

ECONOMY AND ENVIRONMENT COMMITTEE TRAINING PLAN

To: **Economy & Environment Committee**

Meeting Date: **1st September 2016**

From: **Graham Hughes, Executive Director: Economy, Transport and Environment (ETE)**

Electoral division(s): **All**

Forward Plan ref: **Not applicable** *Key decision:* **No**

Purpose: **To present to Committee the current version of the Training Plan. This is a record of training that has already taken place and a forward look at training seminars proposed for 2016/17.**

Recommendation: **The Economy and Environment Committee is asked to:**

a) note the upcoming training session dates as listed in Appendix one.

b) consider if it would like invitations to any of the listed sessions to be extended to Members of other committees.

c) note the need to sign an attendance sheet when attending training sessions, so that Members' attendance is accurately recorded.

d) consider any other training sessions which Members would like to be offered.

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1.0 BACKGROUND

- 1.1 At the meeting of the Council held on 24 March 2015, it was agreed that each committee should consider and approve its own training plan at every meeting. Members of the Constitution and Ethics Committee were concerned about the low take up at some training events and were keen to encourage greater participation and the Council had agreed the Committee's recommendation that Member attendance should be recorded as part of the public record. It was also considered that taking the training plan to the committee meeting would facilitate the organisation of training at a time convenient for the majority of committee members.

2.0 Economy and Environment Committee Plan

- 2.1 Several training seminars have already taken place for Economy and Environment (E&E) Committee Members and where appropriate, invitations have been extended to other relevant Committee Chairs and Vice-Chairs. The sessions have generally been well attended.
- 2.2 In consultation with Members, Economy, Transport and Environment (ETE) officers identified training to be provided in 2016/17. These are recorded on the current training plan in **appendix 1** and are to be approved by the committee.
- 2.3 The Business Planning Workshop scheduled for Wednesday 27th July was cancelled. The Business Planning Workshop scheduled for Wednesday 24th August is due to go ahead as planned.
- 2.4 Following comments at the November E&E Committee on the attendance record of some of the training sessions, officers will ensure that the trainer at each session has an attendance sheet and they will be asked to remind Members of the need to ensure they sign so that their attendance is recorded. Please note the appendix in this report only records E&E attendance at joint training sessions.

3.0 ALIGNMENT WITH CORPORATE PRIORITIES

3.1 Developing the local economy for the benefit of all

- 3.1.1 Member training is an essential part of ensuring that good and well informed decisions are made and in turn this helps members to achieve the objectives of the Council including those relating to the economy.

3.2 Helping people live healthy and independent lives

- 3.2.1 Member training is an essential part of ensuring that good and well informed decisions are made and in turn this help members to achieve the objectives of the Council including those relating to independence of our communities.

3.3 Supporting and protecting vulnerable people

- 3.3.1 Member training is an essential part of ensuring that good and well informed decisions are made and in turn this help members to achieve the objectives of the Council including those relating to supporting and protecting vulnerable

people.

4. SIGNIFICANT IMPLICATIONS

4.1

Implications	Officer Clearance
Have the resource implications been cleared by Finance?	Yes Name of Financial Officer: Sarah Heywood There are no significant implications within this category.
Has the impact on Statutory, Legal and Risk implications been cleared by LGSS Law?	Yes Name of Legal Officer: Lynne Owen There are no significant implications within this category.
Are there any Equality and Diversity implications?	Yes Name of Officer: Emma Middleton There are no significant implications within this category.
Have any engagement and communication implications been cleared by Communications?	Yes Name of Officer: Matthew Hall There are no significant implications within this category.
Are there any Localism and Local Member involvement issues?	Yes Name of Officer: Paul Tadd There are no significant implications within this category.
Have any Public Health implications been cleared by Public Health	Yes Name of Officer: Tess Campbell There are no significant implications within this category.

Source Documents	Location
None	