

COUNCIL MEETING

AGENDA

14th December 2021

Burgess Hall,
One Leisure St Ives,
Westwood Road,
St Ives
PE27 6WU

Cambridgeshire County Council Notice of Meeting

The meeting of the County Council will be held at the Burgess Hall, One Leisure St Ives, Westwood Road, St Ives PE27 6WU on Tuesday 14th December 2021 at 10.30a.m.

Agenda

Apologies for Absence

1. Election of Chair of Council (oral)
 2. Minutes – 9th November 2021 (previously circulated)
[available at [County Council meeting 09/11/2021](#)]
 3. Chair's Announcements (oral)
 4. Declarations of Interests (oral)
[[Guidance for Councilors on declaring interests is available here](#)]
 5. Public Question Time (oral)
- To receive and respond to questions from members of the public in accordance with Council Procedure Rule 9.3.
6. Petitions (oral)
- To receive petitions from the public in accordance with Council Procedure Rule 9.4.
7. Section 85 Local Government Act 1972 – Recommendation to Extend Six Month Rule (pages 7-8)
 8. Report of the Staffing and Appeals Committee – Appointment of Interim Chief Executive and Head of Paid Service (pages 9-11)
 9. Item for determination from Audit and Accounts Committee (oral)

Invitation to become an opted-in authority
The Local Audit and Accountability Act 2014 and
the Local Audit (Appointing Person) Regulations 2015 (the Regulations)

To consider the following recommendation arising from the
Audit and Accounts Committee meeting on 25th November 2021
(minute no.37 refers)

To recommend that Full Council accepts Public Sector Audit Appointments' invitation to opt into the sector-led option for the appointment of external auditors to principal local government and police bodies for five financial years from 1 April 2023.

Note: a copy of the report discussed by the Audit and Accounts Committee and the minutes of the meeting are available via the following link:

[Audit and Accounts Committee - 25 November 2021](#)

10. Audit and Accounts Committee Annual Report 2020-21 (pages 12-18)
11. Appointments to Outside Bodies (pages 19-22)
12. Motions submitted under Council Procedure Rule 10 (oral)
 - (a) Motion from Councillor Samantha Hoy

To identify and open Young Person's Mental Health Hubs throughout Cambridgeshire

Young Person's Mental health services are in crisis. Waiting lists for counselling are months long and often rely on referrals that are complex for some families to understand. The situation has been made worse by the pandemic.

In July 2020, data from the NHS suggested that one in six young people now has a probable mental health disorder, up from one in nine in 2017. The Children's Commissioner reported that in 2019/2020 there had been a 35% increase in referrals to Children's mental health services, yet only a 4% increase in support.

Mental Health charity 'Young Minds' in 2019 surveyed young people about their experiences of early support, two-thirds told it that they could not find support when they first needed it. Three-quarters (78%) of young people in the same survey said that they had had to manage their mental health on their own when they couldn't find help elsewhere, but only 17% felt confident in their ability to manage their mental health by themselves.

It is acknowledged that the earlier a young person gets support for their mental health, the more effective that support will be and so it is important that this Council opens early help hubs for young people's mental health.

An early support hub is a mental health and wellbeing hub that provides open access, flexible, early support for young people under 25 in their communities. The centres bring together various services to support young people's mental health and emotional wellbeing - such as youth services; sexual health, drug and alcohol, health and wellbeing practitioners; and mental health practitioners - before they hit crisis point. The hubs, which would be accessed without referrals from doctors or schools and offer support up to the age of 25, already exist in some areas.

Whilst the Government does need to also recognise this issue and provide funding, the Council must do something in the short term. The performance of the Clinical Commissioning Group (CCG) is poor compared to other areas and with just 0.86% of the CCG's budget spent on Young People's Mental Health it is clearly not being made a priority for them. It is very disappointing that Cambridgeshire and Peterborough CCG appears as one of 5 areas with the worst performance on the table for 'CCGs with the lowest performance on mental health service spending and waiting times for children in England for 2019/20.'

It is acknowledged that there is not a bottomless pit of money but the Council should see this as an invest to save. The evaluation of the 'Mind the Gap' project in the London Borough of Camden showed that for every £1 invested there was a social return on investment of £3.40 (social and economic benefit).

This council resolves to:-

1. ask the Chief Executive to write to Young Minds to join its call on Government to #fundthehubs – and press for more Government funding in mental health;
2. ask the Chief Executive to write to the CCG to urge it to urgently increase its proportion of spend on young people's mental health; and
3. with decentralisation, work with the CCG to open an Early Help hub in each locality; and
4. produce a guide to Mental Health and wellbeing support available to young people in their area, mapping the help available across both the statutory and voluntary sectors and providing information on how to access that help.

[The Monitoring Officer advises that the motion relates to a matter for the Council to determine and that the motion is therefore in order as drafted]

(b) Motion from Councillor Steve Criswell

This Council is in receipt of a planning application to construct a healthcare waste energy recovery facility [incinerator] at the Envar Composting site in Somersham. In light of the Council's motion approved in relation to the incinerator proposed in Wisbech on 21st July 2020, that raised similar concerns to those raised for this proposal, it is vital that we as a Council act now to highlight concerns on the use of incineration at this site and support the issues and objections raised by our local residents.

The Council recognises that its Planning Committee will need to consider this proposal in due course on purely material planning related matters and that members of that committee and their substitutes will need to leave this meeting and take no part in the debate of this motion to demonstrate that they are not pre-determined in that decision.

Incinerators can be wasteful. We should be reducing waste wherever possible. The huge increase in the use of plastic during the pandemic should act as a catalyst to increase efforts to provide reusable, recyclable and sterilisable alternatives. An incinerator's continuous demand for fuel does nothing to incentivise waste reduction. Incineration is a reaction to a problem rather than a solution. We do not need another one.

Energy from waste is not 'green energy' unless it is derived from renewable rather than finite resources.

Burning waste produces emissions. This is demonstrated by the need for strict controls and monitoring. However, it is impossible to guarantee the removal of all harmful pollutants, such as dioxins from those emissions. The Environment Agency's role is to ensure legal standards are met, not to ensure the elimination of

risk. Public Health England guidance states that “While it is not possible to rule out adverse health effects from these incinerators completely, any potential effect for people living close by is likely to be very small”. ‘Very small’ is too big if it is avoidable. Constructing an additional incinerator is avoidable.

Transporting waste further than necessary is harmful. The need to keep fuelling a new incinerator will create pressure to transport waste from far and wide. This uses fuel, increases road congestion and creates air pollution, which is contrary to this Council’s climate change and Net Zero aspirations for the County. [Climate Change and Environment Strategy](#)

It is important that local people see that the elected councillors of Cambridgeshire County Council understand the strength of public opinion against the Incineration proposed at this site.

In doing so, Council notes the motion proposed by Councillor Count and passed by Council in December 2019 acknowledging the part the Council can play in improving air quality throughout the county.

It also notes the motion proposed by Councillor Tierney and passed by Council in July 2020 objecting to the building of a waste incinerator in Wisbech.

This Council supports the concerns raised by numerous local residents against the construction of a healthcare waste energy recovery facility [incinerator] at Envar Composting in Somersham.

In supporting the above this Council states that:

1. This Council will send a letter to the Secretary of State for the Department for Levelling Up, Housing and Communities (DLUHC) to raise the concerns being made by local residents on these proposals and to lobby Government to move away from incineration and instead, focus on the circular economy and using green solutions for energy generation.
2. This Council encourages the healthcare industry to move away from the use of plastics in favour of more sustainable alternatives.
3. Furthermore, in the meantime, the Council encourages those giving rise to clinical waste in this county to fully utilise existing facilities including the incinerator located at the Addenbrooke’s Hospital site.

[The Monitoring Officer advises that the motion relates to a matter for the Council to determine and that the motion is therefore in order as drafted]

(c) Motion from Councillor S King

Motion to safeguard the enhanced budget put forward by the previous Conservative administration with regards to the improved maintenance of roads, footpaths and cycleways and the additional funding allocated for flood prevention measures.

This Council requests that the Joint Administration undertake to continue the commitments made by the previous Conservative administration’s budget amendments, and that the increased investment in our roads, footpaths, cycleways

and flood prevention will be honoured in full and that any underspends within the Highways maintenance budget will be ring-fenced for roads, footpaths, cycle ways and flood prevention.

[The Monitoring Officer advises that the motion relates to a matter for the Council to determine and that the motion is therefore in order as drafted]

(d) Motion from Councillor Kevin Reynolds

Motion to safeguard against the effects of the de-prioritisation of health as a consequence of the Joint Administration's reorganisation of committees

This Council notes that the merger of the Adults and Health Committees presents a potential danger that neither adult social care or the health of the wider community will be best served.

Therefore, this Council requests that the Joint Administration agree with this Conservative proposal that, as part of the return of the corporate peer review team, they are asked to prioritise and pay particular attention to examining how the new arrangements are working with regard to the safe and equitable delivery of these vital services across the County.

[The Monitoring Officer advises that the motion relates to a matter for the Council to determine and that the motion is therefore in order as drafted]

13. Questions

(a) Cambridgeshire and Peterborough Combined Authority (pages 23-43)
and Overview and Scrutiny Committee
(Council Procedure Rule 9.1)

(b) Written Questions (Council Procedure Rule 9.2) (oral)

To note responses to written questions from Councillors submitted under Council Procedure Rule 9.2.

Dated 6th December 2021

Fiona McMillan
Monitoring Officer

The meeting will be streamed on the Council's website, given the current Covid restrictions if you wish to attend in person, please contact Michelle Rowe at the County Council's Democratic Services on Cambridge (01223) 699180 or by email at: michelle.rowe@cambridgeshire.gov.uk

Section 85 Local Government Act 1972 – Recommendation to Extend Six Month Rule

To: Council

Meeting Date: 14 December 2021

From: Director of Governance and Legal Services and Monitoring Officer

Purpose: To seek approval, for the purposes of Section 85 of the Local Government Act 1972, for the absence of Councillor Derek Giles from any meeting of the Authority from the date of this meeting for six months on the grounds of his ill health.

Recommendation: Council is recommended to:

- i) note that Councillor Derek Giles has not been able to attend meetings of the Council due to ill-health since his attendance at full Council on 20th July 2021;
- ii) extend its best wishes to Councillor Giles; and
- iii) approve Councillor Giles's non-attendance at meetings of the Council due to ill-health up to 14th June 2022 pursuant to Section 85 of the Local Government Act 1972.

Officer contact:

Name: Michelle Rowe
Post: Democratic Services Manager
Email: michelle.rowe@cambridgeshire.gov.uk
Tel: 01223 699180

Member contact:

Names: Councillor Sebastian Kindersley
Post: Chair of Constitution and Ethics Committee
Email: skindersley@hotmail.com
Tel: 01223 706398

1. BACKGROUND

- 1.1 Under Section 85(1) of the Local Government Act 1972 if a Member fails throughout a period of six consecutive months from the date of his/her last attendance to attend any meeting of the Council or as a representative of the Council on an Outside Body he/she shall, unless the failure was due to some reason approved by the Council before the expiry of that period, cease to be a member of the Authority.
- 1.2 Due to ill-health Councillor Derek Giles has not been able to attend any Council or Committee meetings since his attendance at full Council on 20th July 2021. A request is put forward to Council to approve an extension to the usual six-month rule to enable Councillor Giles to remain in office. If this request is not approved Councillor Giles will cease to be a member of the Council on 20th January 2022.
- 1.3 Council is therefore asked to give approval to Councillor Giles's non-attendance by reason of ill-health.

Source documents

Local Government Act 1972

[Local Government Act 1972](#)

Appointment of Interim Chief Executive and Head of Paid Service

To: County Council

Date: 14th December 2021

From: Chief Executive

Purpose: The purpose of this report is to notify Members of the outcome of the selection process carried out to appoint an Interim Chief Executive for Cambridgeshire, and to seek approval for the recommended candidate.

Recommendation: Full Council is asked to ratify the appointment of an Interim Chief Executive:

Officer contact:

Name: Janet Atkin
Post: Assistant Director, HR Services
Email: Janet.atkin@cambridgeshire.gov.uk
Tel: 01223 699495

Member contacts:

Names: Councillor Edna Murphy
Post: Chair of Staffing and Appeals Committee
Email: Edna.Murphy@cambridgeshire.gov.uk
Tel: 01223 706398

1.0 Background

- 1.1 This report follows the recent appointment of a new Chief Executive and Head of Paid Service for Cambridgeshire, and seeks to make an interim appointment until Stephen Moir takes up the appointment on 22nd February 2022.
- 1.2 The current Chief Executive retires on 31st December 2021, and therefore there is a seven week period where an interim Head of Paid Service is required.
- 1.3 Expressions of interest in taking up this interim opportunity have been invited from the current Joint Management Team officers.

2.0 Appointments Process

- 2.1 Staffing and Appeals Committee is scheduled to interview candidates on Tuesday 7th December 2021.
- 2.2 The salary scale for the Chief Executive role is £192,264 - £213,225. The opportunity to take on the interim role was advertised with a pay increase of £20,000 pro-rata which equates to £385 per week for taking on the additional accountabilities over the seven week period.
- 2.3 This equates to approximately 35% of the differential between Director level pay and the Chief Executive salary, in recognition that the interim postholder will be 'caretaking' some aspects of the role rather than fulfilling all of the duties.
- 2.4 Under Section 4 of the Local Government and Housing Act 1989 (as amended), the Council has a legal duty to appoint one of its officers as Head of Paid Service. Under the Council's Constitution this role is performed by the Chief Executive. The Local Authorities (Standing Orders) (England) Regulations 2001 and the Council's Constitution provide that Full Council must approve the appointment of the Council's Head of Paid Service.
- 2.5 The Council's Officer Employment Rules set out that Full Council will approve the appointment of the Head of Paid Service following the recommendation of such an appointment by the Staffing and Appeals Committee.
- 2.6 The Council also has statutory duty to appoint an Electoral Registration Officer and Returning Officer in accordance with Section 5(7) of the Local Government and Housing Act 1989 and Sections 8, 35 and 52 of the Representation of the People Act 1983 respectively. The new Chief Executive would be expected to be appointed to these positions as well.
- 2.7 The Rules state the following in relation to the appointment of a Chief Executive
 - (a) The Full Council will approve the appointment of the Chief Executive, the Monitoring Officer and the Chief Finance Officer (Section 151 Officer) following the recommendation of such an appointment by the Staffing and Appeals Committee.

- (b) The Full Council may only make or approve the appointment of the Chief Executive, the Monitoring Officer or the Chief Finance Officer (Section 151 Officer) where no well-founded objection has been made by any member of the Staffing and Appeals Committee.

3.0 Source Documents

3.1 [The Council's Constitution](#)

Audit and Accounts Committee Annual Report 2020-21

To: County Council

Date: 14th December 2021

From: Chair of the Audit and Accounts Committee

Purpose: To present the Audit & Accounts Committee Annual Report 2020-21. The Audit and Accounts Committee issues an annual report to Council, summarising the Committee's annual work programme.

Recommendation: It is recommended that Full Council note the content of the report.

Officer contact:

Name: Neil Hunter
Post: Head of Audit & Risk Management
Email: neil.hunter@cambridgeshire.gov.uk
Tel: 01223 715317

Member contact:

Names: Councillor Graham Wilson
Post: Chair Audit and Accounts Committee
Email: graham.wilson@cambridgeshire.gov.uk
Tel: 01480 412747

Audit and Accounts Committee Annual Report

1. Introduction

- 1.1 The Audit and Accounts Committee exists to provide independent assurance on the adequacy of the Council's risk management framework, the internal control environment and the integrity of the financial reporting and annual governance processes. Audit and Accounts Committees within Local Authorities are necessary to satisfy the wider statutory requirements for sound financial management as part of best practice so that the Council can meet its duties under the Accounts and Audit Regulations.
- 1.2 The Audit and Accounts Committee plays a vital role in ensuring that the residents of Cambridgeshire County Council are getting good-quality services and value for money, i.e. economy, efficiency and effectiveness.
- 1.3 The Audit and Accounts Committee currently has seven members and met 9 times in 2020-21. Following the local elections in May 2021, a new Committee was formed with a new Chair, and an induction and training session for the new Committee was held on the 1st June 2021. This period also saw the new Head of Internal Audit start in post from 1st January 2021, and the shared Chief Internal Auditor model with other Councils was discontinued.
- 1.4 2020/21 Audit & Accounts Committee meetings were held in public, other than three meetings which were scheduled in addition to the normal Committee calendar, on the 23rd December 2020 and the 5th and 26th March 2021. These meetings were held in private session, on the grounds that the agenda contained exempt information under Paragraphs 1, 2 & 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed.
- 1.5 The Committee has been structured around the following responsibilities:
 - Considering and approving the Annual Statement of Accounts;
 - Ensuring that the financial management of the Council is adequate and effective;
 - Ensuring that the Council has a sound system of internal control, which facilitates the effective exercise of the Council's functions and which includes arrangements for the management of risk;
 - Reviewing annually the Council's system of internal control and agreeing an Annual Governance Statement; and
 - Ensuring that the Council has an adequate and effective Internal Audit function.

2. The Committee's relationship with Internal Audit

- 2.1 A key part of the Committee's role is to both challenge and support the Internal Audit service. The Committee has supported a flexible approach from the Internal Audit team, which ensures that planned coverage is continually

re-assessed to direct audit resource towards areas of emerging risk, rather than a static plan agreed some months before. The Committee has taken a proactive role in this approach, both by suggesting pieces of work for Internal Audit, contributing ideas towards the detailed brief, and requesting updates from Internal Audit and Council services on implementation of actions.

- 2.2 In its role of overseeing the work of Internal Audit, every ordinary meeting of the Audit & Accounts Committee was provided with updates on progress in delivering the agreed Annual Audit Plan. In 2020/21, Cambridgeshire County Council was significantly impacted by the Covid-19 pandemic, and Internal Audit resource was redirected in-year to support the organisation's response to this critical emerging risk, in line with best practice. While the Internal Audit Plan was significantly revised to accommodate the need for this work, the work completed in-year remained sufficient to support an evidence-based opinion over the control environment. Internal Audit has produced an Annual Report where the Head of Internal Audit has provided his annual opinion as below:

On the basis of the audit work undertaken during the 2020/21 financial year, a strong satisfactory assurance opinion has been reached. My opinion is derived from an assessment of the range of individual opinions arising from work completed in 2020/21 by the Internal Audit team, taking account of the relative materiality of each area under review, and considering management's progress in addressing control weaknesses.

I would particularly highlight the following key pieces of evidence on which my opinion is based:

- *Review of the organisation's Code of Corporate Governance and the evidence supporting the Council's Annual Governance Statement, which demonstrate a sound core of organisational governance;*
- *Reviews of Key Financial Systems consistently demonstrating a good or satisfactory assurance across all systems;*
- *The organisational response to the Covid-19 pandemic, which demonstrated the strength of the Council's business continuity and risk management processes and the ability of senior management to respond effectively to unexpected challenges;*
- *In previous years, Internal Audit has highlighted a number of contract management issues in individual projects managed by the Major Infrastructure Delivery (MID) service. In 2020/21, at the service's request, Internal Audit implemented a full review of contract management in the service, including evaluating four major projects and assessing MID capital programme governance as a whole. This work identified significant areas for improvement; however the service has responded rapidly to these concerns, and action plans to address the issues are already underway.*

- *Although a high-profile issue relating to the tenancy of Manor Farm was reported publicly in 2020/21, this was first raised with the Internal Audit team in 2019. The affected service has responded positively to the issues identified, and the action plan to address the concerns is in the public domain. Additionally, it is noted that the organisation has completed a full review of the Whistleblowing Policy in light of the issues raised.*

It should be noted that no systems of control can provide absolute assurance against material misstatement or loss, nor can Internal Audit give that assurance.

- 2.3 During 2020/21, Key Financial Systems audits were again undertaken as joint reviews of the shared Cambridgeshire County Council, Milton Keynes and Northamptonshire County Council LGSS systems. Internal Audit colleagues based across the three Councils delivered reviews of the key financial systems, with the exception of the Payroll audit. This was due to be delivered by colleagues at Milton Keynes Council as part of these joint arrangements; however, Milton Keynes officers subsequently contacted the Head of Internal Audit to confirm that due to staff sickness, they were currently unable to complete the Payroll audit. Cambridgeshire Internal Audit staff therefore completed a piece of work on Payroll Analytics to review any trends, patterns or significant variances within full time equivalent (FTE) averages. As a result of this work, no significant variances or anomalies were identified.
- 2.4 Due to the exceptional pressures created by the Covid-19 pandemic, at the start of the 2020/21 financial year the former Chief Internal Auditor agreed a change to usual working practices, to create greater capacity to respond to the additional reactive work required of the Internal Audit team at this point. As such, follow-up of implementation of actions was also placed on hold at this time.
- 2.5 As Covid-19 pressures eased, Internal Audit completed a comprehensive review of all recommended actions to ensure that all business-critical actions were being implemented by services. This review re-evaluated the risk profile of each individual recommendation made, to identify where traditional audit follow-up was required for actions related to higher-risk areas and where actions related to lower-risk areas do not require full formal follow-up. The normal process of follow-up and reporting on implementation of agreed audit actions was reinstated by January 2021.

3. Proactive Work of the Committee

The following section provides a summary of the proactive work undertaken by the Committee over the last year. This aspect of the Committee's work is vital, and has assisted in improving the effectiveness of the Council's overall corporate governance arrangements.

3.1 Corporate Governance

- 3.1.1 The Council's Annual Governance statement is compiled on the basis of the findings of Internal Audit reviews throughout the year, assurance statements from executive and corporate directors and input from senior management and members of the Committee. The 2020/21 Annual Governance Statement was reviewed by the Committee in July 2021, prior to final sign-off and inclusion in the Council's annual Statement of Accounts.

3.2 Council Finance and Statement of Accounts

- 3.2.1 Throughout 2020/21, the Committee has maintained its oversight of Council finances, reviewing the quarterly Integrated Finance Monitoring Reports to assess progress in delivering the Council's Business Plan and review the status of the Council's Key Performance Indicators. The Committee regularly inquires and follows-up on areas which have overspends or other issues.

- 3.2.2 The Committee also considers and approves the annual Statement of Accounts both for Cambridgeshire County Council and the Pension Fund. During 2020/21, the Committee received and approved the Council's audited financial statements for the year ending 31 March 2020, the second year in which EY LLP had been our appointed external auditor. The draft Statement of Accounts 2020/21 was presented to Committee on 30th July 2020, ahead of the final review and delegation of approval at the Committee on 24 November 2020. This reflects the disruption caused by Covid-19.

- 3.2.3 The Committee has also received quarterly updates on debt management within the Authority, particularly focusing on the collection of large debts, and has provided review and challenge to income collection and debt recovery improvement activity.

3.3 External auditor's value for money conclusion 2017/18

- 3.3.1 During the 2020/21 year BDO LLP (the Council's former External Auditors) continued to consider objections received from a local elector in respect of the 2017/18 and 2016/17 public rights periods. At the meeting of the Audit & Accounts Committee on 25 November 2021, BDO's draft value for money conclusion for the year ended 31 March 2018 was received. BDO's full findings reported at that meeting and the Council's actions in response are available at: [Audit and Accounts Committee - 25 November 2021](#)

- 3.3.2 As part of its work on the value for money conclusion, BDO detected weaknesses with procurement arrangements for two items let in 2015 and 2016. The first relates to winter gritting and the second to consultancy services. Following legal advice, BDO concluded it is likely that the Council breached procurement law in these cases in 2015 and 2016. As a result, BDO expect to issue an "except for" conclusion on the Council's use of resources

and value for money arrangements for 2017-18, and the Audit & Accounts Committee brings this matter to the Full Council's attention through this report.

- 3.3.3 BDO have made twelve recommendations to the Council as a result of its work on procurement which the Council accepts. The Committee considered these recommendations and the steps the Council has already taken since 2017/18 to implement improvements so that the issues in these cases are avoided in future. The Committee agreed to follow-up and monitor progress in this area during Spring 2022. The Council has also obtained advice to ensure that the relevant ongoing contract continues on a lawful basis during the current year. With respect to sustainable use of resources and revenue generation, BDO did not detect any issues which impact on their final conclusions.

3.4 Whistleblowing Referrals

- 3.4.1 The Committee received periodic updates on all referrals received under the Whistleblowing policy. Whilst cases that remain ongoing cannot be reported publicly, it can be reported that no completed cases identified material control failures or fraud. In all completed cases the Committee was satisfied that robust action was taken as appropriate.

3.5 Farms Audit

- 3.5.1 The Committee received regular updates on the progress of this audit throughout 2020/21.
- 3.5.2 Following an Extraordinary meeting of the Audit & Accounts Committee on the 23rd December 2020, it had been agreed that the Chief Executive would appoint an independent auditor to complete the investigation into Manor Farm, as the former Chief Internal Auditor was unable, due to sickness, to complete the internal audit into this matter. The former Chair of the Committee met with Mazars LLP, the independent audit firm appointed in December 2020 to complete the audit.
- 3.5.3 The final report by Mazars was presented to the Committee on the 5th March. Due to legal advice received, the majority of the meeting was held in private session other than consideration of a detailed action plan relating to the management of the County Farms estate, which was discussed and published publicly. Subsequent to this meeting, the Committee has also received and approved an updated Whistleblowing Policy and a new Conflict of Interest Policy for Members.
- 3.5.4 Recommendations from the Mazars report regarding potential actions in respect of code of conduct issues were referred for consideration at a meeting of the Constitution and Ethics Committee on 27th July 2021.

3.6 Risk Management

- 3.6.1 The Audit & Accounts Committee also maintains oversight of risk management processes at the Council. Cambridgeshire County Council maintains an approved Risk Management Policy and Risk Management Procedures. During 2020/21, the Joint Management Team and Directorate Management Teams formally considered risk on a quarterly basis. However, as part of the Council's immediate response to the Covid-19 pandemic, a bespoke risk register and action tracker was created to help manage the challenges, and Joint Management Team (JMT) formally agreed a departure from the Council's business-as-usual risk management processes. This approach continued until November 2020, by which time risk controls had been put in place against all COVID risks and actions were being managed within Directorates and monitored by JMT.
- 3.6.2 The Audit & Accounts Committee received updates on the risk management approach adopted via reporting from Internal Audit, and the Annual Governance Statement presented to Committee in July 2021 gave a comprehensive overview of how the Council's risk management responded to the pandemic over the previous year.

4. Terms of Reference for the Committee

- 4.1 Having been fully reviewed and revised in 2016/17, the Terms of Reference for the Audit & Accounts Committee were reviewed by the Committee in May 2018 and retained with no changes. The Committee is advised that the document remains current and consistent with best practice.

5. 2020/21 Covid Pandemic

- 5.1 Covid 19 has had a major impact across the Council. As a result of the pandemic, the Committee met virtually for much of the 2020/21 financial year, with meetings focussed (as agreed across group leaders) on matters requiring decision.
- 5.2 This has impacted on the work of the Committee and the services that serve it, i.e. Finance, Legal, Internal and External Audit. The Committee has been kept informed and briefed by the relevant services, but often outside formal meetings, particularly in the early part of 2020/21 where formal meetings were deferred for some months.
- 5.3 The work of the Committee began returning to normality in the second half of 2020/21 and normal function has resumed as of 2021/22.

6. Source Documents

- 6.1 Audit and Accounts Committee agendas and minutes.
[Audit and Accounts Committee - Agenda and Minutes](#)

Cambridgeshire County Council

Appointments to Outside Bodies: County Council Appointments

Name of Outside Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Contact Details
Cambridgeshire and Peterborough Combined Authority	11	1	<p>Leader of the Council – Councillor Lucy Nethsingha (LD)</p> <p>Substitute: Councillor Elisa Meschini (L)</p>	Other Public Body	<p>Democratic Services Room 117 Shire Hall Cambridge CB3 0AP</p> <p>richenda.greenhill@cambridgeshire.gov.uk</p>
Cambridgeshire and Peterborough Combined Authority – Overview and Scrutiny Committee	11	2	<p>Councillor Mark Goldsack (C) Councillor Michael Atkins (LD)</p> <p>Substitutes: Councillor Steve Count (C) Councillor Piers Coutts (LD)</p>	Other Public Body	<p>Anne Gardiner</p> <p>Cambridgeshire and Peterborough Combined Authority</p> <p>anne.gardiner@cambridgeshire-ca.gov.uk</p>
Cambridgeshire and Peterborough Combined Authority – Audit and Governance Committee	5	1	<p>Councillor Graham Wilson (LD)</p> <p>Substitute: Councillor Michael Atkins (LD)</p>	Other Public Body	<p>Anne Gardiner</p> <p>Cambridgeshire and Peterborough Combined Authority</p> <p>anne.gardiner@cambridgeshire-ca.gov.uk</p>

Name of Outside Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Contact Details
Cambridgeshire and Peterborough Fire Authority	3	13	1. Councillor Simon Bywater (C) 2. Councillor Ian Gardener (C) 3. Councillor John Gowing (C) 4. Councillor Mac McGuire (C) 5. Councillor Kevin Reynolds (C) 6. Councillor Mandy Smith (C) 7. Councillor Sebastian Kindersley (LD) 8. Councillor Peter McDonald (LD) 9. Councillor Edna Murphy (LD) 10. Councillor Philippa Slatter (LD) 11. Councillor Bryony Goodliffe (L) 12. Councillor Hilary Cox Condron Councillor Catherine Rae (L) 13. Councillor Simone Taylor (Ind)	Other Public Body	Dawn Cave Democratic Services dawn.cave@cambridgeshire.gov.uk
Cambridgeshire Police and Crime Panel The role of the panel is to scrutinise the Police and Crime Commissioner.	7	3	1. Councillor Steve Tierney (C) 2. Councillor Anna Bradnam (LD) 3. Councillor Stephen Ferguson (Ind) Substitutes 1. Councillor David Connor (C) 2. Councillor Graham Wilson (LD) 3. Councillor Tom Sanderson (Ind) <i>Proportionality advised by Peterborough City Council</i>	Other Public Body representative	Jane Webb Peterborough City Council jane.webb@peterborough.gov.uk
County Councils' Network Council	3-4	4	1. Councillor Steve Count (C) 2. Councillor Lucy Nethsingha (LD) 3. Councillor Elisa Meschini (L) 4. Councillor Tom Sanderson (Ind)	Unincorporated Association	Simon Edwards Local Government House, Smith Square, London, SW1P 3HZ

Name of Outside Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Contact Details
East of England Local Government Association	1 minimum	1	Leader of the Council – Councillor Lucy Nethsingha (LD)	Unincorporated Association	Cheryl Davenport West Suffolk House Western Way Bury St Edmunds IP33 3YU
Greater Cambridge Partnership Executive Board	Quarterly	1	Councillor Elisa Meschini (L) (Substitute – Councillor Peter McDonald (LD))	Other Public Body	Wilma Wilkie Greater Cambridge Partnership wilma.wilkie@cambridgeshire.gov.uk
Greater Cambridge Partnership Joint Assembly	Quarterly	3	<i>Political proportionality of Cambridgeshire County Council seats on the Assembly shall reflect that amongst the Council's elected members for the divisions within South Cambridgeshire District Council and Cambridge City Council administrative boundaries and that the representatives shall be drawn from those divisions and will be appointed on the nomination of the relevant Group Leaders</i> Currently: 1. Councillor Alex Beckett (LD) 2. Councillor Brian Milnes (LD) 3. Councillor Neil Shailer (L)	Other Public Body	Wilma Wilkie Greater Cambridge Partnership Wilma.Wilkie@cambridgeshire.gov.uk

Name of Outside Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Contact Details
Local Government Association National representative body of all Local Authorities	3-4	4	1. Councillor Steve Count (C) 2. Councillor Lucy Nethsingha (LD) 3. Councillor Elisa Meschini (L) 4. Councillor Tom Sanderson (Ind)	Unincorporated Association	Fatima de Abreu Member Services Assistant Local Government Association



Cambridgeshire & Peterborough Combined Authority

Reports from Constituent Council Representatives on the Combined Authority

Overview and Scrutiny Committee
25 October and 22 November 2021
Councillor Michael Atkins
Councillor Mark Goldsack

Combined Authority Board
27 October and 24 November 2021
Councillor Lucy Nethsingha

The above meetings have taken place in October and November 2021.

Overview and Scrutiny Committee – 25th October and 22nd November 2021

The Overview and Scrutiny Committee met on 25th October and 22nd November 2021; the decision summaries are attached as Appendices 1 and 2.

Combined Authority Board – 27th October and 24th November 2021

The Combined Authority Board met on 27th October and 24th November 2021; the decision summaries are attached as Appendices 3 and 4.

The agendas and minutes of the meetings are on the Combined Authority's website – Link in the appendices.

Overview and Scrutiny Committee Decision Summary

Meeting: 25 October 2021

Agenda/Minutes: [Overview and Scrutiny Committee – 25 October 2021](#)

Chair: Cllr Lorna Dupré

Summary of decisions taken at this meeting

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1.	Apologies	Apologies were received from Cllr Rippeth, substituted by Cllr Fane. Apologies were received from Cllr Coles, Cllr Dew and Cllr Goldsack.
2.	Declarations of Interest	There were no declarations of interest.
3.	Minutes of the Previous Meeting	The minutes of the last meeting were agreed as an accurate record.
4.	Public Questions	There were no public questions received.
5.	Transport Update	The Mayor in his role as the Chair for Transport and Infrastructure Committee and the Transport Manager, provided the Overview and Scrutiny Committee with an update on the work being carried out by officers across the transport schemes requested by the committee.
6.	Confirmation of Lead Member Appointments	The Committee received the report which requested they confirm the appointment of the Lead Members for Housing, Skills and the Transport & Infrastructure Committees, the Business Board and Climate Change & Environment. The Committee agreed to:

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<ul style="list-style-type: none"> a) Confirm the appointments of members to the roles of Lead Members for the Housing, Skills and the Transport & Infrastructure Committees, the Business Board and Climate Change & Environment. b) Appoint Cllr Hay as the Rapporteur for the Bus Reform Review and Cllr Davey as the Rapporteur for the CAM.
7.	Overview and Scrutiny Arrangements Update	<p>The Committee received the report, which provided the Overview and Scrutiny Committee with an update on the work being carried out by officers in relation to the actions recommended by the Centre for Governance and Scrutiny.</p> <p>The Committee agreed to:</p> <ul style="list-style-type: none"> a) Note the Action Log from officers. b) Approve the Information Sharing Protocol. c) Note the feedback from the Combined Authority Board meeting.
8.	O&S Trading Companies – Terms of Reference	<p>The Committee received the draft terms of reference report in relation to the Committee's role in scrutinising the Combined Authority's trading companies, and highlighted the main points raised and issues identified in the report.</p> <p>The Committee agreed to:</p> <ul style="list-style-type: none"> a) Approve the terms of reference of the Committee in relation to the Combined Authority trading companies subject to the removal of part A as they found this sat within A&G Committee's terms of reference, and that part C be amended to state 'Review any matter within the Committee's power, pertaining to the Combined Authority's trading companies and any future activities of those trading companies.'

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
9.	Topics for Mayor's Question Time	<p>The Committee received the report, which requested the Overview and Scrutiny Committee discuss and agree the topic of questions for the Mayor's Question Time scheduled for the 22nd November 2021.</p> <p>The Committee agreed the topics would be affordable housing and the Mayor's priorities.</p>
10.	Combined Authority Forward Plan	The Committee received and noted the Forward Plan.
11.	Overview and Scrutiny Work Programme	<p>The Committee received the report which requested the Committee discuss and make suggestions on the suggested work programme and review any scoping reviews that have been received by the Scrutiny Officer.</p> <p>The Committee agreed to:</p> <ul style="list-style-type: none"> a) approve the work programme. b) note the additional date in March to accommodate the second Mayor's Question Time. c) approve the scoping report for the Accommodation Strategy to be taken forward.
12.	Combined Authority Board Agenda	The Committee agreed that no questions should be asked at the CA Board meeting.
13.	Date and Time of Next Meeting	The next meeting of the Committee would be on Monday, 22 November 2021 11:00am at Sand Martin House, Peterborough.

Overview and Scrutiny Committee Decision Summary

Meeting: 22 November 2021

Agenda/Minutes: [Overview and Scrutiny Committee – 22 November 2021](#)

Chair: Cllr Lorna Dupré

Summary of decisions taken at this meeting

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1.	Apologies	Apologies received from Cllr M. Davey by Cllr S. Smith
2.	Declarations of Interest	There were no declarations of interest.
3.	Minutes of the Previous Meeting	The minutes of the last meeting were agreed as an accurate record.
4.	Mayor's Opening Statement	There were no public questions received.
5.	Questions to the Mayor from Members of the Committee	<p>The Chair referred the Committee to the pre-submitted questions for which the written responses had now been published on the website, which are available to view at Mayor's Questions and Responses.</p> <p>Supplementary questions were asked of the Mayor and he responded accordingly.</p>
6.	Closing Statement from the Mayor and Chair	Following the Mayor's contribution, the Chair opened discussion around areas that the Committee might wish for the work programme either in the short-, medium-, or longer-term or for future briefings. The following were raised as areas the Committee could consider moving forward:

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<ul style="list-style-type: none"> • Domestic/commercial waste: delivering similar processes across all constituent authorities • Growth Ambition Statement: when the indicators are revealed the Committee to consider these • Affordable and Social Housing: the issue of developers not being accommodating to build such housing and developers not meeting their affordable housing targets; and the issue of funding from central government and the Mayor's ongoing discussions with the DLUHC • Retrofitting and insulation: the ability of the Mayor to push his authority downwards to constituent authorities to spend money on this; and support and advice for residents across all tenures • Flooding and water management: what influence can the Mayor bring to these with constituent authorities? • The Mayoral philosophy: reflecting on how the Committee understands the developing metrics and how these are applied to skills, transport, and housing
7.	Overview & Scrutiny Committee Work Programme	<p>The two scoping documents presented to the meeting were noted. Cllr Atkins stated he would be presenting a complementary timeline to the Committee on the Climate Change scoping document.</p> <p>The Chair stated she would bring a report on the Devolution Deal to the next meeting of the Committee.</p>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		Cllr Goldsack as rapporteur for the work on the Combined Authority's Accommodation Strategy agreed to prepare an update for the Committee's next meeting.
8.	Date and Time of Next Meeting	<p>The next meeting of the Committee would be on Monday, 13 December 2021 at 11:00 at New Shire Hall, Alconbury.</p> <p>There was some discussion over the use of New Shire Hall as a future venue for Committee meetings as concern was raised to its accessibility for those travelling by public transport or active travel. It was agreed that the December meeting would remain at the venue but the scheduled Committee meetings in February and April be moved to alternative venues.</p>

Combined Authority Board Decision Summary

Meeting: 27 October 2021

Agenda/Minutes: [Combined Authority Board - 27 October 2021](#)

Chair: Mayor Dr Nik Johnson

Summary of decisions taken at this meeting

Part 1 - Governance Items

1.1 Announcements, Apologies for Absence and Declarations of Interest

Apologies were received from Councillor Lewis Herbert, substituted by Councillor Martin Smart, and Councillor Chis Boden, substituted by Councillor Jan French.

There were no declarations of interest.

1.2 Minutes of the Combined Authority Board meeting on 29th September 2021

The minutes of the meeting on 29 September 2021 were approved as an accurate record, subject to some factual corrections in relation to comments attributed to Councillor Bailey.

1.3 Petitions

No petitions were received.

1.4 Public Questions

One public question was received. The question and written response (once published) can be viewed [here](#).

Part 2 – Combined Authority Decisions

2.1 Future Proposals for One CAM Ltd and Local Transport Plan Refresh

It was resolved to:

- a) Note progress on the Local Transport Plan (LTP) refresh;
- b) Provide feedback on the development of the Local Transport and Connectivity (LTCP) programme, outlining key areas to be addressed within the Soft Launch engagement, in relation to the overarching vision, aims and objectives as well as key challenges and opportunities;
- c) Note that the Transport and Infrastructure Committee has invited officers to review the relevance of the LTP CAM Sub-Strategy following a decision on the ONECAM SPV, and to report back to a future Transport and Infrastructure Committee;
- d) Permanently stop the development of the CAM programme and agree that One CAM Limited can permanently cease work; and
- e) Agree to a programme of initial public engagement for four weeks in November 2021, followed by a six-week consultation in January 2022 of the framework document, with the Final Plan delivered to Board March 2022 meeting.

In respect of One CAM LTD, to:

- a) Agree that the company be placed into dormancy, followed by strike off from the register of companies;
- b) Approve that the costs associated with the closure of One CAM Limited (as set out in this report) be met;

- c) Agree the remaining shareholders' funds repaid by One CAM Limited be returned to the Recycled Growth Fund as partial reimbursement for the Business Board's £995k investment in the project; and
- d) Agree to transfer funds from the Combined Authority's Capital Single Pot to the Recycled Growth Funds to reimburse any shortfall between the £995k invested by the Business Board and the shareholder's funds received by the Combined Authority from One CAM Limited.

2.2 Bus Service Reform

It was resolved to:

- a) Delegate authority to the Head of Transport, in consultation with the Chair of the Transport and Infrastructure Committee, the Monitoring Officer and the Chief Finance Officer, to submit the Authority's Bus Service Improvement Plan to the Department for Transport no later than 29th October 2021;
- b) Delegate authority to the Head of Transport, in consultation with the Chair of the Transport and Infrastructure Committee, the Monitoring Officer and the Chief Finance Officer, to progress at the earliest opportunity the designated BSIP activities should the funding from Department for Transport (DfT) be approved; and
- c) Approve public engagement on the Bus Reform proposals following completion of the independent audit of the Outline Business Case.

2.3 OxCam Arc Spatial Framework Position Statement

It was resolved to:

- a) Note the response to the government's consultation attached at Appendix 1;
- b) Note the issues raised by constituent authorities, parish councils and other respondents to the consultation in Cambridgeshire and Peterborough; and

- c) Mandate the Mayor, Lead Members and officers to engage proactively in discussions with government as it enters the next phase of developing its proposed spatial framework.

2.4 Strategic Water Issues

It was resolved to:

- a) Agree that the Combined Authority should send a senior representative to the Sponsor Group of the Future Fens Integrated Adaptation Initiative, and approve a financial contribution of £40,000 in 2021-22 from the Non-Strategic Spatial Framework budget line to support the initiative in developing a business case for investment in water management and climate change adaptation in the Fens;
- b) Agree that the Combined Authority should join the Water Resources East (WRE) Board and approve the expenditure of £7,500 in 2021-22 from the Non-Statutory Spatial Framework budget as a subscription to WRE membership; and
- c) Subject to recommendation (b) being approved, delegate authority to the Chief Executive to nominate a senior officer to represent the Combined Authority on the Water Resources East Board.

2.5 Net Zero Compliant Policies: Making an Immediate Difference

It was resolved to:

- a) Endorse the proposed framework for an Action Plan as set out at Appendix 1, and ask the Climate Working Group to prepare by 28 February 2022, for subsequent consideration by the Board on 30 March 2022, a more ambitious, comprehensive and public friendly Action Plan setting out how the Combined Authority will take action to implement the recommendations of the Cambridgeshire and Peterborough Independent Commission on Climate, or if agreement cannot be reached among partners by that time, to report on the outstanding issues; and thereafter, ensure an updated Action Plan is brought to the Board before the end of March each year.
- b) Note the setting up of the Climate Working Group to bring partners together to provide system-wide leadership in implementing the wider elements of the Commission's recommendations;

- c) Mandate officers to take forward actions with CPCA budget implications through the Medium-Term Financial Plan refresh process and in line with the Assurance Framework requirements for expenditure decisions;
- d) Mandate officers to review the Assurance Framework and project management guidance to ensure that future Board decisions at project gateways can take into account evidence of their climate impact; and
- e) Mandate officers to prepare a procurement policy for consideration by the Board that would set out criteria for applying climate change considerations to the procurement of goods, services, and to future funding agreements with delivery partners. This policy to include:
 - a. appropriate scoring criteria for climate change in tendered goods and services;
 - b. any minimum standards to be applied for suppliers;
 - c. an assessment of impacts on supply chain.

2.6 OxCam Arc Environment Principles

It was resolved to:

Endorse the OxCam Arc Environment Principles.

Part 3 – Combined Authority Governance Reports

3.1 Annotated Forward Plan

It was resolved to:

Approve the annotated Forward Plan.

3.2 Appointment of Independent Persons

It was resolved to:

- a) Approve the appointment of David Pearl as the Independent Person for the Combined Authority for a four-year term; and
- b) Approve the appointment of Gillian Holmes as the reserve Independent Person for the Combined Authority for a four-year term.

3.3 Information Governance: Updated GDPR Policies

It was resolved to:

- a) Approve and adopt the new GDPR policies set out at Appendix 1 to 7; and
- b) Delegate authority to the Monitoring Officer to make consequential amendments to the GDPR policies as required.

Combined Authority Board Decision Summary

Meeting: 24 November 2021

Agenda/Minutes: [Combined Authority Board - 24 November 2021](#)

Chair: Mayor Dr Nik Johnson

Summary of decisions taken at this meeting

Part 1 - Governance Items

1.1 Announcements, Apologies for Absence and Declarations of Interest

Apologies for absence were received from Darryl Preston, Police and Crime Commissioner (substituted by John Peach, Deputy Police and Crime Commissioner) and Councillor Edna Murphy, Chair of the Cambridgeshire and Peterborough Fire Authority.

There were no declarations of interest.

1.2 Minutes of the Combined Authority Board meeting on 27 October 2021

The minutes of the meeting on 27 October 2021 were approved as an accurate record and signed by the Mayor.

1.3 Petitions

No petitions were received.

1.4 Public Questions

One public question was received. The question and written response (once published) can be viewed here - [Public Question and Written Response](#)

Part 2 – Finance

2.1 Budget Monitor Report November 2021

It was resolved to:

- a) Note the financial position of the Combined Authority for the year to date.
- b) Approve the reinstatement of the £750k budget for Cambridge South Station.

2.2 Draft Sustainable Growth Ambition Statement and 2022-23 draft budget and medium-term financial plan 2022 to 2026

It was resolved to:

- a) Approve the Draft Sustainable Growth Ambition Statement for consultation.
- b) Approve the Draft Budget for 2022/23 and the Medium-Term Financial Plan 2022/23 to 2025/26 for consultation.
- c) Approve the timetable for consultation and those to be consulted.

Part 3 – Combined Authority Decisions

3.1 Cambridgeshire and Peterborough Independent Commission on Climate Full Report

It was resolved to:

- a) Thank the Commissioners for their work in developing the climate recommendations.
- b) Support the Commission's call for more devolved funding to implement the recommendations.
- c) Agree the development of actions to implement the CPCA recommendations in Appendix 2, subject to appropriate funding and business case assessments.
- d) Request the Climate Working Group consider the additional recommendations for other stakeholders in Appendix 3 as part of its work on the action plan due in February 2022.
- e) Note the recommendation on the future of the Commission and invite officers to develop revised terms of reference with the Chair of the Commission.

3.2 Capability Fund 2021-22 Grant Award

It was resolved to:

Approve the release of the Capability Fund grant from Department for Transport (DfT) to Peterborough City Council and Cambridgeshire County Council, as set out in Paragraph 3.1, to deliver against the bid the Combined Authority submitted in April 2021.

3.3 St Neots Future High Streets Fund Scheme - Combined Authority Co-Funding Business Case

It was resolved to:

- a) Accept the Business Case produced for Combined Authority match funding towards the St Neots Future High Streets Fund Scheme.
- b) Authorise the Chief Legal Officer and Monitoring Officer to complete the funding agreement with the grant recipient.

3.4 Market Towns Programme Investment Prospectus – Approval of recommended projects - November 2021

It was resolved to:

Approve project proposals received under the Market Towns Programme received from East Cambridgeshire District Council for the town of Ely to the sum of £344,000.

3.5 Cambridgeshire and Peterborough Business Growth Company Limited - Appointment of new Director

It was resolved to:

Consent to the appointment of Alan Downton, Deputy Chief Officer of the Business Board at the Cambridgeshire Peterborough Combined Authority, as a director of Cambridgeshire and Peterborough Business Growth Company Limited (Growth Co)

3.6 Community Renewal Fund Award

It was resolved to:

- a) Note the award of £3,393,851 from Department for Levelling Up, Housing and Communities (DLUHC) jointly with Department for Work and Pensions (DWP) in relation to the Community Renewal Fund
- b) Following acceptance of the grant, delegate authority to the Director of Business and Skills in consultation with the Chief Finance Officer and Monitoring Officer to enter into grant funding agreements on behalf of the Combined Authority with the two approved providers.

By recommendation to the Combined Authority Board

Part 4 – Transport and Infrastructure Committee recommendations to the Combined Authority Board

4.1 March Area Transport Study Outline Business Case

It was resolved to:

Approve the drawdown of **£1.51** million for production of the Full Business Case and detailed design.

4.2 A1260 Nene Parkway Junction 15

It was resolved to:

- a) Approve the Full Business Case.
- b) Approve an allocation of £3.014m from its capital reserves to increase the current subject to approval budget from £5m to the forecast construction cost of £8.014m.

- c) Approve the total £8.014m for the construction phase of the project including the re-profiling of the project budget.

Part 5 – Skills Committee recommendations to the Combined Authority Board

5.1 Adult Education Budget Commissioning Approach and Statement for 2022-23 onwards

It was resolved to:

- a) Approve the proposed commissioning approach for the devolved Adult Education Budget from 2022-23 academic year onwards, to procure Independent Training Providers under contracts for services for up to £3m per year, subject to Department for Education (DfE) awarding the funding.
- b) Approve the implementation of three-year Plan-Led Funding, for the commissioning of Further Education Colleges and Local Authorities, operating under grant funding, from 2022-23 academic year onwards, subject to DfE funding awards.
- c) Delegate authority to the Director of Business and Skills in consultation with the Chief Finance Officer and Monitoring Officer, to enter into multi-year grant funding agreements with providers on behalf of the Combined Authority, following approval of three-year Plans
- d) Delegate authority to the Director of Business and Skills in consultation with the Chief Finance Officer and Monitoring Officer, to enter into contracts for services with Independent Training Providers on behalf of the Combined Authority, following conclusion of the commissioning process outlined in this report.

Part 6 – Business Board recommendations to the Combined Authority Board

6.1 Strategic Funding Management Review November 2021 and Project Change Request

It was resolved to:

- a) Approve the project change request for the University of Peterborough Phase 2 Car Park infrastructure project.

- b) Approve the proposed strategy for investing Business Board recycled funds, and for the Monitoring Officer to make any relevant changes to the Local Assurance Framework.

6.2 Agri-Tech Sector Strategy

It was resolved to:

Approve the adoption of the Agri-Tech Sector Strategy/ Action Plan.

6.3 Business Board Annual Report 2020-21

It was resolved to:

- a) Note the Business Board Annual Report 2020-2021.
- b) Note the need for further funding beyond the current allocation for the Annual Report to develop the Business Board microsite, and the intention to request a virement from the forecast underspend on the Business Board Effectiveness Review to meet this need.

Part 7 – Governance Reports

7.1 Combined Authority Committee Membership Changes and Business Board Substitutes November 2021

It was resolved to:

- a) Ratify the appointment by Fenland District Council of Councillor Samantha Hoy as its substitute member on the Housing Committee for the remainder of the municipal year 2021/2022.
- b) Ratify the appointment by East Cambs District Council of Councillor Ian Bovingdon as its member on the Transport and Infrastructure Committee for the remainder of the municipal year 2021/2022.

- c) Approve the reappointment of the nominated substitute member for the Mayor and Lead Member for Economic Growth for the Business Board (Councillor Anna Bailey).
- d) Note the appointment by Peterborough City Council of Councillor Amjad Iqbal as one of its members on the Overview and Scrutiny Committee for the remainder of the municipal year 2021/2022.

7.2 Annotated Forward Plan

It was resolved to approve the Forward Plan.

7.3 Performance Report

It was resolved to:

Note the latest Performance Dashboard