

**Cambridgeshire County Council  
Health Committee  
Commissioning of Older People's Healthcare Working Group**

**TERMS OF REFERENCE**

**Purpose**

To examine and comment on Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) arrangements for the commissioning and contract management of Older Peoples Healthcare and Adult Community Services,

To examine and comment on the UnitingCare Partnership (UCP) arrangements during the mobilisation and implementation phase of these services with the aim of ensuring that these arrangements will result in co-ordinated services which meet the needs of older people in Cambridgeshire.

To make recommendations in relation to the above:

To report its findings and recommendations to the Health Committee and the CCG.

**Activities**

Activities in fulfilment of the above may include

- Taking part in discussions and correspondence with the CCG & UCP to build up a clear understanding of the new service.
- Following up previous questions and concerns, to see how UCP intends to address them
- Determining what service changes will take place, and assessing whether these changes are significant enough to warrant further public consultation, and of what kind
- Reviewing the implementation and communication plans of the CCG and UCP, to ensure effective integration with existing partners and stakeholders and a smooth transfer into new arrangements
- Examining the CCG's arrangements for managing and monitoring the contract
- Other relevant activities identified by the Health Committee, or the working group in consultation with the Health Committee

In fulfilling its role, the working group may invite the CCG, County Council officers and portfolio holders, service providers, Healthwatch, and other relevant organisations to attend meetings and to provide oral and written information.

The working group will regularly report its activities and progress to the Committee

### Powers

The working group will be able to exercise the statutory scrutiny powers held by the Health Committee under the Health and Social Care Act 2012 to request information and attendance from NHS bodies and non-NHS providers of NHS Services if required.

In conducting its activities, the working group will be advised on legal matters by the Council's Monitoring Officer.

The working group will

- a) report back to full Health Committee on activities and get agreement before proceeding with feedback to relevant parties

OR

- b) delegated by Health Committee to make recommendations to relevant parties on behalf of the Health Committee in its health scrutiny function

(delegation of duties as agreed 20/11/14)

### Confidentiality and interests

In conducting its activities, members of the working group and supporting officers will comply with the confidentiality and declaration of interest requirements set out in Cambridgeshire County Council's member and officer codes of conduct. Observers from other authorities will comply with the confidentiality and declaration of interest requirements set out in their authority's codes of practice.

In all its activities, the working group will have regard to the commercial confidentiality requirements of the procurement process and contractual arrangements.

### Membership of the working group

Up to seven members of the Health Committee as agreed at the formal meeting on 20th November 2014 along with a designated working group chair.

Observers: Representatives of the following authorities to be invited to send observers to the working group

- Peterborough City Council
- Northamptonshire Borough Council
- Hertfordshire County Council

Officer support will be provided by representatives from Cambridgeshire County Council Public Health Directorate which includes administration of the meetings and providing relevant background information under the committee's overview function.

### Duration

The working group will operate from **Insert date TOR agreed** until the May 2015 Annual Meeting of the Council.