffic signal designs as part of the development process. These are requested through the Development Management team when related to development related schemes
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Traffic Signal Factory Acceptance Test (FAT), Site Acceptance Test (SAT) and joint post commissioning monitoring				2.5% of traffic signal and associated equipment and systems cost.	2.5% of traffic signal and associated equipment and systems cost.	For schemes that get past the vetting stage, costs are required to be covered for acceptance tests and monitoring. These are requested through the Development Management team when related to development related schemes
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Traffic signal pre-application input				£46.12 plus VAT	£47 + VAT	Occasionally a signals engineer will be required to attend pre-application meetings. This will be charged at an hourly rate, which will increase by any change in the mid-point of MB2 and the overhead rate supplied by Finance.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Road Safety						
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Safety Comments report	Standard (20%)	Non-statutory	£220	£224.40 for standard small schemes..	£228 for standard small schemes.	2% inflation applied to 2014/15 values. Safety comments option available only for very small projects.

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Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Road Safety Audit stage 1	Standard (20%)	Non-statutory	£330 - £1,100 plus mileage	£336.60 - £1,122 plus mileage. For highways works in excess of £1million individual quote will be prepared.	Awaiting Review	costs ranges are published on the CCC webpages. 2% inflation applied to 2015/16 values.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Road Safety Audit stage 2	Standard (20%)	Non-statutory	£330 - £1,100 plus mileage	£336.60 - £1,122 plus mileage. For highways works in excess of £1million individual quote will be prepared.	Awaiting Review	costs ranges are published on the CCC webpages. 2% inflation applied to 2015/16 values.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Road Safety Audit stage 3	Standard (20%)	Non-statutory	£550 - £1,485 plus mileage	£561 - £1,514.7 plus mileage. For highways works in excess of £1million individual quote will be prepared.	Awaiting Review	costs ranges are published on the CCC webpages. 2% inflation applied to 2014/15 values.
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Road Safety Engineer	Standard (20%)	Non-statutory	£55/hr	£56.10/hr	Awaiting Review	For investigations, design work, participation in external organisations audit or similar activities..
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Crash Car resource	Standard (20%)	Non-statutory	Schools/Colleges FOC FULL DAY £495 Half day (<4hrs) £350 + mileage for out of county	Schools/Colleges FOC FULL DAY £505 Half day (<4hrs) £357 + mileage for out of county	Schools/Colleges FOC FULL DAY £495 Half day (<4hrs) £350 + mileage for out of county	Public Health funding provides FOC to schools/colleges as part of wider young driver programme 2% inflation applied to 2015-16 prices 2016-17 prices reduced to 2014-15 level in response to market All prices exclusive of VAT
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Driver Training – including MiDAS, defensive driver training, driver workshops and other bespoke packages for businesses.	Standard (20%)	Non-statutory	£50 - £210 pp bespoke packages £POA	£50 - £250 pp bespoke packages £POA	£50 - £250 pp bespoke packages £POA	Fees suggested last year were original proposals at the outset of the project based on best estimate. New fees are now based on actual costs and are applicable equally to 2015-16 and also reflect new courses on offer All prices exclusive of VAT
Infrastructure Management & Operations	Local Infrastructure & Street Management	Local Infrastructure & Street Management	Other road safety resources (inc. Calorie Gallery, Batak & Carbometer)	Standard (20%)	Non-statutory	Schools/Colleges FOC FULL DAY £395 Half day (<4hrs) £275 + mileage for out of county	Schools/Colleges FOC FULL DAY £403 Half day (<4hrs) £281 + mileage for out of county	Schools/Colleges FOC FULL DAY £395 Half day (<4hrs) £275 + mileage for out of county	Public Health funding provides FOC to schools/colleges as part of wider safe and sustainable travel to school programme 2% inflation applied to 2015-16 prices 2016-17 prices reduced to 2014-15 level in response to market All prices exclusive of VAT
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	Assets and Commissioning						
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	Certified copy of Definitive Map/highway record/ Common or Village Green	Exempt	Non-statutory	£19	£20	Awaiting review	Non-statutory charge made under relevant legislative provisions

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Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	Highway boundary/ extent/status, detailed public rights of way/ commons/village greens enquiries, or any other chargeable written advice	Exempt	Non-statutory	£54/hr	£49/hr	Awaiting review	Web guidance available. Non-statutory charge made under relevant legislative provisions
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	Section 38/278 HA80 or s106 TCPA90 agreements for road adoption or development	Exempt	Non-statutory	£80	£100	Awaiting review	Web guidance available. Non-statutory charge made under relevant legislative provisions
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	Copy of s38/278 HA80 road adoption agreement or s106 TCPA90 affecting highway	Exempt	Non-statutory	Paper copy by post - £13, Pdf by email - £4	Paper copy by post - £13, Pdf by email - £3	Awaiting review	Document only, no advice. Non-statutory charge made under relevant legislative provisions
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	Section 25/118/119 Highways Act 1980 Public Path Order applications	Exempt	Non-statutory	£2,050 admin fee + cost of newspaper notices + travelling expenses (45p/mile)	£2,800 admin fee + cost of newspaper notices + travelling expenses (45p/mile). If order is contested and has to be sent to the Secretary of State for determination, officer time will be charged @ £52/hr to that point in the	Awaiting review	Web guidance available. Non-statutory charge made under relevant legislative provisions
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	Section 257 Town & Country Planning Act 1990 Public Path Order applications	Exempt	Non-statutory	£2,050 admin fee + cost of newspaper notices + travelling expenses (45p/mile)	£2,800 admin fee + cost of newspaper notices + travelling expenses (45p/mile). If order is contested and has to be sent to the Secretary of State for determination, officer time will be charged @ £52/hr to that point in the	Awaiting review	Web guidance available. Non-statutory charge made under relevant legislative provisions. Cambridgeshire County Council undertakes these applications on behalf of most district councils. Please contact us for advice.
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	Landowner deposits under Section 31(6) Highways Act 1980 and s15A Commons Act 2006	Exempt	Non-statutory	£230 deposit + £20/declaration notice or officer time as advised	£330 deposit + £30/declaration notice or officer time as advised	Awaiting review	Web guidance available. Non-statutory charge made under relevant legislative provisions

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Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	Section 116 Highways Act 1980 stopping up/diversion of highway applications	Exempt	Non-statutory	Stage 2: Fee of £450 for advice, drafting of Order plan, and travelling expenses at 45p/mile. Stage 3: Fee of £2,500 – 4,500	Stage 1: Initial scoping enquiry - free. Stage 2: Fee of £600 for advice, drafting of Order plan; travelling expenses at 45p/mile. Stage 3: Legal fee of c.£2,500 – 4,500, plus officer time @ £52/hr as required (this will include registration on County Council's legal record upon successful completion of order)	Awaiting review	Web guidance available. Non-statutory charge made under relevant legislative provisions
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	Section 247 Town & Country Planning Act 1990	Exempt	Non-statutory	No charge	Stage 1: Initial scoping enquiry - free. Stage 2: Fee of £600 for advice, drafting of Order plan; travelling expenses at 45p/mile. Stage 3: undertaken by Secretary of State. Stage 4: Post-completion of order - £52 for registration on County Council's legal record	Awaiting review	
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	Map printout/GIS data	Exempt	Non-statutory	£13 plus officer time @ £38 per hour if required	£13 plus officer time @ £49 per hour if required	Awaiting review	Please contact assetsandcommissioning@cambridgeshire.gov.uk for advice on total cost
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	CON29R - Full search	Exempt	Non-statutory	£19	£20 (£44 from August 2015 onwards)	Awaiting review	Fee correct up until introduction of new CON29 form - anticipated August 2015. £44 does include all four new compulsory qus @ £3
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	CON29R - Qu2.1 (a,b,c,d) Roads adopted	Exempt	Non-statutory	£4	£3	Awaiting review	
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	CON29R - Qu2.2 Public Rights of Way crossing/abutting land	Exempt	Non-statutory	N/A	£3	Awaiting review	Due to come in est. Aug 2015
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	CON29R - Qu2.3 Plan showing Public Rights of Way	Exempt	Non-statutory	N/A	£15	Awaiting review	Due to come in est. Aug 2015
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	CON29R - Qu2.4 Pending applications to record PROW	Exempt	Non-statutory	N/A	£3	Awaiting review	Due to come in est. Aug 2015
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	CON29R - Qu2.5 Pending orders to stop-up, divert, create, extinguish PROW	Exempt	Non-statutory	N/A	£3	Awaiting review	Due to come in est. Aug 2015

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Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	CON29R - Qu3.2 Land required for road works	Exempt	Non-statutory	£4	£3	Awaiting review	
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	CON29R - Qu3.3 Drainage matters	Exempt	Non-statutory	N/A	£3	Awaiting review	Due to come in est. 2015 but dependent upon implementation of SUDS legislation
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	CON29R - Qu3.4 (a,b,c,d,e,f) Nearby road schemes	Exempt	Non-statutory	£4	£3	Awaiting review	
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	CON29R - Qu3.5 Nearby railway schemes	Exempt	Non-statutory	£4	£3	Awaiting review	
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	CON29R - Qu3.6 (a,b,c,d,e,f,g,h,i,j,k,l) Traffic Schemes	Exempt	Non-statutory	£4	£3	Awaiting review	
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	CON29R - Qu3.7e Outstanding notices - highways	Exempt	Non-statutory	£4	£3	Awaiting review	
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	CON29R - Qu3.7g Flood risk and Coastal erosion notices	Exempt	Non-statutory	£4	£0	Awaiting review	Due to come in est. Aug 2015. Advice from Flood Management Team is that we have no notices and are unlikely to implement. Will need to provide an informative directing customers to the Environment Agency.
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	CON29R - additional questions	Exempt	Non-statutory	£4	£3	Awaiting review	
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	CON29O - Qu5.1 and 5.2 Public paths and byways	Exempt	Non-statutory	£18	£15	Awaiting review	To become part of Qu 2
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	CON29O - Qu17 Mineral consultation areas	Exempt	Non-statutory	£4	£3	Awaiting review	
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	CON29O - Qu22 Common ground + town/village green	Exempt	Non-statutory	£4	£3	Awaiting review	To become Qu 23.1
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	CON29O - Qu22 Flood defense and land drainage consents	Exempt	Non-statutory	N/A	£3	Awaiting review	Informative directing customers to the Environment Agency for notices pre-2009 (EA provided us with data 2009-2012 - Notices commenced in 1991). CCC has been issuing notices itself since 2012.
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	CON29O - Qu23.2 Registration of landowner deposits under S15A Commons Act 2006 or 31A HA80	Exempt	Non-statutory	N/A	£3	Awaiting review	Due to come in est. Aug 2015

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	Pre-Application Planning Advice - Category 1 (Consideration of proposed development; discussion of specific PROW issues with site; provision of written advice including legal mechanisms required for any changes to PROW network, map from legal record.)	Exempt	Non-statutory	N/A	£175 or £300 if site visit required. Monitoring fee by negotiation if required. Legal order work is separately charged as advised.	Awaiting review	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	Pre-Application Planning Advice - Category 2	Exempt	Non-statutory	N/A	£350 + Monitoring fee by negotiation if required. Monitoring fee by negotiation if required. Legal order work is separately charged as advised	Awaiting review	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	Pre-Application Planning Advice - Category 3	Exempt	Non-statutory	N/A	£500 + Monitoring fee by negotiation if required. Monitoring fee by negotiation if required. Legal order work is separately charged as advised	Awaiting review	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	Pre-Application Planning Advice - Category 4	Exempt	Non-statutory	N/A	£500 + Monitoring fee by negotiation if required. Legal order work is separately charged as advised	Awaiting review	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	Pre-Application Planning Advice - Category 5	Exempt	Non-statutory	N/A	£ by negotiation @ £52/hr. Legal order work is separately charged as advised	Awaiting review	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement
Infrastructure Management & Operations	Assets & Commissioning	Assets and Commissioning	Corrective applications for Commons & Town/Village Greens under Commons Act 2006	Exempt	Non-statutory	N/A	Unopposed applications: £2,500 plus disbursements (legal advice if required; travel to site; legal Notices). Opposed applications: £2,500 plus officer time charged at £52/hr and legal fees including barrister if public inquiry required, plus disbursements (travel, legal Notices, hire of hall)	Awaiting review	New duty due to commence December 2014. If pre-application advice required, please email assetsandcommissioning@cambridgeshire.gov.uk

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Assets & Commissioning	Assets & Commissioning	Street lighting					Awaiting review	
Infrastructure Management & Operations	Assets & Commissioning	Assets & Commissioning	Admin fee to parish and district councils	Exempt	Non-statutory	5% of cost of energy use	10% of cost of energy use	Awaiting review	Parish and District Councils are able to manage this service themselves. However, the County Council currently provides this service to 129 separate Parish and District Councils to enable them to benefit from the same negotiated energy rates covering over 4000 non-County Council owned streetlights. This fee hasn't been reviewed for at least 26 years in our knowledge and does not cover the actual costs of providing the service to the Parish and District Councils. Actual costs for undertaking this service in 2014/15 have been reviewed to provide a proposed revised fee charging rate for 2015/16.
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Testing & Verification Fees						
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	All equipment	* Charges are subject to VAT at the current rate except road tanker liquid fuel meter measuring systems verified under the Measuring Instruments (EEC Requirements) Regulations 1998, and the certification of public weighbridge operators.	Statutory	£57.47 per hour (W&M inspector) (minimum charge £28.74) or £34.68 per hour (Support Officer)	£61.20 per hour (minimum charge £30.60)	£62 per hour (minimum charge £31)	Suggest Uplift to £62 per hour (1.3% increase) Applied consistently across the service as an hourly rate for officers in line with other service functions

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	If site visit required	* Charges are subject to VAT at the current rate except road tanker liquid fuel meter measuring systems verified under the Measuring Instruments (EEC Requirements) Regulations 1998, and the certification of public weighbridge operators.	Statutory	Additional charge of £57.47	Additional charge of £61.20	Additional Charge of £62	Suggest Uplift to £62 per hour (1.3% increase) Applied consistently across the service as an hourly rate for officers in line with other service functions
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Certificate of accuracy when requested following routine testing	* Charges are subject to VAT at the current rate except road tanker liquid fuel meter measuring systems verified under the Measuring Instruments (EEC Requirements) Regulations 1998, and the certification of public weighbridge operators.	Statutory	£28.74	£30.60	£31.00	Suggest Uplift to £62 per hour (1.3% increase) Applied consistently across the service as an hourly rate for officers in line with other service functions
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards							
			Certificate of public weighbridge operators	Exempt	Statutory	£28.74	£30.60	£31.00	Suggest Uplift to £62 per hour (1.3% increase) Applied consistently across the service as an hourly rate for officers in line with other service functions
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Hire of Weights						
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	For up to one tonne, for up to one week	Standard (20%)	Statutory	£95.58 per tonne	122.40	124	Inflated to include for 2 hours of officer time as the preparation and administration of hiring weights takes approximately 2 hours.

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	For each additional week thereafter.	Standard (20%)	Statutory	£31.82 per tonne	61.20	62	Inflated to include 1 hour of officer time for additional weeks hire
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	If weights requiring cleaning upon return , this will be charged at cost per officer hour	Standard (20%)	Statutory		61.20	62	Charged at an officer hourly rate
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Licensing Fees - Explosives						
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	New application where a minimum separation distance is prescribed (1 year duration)	Exempt	Statutory			£178	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	New application where a minimum separation distance is prescribed (2 year duration)	Exempt	Statutory			£234	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	New application where a minimum separation distance is prescribed (3 year duration)	Exempt	Statutory			£292.00	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	New application where a minimum separation distance is prescribed (4 year duration)	Exempt	Statutory			£360	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	New application where a minimum separation distance is prescribed (5 year duration)	Exempt	Statutory			£407	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	New application where NO minimum separation distance is prescribed (1 year duration)	Exempt	Statutory			£105	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	New application where NO minimum separation distance is prescribed (2 year duration)	Exempt	Statutory			£136	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	New application where NO minimum separation distance is prescribed (3 year duration)	Exempt	Statutory			£166	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	New application where NO minimum separation distance is prescribed (4 year duration)	Exempt	Statutory			£198	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	New application where NO minimum separation distance is prescribed (5 year duration)	Exempt	Statutory			229	Fees set by Legislation

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Renewal of licence where a minimum separation distance is prescribed (1 year duration)	Exempt	Statutory			£83	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Renewal of licence where a minimum separation distance is prescribed (2 year duration)	Exempt	Statutory			£141	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Renewal of licence where a minimum separation distance is prescribed (3 year duration)	Exempt	Statutory			£198	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Renewal of licence where a minimum separation distance is prescribed (4 year duration)	Exempt	Statutory			£256	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Renewal of licence where a minimum separation distance is prescribed (5 year duration)	Exempt	Statutory			£313	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Renewal of licence where NO minimum separation distance is prescribed (1 year duration)	Exempt	Statutory			£52	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Renewal of licence where NO minimum separation distance is prescribed (2 year duration)	Exempt	Statutory			£83	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Renewal of licence where NO minimum separation distance is prescribed (3 year duration)	Exempt	Statutory			£115	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Renewal of licence where NO minimum separation distance is prescribed (4 year duration)	Exempt	Statutory			£146	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Renewal of licence where NO minimum separation distance is prescribed (5 year duration)	Exempt	Statutory			£178	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Varying name of licensee or address of site	Exempt	Statutory	£35	£35	£35	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Any other kind of variation	Exempt	Statutory	Charged at a reasonable cost to the authority of having the work carried out	Charged at a reasonable cost to the authority of having the work carried out	Charged at a reasonable cost to the authority of having the work carried out	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Transfer of licence or registration	Exempt	Statutory	£35	£35	£35	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Replacement of licence or registration referred to above if lost	Exempt	Statutory	£35	£35	£35	Fees set by Legislation

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Extended Fireworks Licence - Annual licence to sell fireworks outside the permitted periods as stated	Exempt	Statutory	£500	£500	£500	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual Fee - Certificate to store Petroleum						
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (1 year duration)	Exempt	Statutory		£42	£42	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (2 year duration)	Exempt	Statutory		£84	£84	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (3 year duration)	Exempt	Statutory		£126	£126	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (4 year duration)	Exempt	Statutory		£168	£168	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (5 year duration)	Exempt	Statutory		£210	£210	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (6 year duration)	Exempt	Statutory		£252	£252	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (7 year duration)	Exempt	Statutory		£294	£294	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (8 year duration)	Exempt	Statutory		£336	£336	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (9 year duration)	Exempt	Statutory		£378	£378	Fees set by Legislation

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (10 year duration)	Exempt	Statutory		£420	£420	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (1 year duration)	Exempt	Statutory		£58	£58	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (2 year duration)	Exempt	Statutory		£116.00	£116.00	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (3 year duration)	Exempt	Statutory		£174.00	£174.00	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (4 year duration)	Exempt	Statutory		£232.00	£232.00	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (5 year duration)	Exempt	Statutory		£290.00	£290.00	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (6 year duration)	Exempt	Statutory		£348.00	£348.00	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (7 year duration)	Exempt	Statutory		£406.00	£406.00	Fees set by Legislation
			Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (8 year duration)	Exempt	Statutory		£464.00	£464.00	Fees set by Legislation

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (9 year duration)	Exempt	Statutory		£522.00	£522.00	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (10 year duration)	Exempt	Statutory		£580.00	£580.00	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (1 year duration)	Exempt	Statutory		£120.00	£120.00	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (2 year duration)	Exempt	Statutory		£240.00	£240.00	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (3 year duration)	Exempt	Statutory		£360.00	£360.00	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (4 year duration)	Exempt	Statutory		£480.00	£480.00	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (5 year duration)	Exempt	Statutory		£600	£600	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (6 year duration)	Exempt	Statutory		£720	£720	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (7 year duration)	Exempt	Statutory		£840	£840	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (8 year duration)	Exempt	Statutory		£960	£960	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (9 year duration)	Exempt	Statutory		£1,080	£1,080	Fees set by Legislation

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (10 year duration)	Exempt	Statutory		£1,200.00	£1,200.00	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	BWC Membership Fees						
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Registration & 1st year's membership fees 1-5 employees	Standard (20%)	Non-statutory		£250	£250	There are maximum fees that can be charged as part of BWC national scheme
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Registration & 1st year's membership fees 6-20 employees	Standard (20%)	Non-statutory		£300	£300	There are maximum fees that can be charged as part of BWC national scheme
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Registration & 1st year's membership fees 21+ employees	Standard (20%)	Non-statutory		£400	£400	There are maximum fees that can be charged as part of BWC national scheme
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual maintenance fee - 1-5 employees	Standard (20%)	Non-statutory		£120	£120	There are maximum fees that can be charged as part of BWC national scheme
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual maintenance fee - 6-20 employees	Standard (20%)	Non-statutory		£180	£180	There are maximum fees that can be charged as part of BWC national scheme
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Annual maintenance fee - 21+ employees	Standard (20%)	Non-statutory		£240	£240	There are maximum fees that can be charged as part of BWC national scheme
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Primary Authority Fees						
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Work undertaken under the formal Primary Authority Agreement	Standard (20%)	Statutory	£60 per hour (charged prorata)	£61	£62	Suggested Inflation by 1.3% as the hourly rate is charged a 15 minute intervals so for ease of calculation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Work undertaken under the Charging for Business Advice Agreement	Standard (20%)	Non-statutory		£61	£62	Suggested Inflation by 1.3% as the hourly rate is charged a 15 minute intervals so for ease of calculation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Environmental Searches						
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Fees charged in respect of environmental searches carried out on request will include for up to two hours officer time	Standard (20%)	Statutory	£60 flat rate	£61	£62	Suggested Inflation by 1.3% as the hourly rate is charged a 15 minute intervals so for ease of calculation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Where environmental search requests are made that incur officer's time in excess of two hours, an additional charge of £30 per hour per officer, or part thereof will be charged	Standard (20%)	Statutory	£30 per hour	£31	£31	Suggested Inflation by 1.3% as the hourly rate is charged a 15 minute intervals so for ease of calculation

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Fees Payable for Approval						
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Manufacture only, or manufacture and placing on the market, of feed additives referred to in Article 10(1)(a) of Regulation 183/2005 other than those specified in Regulation 2(3), or of premixtures of such additives (Approvals)	Exempt	Statutory	£451 one off	£451 one off	£451 one off	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Placing on the market of feed additives referred to in Article 10(1)(a) of Regulation 183/2005 other than those specified in Regulation 2(3), or of premixtures of such (Approvals).	Exempt	Statutory	£226 one off	£226 one off	£226 one off	Fees set by Legislation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Performing Animals						
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Fee for registration with Cambridgeshire to exhibit or train animals under the Performing Animal (Regulations) Act 1925	Exempt	Statutory	£60	£61	£62	Suggested Inflation by 1.3% as the hourly rate is charged a 15 minute intervals so for ease of calculation
Infrastructure Management & Operations	Supporting Business & Communities	Trading Standards	Fee to view and take copies of the register of persons registered with Cambridgeshire under the Performing Animals (Regulations) Act 1925	Exempt	Statutory	£60 (pro rata per hour)	£61.20 (pro rata per hour)	£62 (pro rata per hour)	Suggested Inflation by 1.3% as the hourly rate is charged a 15 minute intervals so for ease of calculation
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Monday to Saturday						Charges reviewed every two years
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Band 1: Free School Lane, King Street, Manor Street, Trumpington Street (north of Silver Street)	Zero rated	Non-statutory	50p for 10 minutes. Max stay = 1 hour. 8.30 to 18.30	50p for 10 minutes. Max stay = 1 hour. 8.30 to 18.30	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Band 2: Jesus Lane, Park Terrace Sun St	Zero rated	Non-statutory	60p for 15 minutes. Max stay= 2 hours. 8.30 to 18:30	60p for 15 minutes. Max stay= 2 hours. 8.30 to 18:30	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Band 3: Brookside, Lensfield Road, Regent Street , Tennis Court Road, Trumpington Street (south of Silver Street)	Zero rated	Non-statutory	50p for 10 minutes. Max stay = 2 hours. 8.30 to 18.30	50p for 10 minutes. Max stay = 2 hours. 8.30 to 18.30	Awaiting review	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Band 4: Newnham Road (west side near Maltings Lane), Queen's Road	Zero rated	Non-statutory	60p for 15 minutes. Max stay= 4 hours. M-F 9:30 to 17:00. S 9:00 to 17:00	60p for 15 minutes. Max stay= 4 hours. M-F 9:30 to 17:00. S 9:00 to 17:00	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Band 5: Bateman Street, Canterbury Street, Castle Street, Chesterton Road, Devonshire Road (Tenison Rd) Emery Street, Ferry Path, Glisson Road, (Mill St) Gwydir Street (Mill Rd), Hamilton Rd, Histon Road, (Hairdressers), Mawson Road, Mill Street, Norfolk Street, Northampton Street, Panton Street, Pemberton Terrace, Pound Hill, Russell Street, St. Barnabas Road, Tenison Road (north of George Pateman Court), Mill Road Council Depot Access	Zero rated	Non-statutory	50p for 30 minutes. Max stay= 2 hours. 9:00 to 17:00	50p for 30 minutes. Max stay= 2 hours. 9:00 to 17:00	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Band 6: Abbey Rd, Arthur St, DeFreville Ave, Devonshire Rd (Mill Rd), Fisher St, Gwydir St (Cambridge Blue), Harvey Rd, Histon Rd (Jct Victoria Rd), Holland St, Humberstone, Kingston St, Montague Rd, Norwich St, Ravensworth Gardens, Russell Court, St Pauls Rd, St Peter's St, Shelly Row	Zero rated	Non-statutory	50p for 30 minutes. Max stay= 4 hours. 9:00 to 17:00	50p for 30 minutes. Max stay= 4 hours. 9:00 to 17:00	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Band 7: Priory Rd, Saxon Rd, Tenison Ave,	Zero rated	Non-statutory	50p for 30 minutes. Max stay= 8 hours. 9:00 to 17:00	50p for 30 minutes. Max stay= 8 hours. 9:00 to 17:00	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Band 8: Gresham Road, Newnham Road (adjacent to Lammas Land), West Road,	Zero rated	Non-statutory	50p for 30 minutes. Max stay= 4 hours. 9:00 to 17:00	50p for 30 minutes. Max stay= 4 hours. 9:00 to 17:00	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Band 9: Aylestone Rd, Lady Margret, Mount Pleasant, Newnham Walk Ridley Hall Rd, Sidgewick Ave, Wordsworth Grove	Zero rated	Non-statutory	50p for 30 minutes. Max stay= 8 hours. 9:00 to 17:00	50p for 30 minutes. Max stay= 8 hours. 9:00 to 17:00	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Band 10: Chesterton Road (outside numbers 34 to 46) Milton Road (Mitcham's Corner) layby adjacent to Springfield Road	Zero rated	Non-statutory	20p for 15 minutes. Max stay= 1 hour. 9:00 to 17:00	20p for 15 minutes. Max stay= 1 hour. 9:00 to 17:00	Awaiting review	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Band 11: Clarendon Road, Cutter Ferry Close, Shaftesbury Road, Station Road, Trumpington Road, Union Road, Huntingdon Road, Broad Street, River Lane, Riverside, Walnut Tree Avenue, St. Matthew's Street, Sturton Street, Tenison Road (south of George Pateman Court)	Zero rated	Non-statutory	50p for 30 minutes. Max stay= 8 hours. 9:00 to 17:00	50p for 30 minutes. Max stay= 8 hours. 9:00 to 17:00	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Band 12: Bentley Road, Newton Road	Zero rated	Non-statutory	10p for 15 minutes. Max stay= 30 minutes. 7:00 to 17:00	10p for 15 minutes. Max stay= 30 minutes. 7:00 to 17:00	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Band 13: Parkside (o/s nos. 37-38)	Zero rated	Non-statutory	50p for 20 minutes. Max stay= 20 minutes. 9:00 to 17:00	50p for 20 minutes. Max stay= 20 minutes. 9:00 to 17:00	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Sunday					Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Band 1: Free School Lane, King Street, Manor Street, Trumpington Street (north of Silver Street)	Zero rated	Non-statutory	50p for 15 minutes. Max stay= 2 hours. 9:00 to 17:00	50p for 15 minutes. Max stay= 2 hours. 9:00 to 17:00	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Band 2: Brookside, Lensfield Road, Regent Street (south of Park Terrace), Tennis Court Road, Trumpington Street (south of Silver Street) Park Terr	Zero rated	Non-statutory	50p for 15 minutes. Max stay= 4 hours. 9:00 to 17:00	50p for 15 minutes. Max stay= 4 hours. 9:00 to 17:00	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Band 3: Bateman St, Castle St, Chesterton Rd, Gresham Rd, Jesus Lane, Milton Rd, Norwich St, Newnham Rd (west side near Maltings Lane), Northampton Street, Panton St, Pemberton St, Pound Hill, Queens Rd, Russell Court, Russell St, Sun St, West Rd	Zero rated	Non-statutory	50p for 30 minutes. Max stay= 4 hours. 9:00 to 17:00	50p for 30 minutes. Max stay= 4 hours. 9:00 to 17:00	Awaiting review	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge(£)	Additional information (2015-16)
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Band 4: Broad St, Cutter Ferry Close, Lady Margret Road, Mount Pleasant, Newnham Walk, Ridley Hall Rd, Sidgewick Avenue, Station Rd, Trumpington Rd, Union Rd, Wordsworth Grove	Zero rated	Non-statutory	50p for 30 minutes. Max stay= 8 hours. 9:00 to 17:00	50p for 30 minutes. Max stay= 8 hours. 9:00 to 17:00	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Band 5: Abbey Road, Arthur Street, Aylestone Road, Beche Road, Bentley Road, Canterbury Street, Chesterton Road (outside 170), Clarendon Road, DeFreville Avenue, Devonshire Road, Emery Street, Ferry Path, Fisher Street, Glisson Road, Gwydir Street, Hamilton Road, Harvey Road, Histon Road, Holland Street, Humberstone Road, Huntingdon Road, Kingston Street, Mawson Road, Mill Road (Council Depot), Mill Street, Montague Road, Newton Road, Norfolk Street, Parkside, Priory Road, Ravensworth Gardens, River Lane, Riverside, Shaftsbury Road, St Barnabas Road, St Paul's Road, St Peter's Street, St Matthew's Street Saxon Road, Shelly Row,	Zero rated	Non-statutory	Free	Free	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Permits- Resident		Non-statutory			Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Benson	Zero rated	Non-statutory	Car= £52, Bike= £26, Business= £78	Car= £52, Bike= £26, Business= £78	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Kite	Zero rated	Non-statutory	Car= £81, Bike= £40.50	Car= £81, Bike= £40.50	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Brunswick	Zero rated	Non-statutory	Car= £81, Bike= £40.50, Business= £121.50	Car= £81, Bike= £40.50, Business= £121.50	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Castle Hill	Zero rated	Non-statutory	Car= £52, Bike= £26, Business= £78	Car= £52, Bike= £26, Business= £78	Awaiting review	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Supporting Business & Communities	Parking	De Freville	Zero rated	Non-statutory	Car= £52, Bike= £26, Business= £78	Car= £52, Bike= £26, Business= £78	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Guest	Zero rated	Non-statutory	Car= £76, Bike= £38, Business= £114	Car= £76, Bike= £38, Business= £114	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Newtown	Zero rated	Non-statutory	Car= £81, Bike= £40.50, Business= £121.50	Car= £81, Bike= £40.50, Business= £121.50	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Park Street	Zero rated	Non-statutory	Car= £81, Bike= £40.50, Business= £121.50	Car= £81, Bike= £40.50, Business= £121.50	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Petersfield	Zero rated	Non-statutory	Car= £52, Bike= £26, Business= £78	Car= £52, Bike= £26, Business= £78	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Regent Terrace	Zero rated	Non-statutory	Car= £81, Bike= £40.50	Car= £81, Bike= £40.50	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Riverside	Zero rated	Non-statutory	Car= £52, Bike= £26, Business= £78	Car= £52, Bike= £26, Business= £78	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Shaftesbury	Zero rated	Non-statutory	Car= £52, Bike= £26, Business= £78	Car= £52, Bike= £26, Business= £78	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Tenison	Zero rated	Non-statutory	Car= £70, Bike= £35, Business= £105	Car= £70, Bike= £35, Business= £105	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	West Cambridge	Zero rated	Non-statutory	Car= £52, Bike= £26	Car= £52, Bike= £26	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Permits					Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Visitors	Zero rated	Non-statutory	£8	£8	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Ely	Zero rated	Non-statutory	£26	£26	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Medical	Zero rated	Non-statutory	£64.50 per space (35 space)	£64.50 per space (35 space)	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Dispensations- medical	Zero rated	Non-statutory	£10	£25 per annum. £10 per replacement or change of details.	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Dispensations- manual	Zero rated	Non-statutory	£50	£50	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Car Club	Zero rated	Non-statutory	£52	£52	Awaiting review	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Waiver	Zero rated	Non-statutory	No Charge	£20 per vehicle per day.	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Other					Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Adhoc bollard manning	Zero rated	Non-statutory	£25 per hour	£25 per hour	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Penalty charge notices	Zero rated	Non-statutory	£50 or £70 depending on the contravention	£50 or £70 depending on the contravention	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Parking Suspensions	Zero rated	Non-statutory	£35 regardless of stay of duration	First day: £25 per bay per day	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Huntingdonshire					Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Parking fees	Zero rated		20p for 15 minutes Max stay= 1 hour	20p for 15 minutes Max stay= 1 hour	Awaiting review	
Infrastructure Management & Operations	Supporting Business & Communities	Parking	Excess Charge Notices	Zero rated		£60	£60	Awaiting review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Borrowing Charges						
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Books	Exempt	Statutory	Free	Free	Free	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	eBooks	Exempt	Non-statutory	Free	Free	Free	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Magazines	Exempt	Non-statutory	Free	Free	Free	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	eMagazines/eNewspapers	Exempt	Non-statutory	Free	Free	Free	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Home energy meter	Exempt	Non-statutory	Free	Free	Free	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Audio book or language course- junior/ young adult	Exempt	Non-statutory	Free	Free	Free	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Audio book and language course	Exempt	Non-statutory	£1.50	£1.50	Awaiting Review	Upfront payment required
Infrastructure Management & Operations	Community & Cultural Services	Libraries	eAudio book	Exempt	Non-statutory	Free	Free	Free	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Community & Cultural Services	Libraries	DVD/Blu Ray	Exempt	Non-statutory	£2	£2	Awaiting Review	Upfront payment required
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Premium DVD	Exempt	Non-statutory	£2.75	£2.75	Awaiting Review	Upfront payment required
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Short DVD	Exempt	Non-statutory	£1.30	£1.30	Awaiting Review	Upfront payment required
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Music CD	Exempt	Non-statutory	£1.10	£1.10	Awaiting Review	Upfront payment required
Infrastructure Management & Operations	Community & Cultural Services	Libraries	CD Rom	Exempt	Non-statutory	£3 per disc	£3 per disc	Awaiting Review	Upfront payment required
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Overdue Charges						
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Books and magazines- Junior	Exempt	Non-statutory	5p per day (maximum £1)	5p per day (maximum £1)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Books and magazines- Adult	Exempt	Non-statutory	25p per day (maximum £5)	25p per day (maximum £5.15)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	eBooks/eMagazines/eNewspapers	Exempt	Non-statutory	N/A	N/A	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Audio book or language course- Junior	Exempt	Non-statutory	5p per day (maximum £1)	5p per day (maximum £1)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Audio book or language course- Adult	Exempt	Non-statutory	60p per day (maximum £12)	60p per day (maximum £12)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	eAudio book	Exempt	Non-statutory	N/A	N/A	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Premium DVD	Exempt	Non-statutory	£1 per day (maximum £20)	£1 per day (maximum £20)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	DVD/ Blu Ray	Exempt	Non-statutory	65p per day (maximum £13)	65p per day (maximum £13)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Short DVD	Exempt	Non-statutory	40p per day (maximum £5)	40p per day (maximum £5.15)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Music CD	Exempt	Non-statutory	40p per day (maximum £8)	40p per day (maximum £8.24)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	CD Rom	Exempt	Non-statutory	75p per day (maximum £15)	75p per day (maximum £15)	Awaiting Review	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Membership						
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Membership card	Exempt	Statutory	Free	Free	Free	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Replacement card-adult/junior	Exempt	Non-statutory	£1.50/£1	£1.50/£1	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Lost/damaged loan items	Exempt	Non-statutory	Please ask staff	Please ask staff	Please ask staff	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Requests						
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Cambridgeshire stock	Exempt	Non-statutory	Free internal. External - Up to 50 copies £6.25, 51 -100 copies £12.25, 101-150 copies £18.74, 151-200 copies £31.25	Under 25 copies £5 internal, £10 external	£1 adult fee, awaiting review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries					25-50 copies £10 internal, £20 external	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries					Over 50 copies £15 internal, £30 external	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Items not in Cambridgeshire stock	Exempt	Non-statutory	£5.50	£7.50	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Printing and Copying						
Infrastructure Management & Operations	Community & Cultural Services	Libraries	A4 black and white	Exempt	Non-statutory	10p	10p	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	A4 colour	Exempt	Non-statutory	50p	50p	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	A3 black and white (copying only)	Exempt	Non-statutory	20p	20p	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	A3 colour (copying only)	Exempt	Non-statutory	£1	£1	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	A4 microfilm	Exempt	Non-statutory	50p	50p	Awaiting Review	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Fax						
Infrastructure Management & Operations	Community & Cultural Services	Libraries	UK first page/ extra page	Exempt	Non-statutory	£1.10/ 60p	£1.10/ 60p	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Europe first page/ extra page	Exempt	Non-statutory	£2/ 85p	£2/ 85p	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	World first page/ extra page	Exempt	Non-statutory	£2.50/ £1	£2.50/ £1	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Receiving first page/ extra page	Exempt	Non-statutory	50p/ 20p	50p/ 20p	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Internet and Email						
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Online reference resources	Exempt	Statutory	Free	Free	Free	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Internet and email access	Exempt	Non-statutory	Free	Free	Free	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Wi-Fi access	Exempt	Non-statutory	Free	Free	Free	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Central Library-Cambridge Room Hire Charges						
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1	Exempt	Non-statutory	£17.50 ph (commercial), £12.50 ph (council partner), £10 ph (community)	£18.03 ph (commercial), £12.88 ph (council partner), £10.30 ph	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 2	Exempt	Non-statutory	£17.50 ph (commercial), £12.50 ph (council partner), £10 ph (community)	£18.03 ph (commercial), £12.88 ph (council partner), £10.30 ph	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 3	Exempt	Non-statutory	£30 ph (commercial), £20 ph (council partner), £17.50 ph (community)	£30.90 ph (commercial), £20.60 ph (council partner), £18.03 ph	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Conference room	Exempt	Non-statutory	£35 ph (commercial), £25 ph (council partner), £20 ph (community)	£36.05 ph (commercial), £25.75 ph (council partner), £20.60 ph	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Exhibition space	Exempt	Non-statutory	£130 pw (commercial), £100 pw (council partner), £80pw (community)	£133.90 pw (commercial), £103 pw (council partner), £82.40pw	Awaiting Review	

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Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Chatteris Library Room Hire Charges						
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1	Exempt	Non-statutory	£15 ph (commercial), £10 ph (council partner), £6 ph (community)	£15.45 ph (commercial), £10.30 ph (council partner), £6.18 ph (community)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Ely Library Room Hire Charges						
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1	Exempt	Non-statutory	£15 ph (commercial), £10 ph (council partner), £6 ph (community)	£15.45 ph (commercial), £10.30 ph (council partner), £6.18 ph (community)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Interview room 1	Exempt	Non-statutory	£10 ph (commercial), £6 ph (council partner), £3.50 ph (community)	£10.30 ph (commercial), £6.18 ph (council partner), £3.61 ph (community)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Huntingdon Library Room Hire Charges						
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1	Exempt	Non-statutory	£12.50 ph (commercial), £8 ph (council partner), £5 ph (community)	£12.88 ph (commercial), £8.24 ph (council partner), £5.15 ph (community)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 2	Exempt	Non-statutory	£15 ph (commercial), £10 ph (council partner), £6 ph (community)	£15.45 ph (commercial), £10.30 ph (council partner), £6.18 ph (community)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1 and 2	Exempt	Non-statutory	£17 ph (commercial), £12 ph (council partner), £7 ph (community)	£17.51 ph (commercial), £12.36 ph (council partner), £7.21 ph (community)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Exhibition space	Exempt	Non-statutory	£60 pw (commercial), £40 pw (council partner), £30 pw (community)	£61.80 pw (commercial), £41.20 pw (council partner), £30.90 pw (community)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	March Library Room Hire Charges						
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1	Exempt	Non-statutory	£15 ph (commercial), £10 ph (council partner), £6 ph (community)	£15.45 ph (commercial), £10.30 ph (council partner), £6.18 ph (community)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Interview room	Exempt	Non-statutory	£10 ph (commercial), £6 ph (council partner), £3.50 ph (community)	£10.30 ph (commercial), £6.18 ph (council partner), £3.61 ph (community)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Ramsey Library Room Hire Charges						

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Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge(£)	Additional information (2015-16)
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1	Exempt	Non-statutory	£15 ph (commercial), £10 ph (council partner), £6 ph (community)	£15.45 ph (commercial), £10.30 ph (council partner), £6.18 ph (community)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Interview room	Exempt	Non-statutory	£10 ph (commercial), £6 ph (council partner), £3.50 ph (community)	£10.30 ph (commercial), £6.18 ph (council partner), £3.61 ph (community)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Soham Library Room Hire Charges						
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1	Exempt	Non-statutory	£12.50 ph (commercial), £8 ph (council partner), £5 ph (community)	£12.88 ph (commercial), £8.24 ph (council partner), £5.15 ph (community)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	St Neots Library Room Hire Charges						
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room	Exempt	Non-statutory	£8 ph (commercial), £6 ph (council partner), £3.50 ph (community)	£8.24 ph (commercial), £6.18 ph (council partner), £3.61 ph (community)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Whittlesey Library Room Hire Charges						
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1	Exempt	Non-statutory	£12.50 ph (commercial), £8 ph (council partner), £5 ph (community)	£12.88 ph (commercial), £8.24 ph (council partner), £5.15 ph (community)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Interview Room	Exempt	Non-statutory	£10 ph (commercial), £6 ph (council partner), £3.50 ph (community)	£10.30 ph (commercial), £6.18 ph (council partner), £3.61 ph (community)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Wisbech Library Room Hire Charges						
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1	Exempt	Non-statutory	£12.50 ph (commercial), £8 ph (council partner), £5 ph (community)	£12.88 ph (commercial), £8.24 ph (council partner), £5.15 ph (community)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 2	Exempt	Non-statutory	£12.50 ph (commercial), £8 ph (council partner), £5 ph (community)	£12.88 ph (commercial), £8.24 ph (council partner), £5.15 ph (community)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1 and 2	Exempt	Non-statutory	£17.5 ph (commercial), £12 ph (council partner), £7 ph (community)	£18.03 ph (commercial), £12.36 ph (council partner), £7.21 ph (community)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Interview room	Exempt	Non-statutory	£10 ph (commercial), £6 ph (council partner), £3.50 ph (community)	£10.30 ph (commercial), £6.18 ph (council partner), £3.61 ph (community)	Awaiting Review	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Community & Cultural Services	Archives	Archive and Local Studies: Research						
Infrastructure Management & Operations	Community & Cultural Services	Archives	Vehicle registration, electoral register and magistrate's court register searches	Exempt	Non-statutory	£20 (including one photocopy, certified if required)	£20 (including one photocopy, certified if required)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Other checks (up to 15 minutes)	Exempt	Non-statutory	£15	£15	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Archives and Local Studies: Historical Research Service						
Infrastructure Management & Operations	Community & Cultural Services	Archives	30 minutes	Exempt	Non-statutory	£20	£20	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	1 hour	Exempt	Non-statutory	£30	£30	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	1.5 hours	Exempt	Non-statutory	£45	£45	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	2 hours	Exempt	Non-statutory	£60	£60	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Replacement of lost CARN ticket	Exempt	Non-statutory	£1	£1	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Reproduction Fees						
Infrastructure Management & Operations	Community & Cultural Services	Archives	Local, limited distribution publications (1-10 pictures)	Exempt	Non-statutory	£5 per image	£5 per image	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Other publications and media use	Exempt	Non-statutory	£100 per image (subject to negotiation)	£100 per image (subject to negotiation)	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Outreach fees						
Infrastructure Management & Operations	Community & Cultural Services	Archives	Group Visits to Archives	Exempt	Non-statutory	£45	£45	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Talks to groups outside the office	Exempt	Non-statutory	£60	£60	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Archives and Local Studies: Digitisation						
Infrastructure Management & Operations	Community & Cultural Services	Archives	Document up to A3	Standard (20%)	Non-statutory	£7.50	£7.50	Awaiting Review	10% discount offered for 5-10 items 15% discount offered for 10-20 items
Infrastructure Management & Operations	Community & Cultural Services	Archives	Document between A3 and A1	Standard (20%)	Non-statutory	£12.50	£12.50	Awaiting Review	10% discount offered for 5-10 items 15% discount offered for 10-20 items

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Community & Cultural Services	Archives	Document larger than A1	Standard (20%)	Non-statutory	£15.00	£15.00	Awaiting Review	10% discount offered for 5-10 items 15% discount offered for 10-20 items
Infrastructure Management & Operations	Community & Cultural Services	Archives	Document larger than A0	Standard (20%)	Non-statutory	£18.00	£18.00	Awaiting Review	10% discount offered for 5-10 items 15% discount offered for 10-20 items
Infrastructure Management & Operations	Community & Cultural Services	Archives	35mm transparency	Standard (20%)	Non-statutory	£7.50	£7.50	Awaiting Review	10% discount offered for 5-10 items 15% discount offered for 10-20 items
Infrastructure Management & Operations	Community & Cultural Services	Archives	C19 lantern slide	Standard (20%)	Non-statutory	£7.50	£7.50	Awaiting Review	10% discount offered for 5-10 items 15% discount offered for 10-20 items
Infrastructure Management & Operations	Community & Cultural Services	Archives	C19 glass plate	Standard (20%)	Non-statutory	£10.00	£10.00	Awaiting Review	10% discount offered for 5-10 items 15% discount offered for 10-20 items
Infrastructure Management & Operations	Community & Cultural Services	Archives	Pre-digitised A4-A2	Standard (20%)	Non-statutory	£5.00	£5.00	Awaiting Review	10% discount offered for 5-10 items 15% discount offered for 10-20 items
Infrastructure Management & Operations	Community & Cultural Services	Archives	Pre-digitised A1-A0	Standard (20%)	Non-statutory	£10.50	£10.50	Awaiting Review	10% discount offered for 5-10 items 15% discount offered for 10-20 items
Infrastructure Management & Operations	Community & Cultural Services	Archives	Inclosure / tithe / estate maps	Standard (20%)	Non-statutory	£25.00	£25.00	Awaiting Review	10% discount offered for 5-10 items 15% discount offered for 10-20 items
Infrastructure Management & Operations	Community & Cultural Services	Archives	Bulk scanning / large projects / volumes			Please discuss with technician	Please discuss with technician	Please discuss with technician	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Image retouching	Standard (20%)	Non-statutory	£40.00	£40.00	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Archives and Local History: Non-digitised images (from negatives)						
Infrastructure Management & Operations	Community & Cultural Services	Archives	6 x 4 BW	Standard (20%)	Non-statutory	£5.00	£5.00	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	6 x 4 Sepia	Standard (20%)	Non-statutory	£7.50	£7.50	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	7 x 5 BW	Standard (20%)	Non-statutory	£6.00	£6.00	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	7 x 5 Sepia	Standard (20%)	Non-statutory	£8.50	£8.50	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	8 x 6 BW	Standard (20%)	Non-statutory	£7.00	£7.00	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	8 x 6 Sepia	Standard (20%)	Non-statutory	£9.50	£9.50	Awaiting Review	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Community & Cultural Services	Archives	10 x 8 BW	Standard (20%)	Non-statutory	£8.00	£8.00	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	10 x 8 Sepia	Standard (20%)	Non-statutory	£10.50	£10.50	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	12 x 9 BW	Standard (20%)	Non-statutory	£10.00	£10.00	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	12 x 9 Sepia	Standard (20%)	Non-statutory	£12.50	£12.50	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	16 x 12	Standard (20%)	Non-statutory	£18.00	£18.00	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	35 mm slides	Standard (20%)	Non-statutory	£2	£2	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Negatives of privately owned images	Exempt	Non-statutory	£6	£6	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Conservation work	Standard (20%)	Non-statutory		£28.93 per hour + materials	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Photocopies and print outs in the searchroom						
Infrastructure Management & Operations	Community & Cultural Services	Archives	A4 photocopy	Exempt	Non-statutory	£0.60	£0.60	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	A3 photocopy	Exempt	Non-statutory	£0.85		Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	A4 Microform print self service	Exempt	Non-statutory	£0.70		Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	A3 Microform print self service	Exempt	Non-statutory	£1.20		Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	IT printout black and white	Exempt	Non-statutory	£0.20		Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	IT printout colour	Exempt	Non-statutory	£0.50		Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Photocopies and print outs by post						

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge(£)	Additional information (2015-16)
Infrastructure Management & Operations	Community & Cultural Services	Archives	Photocopies or printouts	Exempt	Non-statutory	Minimum Charge of £6 (including postage) for up to 5 pages then £1 for each additional page	Minimum Charge of £6 (including postage) for up to 5 pages then £1 for each additional page	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Certified Copies	Exempt	Non-statutory	£20.00 Including postage	£20.00 Including postage	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Photo permit - use of own camera in the searchroom	Exempt	Non-statutory	£10 per day	£10 per day	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Digital Photography by post	Exempt	Non-statutory				
Infrastructure Management & Operations	Community & Cultural Services	Archives	A4 Colour print	Exempt	Non-statutory	£5.50	£5.50	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	A3 Colour print	Exempt	Non-statutory	£8.50	£8.50	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Plus Handling Charge	Exempt	Non-statutory	UK: £2.50 Europe: £3.50 Rest of the world: £4.50 or actual postage if in excess	UK: £2.50 Europe: £3.50 Rest of the world: £4.50 or actual postage if in excess	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Digital Photography by email						
Infrastructure Management & Operations	Community & Cultural Services	Archives	Per Photograph	Exempt	Non-statutory	£5.50	£5.50	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Per email (max. 5jpegs per email)	Exempt	Non-statutory	£2.50	£2.50	Awaiting Review	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Specialist photography by FSB Scanning Bureau	Exempt	Non-statutory	Prices available on application	Prices available on application	Prices available on application	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Ceremonies						
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Venue marriage or CP Mon-Sat	Out of scope	Non-statutory	£435	£450	£455	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Venue marriage or CP Sun & current B/H	Out of scope	Non-statutory	£515	£550	£580	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Ceremonies-Marriage or CP #						
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Room 1 (stat fee ceremonies)	Out of scope	Statutory	£46	£46	£46	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Poets room Mon to Thurs <=10.30	Out of scope	Non-statutory	£85	£100	£125	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Poets room Mon to Thurs 11.00=>	Out of scope	Non-statutory	£170	£175	£190	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Poets room Friday & Sat all day	Out of scope	Non-statutory	£210	£240	£250	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Ceremonies- Naming/ Renewals						
Infrastructure Management & Operations	Community & Cultural Services	Registrations	All poets room fees as per marriage / cp	Standard (20%)	Non-statutory	See above	See above	See above	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Any venue Mon to Sat	Standard (20%)	Non-statutory	£250	£325	£370	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Any venue Sun or B/H	Standard (20%)	Non-statutory	£350	£425	£500	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Ceremonies-Private Citizenship						
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Then # applies	Standard (20%)	Non-statutory	See above	See above	See above	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Approved Premise Approvals						
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Approval fee	Standard (20%)	Non-statutory	£1,650	£1,650	£1,650	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Nationality Checking (inc. VAT)						
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Adult single application	Standard (20%)	Non-statutory	£70	£80	£85	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Child single application	Standard (20%)	Non-statutory	£35	£35	£40	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Settlement Checking (inc. VAT)						
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Main applicant	Standard (20%)	Non-statutory	£95	£100	£105	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Each additional dependent	Standard (20%)	Non-statutory	£20	£25	£30	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Other Fees (inc. VAT)						
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Premium appointment	Standard (20%)	Non-statutory		£25	£30	Introduced Summer 2015
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Post & handling (standard)	Standard (20%)	Non-statutory	£1.25	£1.50	£2.00	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Signed for post & handling (UK)	Standard (20%)	Non-statutory	£2.25	£2.50	£3.00	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Signed for post & handling (Non-UK)	Standard (20%)	Non-statutory	£8.50	£8.50	£9.00	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Express A (next working day, excludes stat cert fee)	Standard (20%)	Non-statutory	£25.00	£30.00	£35.00	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Express B (1 working hour, excludes stat cert fee)	Standard (20%)	Non-statutory	£40	£40	£45	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Media use of ceremony room	Standard (20%)	Non-statutory	£120 Ph	£120	£125	This applies where such use is of no benefit to the service (benefit to the service would be, for example, where publicity / marketing might increase income)
Infrastructure Management & Operations	Community & Cultural Services	Registrations	New Fees (inc. VAT)						
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Ceremony amendment fee	Standard (20%)	Non-statutory	£25	£25	£30	Implemented 1st April 2015
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Passport form (for passport to be issued in married name)	Standard (20%)	Non-statutory	£25	£25	£30	Implemented 1st Jan 2015
Infrastructure Management & Operations	Community & Cultural Services	Registrations	General Search						
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.31(2)(a), B&D Regn Act 1953; S.64(2)(a), Mge Act 1949- A general search in indexes in his/her office not exceeding 6 successive hours	Out of scope	Statutory	£18	£18	£18	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Certificates-Superintendent Registrar						
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.31(2)(c), B&D Regn Act 1953; S.64(2)(c), Mge Act 1949- Issuing a standard certificate of birth, death or marriage	Out of scope	Statutory	£10	£10	£10	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.10, <i>Savings Bank Act 1887, as amended</i> ; S.178(1), <i>Factories Act 1961</i> ; S.124(3), <i>Social Security Administration Act 1992, as amended</i> ; S.564(1), <i>Education Act 1996</i> - Issuing a certificate of birth, death or marriage for certain statutory purposes	Out of scope	Statutory	£10	£10	£10	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.33(1), <i>B&D Regn Act 1953</i> - Issuing a short certificate of birth	Out of scope	Statutory	£10	£10	£10	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Certificates- Registrar						
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.32(c), <i>B&D Regn Act 1953</i> ; S.63(1)(b), <i>Mge Act 1949</i> - Issuing a standard certificate of birth, death or marriage at the time of registration	Out of scope	Statutory	£4	£4	£4	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.32(c), <i>B&D Regn Act 1953</i> ; S.63(1)(b), <i>Mge Act 1949</i> - Issuing a standard certificate of birth, death or marriage after the time of registration	Out of scope	Statutory	£7	£7	£7	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.10, <i>Savings Bank Act 1887, as amended</i> ; S.178(1), <i>Factories Act 1961</i> ; S.124(3), <i>Social Security Administration Act 1992, as amended</i> ; S.564(1), <i>Education Act 1996</i> - Issuing a certificate of birth, death or marriage for certain statutory purposes at the time of registration	Out of scope	Statutory	£4	£4	£4	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.10, <i>Savings Bank Act 1887, as amended</i> ; S.178(1), <i>Factories Act 1961</i> ; S.124(3), <i>Social Security Administration Act 1992, as amended</i> ; S.564(1), <i>Education Act 1996</i> - Issuing a certificate of birth, death or marriage for certain statutory purposes after the time of registration	Out of scope	Statutory	£7	£7	£7	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.33(1), <i>B&D Regn Act 1953</i> - One short certificate of birth issued at the time of registration	Out of scope	Statutory	NIL	NIL	NIL	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.33(1), <i>B&D Regn Act 1953</i> - Any other short certificate of birth at the time of registration	Out of scope	Statutory	£4	£4	£4	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.33(1), <i>B&D Regn Act 1953</i> - Any other short certificate of birth after the time of registration	Out of scope	Statutory	£7	£7	£7	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Marriages- Superintendent Registrar						
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.27(7), <i>Mge Act 1949</i> - Attending outside his/her office to be given notice of marriage of a house-bound or detained person	Out of scope	Statutory	£46 (housebound), £67 (detained)	£46 (housebound), £67 (detained)	£46 (housebound), £67 (detained)	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.27(6), <i>Mge Act 1949</i> - Entering a notice of marriage in a marriage notice book	Out of scope	Statutory	£35	£35	£35	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.17(2), Marriage (Registrar)	Out of scope	Statutory				
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<i>General's Licence) Act 1970</i> - Entering a notice of marriage by Registrar General's Licence in a marriage notice book	Out of scope	Statutory	£3	£3	£3	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.51(2), <i>Mge Act 1949</i> - Attending a marriage at the residence of a house-bound or detained person	Out of scope	Statutory	£82 (housebound), £93 (detained)	£84 (housebound), £94 (detained)	£84 (housebound), £94 (detained)	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.17(2), <i>Marriage (Registrar General's Licence) Act 1970</i> - Attending a marriage by Registrar General's licence	Out of scope	Statutory	£2	£2	£2	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.51(1A)(b), <i>Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005</i> - Attending with a registrar a marriage on approved premises	Out of scope	Statutory	As set by the local authority	As set by the local authority	As set by the local authority	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Marriages- Registrar						

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Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.51(1), Mge Act 1949- Attending a marriage at the register office	Out of scope	Statutory	£46	£46	£46	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.51(1), Mge Act 1949- Attending a marriage at a registered building or the residence of a house-bound or detained person	Out of scope	Statutory	£86 (registered building), £79 (housebound), £86 (detained)	£86 (registered building), £81 (housebound), £88 (detained)	£86 (registered building), £81 (housebound), £88 (detained)	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.17(2), Marriage (Registrar General's Licence) Act 1970- Attending a marriage by Registrar General's Licence	Out of scope	Statutory	£2	£2	£2	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Certification for Worship and Registration for Marriage-Superintendent Registrar						
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.5, Place of Worship Registration Act 1855- Certification of a place of meeting for religious worship	Out of scope	Statutory	£28	£28	£28	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.41(6), Mge Act 1949- Registration of a building for the solemnization of marriages between a man and a woman	Out of scope	Statutory	£120	£120	£120	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.43D Mge Act 1949- Registration of a building for the solemnization of marriages of same sex couples (building previously registered for the solemnisation of marriage between a man and a woman)	Out of scope	Statutory	£64	£64	£64	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	S.43D Mge Act 1949- Registration of a building for the solemnization of marriages of same sex couples (building not previously registered for the solemnisation of marriage between a man and a woman)	Out of scope	Statutory	£120	£120	£120	

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Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<i>S.43D Mge Act 1949-</i> Registration of a building for the solemnization of marriages of a man and a woman (building previously registered for the solemnisation of marriage between of same sex couples)	Out of scope	Statutory	£64	£64	£64	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<i>S.43D Mge Act 1949-</i> Joint application for the registration of a building for the marriage of a man and woman and same sex couples	Out of scope	Statutory	£120	£120	£120	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Certificates						
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)-</i> For a certified copy issued by a registration authority at the time of Registration	Out of scope	Statutory	£4	£4	£4	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)-</i> For a certified copy issued by a registration authority after the time of Registration	Out of scope	Statutory	£10	£10	£10	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)-</i> For a certified extract issued by a registration authority at the time of Registration	Out of scope	Statutory	£4	£4	£4	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)-</i> For a certified extract issued by a registration authority after the time of Registration	Out of scope	Statutory	£10	£10	£10	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)-</i> For a certified copy or certified extract issued by the Registrar General	Out of scope	Statutory	£9.25	£9.25	£9.25	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Notices						

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<i>Civil Partnership Act 2004</i> c.33, Pt 2 c.1s. 34(1) & 36(4)- Attestation by an authorised person of the necessary declaration	Out of scope	Statutory	£35	£35	£35	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<i>Civil Partnership Act 2004</i> c.33, Pt 2 c.1s. 34(1) & 36(4)- Attendance of an authorised person at a place other than one provided by the registration authority, for the purpose of attesting the necessary declaration in accordance with the procedures for house-bound and detained persons	Out of scope	Statutory	£46 (housebound), £67 (detained)	£47 (housebound), £68 (detained)	£47 (housebound), £68 (detained)	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<i>Civil Partnership Act 2004</i> c.33, Pt 2 c.1s. 34(1) & 36(4)- Attestation by an authorised person of the necessary declaration under the special	Out of scope	Statutory	£3	£3	£3	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<i>Civil Partnership Act 2004</i> c.33, Pt 2 c.1s. 34(1) & 36(4)- Application to shorten the waiting period	Out of scope	Statutory	£28	£28	£28	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<i>Civil Partnership Act 2004</i> c.33, Pt 2 c.1s. 34(1) & 36(4)- Issue of Registrar-General's licence	Out of scope	Statutory	£15	£15	£15	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<i>Civil Partnership Act 2004</i> c.33, Pt 2 c.1s. 34(1) & 36(4)- On giving notice to a registration authority under the Civil partnership (Registration Abroad and Certificates) Order 2005, article 17(2) (certificate of no impediment)	Out of scope	Statutory	£35	£35	£35	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Registration						
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<i>Civil Partnership Act 2004</i> c.33, Pt 2 c.1s. 34(1) & 36(4)- Signing by the civil partnership registrar of the civil partnership a	Out of scope	Statutory	£46	£46	£46	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<i>Civil Partnership Act 2004</i> c.33, Pt 2 c.1s. 34(1) & 36(4)- Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for house-bound or detained person	Out of scope	Statutory	£79 (housebound), £86 (detained)	£81 (housebound), £88 (detained)	£81 (housebound), £88 (detained)	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<i>Civil Partnership Act 2004</i> c.33, Pt 2 c.1s. 34(1) & 36(4)- Attendance of the civil partnership registrar in whose presence the Registrar General's licence is issued	Out of scope	Statutory	£2	£2	£2	
Infrastructure Management & Operations	Community & Cultural Services	Coroners	Fee for disclosure after an inquest						
Infrastructure Management & Operations	Community & Cultural Services	Coroners	Document disclosed by a coroner by email to an interested person	Zero rated	Statutory	No Fee	No Fee	No Fee	Fees set by national legislation. We are not aware of any planned increases.
Infrastructure Management & Operations	Community & Cultural Services	Coroners	Document disclosed by a coroner as a paper copy to an interested person	Zero rated	Statutory	10 pages or less= £5 Each subsequent page= 50p	10 pages or less= £5 Each subsequent page= 50p	11 pages or less= £5 Each subsequent page= 50p	
Infrastructure Management & Operations	Community & Cultural Services	Coroners	Document disclosed in any other medium than email or paper copy	Zero rated	Statutory	£5 per document	£5 per document	£5 per document	
Infrastructure Management & Operations	Community & Cultural Services	Coroners	Transcription of an inquest hearing	Zero rated	Statutory	360 words or less= £6.20 361-1439 words= £13.10 Every 72 words over 1440= 70p	360 words or less= £6.20 361-1439 words= £13.10 Every 72 words over 1440= 70p	361 words or less= £6.20 361-1439 words= £13.10 Every 72 words over 1440= 70p	
Strategy & Development	Growth & Economy	Growth and Economy	Growth and Development						
Strategy & Development	Growth & Economy	Growth and Economy	Pre-Application Ecology and Biodiversity Enquiry	Standard (20%)	Non-statutory	£180 (Small), £225 (Medium), £330 (Large) £450 (Major), £600 (Strategic)	£185 (Small), £230 (Medium), £340 (Large) £460 (Major), £615 (Strategic)	Awaiting review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Pre-application planning advise on County Council matters including possible developer contributions sought. Standard report produced. (Additional work and attendance of meetings charged at hour rate below plus expenses.)	Standard (20%)	Non-statutory	£150 (Small), £500 (Medium), £700 (Large) £1,000 (Major), £1,500 (Strategic)	£250 for 5 scales of developments.	Awaiting review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Growth and Development-Transport and Highways						

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Strategy & Development	Growth & Economy	Growth and Economy	Pre-Application Enquiry - Written advice in response to written enquiry	Standard (20%)	Non-statutory	£125 (Medium), £200 (Large) £250 (Major), £300 (Strategic)	Cost on application (Small) £130 (Medium), £205 (Large) £255 (Major), £310 (Strategic)	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Pre-Application Enquiry - Meeting and written advice	Standard (20%)	Non-statutory	£240 (Medium), £450 (Large) £500 (Major), £550 (Strategic)	£245 (Medium), £460 (Large) £510 (Major), £565 (Strategic)	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Local Plan Enquiry - Meeting and written advice	Standard (20%)	Non-statutory	£240 (Medium), £450 (Large) £500 (Major), £550 (Strategic)	£245 (Medium), £460 (Large) £510 (Major), £565 (Strategic)	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Scoping TA - Transport Assessment Enquiry	Standard (20%)	Non-statutory	£300 (Large) £400 (Major), £500 (Strategic)	£210 (Medium), £310 (Large) £410 (Major), £510 (Strategic)	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Review TA - Review pre-submission Draft Transport Assessment/TA Strategy	Standard (20%)	Non-statutory	£1,000 (Large) £1,500 (Major), £2,000 (Strategic)	£500 (Medium), £1,020 (Large) £1,530 (Major), £2,040 (Strategic)	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Additional work	Standard (20%)	Non-statutory	£50/Hr plus expenses	£55/Hr plus expenses	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Historic Environment Team						
Strategy & Development	Growth & Economy	Growth and Economy	Pre-Application Enquiry	Standard (20%)	Non-statutory	£35 (Small), £75 (Medium), £100 (Large) £125 (Major), negotiation (Strategic)	To be quoted at £55 per hour	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Stage 1 Evaluation	Standard (20%)	Non-statutory	£150 (Small), £300 (Medium), £425 (Large) £500 (Major), negotiation (Strategic)	£150 (Small), £350 (Medium), £475 (Large) £750 (Major), negotiation (Strategic)	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Stage 2 Investigation	Standard (20%)	Non-statutory	£250 (Small), £475 (Medium), £725 (Large) £925 (Major), negotiation (Strategic)	£300 (Small), £550 (Medium), £850 (Large) £1150 (Major), negotiation (Strategic)	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Additional work	Standard (20%)	Non-statutory	£42.50/Hr plus expenses	£43.35/Hr plus expenses	£43.87/Hr plus expenses	
Strategy & Development	Growth & Economy	Growth and Economy	Historical Building Recording Pre-Application Enquiry	Standard (20%)	Non-statutory	£50.00	£50.00	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Historical Building Recording Photographic Survey	Standard (20%)	Non-statutory	£125.00	£175.00	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Historical Building Recording Project Levels 1&2	Standard (20%)	Non-statutory	£200.00	£300.00	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Historical Building Recording Levels 3&4	Standard (20%)	Non-statutory	£250.00	£500.00	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Historic Environment Record Searches Up to 1KM Radius (approximately 300 hectares)	Standard (20%)	Non-statutory	£100.00	£100.00	Awaiting Review (January to March)	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Strategy & Development	Growth & Economy	Growth and Economy	Historic Environment Record Searches Up to 2KM Radius (approximately 1250 hectares)	Standard (20%)	Non-statutory	£150.00	£150.00	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Historic Environment Record Searches Up to 4KM Radius (approximately 5000 hectares)	Standard (20%)	Non-statutory	£200.00	£200.00	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Historic Environment Record Searches larger than 4KM Radius (above approximately 5000 hectares)	Standard (20%)	Non-statutory	By Negotiation	Pending scheduled review February 2015.	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Historic Environment Record Searches Priority - response within 48 Hrs additional charge	Standard (20%)	Non-statutory	£25.00	£25.00	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Archive Storage Deposit	Standard (20%)	Non-statutory	£15.00	£15 per box (minimum charge £50)	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Archive Storage Charge	Standard (20%)	Non-statutory	£60.00	£60 per box (minimum charge £50)	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Travel for Cambridgeshire						
Strategy & Development	Growth & Economy	Growth and Economy	Pre-Application Enquiry - 1. General discussion on TP ; requirement, provision of info and sign-posting of further information sources; support and advice available (from TfC and elsewhere); advice on TPs adjacent/near the proposed development; advice on the monitoring requirement	Standard (20%)	Non-statutory	£55 (Small), £75 (Medium), £100 (Large) £125 (Major), negotiation (Strategic)	£105 (Large) £130 (Major), £150 (Strategic)	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Pre-Application Enquiry- 2. All elements of 1. above, plus: Specific discussion on the development of the site travel plan having taken account of the outcome of the Transport Assessment; - Response/evaluation of first draft of TP with advice on improvements where necessary.	Standard (20%)	Non-statutory	£85 (Small), £225 (Medium), £325 (Large) £400 (Major), negotiation (Strategic)	£335 (Large) £410 (Major), negotiation (Strategic)	Awaiting Review (January to March)	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Strategy & Development	Growth & Economy	Growth and Economy	Pre-Application Enquiry - 3. After elements 1. and/or 2. above responding and advising on improvements of further iterations of the draft TP with written feedback on how to improve the TP& meeting if necessary. Evaluation of final Travel Plan.	Standard (20%)	Non-statutory	£200(Small), £375 (Medium), £550 (Large) £750 (Major), negotiation (Strategic)	£150 (Large) £200 (Major), £250 (Strategic)	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Monitoring Fee per year including TfC running the online Travel for Cambridgeshire Survey, analysiing results and providing written report feedback -Receiving Development Monitoring Report; providing written response and meeting if required	Standard (20%)	Non-statutory	N/A (Small), £750(Medium), £1300 (Large) £2500 (Major), negotiation (Strategic)	£750 (Large) £900 (Major), £1300 (Strategic)	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Monitoring Fee per year (excluding TfW Survey) including receiving Development Monitoring Report, providing written response, and meeting if required	Standard (20%)	Non-statutory	£150(Small), £500 (Medium), £1000 (Large) £2000 (Major), negotiation (Strategic)	£500 (Large) £750 (Major), £900 (Strategic)	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	Travel for Work-Travel Plan Plus			By Negotiation			
Strategy & Development	Growth & Economy	Growth and Economy	Additional work	Standard (20%)	Non-statutory	£42.50/Hr plus expenses	£43.35/Hr plus expenses	£43.87/Hr plus expenses	
Strategy & Development	Growth & Economy	Growth and Economy	County Planning, Minerals and Waste						
Strategy & Development	Growth & Economy	Growth and Economy	Statutory fees external applicants	Standard (20%)	Statutory	Fees outlined below	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	Statutory fees CCC applicants	Out of scope	Statutory	Fees outlined below	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	Pre-apps Minerals and waste Planning	Standard (20%)	Non-statutory	Fees outlined below			
Strategy & Development	Growth & Economy	Growth and Economy	Full Applications (and First Submissions of Reserved Matters) Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery)	Standard (20%)	Statutory	Gross floor space to be created by the development -No increase in gross floor space or no more than 40 sq m - £195	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Strategy & Development	Growth & Economy	Growth and Economy	As above	Standard (20%)	Statutory	Gross floor space to be created by the development - More than 40 sq m but no more than 75 sq m - £385	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	As above	Standard (20%)	Statutory	Gross floor space to be created by the development - More than 75 sq m but no more than 3,750 sq m - £385 for each 75sq m or part thereof	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	As above	Standard (20%)	Statutory	Gross floor space to be created by the development -More than 3,750 sq m - £19,049 + £115 for each additional 75 sq m in excess of 3750 sq m to a maximum of £250,000	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	Erection/alterations/replacement of plant and machinery	Standard (20%)	Statutory	Site area not more than 5 hectares - £385 for each 0.1 hectare (or part thereof)	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	As above	Standard (20%)	Statutory	Site area more than 5 hectares - £19,049 + additional £115 for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £250,000	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	County Planning, Minerals and Waste- Applications other than Building Works						
Strategy & Development	Growth & Economy	Growth and Economy	Car parks, service roads or other accesses	Standard (20%)	Statutory	For existing uses - £195	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)	Standard (20%)	Statutory	Site area not more than 15 hectares - £195 for each 0.1 hectare (or part thereof)	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Strategy & Development	Growth & Economy	Growth and Economy	As above	Standard (20%)	Statutory	Site area more than 15 hectares - £29,112 + £115 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £65,000	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	Operations connected with exploratory drilling for oil or natural gas	Standard (20%)	Statutory	Site area not more than 7.5 hectares - £423 for each 0.1 hectare (or part thereof)	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	As above	Standard (20%)	Statutory	Site area more than 7.5 hectares - £31,725 + additional £126 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £250,000	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	Operations (other than exploratory drilling) for the winning and working of oil or natural gas	Standard (20%)	Statutory	Site area not more than 15 hectares - £214 for each 0.1 hectare (or part thereof)	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	As above	Standard (20%)	Statutory	Site area more than 15 hectares - £32,100 + additional £126 for each 0.1 in excess of 15 hectare up to a maximum of £65,000	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	Other operations (winning and working of minerals) excluding oil and natural gas	Standard (20%)	Statutory	Site area not more than 15 hectares - £195 for each 0.1 hectare (or part thereof)	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	As above	Standard (20%)	Statutory	Site area more than 15 hectares - £29,112 + additional £115 for each 0.1 in excess of 15 hectare up to a maximum of £65,000	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	Other operations (not coming within any of the above categories)	Standard (20%)	Statutory	Site area any site area - £195 for each 0.1 hectare (or part thereof) up to a maximum of £1,690 - £214 for each 0.1 hectare (or part thereof)	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Strategy & Development	Growth & Economy	Growth and Economy	As above	Standard (20%)	Statutory	Site area more than 15 hectares - £32,100 + additional £126 for each 0.1 in excess of 15 hectare up to a maximum of £65,000	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	Other operations (winning and working of minerals) excluding oil and natural gas	Standard (20%)	Statutory	Site area not more than 15 hectares - £195 for each 0.1 hectare (or part thereof)	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	As above	Standard (20%)	Statutory	Site area more than 15 hectares - £29,112 + additional £115 for each 0.1 in excess of 15 hectare up to a maximum of £65,000	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	Other operations (not coming within any of the above categories)	Standard (20%)	Statutory	Site area any site area - £195 for each 0.1 hectare (or part thereof) up to a maximum of £1,690	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	County Planning, Minerals and Waste-Lawful Development Certificate						
Strategy & Development	Growth & Economy	Growth and Economy	LDC – Existing Use - in breach of a planning condition	Standard (20%)	Statutory	Same as Full	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	LDC – Existing Use LDC - lawful not to comply with a particular condition	Standard (20%)	Statutory	£195.00	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	LDC – Proposed Use	Standard (20%)	Statutory	Half the normal planning fee	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	County Planning, Minerals and Waste-Prior Approval						
Strategy & Development	Growth & Economy	Growth and Economy	Proposed Change of Use to State Funded School or Registered Nursery	Standard (20%)	Statutory	£80.00	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	Proposed Change of Use of Agricultural Building to a State-Funded School or Registered Nursery	Standard (20%)	Statutory	£80.00	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	County Planning, Minerals and Waste-Approval/Variation/Discharge of Condition						
Strategy & Development	Growth & Economy	Growth and Economy	Application for removal or variation of a condition following grant of planning permission	Standard (20%)	Statutory	£195.00	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Strategy & Development	Growth & Economy	Growth and Economy	Request for confirmation that one or more planning conditions have been complied with	Standard (20%)	Statutory	£28 per request for Householder otherwise £97 per request	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	Other Changes of Use of a building or land	Standard (20%)	Statutory	£385.00	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	County Planning, Minerals and Waste- Application for a New Planning Permission to Replace an Extant Planning Permission						
Strategy & Development	Growth & Economy	Growth and Economy	Applications in respect of major developments	Standard (20%)	Statutory	£575.00	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	Applications in respect of other developments	Standard (20%)	Statutory	£195.00	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	County Planning, Minerals and Waste- Application for a Non-material Amendment Following a Grant of Planning Permission						
Strategy & Development	Growth & Economy	Growth and Economy	Applications in respect of other developments	Standard (20%)	Statutory	£195.00	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	
Strategy & Development	Growth & Economy	Growth and Economy	County Planning, Minerals and Waste- Discretionary Charges						
Strategy & Development	Growth & Economy	Growth and Economy	Written advice in response to a written enquiry	Standard (20%)	Non-statutory	£190.00	£150.00	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	One meeting with Planning Officer at Shire Hall followed by written advice at Shire Hall followed by written advice	Standard (20%)	Non-statutory	£238.00	£288.00	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	One follow up meeting at Shire Hall with Planning Officer	Standard (20%)	Non-statutory	£190.00	£228.00	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	One meeting on site by Planning Officer followed by written advice	Standard (20%)	Non-statutory	£332.00	£402 + Travel	Awaiting Review (January to March)	
Strategy & Development	Growth & Economy	Growth and Economy	County Planning, Minerals and Waste- Other Charges						
Strategy & Development	Growth & Economy	Growth and Economy	Site Monitoring fees	Standard (20%)	Statutory	Variable	Set by Dept. for Communities and Local Gov	Set by Dept. for Communities and Local Gov	

Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Strategy & Development	Growth & Economy	Growth and Economy	Flood and Water - Ordinary watercourse consenting						
Strategy & Development	Growth & Economy	Growth and Economy	Ordinary water Consenting Charge	Standard (20%)	Statutory	£50.00	Set by Defra	Set by Defra	
Strategy & Development	Growth & Economy	Growth and Economy	Flood and Water - Ordinary Watercourse Consenting Pre-application charging schedule						
Strategy & Development	Growth & Economy	Growth and Economy	Written advice in response to a written enquiry	Standard (20%)	Non-statutory		n/a (Access Culverts ≤ 6M) , £50 (All other Structures)	Awaiting Review	
Strategy & Development	Growth & Economy	Growth and Economy	Meeting and written advice with Officer at the Council Office	Standard (20%)	Non-statutory		n/a (Access Culverts ≤ 6M) , £75 (All other Structures)	Awaiting Review	
Strategy & Development	Growth & Economy	Growth and Economy	Meeting on site with an officer followed by written advice.	Standard (20%)	Non-statutory		£50 (Access Culverts ≤ 6M) , £100 (All other Structures)	Awaiting Review	
Strategy & Development	Growth & Economy	Growth and Economy	Additional work	Standard (20%)	Non-statutory		£50/hr plus expenses (£0.45/mileage)	Awaiting Review	
Strategy & Development	Growth & Economy	Growth and Economy	Flood and Water - Surface Water Flood Risk Planning Pre-application Advice						
Strategy & Development	Growth & Economy	Growth and Economy	Written advice in response to a written enquiry	Standard (20%)	Non-statutory		£125 (Medium), £200 (Large), £250 (Major), £300 (Strategic).	Awaiting Review	
Strategy & Development	Growth & Economy	Growth and Economy	Meeting to scope and agree content of drainage strategy	Standard (20%)	Non-statutory		£115 (Medium), £175 (Large), £225 (Major), 275 (Strategic)	Awaiting Review	
Strategy & Development	Growth & Economy	Growth and Economy	Meeting and written advice including review of drainage strategy	Standard (20%)	Non-statutory		£240 (Medium), £450 (Large), £500 (Major), £550 (Strategic)	Awaiting Review	
Strategy & Development	Growth & Economy	Growth and Economy	Meeting on site with an officer followed by written advice.	Standard (20%)	Non-statutory		£330 (Medium), £500 (Large), £550 (Major), £600 (Strategic)	Awaiting Review	
Strategy & Development	Growth & Economy	Growth and Economy	Additional work	Standard (20%)	Non-statutory		£50/hr plus expenses (£0.45/mileage)	Awaiting Review	
Strategy & Development	Passenger Transport	Passenger Transport	Passenger Transport						
Strategy & Development	Passenger Transport	Passenger Transport	Section 19 permits	Zero rated	Non-statutory	£5	£11	£11	Proposed increase to bring CCC in line with the amount charged by VOSA
Strategy & Development	Passenger Transport	Passenger Transport	Park and ride departure charge	Zero rated	Non-statutory	£2 per bus departing from P&R	£2 per bus departing from P&R	£2 per bus departing from P&R	Standard departure charge for use of P&R sites
Strategy & Development	Passenger Transport	Passenger Transport	Other concessions	Zero rated	Non-statutory	Coach booking fees £10, cycle lockers £10 per month, car boot £14k p/a	Coach booking fees £10, cycle lockers £10 per month, car boot £14k p/a	Coach booking fees £10, cycle lockers £10 per month, car boot £14k p/a	Standard coach booking fee and cycle locker fees
Strategy & Development	Passenger Transport	Passenger Transport	Park and ride car parking charges	Standard (20%)	Non-statutory	£1 per vehicle parking charge	£1 per vehicle parking charge	£1 per vehicle parking charge	New £1 per vehicle charge for P&R sites

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Strategy & Development	Passenger Transport	Passenger Transport	Park and ride advertising	Standard (20%)	Non-statutory	Between £115 and £175 per week	Between £115 and £175 per week	Between £115 and £175 per week	Advertising concession to media company for advertising on shelters on Busway and P&R
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	Transport Modelling						
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	Up to 499 units residential and up to 18,000 sqm B1/commercial	Standard (20%)	Non-statutory	Saturn= £3000 CSRM=£5000	Saturn= £3000 CSRM=£5000	Saturn= £3000 CSRM=£5000	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	500-749 units residential and up to 35,000 sqm B1 commercial	Standard (20%)	Non-statutory	Saturn= £6000 CSRM=£10,000	Saturn= £6000 CSRM=£10,000	Saturn= £6000 CSRM=£10,000	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	750-999 units residential and up to 70,000 sqm B1 commercial	Standard (20%)	Non-statutory	Saturn= £9000 CSRM=£15,000	Saturn= £9000 CSRM=£15,000	Saturn= £9000 CSRM=£15,000	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	1000-1499 units residential and up to 100,000 sqm B1 commercial	Standard (20%)	Non-statutory	Saturn= £12,000 CSRM=£20,000	Saturn= £12,000 CSRM=£20,000	Saturn= £12,000 CSRM=£20,000	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	1500-1999 units and up to 130,000 sqm B1 commercial	Standard (20%)	Non-statutory	Saturn= £15,000 CSRM=£25,000	Saturn= £15,000 CSRM=£25,000	Saturn= £15,000 CSRM=£25,000	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	2000-2499 units and up to 150,000 sqm B1 commercial	Standard (20%)	Non-statutory	Saturn= £18,000 CSRM=£30,000	Saturn= £18,000 CSRM=£30,000	Saturn= £18,000 CSRM=£30,000	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	2500-2999 units and up to 170,000 sqm B1 commercial	Standard (20%)	Non-statutory	Saturn= £21,000 CSRM=£35,000	Saturn= £21,000 CSRM=£35,000	Saturn= £21,000 CSRM=£35,000	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	3000-3499 units and up to 200,000 sqm B1 commercial floor space	Standard (20%)	Non-statutory	Saturn= £24,000 CSRM=£40,000	Saturn= £24,000 CSRM=£40,000	Saturn= £24,000 CSRM=£40,000	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	3500-3999 units and up to 230,000 sqm B1 commercial floor space	Standard (20%)	Non-statutory	Saturn= £27,000 CSRM=£45,000	Saturn= £27,000 CSRM=£45,000	Saturn= £27,000 CSRM=£45,000	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	4000-4499 units and up to 270,000 sqm B1 commercial floor space	Standard (20%)	Non-statutory	Saturn= £30,000 CSRM=£50,000	Saturn= £30,000 CSRM=£50,000	Saturn= £30,000 CSRM=£50,000	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	4500-4999 units and up to 300,000 sqm B1 commercial floor space	Standard (20%)	Non-statutory	Saturn= £33,000 CSRM=£55,000	Saturn= £33,000 CSRM=£55,000	Saturn= £33,000 CSRM=£55,000	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	Other	Standard (20%)	Non-statutory	Price on application	Price on application	Price on application	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	Any requested run of a transport model	Standard (20%)	Non-statutory	Bespoke service cost to be negotiated on a case by case basis reflecting time and complexity	Bespoke service cost to be negotiated on a case by case basis reflecting time and complexity	Bespoke service cost to be negotiated on a case by case basis reflecting time and complexity	
Executive Director	Business Support	ETE Policy and Business Development	Accident and Traffic Data						

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Directorate	Policy Line	Service	Description of charge	VAT rating	Statutory / Non-Statutory	2014-15 Charge (£)	2015-16 Charge (£)	2016-17 Charge (£)	Additional information (2015-16)
Executive Director	Business Support	ETE Policy and Business Development	Accident data requests	Standard (20%)	Non-statutory	£110 plus VAT minimum fee	£112.50 plus VAT minimum fee	£113.85 plus VAT minimum fee	2% inflation increase
Executive Director	Business Support	ETE Policy and Business Development	Charges for traffic count data	Standard (20%)	Non-statutory	£110 plus VAT for a standard link count	£112.50 plus VAT minimum fee	£113.85 plus VAT minimum fee	2% inflation increase