

DELEGATIONS FROM CABINET TO CABINET MEMBERS / OFFICERS

To: **Cabinet**

Date: **7th July 2009**

From: **Chief Executive**

Electoral division(s): **N/a**

Forward Plan ref: **N/a**

Key decision: **No**

Purpose: **To report progress on matters delegated to individual Cabinet Members and / or to officers to make decisions on behalf of the Cabinet up to May 2009.**

Recommendation: **Cabinet is asked to note the progress on delegations to individual Cabinet Members and / or to officers previously authorised by Cabinet to make decisions / take actions on its behalf.**

<i>Officer contact:</i>		<i>Member contact:</i>	
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DELEGATIONS TO INDIVIDUAL CABINET MEMBERS OR OFFICERS

CABINET MEETING	SUBJECT MATTER	ACTION TO BE TAKEN BY
16th October 2007	1) Minute 432 - Cambridgeshire Design Guide for Streets and the Public Realm Responsibility was originally delegated to the then Deputy Chief Executive, Environment and Community Services (ECS) in consultation with the Cabinet Member for Environment and Community Services and lead Member for Highways and Transport to agree any further changes required to the guide. The Development Control Manager has established a working group with District Councils through which the Design Guide will be reviewed on an annual basis. Any changes will be for final approval by the Deputy Chief Executive in consultation with the Cabinet Member for Highways and Access (Following the latest change in Cabinet portfolio responsibilities). The design guide is currently still being embedded by District Councils but there has been limited feedback on its influence on the planning process due, in part, to the downturn in the economy. Any changes that might be required in the light of operational experience will be sorted later this year via formal responses from district councils. Action ongoing.	Executive Director: Environment Services / Cabinet Member for Highways and Access
	2) Minute 434 - Parking Policy Review The then designated Deputy Chief Executive CE (ECS) in consultation with the then Cabinet Member for Highways and Transport was given delegated authority to approve parking plan areas. Area parking plans for Cambridge have been developed through the Cambridge Environment and Transport Area Joint Committee. Area parking plans for the Market Towns have been developed to coincide with work on a possible countywide civil parking enforcement scheme. Other Area Joint Committees have been involved in the process, which will lead to formal adoption of the area parking plans for the Market Towns in 2009. The Cambridge AJC has set priorities for the implementation of area parking plans in Cambridge and the first area has been the subject of consultation. Action ongoing.	Executive Director: Environment Services / Cabinet Member for Growth, Infrastructure and Strategic Planning

26th February 2008 3) Minute 517 - Property Issues - Land at Fordham

It was agreed to declare land at Fordham (north and south of Landwade Road) surplus to the Council's requirements and to authorise the Director of Finance, Property and Performance to agree terms for its disposal.

The land north of Landsdowne Road has now been sold. Negotiations still ongoing in respect of the land south of Landwade Road.

**Corporate
Director: Finance,
Property and
Performance**

Action ongoing with completion expected to be some months away.

4) Minute 520 - Cambridge Southern Fringe Section 106 Agreements

It was agreed to delegate authority to the appropriate officers at the time (Director of Sustainable Infrastructure in consultation with the Head of Legal Services) to enter into the Section (s) 106 Agreement for this development in line with the delegations included in the Council's Constitution.

**Service Director:
Growth and
Infrastructure /
Head of Legal
Services**

Progress has slowed further on all sites in the southern fringe of Cambridge and this is delaying the signing of the five individual s106 agreements for Clay Farm, Addenbrooke's 2020, Bell School, Glebe Farm and Trumpington Meadows. All of the developments are now facing viability gaps given the current national economic situation and this is putting pressure on s106 negotiations.

Action ongoing

Update reports on Section 106 Agreements are included on the July Cabinet agenda.

10th June 2008

5) Minute 578 - Northstowe Trust Update

To delegate to the Cabinet Member for Communities in consultation with the then Deputy Chief Executive: ECS, after consultation with local members, the authority to explore and implement the best possible mechanism to ensure community involvement in the establishment of the new settlement called Northstowe, including the establishment of a community trust if appropriate.

**Cabinet Member
for Communities /
Executive
Director:
Environment
Services.**

At the meeting of the Trust and Governance Group held on 23rd January 2009, attended by both Councillors Yeulett and Johnstone, reports were received on the latest position regarding the slippage in the development, the ongoing discussions between the Homes and Communities Agency (formerly English Partnerships) and Gallagher's and the work undertaken regarding the formation of the Trust. It was agreed that given the changes at this stage, further work to establish the Trust should be suspended until the situation became clearer. Members present were in agreement with this proposal.

It was also resolved that in place of the existing Trust Shadow Board, a Community Partnership Group should be established, representing South Cambridgeshire District Council, the County Council, Horizons, the Primary Care Trust, Cambridgeshire and Peterborough Learning Trust (CPLT) and the Promoters. This group will oversee the development of a Community Project Plan bringing together all work on governance, public realm, community and sports facilities and community development.

This Community Partnership Group will report to councillors on the existing Trust and Governance Group on a regular basis. It was also proposed that the funding set aside to establish the Trust should be retained until its future use is clarified; with members being in agreement with this suggestion. (The County Council holds this budget on behalf of all of the partners, each partner contributed £50k)

Action ongoing - the position reported is likely to stay the same for several months further to the decision to suspend any further work to establish the Trust until the position became clearer.

7th October
2008

6) Minute 622 - Shared Services Programme

It was agreed to delegate responsibility to the then portfolio holder for Corporate Services in consultation with the then Deputy Chief Executive, Corporate Services to proceed with the procurement up to the selection of a preferred bidder, at which stage a report will come back to Cabinet and full Council for final decision. A further delegation was also given to be able to admit other councils into the partnership.

The significant update to the above reported to the April 2009 Cabinet meeting is that the Corporate Director of People, Policy and Law in consultation with the Cabinet Member for Finance, Property, Performance, People, Policy and Law have agreed to admit Slough (London) Borough Council to the Shared Services Programme. The Delegation remains ongoing.

Delegation from June to Corporate Director: People, Policy and Law / Cabinet Member for Resources and Performance.

Action ongoing

7) Minute 267 - Disposal of Land - Duxford Imperial War Museum

Cabinet agreed to declare the Council owned land forming part of the Imperial War Museum – Duxford site as surplus to requirements and to dispose to the Trustees of the Imperial War Museum on terms to be agreed by the Director of Finance, Property and Performance.

Corporate Director: Finance, Property and Performance.

Action ongoing with completion some months away.

**16th
December
2008**

8) Minute 688- Strategic Policy Advice for the Review of the Regional Spatial Strategy (RSS) for the East Of England

It was agreed to delegate authority to the then Lead Member for Growth, Infrastructure and Highways in consultation with the Deputy Chief Executive (OECS) to submit updated progress reports to meet the East of England Regional Assembly's (EERA's) initial deadlines (7 Jan 09 & 6 Feb 09) based on the contents of the report presented and ongoing joint partner work undertaken as part of the Joint Cambridgeshire RSS Review Panel (CReSSP).

Lead Member for Growth, Infrastructure and Strategic Planning and Highways / Executive Director: Environment Services

A full progress report including a response to the EERA growth scenarios was submitted to EERA on 7th January. A further officer progress letter was sent (in consultation with all Districts) to EERA on 6th February explaining that the County Council had been unable to make a comprehensive assessment of all policies in the approved RSS or suggest any changes as these would require to be developed further with the RSS Study Group, the Joint Cambridgeshire RSS Review Panel as well as taking into account the findings of the Cambridgeshire Development Study. As a result it was explained that the final advice / full response could not be provided until the end of April / early May. The full response was sent to EERA following a report to Cabinet on 5th May.

Action Discharged

**15th January
2009**

9) Minute 695 - Support For The Voluntary Sector During The Economic Outturn

The 15th January Cabinet meeting agreed to:

- i) delegate authority to the then Deputy Chief Executive, Environment and Community Services in consultation with the Cabinet Member for Communities to agree the distribution of the £200,000 aimed at preventing residents losing their jobs or homes (with up to £100,000 being committed before 31st March 2009).
- ii) delegate authority to the then Deputy Chief Executive, Environment and Community Services in consultation with the Cabinet Member for Communities to agree the distribution of funds for voluntary sector rental holidays, rent free space and technical support to the value of £100,000.
- iii) To delegate authority to the then Deputy Chief Executive, Environment and Community Services in consultation with the Cabinet Member for Communities to agree the distribution of funds to develop the voluntary sector in areas of need to the value of £200,000.
- iv) To receive an update monitoring report on progress to the March or April 2009 Cabinet meeting.

**Executive
Director:
Community and
Adult Services /
Cabinet Member
for Communities**

Progress on the delegations was reported to the 21st April 2009 Cabinet meeting where it was also agreed that the original delegation authority for the distribution of funds given to the Deputy Chief Executive for Environment and Community Services (in consultation with the Cabinet Member for Communities) should now move to the Executive Director: Community and Adult Services (in consultation with the Cabinet Member for

Communities) to reflect the revised Corporate Leadership Team arrangements in place from April 2009.

Action Discharged.

**24th February
2009**

10) Minute 726. Older People's Strategy

It was agreed that County Council Officers working with partners and the voluntary and community sector, should develop an action plan with defined outcomes

**Claire Bruin
Service Director:
Adult Support**

and targets and arrangements for monitoring those actions.

Services with support from Policy officers

This action plan is to be embedded in the action plan that will be required to implement the Strategy for Transformation of Adult social care. Work is planned to continue over the summer with the action plan being presented to Cabinet with the final Strategy for Transformation following the agreed 12 week consultation.

Action Ongoing

11) Minute 727. Single Equality Strategy (2009-2012)

It was agreed to delegate responsibility for finalising the Single Equality Strategy action plan to the Cabinet Member for Communities, in consultation with the Corporate Director (People, Policy and Law).

Cabinet Member for Communities, / Corporate Director: People, Policy and Law.

The action plan was updated to incorporate actions arising from the Council's Peer Review under the Equality Standard and was agreed by the Cabinet Member for Communities and the Corporate Director (People, Policy and Law) following consultation with the Council Diversity Group at its May meeting. The action plan will continue to be updated throughout the year; copies are available from Tessa Adams in Corporate Development.

Action discharged.

24th March 2009

12) Minute 750 Consumer and Business Advice Policies

To agree to delegate the power to approve amendments to both policies to then Cabinet Member for Economy, Environment and Climate Change, in consultation with the Deputy Chief Executive Environment and Community Services.

Both policies will require an annual review by the Head of Trading Standards and following the review the relevant Cabinet Member will be approached to agree any amendments. If there were any significant changes being proposed in the future, these would still be the subject of a report back to Cabinet for final approval.

Cabinet Member for Economy and the Environment / Executive Director: Environment Services

Current action from the March meeting discharged with future action ongoing on an annual basis.

13. Minute 758. Aiming High For Disabled Children And Young People

It was agreed:

- i) To approve the proposed Implementation Plan.
- ii) Endorse the application of eligibility criteria for social care services as Tiers 3 and 4.
- iii) Approve the eligibility criteria for Aiming High Funding as Tier 2.
- iv) To ask officers to write to the Primary Care Trust to clarify both their proposed use of Aiming High Funding and the amount of funding they were receiving.

In relation to iv) above, a letter was sent to the Chief Executive of Cambridgeshire PCT in the name of the Cabinet Member for Children on 29th April 2009. Details of any response will be provided orally at the meeting.

Action ongoing.

14) Minute 759. Network Services Plan 2009 And Revised Highway Policies

Cabinet agreed the Network Service Plan 2009 and the revised Highways Policy document provided separately for Cabinet Members and to delegate approval of the programme for the first £1m of additional funding to the Executive Director of Environment Services in consultation with the then Cabinet Member for Growth, Infrastructure and Highways.

The additional funding has now been allocated to individual schemes as shown in the attached spreadsheet appendix at the end of this report.

With regard to the speed management element of the budget, of the £100k available this year, £15k has been allocated to a road safety campaign with the remainder divided equally to fund an additional 20mph zone in each district. Area Joint Committees will be asked to select the area for each district. If the actual costs of the schemes turn out to be less than budgeted, it may be possible to commit additional schemes later this year.

**Executive
Director:
Environment
Services in /
Cabinet Member
for Growth, and
Infrastructure.**

Action discharged

5th May 2009

15) Minute 775. Cambridgeshire Strategic Policy Advice To The East Of England Regional Assembly (EERA) – Review Of Regional Spatial Strategy

Cabinet had agreed to approve the draft submission in Appendix 1 of the Cabinet report as the basis of the County Council's advice to EERA and that agreement on the final form of the advice should be delegated to the Cabinet Member for Growth and Infrastructure in consultation with the Executive Director, Environment Services to take account of the responses from local planning authorities, other stakeholders and third parties. This included further consultation being undertaken with Cambridge City Council regarding the final wording around any further review of the Green Belt and the other issues their Leader had raised orally in his presentation at the Cabinet meeting.

Cabinet Member for Growth and Infrastructure / Executive Director, Environment Services.

The final response was submitted to EERA on 3rd June.

Action discharged.

16) Minute 777. Draft Consultation Response on Amended Outline Planning Application at Land Between Huntingdon Road and Histon Road, Cambridge

Cabinet had agreed to approve the County Council's consultation response to both Cambridge City and South Cambridgeshire District Councils to the amended outline planning application for development between Huntingdon Road and Histon Road which objected to the planning application on the following grounds:

- Until a section 106 Agreement was submitted and agreed.
- That insufficient primary school provision had been made on the NIAB site.
- That no secondary provision was made by the applicant.
- Until the resolution of the detailed response regarding transport issues set out in Appendix A of the Cabinet report.
- Subject to satisfactory revision of the Archaeology proposals.

Lead Member, Growth, Infrastructure and Highways in consultation with the Executive Director: Environment Services (finalised with the Leader of the Council)

Cabinet agreed to delegate to the Lead Member, Growth, Infrastructure and Highways in consultation with the Executive Director: Environment Services, the authority to make any minor textual changes to the consultation response prior to submission.

Following the Cabinet meeting officers added some further information to the consultation draft considered by Cabinet for the benefit of the Case Officer at the City Council to ensure the response was as helpful as possible. No further changes were made to any of the objections or other key parts of the report, apart from removal of the objection with regard to archaeology as officers are now satisfied that this can be dealt with by means of a condition. As the previous Cabinet post-holder had not been able to clear the response by the time of the recent County Council elections, the final text version was sent to the Leader of the Council for final approval.

Cabinet further agreed to receive a report to its July Cabinet meeting in respect of clarifying the County Council's Primary Education provision requirements. A report is included on the Current July Cabinet agenda.

Action discharged

17) Minute 778. Cambridgeshire County Council Carbon Management Plan (CMP)

Cabinet had agreed to endorse the Council's ambition and approach for reducing Carbon Dioxide production by the Authority in the course of its activities and to delegate authority to the Corporate Director (Finance, Property and Performance) in consultation with the then Cabinet Member for Finance, Property, Performance, People, Policy and Law to finalise and submit the Plan to the Carbon Trust.

Corporate Director: Finance, Property and Performance) / Cabinet Member for Finance, Property, Performance, People, Policy and Law

The CMP was forwarded to the Carbon Trust on the 6th May and receipt acknowledged the same day. The County Council has a target to reduce its carbon emissions by 30% by 2014 from our baseline year of 2007/08.

Action discharged

18) Minute 781. Response to the East Of England Regional Assembly (EERA) consultation document 'the end of an EERA'

Cabinet agreed the draft County Council response to EERA's consultation document as set out in the appendix to the Cabinet report and delegated to the Leader of the Council, in consultation with the Executive Director: Environment Services, the authority to make any minor amendments to the draft

Leader of the Council / Executive Director: Environment Services

response to enable a final response to be submitted by the closing date of 8th May 2009.

Action discharged

Source Documents	Location
Minutes of the Cabinet meetings held on 16 th October 2007, 26 th February, 10 th June, 7 th October, 4 th November, 16 th December 2008, 15 th January 24 th February 2009 24 th March 2009 21 st April and 5 th May 2009.	Room 114A Shire Hall Cambridge