OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME

MEETINGS 2024/25

Date	Meeting Time	Venue				
2024						
Monday 22 April	1400 hours	SHQ				
Wednesday 3 July	1400 hours	SHQ				
Wednesday 9 October	1400 hours	SHQ				
2025						
Wednesday 15 January	1400 hours	SHQ				
Wednesday 26 March	1400 hours	SHQ				

WORK PROGRAMME 2024/25

Monday 22 April 2024				
Time	Agenda Item	Member/Officer		
	Minutes of Overview and		Meeting scheduled for	
	Scrutiny Committee		15 January 2024	
	Meeting 4 October 2023		cancelled	
	Action Log			
	Overview			
	IRMP Performance	ACFO/Assistant Director Service		
	Measures	Transformation		
	Fire Authority Programme	Deputy Chief Executive		
	Management – Monitoring	Officer/Assistant Director Service		
	Report	Transformation		
	Strikes (Minimum Service	Assistant Director Operational		
	Levels) Act 2023	Response and Fire Protection		
	<u>Audit</u>			
	Internal Audit Plan 2024/25	RSM		
	Internal Audit Progress	RSM		
	Report			
	Scrutiny			
	CPFA Scrutiny Function and	Scrutiny and Assurance Manager		
	Areas for Future Scrutiny			
	Consideration			

Agenda Item Minutes of Overview and Scrutiny Committee Meeting 22 April 2024 Action Log Overview IRMP Performance Measures Fire Authority Programme Management – Monitoring Report Audit Internal Audit Progress Report Scrutiny Review of Expansion of Crews of Three Appliance	ACFO/Assistant Director Service Transformation Deputy Chief Executive Officer/ Assistant Director Service Transformation RSM	
Minutes of Overview and Scrutiny Committee Meeting 22 April 2024 Action Log Overview IRMP Performance Measures Fire Authority Programme Management – Monitoring Report Audit Internal Audit Progress Report Scrutiny Review of Expansion of	ACFO/Assistant Director Service Transformation Deputy Chief Executive Officer/ Assistant Director Service Transformation	
Scrutiny Committee Meeting 22 April 2024 Action Log Overview IRMP Performance Measures Fire Authority Programme Management – Monitoring Report Audit Internal Audit Progress Report Scrutiny Review of Expansion of	Transformation Deputy Chief Executive Officer/ Assistant Director Service Transformation	
Meeting 22 April 2024 Action Log Overview IRMP Performance Measures Fire Authority Programme Management – Monitoring Report Audit Internal Audit Progress Report Scrutiny Review of Expansion of	Transformation Deputy Chief Executive Officer/ Assistant Director Service Transformation	
Action Log Overview IRMP Performance Measures Fire Authority Programme Management – Monitoring Report Audit Internal Audit Progress Report Scrutiny Review of Expansion of	Transformation Deputy Chief Executive Officer/ Assistant Director Service Transformation	
Overview IRMP Performance Measures Fire Authority Programme Management – Monitoring Report Audit Internal Audit Progress Report Scrutiny Review of Expansion of	Transformation Deputy Chief Executive Officer/ Assistant Director Service Transformation	
IRMP Performance Measures Fire Authority Programme Management – Monitoring Report Audit Internal Audit Progress Report Scrutiny Review of Expansion of	Transformation Deputy Chief Executive Officer/ Assistant Director Service Transformation	
Measures Fire Authority Programme Management – Monitoring Report Audit Internal Audit Progress Report Scrutiny Review of Expansion of	Transformation Deputy Chief Executive Officer/ Assistant Director Service Transformation	
Fire Authority Programme Management – Monitoring Report Audit Internal Audit Progress Report Scrutiny Review of Expansion of	Deputy Chief Executive Officer/ Assistant Director Service Transformation	
Management – Monitoring Report Audit Internal Audit Progress Report Scrutiny Review of Expansion of	Assistant Director Service Transformation	
Report Audit Internal Audit Progress Report Scrutiny Review of Expansion of	Transformation	
Audit Internal Audit Progress Report Scrutiny Review of Expansion of		
Internal Audit Progress Report Scrutiny Review of Expansion of	RSM	
Report Scrutiny Review of Expansion of	RSM	
Scrutiny Review of Expansion of		
Review of Expansion of		-
Review of Expansion of		
-	Assistant Director Operational	Last presented (as a
c cc , ippiidilec	Response and Fire Protection	single item) in January
Mobilisations to all Incident	·	2023
Types		
, .	Chair	
9 October		.1
	Member/Officer	
Minutes of Overview and		
Scrutiny Committee		
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IRMP Performance	ACFO/Assistant Director Service	
	1	
		Annual; last presented
• •		in October 2023
•	Deputy Chief Executive	
, ,	, · · ·	
= =	Transformation	
·	Assistant Director Communication	
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' '		
Audit		
	RSM	
Report		
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Draft Annual Governance	Deputy Chief Executive Officer	Annual before
	,	presentation to Fire
		Authority
Workplace Culture Update	Assistant Director People	Added as per Action Log
- Input of the operator		and deferred from April
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			2024 meeting; last
			presented in April 2023
	Work Programme 2024/25	Chair	
		2025	
Wednes	day 15 January		
Time	Agenda Item	Member/Officer	
	Minutes of Overview and		
	Scrutiny Committee		
	Meeting 9 October 2024		
	Action Log		
	<u>Overview</u>		
	IRMP Performance	ACFO/Assistant Director Service	
	Measures	Transformation	
	<u>Audit</u>		
	Internal Audit Progress	RSM	
	Report		
	Scrutiny		
	Draft Budget 2024/25	Deputy Chief Executive Officer	
	Work Programme 2024/25	Chair	
Wednes	day 26 March		
Time	Agenda Item	Member/Officer	
	Minutes of Overview and		
	Scrutiny Committee		
	Meeting 15 January 2025		
	Action Log		
	<u>Overview</u>		
	IRMP Performance	ACFO/Assistant Director Service	
	Measures	Transformation	
	Audit		
	Annual Internal Audit Report	RSM	
	2024/25	2014	
	Internal Audit Plan 2025/26	RSM	
	Internal Audit Progress	RSM	
	Report		
	Scrutiny		
	TBC	Chair	
	Work Programme 2024/25	Chair	