

FINANCE AND PERFORMANCE REPORT – AUGUST 2016

To: **Adults Committee**

Meeting Date: **13 October 2016**

From: **Chief Finance Officer**
Executive Director: Children, Families and Adults Services

Electoral division(s): **All**

Forward Plan ref: **Not applicable** *Key decision:* **No**

Purpose: **To provide the Committee with the August 2016 Finance and Performance report for Children's, Families and Adults Services (CFA).**

The report is presented to provide the Committee with the opportunity to comment on the financial and performance position as at the end of August 2016.

Recommendation: **The Committee is asked to review and comment on the report**

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1.0 BACKGROUND

- 1.1 A Finance & Performance Report for the Children, Families and Adults Directorates (CFA) is produced monthly and the most recent available report is presented to the Committee when it meets.
- 1.2 The report is presented to provide the Committee with the opportunity to comment on the financial and performance position of the services for which the Committee has responsibility.
- 1.3 This report is for the whole of the CFA Service, and as such, not all of the budgets contained within it are the responsibility of this Committee. Members are requested to restrict their attention to the budget lines for which this Committee is responsible, which are detailed in Appendix A.

2.0 MAIN ISSUES IN THE AUGUST 2016 CFA FINANCE & PERFORMANCE REPORT

- 2.1 The August 2016 Finance and Performance report is attached at Appendix C. At the end of August, CFA forecast an overspend of £2,521k. This is a significant deterioration from the previous month when the forecast overspend was £693k.

2.2 Revenue

Despite the worsening forecast overspend in CFA as a whole, the budgets within this Committee's remit continue to forecast an underspend overall. This is currently stable at -£966k, within 0.6% of the budget.

The forecast financial position on the major areas of service for Adults Committee is as follows:

Area	Forecast year-end variance £000	Forecast year-end variance %
Learning Disability Services (LD)	1,581	+2.7%
Disability Services (PD/Sensory/Autism)	-209	-2.4%
Older People's Services	-1,154	-2.3%
Mental Health	-858	-4.4%

- 2.3 The key changes since last month are:
- The forecast overspend in Learning Disability has worsened by £320k, reflecting care purchasing costs, slow progress so far against savings targets and staffing costs in in-house Provider Services
 - Older People's & Mental Health report new underspends totalling £410k across centrally commissioned contracts for domiciliary care cars, respite block beds and 24 hour supported living – the result of good progress on planned savings and efficiencies
- 2.4 Given the overspend forecast by the Council as a whole, the contingency of NHS funding in some areas, and the risk of a further worsening in the LD forecast as savings plans take time to fully implement, attention is being directed to accurate forecasting and identifying further potential mitigations.

- 2.5 **Performance**
Of the twenty-one CFA service performance indicators, four are shown as green, ten as amber and seven are red.
- 2.6 Three of the red indicators are within the Adults domain, these are:
- average number of ASC attributable bed-day delays
 - average number of all bed-day delays, and
 - the proportion of adults with learning disability in paid employment (although performance is improving).
- 2.9 **CFA Portfolio**
The major change programmes and projects underway across CFA are detailed in Appendix 8 of the report – none of these is currently assessed as red.
- 3.0 ALIGNMENT WITH CORPORATE PRIORITIES**
- 3.1 Developing the local economy for the benefit of all**
- 3.1.1 There are no significant implications for this priority.
- 3.2 Helping people live healthy and independent lives**
- 3.2.1 There are no significant implications for this priority
- 3.3 Supporting and protecting vulnerable people**
- 3.3.1 There are no significant implications for this priority
- 4.0 SIGNIFICANT IMPLICATIONS**
- 4.1 Resource Implications**
- 4.1.1 This report sets out details of the overall financial position of the CFA Service.
- 4.2 Statutory, Risk and Legal Implications**
- 4.2.1 Significant financial risk owing to the nature of demand led budgets and savings targets.
- 4.3 Equality and Diversity Implications**
- 4.3.1 There are no significant implications within this category.
- 4.4 Engagement and Consultation Implications**
- 4.4.1 There are no significant implications within this category.
- 4.5 Localism and Local Member Involvement**
- 4.5.1 There are no significant implications within this category.
- 4.6 Public Health Implications**
- 4.6.1 The average number of adult social care attributable bed delays and average number of all bed delays needs indicators are a concern as the health & social care system enters into the winter planning around Delayed Transfers of Care.

Implications	Officer Clearance
Have the resource implications been cleared by Finance?	Cleared - 04/10/2016 T Kelly, <i>Strategic Finance Manager</i>
Has the impact on Statutory, Legal and Risk implications been cleared by LGSS Law?	Cleared – 28/09/2016 F McMillan <i>Head of Districts & Planning, LGSS Law</i>
Are there any Equality and Diversity implications?	No – 03/10/2016 M Teasdale, <i>Service Director – S&C</i>
Have any engagement and communication implications been cleared by Communications?	Cleared – 29/09/2016 S Cobby, <i>Strategic Marketing & Communications Manager</i>
Are there any Localism and Local Member involvement issues?	No – 03/10/2016 M Teasdale, <i>Service Director – S&C</i>
Have any Public Health implications been cleared by Public Health	Cleared – 30/09/2016 K Parker, <i>Head of Public Health Programmes</i>

Source Documents	Location
As well as presentation of the F&PR to the Committee when it meets, the report is made available online each month.	http://www.cambridgeshire.gov.uk/info/20043/finance_and_budget/147/finance_and_performance_reports

Appendix A

Adults Committee Revenue Budgets within the Outturn Finance & Performance report

Adult's Social Care Directorate

Strategic Management - ASC

Procurement

ASC Strategy and Transformation

ASC Practice & Safeguarding

Learning Disability Services

LD Head of Services

LD Young Adults

City, South and East Localities

Hunts and Fenland Localities

In House Provider Services

Disability Services

PD Head of Services

Physical Disabilities

Autism and Adult Support

Sensory Services

Carers Services

Older People and Mental Health Directorate

Strategic Management – OP&MH

Central Commissioning

OP - City & South Locality

OP - East Cambs Locality

OP - Fenland Locality

OP - Hunts Locality

Discharge Planning Teams

Shorter Term Support and Maximising Independence

Integrated Community Equipment Service

Mental Health

Mental Health Central

Adult Mental Health Localities

Older People Mental Health

Voluntary Organisations

Enhanced and Preventative Directorate

Safer Communities Partnership

Strategy and Commissioning Directorate

Local Assistance Scheme

Appendix B

A Guide to the FPR Finance Tables

This column shows the previous month's Forecast Variance Outturn. If you compare this column with Column 8 (which is the latest month's forecast variance outturn) –you can see how the forecast position has changed during the last month.

Budgets are grouped together into "Policy Lines", which is the level of detail at which budgets are reported within each CFA Directorate.

The "Current Budget" is the budget as agreed within the Business Plan with any virements (changes to budget). Virements to / from CFA as a whole are detailed in Appendix 4.

When a budget is uploaded to the financial system a "profile" is allocated, and this profile reflects the assumptions on the likely timing of expenditure / income. If it is a salary budget it will assume that one-twelfth of the budget will be required each month. This column shows what level of expenditure or income one would expect to have occurred by this time in the financial year. It is a helpful prompt but in many cases actual expenditure and income does not occur as profiles would suggest.

APPENDIX 1 – CFA Service Level Budgetary Control Report

Forecast Variance Outturn (Apr) £'000	Service	Current Budget for 2015/16 £'000	Expected to end of May £'000	Actual to end of May £'000	Current Variance £'000	%	Forecast Variance Outturn (May) £'000	%
Adult Social Care Directorate								
0 1	Strategic Management – ASC	4,742	731	294	-437	-60%	-1,200	-25%
0 0	Procurement	577	103	298	195	189%	0	0%
0 0	ASC Strategy & Transformation	1,710	367	352	-15	-4%	0	0%
0 0	ASC Practice & Safeguarding	2,158	158	21	-138	-87%	0	0%
0 0	Local Assistance Scheme	386	67	79	13	19%	0	0%
Learning Disability Services								
0 2	LD Head of Services	250	22	860	838	3849%	11	4%
0 2	LD Young Adults	660	231	40	-191	-83%	29	4%
0 2	City, South and East Localities	30,981	5,806	5,381	-425	-7%	1,378	4%
0 2	Hunts & Fenland Localities	21,640	4,001	5,037	1,036	26%	962	4%
0 2	LD Head of Services	554	1,012	1,011	-1	-0%	0	0%

This refers to the commentary in Appendix 2.

This column shows actual expenditure and income to date.

This column is the difference between Column 4 and Column 5 (col 5 less col 4) – and highlights where expenditure is higher or lower than is planned / profiled.

It is expressed in hundreds of thousands and as a percentage difference.

This is the most important column of the table – it shows what the budget holder is forecasting as an over- or – underspend at year-end (the variance compared to budget). The budget holder may have detailed commitment records or local knowledge which suggests that the year-end position is similar or different to the current variance (Column 6). This column shows the Budget Holder's best estimate of what the overspend (+) or underspend (-) or balanced position (0) will be at year-end.

It is expressed in both hundreds of thousands and as a percentage of total budget.